1	State of Alaska
2	DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
3	DIVISION OF CORPORATION, BUSINESS AND PROFESSIONAL LICENSING
4	
5	BIG GAME COMMERCIAL SERVICES BOARD
6	Minutes of the meeting on Thursday, October 25 th , 2018
7	
8	By the authority of AS 08.01.070(2) and AS 08.86.030, and in compliance with the provisions of AS 44.62,
9	Article 6, a scheduled meeting of the Big Game Commercial Services Board was held via teleconference
10	on Thursday, October 25 th , 2018.
11 12	The Chair brought the meeting to order at 9:01 am
13	
14	Board Members Present via teleconference, constituting a quorum:
15	Cash Joyce, Licensed Transporter
16	Henry Tiffany-Licenses Registered Guide-Board Chair
17	Adam Trombley-Public Member-Board vice Chair
18	Larry Van Daele-Board of Game Representative
19	Nicolas Jackson-Private Land Owner
20	Tom Harris-Private Land Owner
21	
22	Board Members Absent:
23	Thomas Sullivan
24	Jason Bunch
25	Michelle Heun
26	
27	Staff Members present:
28	Lee Strout-Investigator
29	Dawn K Hannasch-Occupational Licensing Examiner
30	Cheryl Mandala-Administrative Law Judge
31	
32	Board Chair, Henry Tiffany welcomed new board member Tom Harris. He thanked Mr. Harris for his
33	willingness to volunteer for what can sometimes be a thankless job. He hopes that Mr. Harris will, like he
34	himself does, find the journey enjoyable.
35	
36	Review the Agenda:
37	The board reviewed the agenda and approved it unanimously, as written.
38	
39	Ethics:
40	There were no ethics to report
41	
42	Investigative issues:
43	
44	Investigator Lee Strout joined the meeting to present the board with several consent agreements for
45	their review. Mr. Strout reviewed each case with the board once in executive session.

1	
2	In accordance with the provision of Alaska Statute 44.62.310(c), I Adam Trombley move to go into
3	executive session for the purpose of discussing (2) subjects that tend to prejudice the reputation and
4	character or any person, provided the persons may request a public discussion. Investigator Lee
5	Strout and Records and Licensing Supervisor Dawn Hannasch to remain in the room. The motion was
6	seconded by Larry Van Daele with unanimous consent.
7	
8	Entered into executive session at 9:09
9	Exited executive session at 10:22
10	
11	Break 10:22 – 10:33
12	
13	Mediation with Administrative Law Judge:
14	After a quick break, ALJ Cheryl Mandala joined the board via telephone.
15	
16	In accordance with the provision of Alaska Statute 44.62.310(c), I Adam Trombley move to go into
17	executive session for the purpose of discussing (3) matters which by law, municipal charter, or
18	ordinance are required to be confidential. The motion was seconded by Larry Van Daele with
19	unanimous consent.
20	
21	Once in executive session, staff left the meeting leaving the board and the ALJ to conduct business.
22	
23	Entered into executive session at 10:36
24	Exited executive session at 11:03
25	
26	Administrative Law Judge, Cheryl Mandala left the meeting
27	
28	In a motion duly made by Adam Trombley and seconded by Nicholas Jackson, with a roll call vote, it
29	was resolved to adopt the consent agreement for Jacob S. Barnett, case #2015-001251
30	
31	Cash Joyce-YES
32	Henry Tiffany-YES
33	Adam Trombley-YES
34	Larry Van Daele-YES
35	Michelle Heun-via proxy vote through Henry Tiffany- NO
36	Nicolas Jackson-YES
37	Tom Harris-Yes
38	
39	In a motion duly made by Adam Trombley and seconded by Larry Van Daele, with a roll call vote, it was
40	resolved to adopt the consent agreement for Clayton M. Finnegan, Case #2018-000428
41	
42	Cash Joyce-YES
43	Henry Tiffany-YES
44	Adam Trombley-YES
45	Larry Van Daele-YES
46	Michelle Heun-via proxy vote through Henry Tiffany- YES

- 1 Nicolas Jackson-YES
- 2 Tom Harris-Yes
- 3
- 4 In a motion duly made by Adam Trombley and seconded by Larry Van Daele, with a roll call vote, it was
- 5 resolved to grant Bernard Babcock a class-A assistant guide license
- 6
- 7 Cash Joyce-YES
- 8 Henry Tiffany-YES
- 9 Adam Trombley-YES
- 10 Larry Van Daele-YES
- 11 Michelle Heun-via proxy vote through Henry Tiffany- NO
- 12 Nicolas Jackson-YES
- 13 Tom Harris-Yes
- 14
- 15 In a motion duly made by Adam Trombley and seconded by Larry Van Daele, with a roll call vote, it was
- 16 resolved to adopt the consent agreement for Bernard Babcock, case #2018-000685
- 17
- 18 Cash Joyce-YES
- 19 Henry Tiffany-YES
- 20 Adam Trombley-YES
- 21 Larry Van Daele-YES
- 22 Michelle Heun-via proxy vote through Henry Tiffany- NO
- 23 Nicolas Jackson-YES
- 24 Tom Harris-YES
- 25
- 26 In a motion duly made by Adam Trombley and seconded by Larry Van Daele, with a roll call vote, it was
- 27 resolved to adopt the consent agreement for Jeffrey K Sibert, case #2018-000591
- 28
- 29 Cash Joyce-YES
- 30 Henry Tiffany-YES
- 31 Adam Trombley-YES
- 32 Larry Van Daele-YES
- 33 Michelle Heun-via proxy vote through Henry Tiffany- YES
- 34 Nicolas Jackson-YES
- 35 Tom Harris-YES
- 36
- 37 In a motion duly made by Adam Trombley and seconded by Larry Van Daele, with a roll call vote, it was
- resolved to adopt the consent agreement for Zachary A Shrum, case #2017-000122
- 39
- 40 Cash Joyce-YES
- 41 Henry Tiffany-YES
- 42 Adam Trombley-YES
- 43 Larry Van Daele-YES
- 44 Nicolas Jackson-YES
- 45 Tom Harris-YES
- 46

- 1 In a motion duly made by Adam Trombley and seconded by Larry Van Daele, with a roll call vote, it was
- 2 resolved to adopt the consent agreement for Jeffrey Burwell, case #2015-000247
- 3
- 4 Cash Joyce-YES
- 5 Henry Tiffany-YES
- 6 Adam Trombley-YES
- 7 Larry Van Daele-YES
- 8 Michelle Heun-via proxy vote through Henry Tiffany- YES
- 9 Nicolas Jackson-YES
- 10 Tom Harris-YES
- 11
- 12 Application Review:
- 13
- 14 Having review the application for JC while in executive session:
- In a motion duly made by Adam Trombley and seconded by Tom Harris, with a unanimous consent, it
- 17 was resolved to table the application for JC until more information regarding "years hunted in Alaska"
- 18 can be provided to the board for review.
- 19

20 Registered Guide Outfitter Drafted Examination:

21

22 Having completed all investigative issues and application reviews, Board Chair Henry Tiffany moved the 23 board attention onto the drafted RGO examination submitted by the Exam Sub-committee. The exam was 24 provided to staff the morning of this meeting and placed into the board packet. Mr. Tiffany thanked the 25 committee for all of their long hard work on this exam rewrite. He believes that the exam will be much 26 improved and more practical. Mr. Tiffany also shared board member and exam sub-committee member, 27 Jason Bunch's comments of concerns, that approving the exam at this time may be pre-mature. Mr. 28 Tiffany recommended to the board that a few licensed RGO's take the exam and report back to the board 29 with their thoughts and recommendations. Records and Licensing Supervisor Dawn Hannasch reminded 30 the board that at its March 2018 meeting, they informed the public that they would have the RGO exam rewritten for the December 2018 candidates. The board also instructed staff at that same meeting to 31 32 update all study material on the board's website. With that reminder, the board understood that the exam 33 must be ready for the December exams.

34

35 It was decided that the board will table the exam review until each member was able to thoroughly review 36 the content. The board will conduct a taleson forence on Nevember 11th 2018 to review and passibly adopt

- the content. The board will conduct a teleconference on November 11th 2018 to review and possibly adopt
 the examination.
- 38

39 March Meeting Dates:

Having been notified from a member of the public that the Board of Game and Joint Board will be meeting
 March 15th – March 25th 2019. Therefore the Big Game Commercial Services Board will need to move their

- 42 meeting dates to accommodate the public that would like to attend all three meetings.
- 43
- 44 After much discussion and consideration, the board has moved the spring 2019 meeting to April 3rd and
- 45 4th 2019. Staff will update the public notice and travel request.
- 46

47 Board Staff Travel Requests:

1 Board Member Larry Van Daele started the discussion by encouraging the members of the board to 2 approve the staff's requests for travel. The opportunity is good for staff development and moral. He 3 encouraged the board to require staff to report back all pertinent information once they return. Board 4 Chair, Henry Tiffany concurred with Mr. Van Daele, as did other members of the board. 5 6 In a motion duly made by Adam Trombley and seconded by Cash Joyce, with a roll call vote, it was 7 resolved to approve Investigator Lee Strout to travel to Reno Nevada to attend the Safari Club 8 International Conference. 9 10 Cash Joyce-YES 11 **Henry Tiffany-YES** 12 Adam Trombley-YES 13 Larry Van Daele-YES 14 Michelle Heun-via proxy vote through Henry Tiffany- YES 15 Nicolas Jackson-YES 16 Tom Harris-YES 17 18 In a motion duly made by Adam Trombley and seconded by Cash Joyce, with a roll call vote, it was 19 resolved to approve Records and Licensing Supervisor Dawn Hannasch to travel to New Orleans 20 Louisiana to attend the Federation Association of Regulatory Boards conference. 21 22 Cash Joyce-YES 23 **Henry Tiffany-YES** 24 Adam Trombley-YES 25 Larry Van Daele-YES 26 Michelle Heun-via proxy vote through Henry Tiffany- YES 27 Nicolas Jackson-YES 28 Tom Harris-YES 29 30 Hearing nothing further, Board Chair Henry Tiffany adjourned the meeting at 12:00 pm 31 32 Respectfully submitted, 33 34 $\frac{3}{33}$ 35 Dawn K Hannasch 36 Records and Licensing Supervisor 37

42 Henry Tiffany 43 Board Chair