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2 STATE OF ALASKA
3 DEPARTMENT OF COMMERCE, COMMUNITY & ECONOMIC DEVELOPMENT
4 DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
5

6 REAL ESTATE COMMISSION
7 MEETING MINUTES
8 Teleconference
9

10 November 14, 2023
11

12
13 By the authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62,
14 Article 6, Education Committee Teleconference for the Real Estate Commission was held
15 November 14, 2023, Anchorage, Alaska via Zoom.
16

17 **Thursday, November 14, 2023**

18 **Agenda Item 1 - Call to Order**

19 Chairperson Cheryl Markwood, called the meeting to order at 1:40 p.m., at which time a
20 quorum was established.
21

22 Agenda Item 1(a) – Roll Call

23 Members Present via Zoom

24 Cheryl Markwood, Broker, Broker at Large, Chairperson

25 Traci Heaton, Associate Broker, 1st Judicial District

26 Devon Doran, Broker, 3rd Judicial District

27 Chad Stigen, Associate Broker, Broker at Large
28

29 Members Absent:

30 Elizabeth Schok, Associate Broker, 4th Judicial District
31

32 Staff Present:

33 Nancy Harris, Executive Administrator, REC

34 Kerry Givens, Project Assistant, REC

35 Anna Gabriel, Investigator, REC/APR
36

37 Guests Present via Zoom:

38 No guests present.
39

40 Agenda Item 1(b) - Approval of 11/14 Agenda

41 Commission members reviewed the agenda as presented.
42

On a motion made by Doran, seconded by Stigen, it was,

**Resolved to approve the November 14, 2023, teleconference meeting
agenda as presented.**

43
44 **No objections. Motion passed.**
45
46

47 **Agenda Item 2 – Investigative Matters**

48 Agenda Item 2(a) Combined Revocation by Default-Case No. 2020-000015; 2021-000519;
49 2022-000254
50

CM

51 Ms. Markwood had a conflict of interest on 2 of the 3 in first case presented, she deferred
52 to the Vice Chair, Traci Heaton, to precede with teleconference and abstained from
53 executive session and voting on this agenda item.

54
55 Ms. Heaton proceeded to conduct meeting as Vice Chair and asked for a motion to go into
56 executive session.

57
58 The Commission went into executive session to discuss the revocation by default

59 .

60

61 **On a motion duly made by Doran, seconded by Stigen, it was,**

62

63 **Resolved to go into executive session in accordance with the**
64 **provisions of AK Statute 44.62.310(c), for the purpose of discussing**
65 **subjects that tend to prejudice the reputation and character of any**
66 **person, provided the person may request a public discussion. Board**
67 **staff requested to say in session.**

68

69 **No objections. Motion passed.**

70

71 *Commission went into executive session at 1:43 p.m.*

72 *Out of executive session at 1:50 p.m.*

73

74

75 **On a motion made by Doran, seconded by Stigen, it was,**

76

77 **Resolved to adopt the Revocation by Default in Case No. 2020-000015;**
78 **2021-000519; 2022-000254, regarding Vanessa Noble.**

79

80 **Roll call vote:** Heaton- yes, Doran-yes, Stigen- yes, Markwood- abstained, Schok
81 – absent.

82

83 A member who is present but who has been property recuse from voting counts quorum
84 and should be registered as having abstained.

85

86 *The Revocation by Default was adopted by the Commission in Case Numbers, 2020-*
87 *000015; 2021-000519; 2022-000254 regarding Vanessa Noble.*

88

89 Agenda Item 2(b) Investigative Memo and Consent Agreement, Case No. 2020-000777
90 and 2021-000269

91

92 The Commission went into executive session to discuss the consent agreement.

93

94 **On a motion duly made by Doran, seconded by Stigen, it was,**

95

96 **Resolved to go into executive session in accordance with the**
97 **provisions of AK Statute 44.62.310(c), for the purpose of discussing**
98 **subjects that tend to prejudice the reputation and character of any**
99 **person, provided the person may request a public discussion. Board**

CM

100 **staff requested to say in session.**

101

102 **No objections. Motion passed.**

103

104 *Commission went into executive session at 1:52 p.m.*

105 *Out of executive session at 1:56 p.m.*

106

107

108 **On a motion made by Doran, seconded by Stigen, it was,**

109

110 **Resolved to adopt the consent agreement in Case No. 2020-000777**
111 **and 2021-000269.**

112

113 **Roll call vote:** Markwood -yes, Heaton- yes, Doran- yes, Stigen- yes, Schok -
114 absent,

115

116 *The Consent Agreement was adopted by the Commission in Case No. 2020-000777 and*
117 *2021-000269 regarding Bernard Powell.*

118

119

120 **Agenda Item 3 – Adjournment**

121

122 **On a motion made by Markwood, seconded by Heaton, was,**

123

124 **Resolved to adjourn the meeting.**

125

126 **No objections: Motion passed.**

127

128

129 Meeting adjourned at 1:57 p.m.

130

131

132

Prepared and submitted by:
Real Estate Commission Staff

133

134

Approved:

135

136

137

138

Cheryl Markwood

139

Cheryl Markwood
REC Chairperson

140

Alaska Real Estate Commission

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