



STATE OF ALASKA
Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing
BUSINESS LICENSE PROGRAM
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BARBERS & HAIRDRESSERS - FAQs

What are the requirements to get an Individual Practitioner License if I am an employee of a shop owner?

PROFESSIONAL LICENSING: IF you are not a shop owner AND you are an employee of a shop owner AND you want to perform one or more of the following services: *hairdressing, barbering, esthetics, manicuring, body piercing, tattooing, and permanent cosmetic coloring*, THEN you must file the appropriate application(s) with Professional Licensing Section to obtain the appropriate individual practitioner license(s) for the service(s) you wish to perform from the Alaska Board of Barbers and Hairdressers before performing these services.

For more information, forms, and applications go to Professional Licensing at <http://commerce.alaska.gov/dnn/cbpl/ProfessionalLicensing.aspx> and click on Barbers & Hairdressers.

NOTE: Per Alaska Statute AS 08.13.070(1) & (2) and AS 43.70.020(d), the shop owner (with whom you will be an employee of) must have both a current professional Shop Owner License and a current Business License. You can search for professional license and business license information online at <http://commerce.alaska.gov/CBP/Main/SearchInfo.aspx>.

What are the requirements to get a license if I am NOT a shop owner, nor an employee of a shop owner, and I am renting a chair or booth from a shop owner?

1. **PROFESSIONAL LICENSING:** IF you are not a shop owner, nor an employee of a shop owner AND you want to perform one or more of the following services: *hairdressing, barbering, esthetics, manicuring, body piercing, tattooing, and permanent cosmetic coloring* THEN you must file the appropriate application(s) with Professional Licensing Section to obtain the appropriate individual practitioner license(s) for the service(s) you wish to perform from the Alaska Board of Barbers and Hairdressers before performing these services.

For more information, forms, and applications go to Professional Licensing at <http://commerce.alaska.gov/dnn/cbpl/ProfessionalLicensing.aspx> and click on Barbers & Hairdressers.

NOTE: Per Alaska Statute AS 08.13.070(1) & (2) and AS 43.70.020(d), the shop owner (from whom you are renting a chair or booth) must have both a current Shop Owner License and a current Business License. You can search for professional license and business license information online at <http://commerce.alaska.gov/CBP/Main/SearchInfo.aspx>.

2. **CORPORATIONS SECTION:** IF your organization is not a sole proprietorship or a partnership, THEN you must register your entity with the Corporations Section to obtain an Alaska Entity Number. For more corporation information and forms go to <http://commerce.alaska.gov/dnn/cbpl/Corporations.aspx>.

3. **BUSINESS LICENSING: Before you engage in business activity** (when you are not an employee of a valid licensed business) you must have a current and valid Business License. For more business licensing information go to <http://commerce.alaska.gov/dnn/cbpl/BusinessLicensing.aspx>.

Your professional license number for your Individual Practitioner License and your Alaska Entity number (if applicable) must be issued before your business license will be issued.

What are the requirements to get a license if I am a Shop Owner?

1. **PROFESSIONAL LICENSING:**

- a. **IF you own a shop** in which one or more of the following services is performed: *hairdressing, barbering, esthetics, manicuring, body piercing, tattooing, and permanent cosmetic coloring* THEN you must file a Shop Owner Application with Professional Licensing Section to obtain a professional Shop Owner's License from the State of Alaska Board of Barbers and Hairdressers.
-AND-
- b. **As the shop owner IF you also want to perform one or more of the following services:** *hairdressing, barbering, esthetics, manicuring, body piercing, tattooing, and permanent cosmetic coloring*, THEN you must file the appropriate application(s) with Professional Licensing Section to obtain the appropriate individual practitioner license(s) for the service(s) you wish to perform from the Alaska Board of Barbers and Hairdressers before performing these services.
-OR-
- c. **As the shop owner IF you do not want to have an individual practitioner license(s) AND you will not be performing one or more of the following services:** *hairdressing, barbering, esthetics, manicuring, body piercing, tattooing, and permanent cosmetic coloring* THEN the shop owner must employ a manager who has a current and valid individual practitioner license(s) for one or more of the service(s) they will perform issued by the Alaska Board of Barbers and Hairdressers.

For more information, forms, and applications go to Professional Licensing at <http://commerce.alaska.gov/dnn/cbpl/ProfessionalLicensing.aspx> and click on Barbers & Hairdressers.

2. **CORPORATIONS SECTION:** IF your organization is not a sole proprietorship or a partnership, THEN you must register your entity with the Corporations Section to obtain an Alaska Entity Number. For more corporation information and forms go to <http://commerce.alaska.gov/dnn/cbpl/Corporations.aspx>.
3. **BUSINESS LICENSING: Before you engage in business activity**, as a shop owner, you must have a current and valid Business License. For more business licensing information and forms go to <http://commerce.alaska.gov/dnn/cbpl/BusinessLicensing.aspx>.

Your professional license number for your Shop Owner License and your Alaska Entity number (if applicable) must be issued before your business license will be issued.