



MEMORANDUM

TO: Robert Klein, Chair
and Members of the ABC Board

DATE: July 13th, 2016

FROM: Cynthia Franklin, Director

RE: Discussion of Policies

The Director is seeking a brief policy discussion with the board on the following four topics. The purpose of the discussion is to bring the board up to date on director decisions and get general guidance from the board regarding issues that have arisen on multiple occasions but which are not directly addressed in statute or regulation. Where indicated, the director is requesting a vote.

- 1) New Forms with Implementation Dates
 - a. At the request of the director, Program Coordinator Sarah Oates has created new permit and licensing forms which cover previously overlooked requirements in some cases (ex: catering permit form)
 - b. Forms are available on the website and are fillable PDF's. Applicants are encouraged to use the fillable field feature to produce applications that are legible.
 - c. New permit forms were required beginning July 11, 2016.
 - d. The board is requested to approve new license forms to begin on August 1, 2016.
- 2) Permits issues raised regarding application for multiple repeating events at one time
 - i. Wednesdays in the Park
 - ii. Thursdays lounge days
 - iii. Multiple event permits on premises denied a duplicate license
 - iv. Paint & Sip all summer
- 3) Wholesale Licenses in Personal Storage Units
 - a. Revisited board minutes from April meeting indicate support for no wholesale premises in personal storage unit
 - b. Two new applications for just that since April meeting
 - c. Requesting vote if board supports director in denying license on this basis
- 4) Winery statute lacks any rules around consumption or tasting limits- have received many questions on this. Does this matter to the board?