



THE STATE of **ALASKA** Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional Licensing

Real Estate Commission

550 West 7th Avenue, Suite 1500, Anchorage, AK 99501
(907) 269-8160

Email: RealEstateCommission@Alaska.Gov

Website: ProfessionalLicense.Alaska.Gov/RealEstateCommission

Notice of Temporary Absence of Broker/Associate Broker of Record

To: Alaska Real Estate Commission

From: _____

I, Broker/Associate Broker of _____,

will be out of my office beginning on _____.

to: _____

or until the Commission is notified in writing.

The substitute Broker/Associate Broker is _____.

- **The Commission must be notified in writing, within 3 calendar days, when the Broker/Associate Broker returns and the substitute Broker/Associate Broker is no longer in charge.**

I will will not be available by phone or email during my absence.

Phone number: _____

Email address: _____

Broker/Associate Broker Signature _____ Date _____

Substitute Broker/Associate Broker Signature _____ Date _____

Fax: (907) 269-8196

Email: RealEstateCommission@Alaska.Gov

Mail: Alaska Real Estate Commission
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Anchorage, AK 99501-3567