



**Alaska Alcoholic Beverage Control Board**

**Form AB-38: Off-Site Warehouse/Storage Application**

**Why is this form needed?**

Per AS 04.21.060, 3 AAC 304.415, AS 04.16.140 and AS 04.16.130, alcoholic beverages cannot be sold or consumed at an approved storage facility. Alcoholic beverages cannot be removed from the approved storage facility except at the direction of the licensee.

A detailed diagram of the proposed Off-Site Warehouse/Storage location is required. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

**The second page of this form may not be required.** Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The remaining pages must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

**This form must be completed and submitted to AMCO’s Anchorage office for review and consideration before utilizing the space.**

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>		<b>License Number:</b>	
<b>License Type:</b>			
<b>Doing Business As:</b>			
<b>Off-Site Address:</b>			
<b>City:</b>		<b>State:</b>	<b>ZIP:</b>
<b>Contact Person:</b>		<b>Contact Phone:</b>	
<b>Contact Email:</b>			



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### Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances and exits, walls, bars, and fixtures, and outline in red the perimeter of the areas designated for alcohol storage, service, consumption, and manufacturing. Include dimensions, cross-streets, and points of reference in your drawing. You may attach blueprints or other detailed drawings that meet the requirements of this form.



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## Section 3 – Off-Site Location Information

	Yes	No
Is this location within 200 feet of a school or church grounds?	<input type="checkbox"/>	<input type="checkbox"/>
Does this location comply with local zoning limitations?	<input type="checkbox"/>	<input type="checkbox"/>
Will this location be available for inspection?	<input type="checkbox"/>	<input type="checkbox"/>
Is the location another licensed premises?	<input type="checkbox"/>	<input type="checkbox"/>

If yes, provide the license number and DBA: \_\_\_\_\_

Are you anticipating, or in the process of applying for a liquor license for the location listed above?	<input type="checkbox"/>	<input type="checkbox"/>
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Describe how the location will be secured?



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**Section 4 – Certifications and Approvals**

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

\_\_\_\_\_  
Printed name of licensee

\_\_\_\_\_  
Signature of licensee

**AMCO Enforcement Review:**

Approved

Denied

\_\_\_\_\_  
Signature of AMCO Enforcement Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name of AMCO Enforcement Supervisor

Enforcement Recommendations: