



MEMORANDUM

TO: Marijuana Control Board

DATE: February 23, 2023

FROM: Carrie Craig, Records and Licensing
Supervisor

RE: Licensing Report

Staff Changes

We had some significant staffing changes since our December meeting, which Director Wilson spoke about in her earlier report. I was thrilled that Kristina secured the Acting Regulations Specialist position. I know she is going to excel and I am proud of her. We miss her expertise on the licensing side, but we are coping.

Some of you may have already met or corresponded with Donovan Bennett – Smith, he joined our team mid-January. He comes to us from the marijuana industry and is very enthusiastic to learn the licensing processes here at AMCO. He is currently reviewing alcohol renewal applications and has several of them on this agenda. I will begin training Donovan and Christel Brito on the review processes for new, transfer and change applications shortly after the conclusion of these meetings.

Nathan Hall has moved to a higher position within DCCED at the end of January. The team was sad to see him go and miss interacting with him on daily basis, but we are happy for his new opportunity to continue to grow and learn new things.

After the recruitment process for Nate's position, I was excited to promote Sam from our Administrative Assistant to the vacant Examiner position. He started mid-February and is working with Audrey and Regina in marijuana while still processing alcohol event permits until we complete the recruitment for his assistant position.

The admin assistant recruitment will close February 27th and I should have additional information by the time of the meeting.

2022/2023 Renewals

Out of the 441 received renewal applications, 393 of those have been deemed complete to the date of this report. All 441 renewals have been reviewed by an examiner. Approximately 220 licenses have been issued.

New, Transfer and other Applications

As of the date of this report, there are than 55 marijuana applications in the review queue. In addition to this number, we currently have 17 applications that are being reviewed. The oldest application is a transfer dated July 2022.

I have not forgotten about splitting the queue. In the weeks after these meetings, I will begin that task on our master spreadsheet with staff input.

Reminders

AMCO staff continues to work diligently to keep wait times as short as possible, but please keep in mind that

applicants may experience a longer waiting period due to the current backlog.

Licensing questions/concerns/applications may be submitted via email to marijuana.licensing@alaska.gov except for fingerprints and payments, or you may call 907-269-0350 and follow the necessary prompts.