



THE STATE
of

ALASKA

Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional Licensing

Professional Licensing

PO Box 110806, Juneau, AK 99811

Phone: (907) 465-2550 • Fax: (907) 465-2974

Email: License@Alaska.Gov

Website: ProfessionalLicense.Alaska.Gov

Name Change and/or Address Change

If you have multiple professional license numbers, only the ones you list will be updated. You can view your updated professional license record online at: ProfessionalLicense.Alaska.Gov

1. I want to change my address: **\$0.00**

Physical Address **Mailing Address**

- To change a business license address, browse to: BusinessLicense.Alaska.Gov
- To change an entity address, browse to: Corporations.Alaska.Gov

Full Name:				
New Address:	P.O. Box or Street	City	State	Zip
License Number		License Type		
Signature:			Date Signed:	

2. I want to change my name: **\$0.00**

Previous Name:	First	Middle	Last
New Name:	First	Middle	Last
You must attach a copy of the court order or marriage certificate showing your former and current name.			
License Number		License Type	
Notarization required for name changes only – I certify that the information on this form is true and correct:			
Notary Stamp	Licensee Signature:		
	Notary Public for State of:		Subscribed and Sworn to Before me on this Day:
	Notary Signature:		My Commission Expires:



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IMPORTANT: Update Information on Record with Other Sections of this Division

Corporations and Business Licensing Sections require separate notification of statutorily permitted changes.

To check your entity and/or license information on record go to either of the below websites:
Under CBPL Quick Links > click License Search

• **CORPORATIONS SECTION:**

Entity Addresses:

Submit the Entity Address Change form (#08-4764), hardcopy via fax or US Mail. There is no filing fee for this form.

Registered Agent Addresses:

Submit the appropriate Statement of Change form, based on your specific entity type, along with its \$25 filing fee. Submit hardcopy via fax or US Mail.

Officials Addresses:

Submit the Biennial Report, if due, along with its filing fees. (Tip: file online when available for immediate processing.)

- OR -

In between biennial reports, submit the appropriate Notice of Change of Officials form, based on entity type, along with its \$25 filing fee. Submit hardcopy via fax or US Mail.

Entity Name Change:

Submit the appropriate Amendment form, based on your specific entity type, along with its \$25 filing fee. Submit hardcopy via fax or US Mail.

For more information, FAQs and forms go to Corporations.Alaska.Gov

• **BUSINESS LICENSING SECTION:**

Business License Addresses:

Submit the Business License: Address Change form (#08-4054), hardcopy via fax or US Mail.

Other Business License Changes:

Form #08-4181: Business name change requires a new business license.

Form #08-4181: Business owner change requires a new business license.

Form #08-4731: Change of NAICS Codes

Form #08-4104: Owner's Legal Name Change (i.e., maiden to married name)

Form #08-4733: 30-Day Allowable Changes

For more information, FAQs, and forms, go to BusinessLicense.Alaska.Gov