



## MEMORANDUM

TO: Marijuana Control Board

DATE: August 15, 2023

FROM: Carrie Craig, Records and Licensing  
Supervisor

RE: Licensing Report

### Staff Changes

There have been no staff changes to report at this time.

### Staff Stuff

As Director Wilson discussed in her report, Licensing staff have been extraordinarily busy these last few months with processing applications and bringing the wait times down, with trainings of all sorts including in-depth Title 4 Rewrite subjects and Phase 1 testing the new online system. And through it all, they work together to accomplish the goals of this office and board(s). I am proud of this team and their dedication.

Donavan is currently working close with the other examiners on marijuana renewals and Audrey has helped alcohol licensing catch up on their queue while our new alcohol examiners are wrapping up renewals and we felt it best to keep her in alcohol and give Donovan the opportunity to learn the marijuana examining process.

### 2023/2024 Renewals

For those licensees who have not submitted an application and paid the required fees, an expiration warning letter was emailed for 53 licenses on August 8<sup>th</sup>. If a license is expired after August 31, 2023 the licensee may be able to apply for a reinstatement not later than September 30, 2023 if they meet the requirements set forth in 3 AAC 306.035(i).

For those licensees who had submitted their renewal paperwork and paid the required fees, the first extension letter was issued for 415 licenses on August 10<sup>th</sup>. These letters should be posted next to your 2021/2022 license and will expire after 90 days, which is November 29, 2023.

Special, special thanks to Regina and Sam for their hard work and patience during this renewal cycle. We had a few little hiccups with the renewal intake process, but quickly came to a solution with a short term/non perm employee who took this full-time task on during her short tenure. Thank you, Mary Stallone!

<b>MCB Renewals, 479 to be processed, 8/14/23</b>	
<b>Total in queue</b>	<b>430</b>
<b>Total not assigned, pending review</b>	<b>282</b>
<b>Total Assigned</b>	<b>148</b>
<b>Not complete</b>	<b>67</b>
<b>Complete, pending board action or delegation</b>	<b>81</b>
<b>Renewed, License Issued</b>	<b>13</b>

### New, Transfer and other Applications

Due to the hard work of our marijuana examiners, the queue is looking better every day. Again, thanks to Regina, Sam and Audrey!

<b>MCB Master Queue as of 8/14/23</b>	
<b>New</b>	<b>4</b>
<b>Transfers</b>	<b>8</b>
<b>Operating Plan Changes</b>	<b>3</b>
<b>Name Changes</b>	<b>0</b>
<b>New Products</b>	<b>4</b>
<b>MJ-14 &amp; MJ-15s</b>	<b>0</b>
<b>Ownership Changes</b>	<b>19</b>
<b>Total not Assigned, pending review</b>	<b>38</b>
<b>Oldest in Queue</b>	<b>6/13/2023</b>

**Reminders**

AMCO staff continues to work diligently to keep wait times as short as possible.

Licensing questions/concerns/applications may be submitted via email to [marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov) except for fingerprints and payments, or you may call 907-269-0350 and follow the necessary prompts.