



MEMORANDUM

TO: Alcoholic Beverage Control Board DATE: April 9, 2024
FROM: Kristina Serezhenkov, Regulations Specialist RE: Regulations Issue- Informal Conference

Staff presents this regulations issue as a potential regulations project addressing informal conferences. A draft is attached for board consideration.

The draft proposes to amend:

3 AAC 306.844. Informal conference.

Proposed (a) adds a time frame for making the request for an informal conference and proposed (b) addresses how to get from an informal conference to an appeal to the board.

Options for the board:

- Table issue to a later board date.
- Consider opening a regulations project or take no action.
- Move to send back to staff for more work.
- If regulations project is opened, send draft to Law for initial review and (with Law's approval) subsequent public comment.
- If regulations project is opened, move to amend regulations, and then send to Law for initial review and (with Law's approval) subsequent public comment.

(Words in **boldface and underlined** indicate language being added; words [CAPITALIZED AND BRACKETED] indicate language being deleted.)

3 AAC 306.844 is amended to read:

(a) If a [AN AGGRIEVED] licensee or permittee is **aggrieved by an** [SUBJECT TO ANY] action under **3 AAC 306.809** [3 AAC 306.800 – 3 AAC 306.840], **the licensee or permittee** may request an informal conference with the director **not later than 15 days after the date the written notice of the violation is delivered to the licensee or permittee.** The director will set the informal conference not later than ten days after receipt of the request. **An informal conference may be conducted telephonically.**

(b) If the informal conference does not resolve the matter to the licensee or permittee’s satisfaction, the licensee or permittee may, not later than 15 days after the last day of the informal conference, appeal to the board by filing a request on a form approved by the board. (Eff. 7/23/2023, Register 247; am ___/___/___, Register ___)

Authority:	AS 17.38.010	AS 17.38.131	AS 17.38.200
	AS 17.38.070	AS 17.38.150	AS 17.38.900
	AS 17.38.121	AS 17.28.190	