

Procedures and Timelines for a petition by either The Local Option or Legislative Review Methods

Date	Action
Within 45 days of receipt of petition	LBC staff conducts technical review of petition. If the petition is technically complete, it is accepted for filing. If it is incomplete, it is returned to the petitioner for correction or completion.
Within 45 days of receiving notice of acceptance for filing	After the petition is accepted, public notice of the filing of the petition is provided.
At least 49 days after initial publication or posting notice	Opportunity for comment (filing of responsive briefs and written comments). Petitioner can be asked to conduct public informational meetings during the 7+ week comment period.
At least 14 days	Petitioner replies to the responsive briefs and comments.
7 weeks (estimate, chair's discretion)	LBC staff prepares and distributes preliminary report with recommendations for public review and comment.
At least 28 days from mailing of preliminary report	Opportunity for public review and comment on the preliminary report.
3 weeks (estimate, chair's discretion)	LBC staff considers comments on preliminary report and makes appropriate changes to its report and recommendation. The final report is issued for public review.
At least 21 days from the mailing of the final report	LBC conducts public hearing(s).
Within 90 days of hearing	LBC conducts public meeting(s) and reaches a decision (often made immediately after hearing).
Within 30 days of decisional meeting	LBC issues written decision.
Within 30 days of the written decision being issued	Any public member may request reconsideration within 18 days after the written decision is issued. The LBC may grant a reconsideration request, or order reconsideration on its own motion within 30 days after the written decision is issued.
If petition is denied, LBC process ends (parties may appeal LBC action to superior court)	If approved by the LBC, the petition is subject to review by the legislature or approval by the voters in the area approved for change.

Most of these times are set at a minimum by 3 AAC 110.640. The chair has the authority to set the schedule and can allow more time than required for public comment, staff reports, and hearing schedule.

Please note that this is not an exhaustive list of requirements. There are other requirements (e.g. serving the petition, arranging PSAs, departmental information meetings) that occur during the petition process outlined above.