



MEMORANDUM

TO: Robert Klein, Chair and
Members of the ABC Board

DATE: January 22, 2017

FROM: Sara Chambers
Acting Director, ABC Board

RE: Recreational Site Licenses

The 2014 legislative audit of the board found that some recreational site licenses were not issued in accordance with statutory requirements. AS 04.11.210 only permits recreational site licenses for event-based activities.

In order to address the audit findings, staff has brought all recreational site license renewal applications that were completed between November 18, 2016, and January 13, 2017, to the board at this meeting.

Staff will bring all recreational site license renewal applications completed between January 13, 2017, and February 28, 2017, to the board at its April 5, 2017 meeting.

The board should review applications for compliance with AS 04.11.210 when issuing, transferring, and renewing recreational site licenses.

Staff will bring the recreational site licenses expiring in 2017 to the board next year as renewal applications for those licenses are completed.

Recommendation: Review applications and determine whether to renew based on AS 04.11.210.



Alaska Alcoholic Beverage Control Board

Recreational Site Statement Guidelines

What is this document?

A new, transfer, or renewal application for a recreational site license must be accompanied by a written statement that explains how the establishment meets the requirements listed under AS 04.11.210. This document provides guidelines regarding what must be covered in the separate written statement that you'll submit along with your license application.

A written statement must be submitted to AMCO's main office before any recreational site license application will be considered complete.

Mandatory Points to be Included

Responses to each of the following points must be included in your written statement. Please provide a separate page and do not submit this document as your statement.

1. Explain what hours you'll be serving beer and wine at your establishment in relation to your event hours.
2. Are baseball games, car races, hockey games, sled dog racing events, or curling matches regularly held during a season at your establishment?
 - a. If no, what recreational events are regularly held during a season at your establishment that you believe qualify you for a recreational site license under AS 04.11.210?
3. What is the season(s) of your recreational events?