



## MEMORANDUM

TO: Bob Klein, Chair, and Members of the  
Alcoholic Beverage Control Board

DATE: June 12, 2018

FROM: Erika McConnell, Director

RE: 3824 Frontier Suites Hotel

**Requested Action:** Reconsideration of denial of license reinstatement and renewal

**Statutory Authority:** AS 44.62.540 (in the Administrative Procedures Act) allows an agency to reconsider a case on its own motion.

3 AAC 304.160(e): "For the purposes of AS 04.11.540, if a license has expired for failure to file a complete application for renewal by February 28 or for failure to pay the required fees and penalty fees by that date, the board will consider a written request to reinstate the license if the request is accompanied by

- (1) a complete application;
- (2) all required fees and penalty fees; and
- (3) proof of good cause for the failure to file and pay by February 28."

3 AAC 304.160(f): "The board will deny a request for reinstatement submitted under (e) of this section if the board finds that the failure to timely file or pay was caused by

- (1) the licensee's failure to notify the board of a change of the licensee's mailing address;
- (2) a transfer of ownership of the business for which the license was issued without written approval of the board in violation of AS 04.11.040;
- (3) a lease of the licensed business to another person in violation of AS 04.11.450(c); or
- (4) any other action of the licensee whether active or tacit that the board finds constitutes a failure to lawfully operate the business for which the license was issued."

**Staff Rec.:** Reconsider the denial; reinstate and renew the license

**Background:** The licensee failed to submit a complete renewal application by February 28, 2018, and thus this beverage dispensary – tourism license was expired for failure to renew. The licensee requested reinstatement and renewal at the April meeting, but the board voted 2-1, resulting in a denial of reinstatement and renewal, because the licensee had not provided proof of good cause for failure to renew as required by 3 AAC 304.160(e).

The licensee requested in informal conference with me, which was held on May 8, 2018. We discussed the regulatory requirement and why the licensee had failed to renew. Subsequently, the licensee submitted the attached documentation, explaining why he failed to renew the license.

The licensee offers reasons very similar to other licensees who have been reinstated by the board. For that reason, I recommend the board reconsider its decision of April 3, 2018, and reinstate and renew this license.

Attachment: Revised request for reinstatement and renewal

Hospitality Group, LLC  
Donald C. Madsen  
P.O. Box 33679  
Juneau AK 99803

May 9, 2018

Alcohol Beverage Control Board  
550 West 7<sup>th</sup> Ave, Suite 1600  
Anchorage, AK 99501

Re: Frontier Suites Hotel, License #3824

Chair - Klien and  
Members of the board;

I would like to start by apologizing for missing the message that was sent to me on February 23<sup>rd</sup> 2018 via email. I did not see the email, not sure if it went into the spam folder or if it was accidentally deleted. I would also like to offer an explanation, during the winter Months, I am away from Juneau and get all my mail sent to me, which I very closely go through somehow I must have missed it. However as soon as we received the letter which is enclosed dated March 9<sup>th</sup> 2018, which we received March 12<sup>th</sup> 2018, in which it states that the license had expired. We contacted the ABC board via email and that is when I was made aware by an occupational licensing examiner about the missed email and the letter. Which at that point we immediately, made all the corrections as per the letter that was re-sent via email by one of your examiners.

The application was corrected and re-submitted on March 13<sup>th</sup> 2018 at 12:28pm. It was acknowledged on the same day as you can see on the email thread at 1:25pm, on the same email. This email also stated that no additional fees are required.

As per the letter dated on March 9<sup>th</sup> 2018, regarding the expiration of the liquor license, it states that all corrected documents must be submitted by March 16<sup>th</sup>, 2018. As you can see on the package that is enclosed, it was all submitted within the outlined time frame, so it could be presented to the ABC Board meeting on April 3<sup>rd</sup>, 2018.

I thank you for taking the time to consider my request for reinstatement of the liquor license that has benefited not just my business but also tourism and locals alike.

Sincerely,



Donald C. Madsen, Member

Please refer to the attached page for list of enclosures;

List of enclosures;

- Letter to Administrative Officer
- Notice of Defense/Request for Hearing and copy of letter received
- Proof of original application submission (#1)
- Original Application, Tourism Statement and Payment form
- Acknowledgement of receipt email dated February 16, 2018 12:49pm (#2)
- Email dated March 12, 2018 4:26pm inquiry about letter we received on March 12, 2018 from the Department of Commerce, Community and Economic Development, stating the liquor license had expired. (#3)
- Reply from alcohol licensing in which it states the email that was sent, and instructions on how to request for reinstatement. (#4)
- Email inquiry about email that was sent. (#5)
- Reply from the department on inquiry. (#6)
- Inquiry about a possible temp card. (#7)
- Reply from the department regarding temp card (#8)
- submission of corrected application and inquiry about extra payment (#9) email dated March 13, 2018 sent at 12:28pm
- Copy of letter regarding incomplete Renewal Application and corrected application and tourism statement, submitted on March 13<sup>th</sup> at 12:28pm
- Acknowledgement of received application and response to question regarding payment (#10) email dated March 13, 2018 at 1:25pm
- Inquiry email dated March 14, 2018 (#11)
- Emails (#12 and #13) replies to email (#11)
- On April 6<sup>th</sup> 2018 I received a call from CBJ building division regarding (2) two open permits that had to be closed in order for them to remove their opposition.
- Email dated April 16, 2018 following up on license (#14) and proof of building permits being closed.
- (#15) reply from the department with letter attached into email dated April 16, 2018
- Response to the last email from the department (#16)





04/17/2018 10:51 FAX

**ALASKA DEPARTMENT OF COMMERCE, COMMUNITY, AND  
ECONOMIC DEVELOPMENT  
ALCOHOL AND MARIJUANA CONTROL OFFICE**

In the matter of:

Hospitality Group, LLC  
DBA Frontier Suites Hotel  
PO Box 32399  
Juneau, AK 99803,  
Respondent

License #3824

**NOTICE OF DEFENSE / REQUEST FOR HEARING**

The Respondent, pursuant to AS 44.02.190, hereby gives Notice of Defense in this proceeding. A hearing on the matter set forth in the Decision is hereby requested.

**I. Respondent Initiating Request**

Date: 4-17-18 Respondent's Name (printed):Donald Madsen

Respondent's Signature:

Mailing Address:

P.O. BOX 32399JuneauAK99803

City

State

Zip Code

Phone Number

907-789-7206

OR

**II. Attorney Representing Respondent** (Note: An attorney is not required for this proceeding.)

Name of Attorney Representing Respondent:

Mailing Address:

City

State

Zip Code

Phone Number

Date: 4-17-18

Signature:

[Signature]

**NOTE:** This Notice of Defense/Request for Hearing must be signed by or on behalf of Respondent, must set forth Respondent's current mailing address, and must be filed within 15 days after the enclosed Decision was mailed or delivered to the Respondent (same period held in abeyance for informal conference). It shall be filed accordingly:

Administrative Offices  
Department of Commerce, Community, and Economic Development  
Alcohol and Marijuana Control Office  
580 West 7th Ave, Suite 1600 Anchorage, AK 99501





THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

**Department of Commerce, Community,  
and Economic Development**

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

April 16, 2018

Hospitality Group, LLC  
DBA Frontier Suites Hotel  
PO Box 32399  
Juneau, AK 99803

Re: Frontier Suites Hotel, License #3824

Dear Hospitality Group, LLC:

At the April 3, 2018, meeting of the Alcoholic Beverage Control Board in Nome, Alaska, the board voted to deny your request for reinstatement and license renewal for your beverage dispensary tourism license. The Board denied the application in accordance with 3 AAC 304.160(e): "*For the purposes of AS 04.11.540, if a license has expired for failure to file a complete application for renewal by February 28 or for failure to pay the required fees and penalty fees by that date, the board will consider a written request to reinstate the license if the request is accompanied by (1) a complete application; (2) all required fees and penalty fees; and (3) proof of good cause for the failure to file and pay by February 28.*" Specifically, there was no proof of good cause for failure to file and pay by February 28 provided to the Board.

Because your application was denied, you have the right to an informal conference with the director or the Board under AS 04.11.510(b)(1), which you may initiate in writing within 15 days of receiving this letter.

The Alaska Administrative Procedure Act, AS 44.62.330 et seq., provides you with a means to appeal the Board's decision. Specifically, AS 44.62.390 allows you to initiate a hearing to determine whether a right, authority, license, or privilege should be granted, issued, or renewed. If you request an administrative hearing, the Office of Administrative Hearings will assign an administrative law judge to hear the matter. You may hire an attorney to represent you in such a hearing, but are not required to.

Please consider this letter as a Statement of Issues as required by AS 44.62.370. If you intend to request a hearing, you must notify AMCO in writing within 15 days of receiving this notice, although the 15 day period is held in abeyance between the date of request of an informal conference (should one be requested) and the holding of the informal conference. A Notice of Defense form is enclosed for this purpose; however, you may submit any written notice that meets the requirements of AS 44.62.390.

Your Notice of Defense must be sent to:



Frontier Suites Hotel #3824

April 16, 2018

Page 2 of 2

Administrative Officer  
Alcohol and Marijuana Control Office  
550 West 7th Ave, Suite 1600  
Anchorage, AK 99501

You may contact me with any questions or to request additional information. However, I cannot provide you with any legal advice.

Sincerely,



Erika McConnell  
Director

cc: License File  
City and Borough of Juneau



Subject: license renewal

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From: anaschroth@yahoo.com

To: alcohol.licensing@alaska.gov

Date: Friday, February 16, 2018 12:49:16 PM AKST

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Please see the attached.

Thank you,

Ana Schroth  
Property Manager  
Coho Park Apartments  
907-789-5078 (8:00am-12:00pm)  
Chinook Apartments  
907-789-1921 (1:00pm-5:00pm)



Alcohol license renewal.pdf  
3MB

Application submitted.



①





Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing beverage dispensary – tourism liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Sustina Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

### Section 1 – Establishment and Contact Information

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	Hospitality Group, LLC	License #:	3824
License Type:	Beverage Dispensary - Tourism	Statute:	AS 04.11.400(d)
Doing Business As:	Frontier Suites Hotel		
Premises Address:	9400 Glacier Highway		
Local Governing Body:	City & Borough of Juneau		
Community Council:	None		

Mailing Address:	PO Box 32399		
City:	Juneau	State:	AK
		ZIP:	99808

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	Donald G. Madsen		
Contact Phone:	907 723 8200	Business Phone:	907-789-7206
Contact Email:	dmadsen@gei.net		

Seasonal License? ☐ Yes ☒ No If "Yes", write your six-month operating period: \_\_\_\_\_

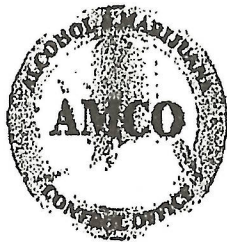




Feb/16/2018 7:53:03 AM

Madsen 907-789-2171

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Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

**Form AB-17d: 2018/2019 Renewal License Application**

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

**Section 2 – Authorization**

Communication with AMCO staff:

Yes No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?



If "Yes", disclose the name of the individual and the reason for this authorization:

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**Section 3 – Sole Proprietor Ownership Information**

This section must be completed by any sole proprietorship who is applying for license renewal. Entities should skip to Section 4. If more space is needed, please attach a separate sheet with the required information. The following information must be completed for each licensee and each affiliate (spouse).

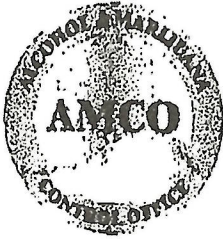
This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					





Alaska Alcoholic Beverage Control Board

Beverage Dispensary - Tourism License

**Form AB-17d: 2018/2019 Renewal License Application**

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1800  
Anchorage, AK 99501  
alcohol.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

**Section 4 - Entity Ownership Information**

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>. Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:	62551D
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You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official Name:	Donald C Madsen		
Title(s):	Managing Member	Phone:	907 723 8200
Mailing Address:	PO Box 33679		
City:	Juneau	State:	AK
		ZIP:	99803

Entity Official Name:	Martin J Madsen		
Title(s):	Member	Phone:	907 789 2206
Mailing Address:	PO Box 32399		
City:	Juneau	State:	AK
		ZIP:	99803

Entity Official Name:			
Title(s):		Phone:	
Mailing Address:			
City:		State:	
		ZIP:	







Alaska Alcoholic Beverage Control Board

Beverage Dispensary - Tourism License

**Form AB-17d: 2018/2019 Renewal License Application**

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

**Section 5 - License Operation**

Check a single box for each calendar year that best describes how this liquor license was operated:

	2016	2017
The license was regularly operated continuously throughout each year, for 8 or more hours each day.	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The license was regularly operated during a specific season each year, for 8 or more hours each day.	<input type="checkbox"/>	<input type="checkbox"/>
The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day. <i>If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.</i>	<input type="checkbox"/>	<input type="checkbox"/>
The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years. <i>If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.</i>	<input type="checkbox"/>	<input type="checkbox"/>

**Section 6 - Violations and Convictions**

Applicant violations and convictions in calendar years 2016 and 2017:

	Yes	No
Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

**Section 7 - Alcohol Server Education**

Read the line below, and then sign your initials in the box to the right of the statement:

	Initials
I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as required under AS 04.21.025 and 3 AAC 304.465.	<input checked="" type="checkbox"/>



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Madsen 907-789-2171

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Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

## Form AB-17d: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office

550 W 7<sup>th</sup> Avenue, Suite 1600

Anchorage, AK 99501

alcohol.license@alaska.gov

https://www.commerce.alaska.gov/web/amco

Phone: 907.269.0350

## Section 8 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I am submitting as part of this application a written statement that meets the attached Tourism Statement Guidelines, for review by the Alcoholic Beverage Control Board.

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 9 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

Printed name of licensee

Signature of Notary Public

Notary Public in and for the State of AlaskaMy commission expires: 12/11/19Subscribed and sworn to before me this 16<sup>th</sup> day of February, 2018.

License Fee:	\$ 2500.00	Application Fee:	\$ 200.00	TOTAL:	\$ 2700.00
Late Fee of \$500.00 – if received or postmarked after 01/02/2018:					
Miscellaneous Fees:					
GRAND TOTAL (if different than TOTAL):					

STATE OF ALASKA

OFFICIAL SEAL

Esther K. Epperly

NOTARY PUBLIC

My Commission Expires 12/11/19





Alaska Alcoholic Beverage Control Board  
**Tourism Statement Guidelines**

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Alcohol and Marijuana Control Office  
550 W 7th Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohollicensing@alaska.gov](mailto:alcohollicensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

**What is this document?**

A new, transfer, or renewal application for a beverage dispensary – tourism or restaurant / eating place – tourism license must be accompanied by a written statement that explains how the establishment encourages tourism and meets the requirements listed under AS 04.11.400(d) and 3 AAC 304.325. This document provides guidelines regarding what must be covered in the separate written statement that you'll submit along with your license application.

A written statement must be submitted to AMCO's main office before any tourism license application will be considered complete.

**Mandatory Points to be Included**

Responses to each of the following points must be included in your written statement. Please provide a separate page and do not submit this document as your statement.

1. Explain how issuance of a liquor license at your establishment has/will encourage tourism.
2. Explain how the facility was/will be constructed or improved in accordance with this application.
3. Who operates the facility for which a liquor license is being applied?
4. Do you offer room rentals to the traveling public?
  - a. If so, how many of these rooms are available? Do any of the rental rooms have kitchen facilities (defined as: a separate sink for food preparation along with refrigeration and cooking appliance devices, including a microwave)? If yes, how many of the rental rooms have kitchen facilities that meet this definition? Do you stock alcoholic beverages in guest rooms?
  - b. If not, is your facility located within an airport terminal?
5. Does your establishment include a dining facility?
6. Are additional amenities available to your guests through your establishment (eg: guided tours or trips, rental equipment for guests, other activities that attract tourists)?





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Madsen 907-789-2171

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Hospitality Group LLC  
D.b.a. Frontier Suites Airport Hotel

November 10, 2017

Tourism Statement, in response to the mandatory points to be included;

Hospitality Group LLC owns and operates the Frontier Suites Airport Hotel located at 9400 Glacier Highway, Juneau Alaska 99801. The Frontier Suites Airport Hotel is a 104 room full service hotel providing tourist with accommodations, a restaurant serving breakfast, lunch and dinner and a lounge where they can enjoy their favorite beverage.

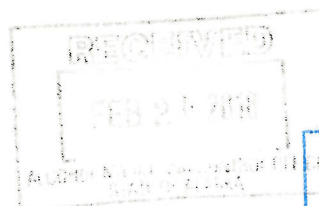
Each of our 104 rooms is equipped with a full kitchen, and many with separate bedrooms and complimentary WIFI throughout the property, providing our guests a home away from home where they have the option to eat out or prepare their meals. We offer a large meeting room, a conference room and a work-out center for our guest's enjoyment.

We also operate a shuttle van giving our guest's fast and convenient transportation to and from the airport, ferry terminal, etc. We are conveniently located within minutes of the Juneau International Airport, the Alaska Marine Highway, the Mendenhall Glacier as well as other tourist attractions such as River Rafting, Sports Fishing, Whale watching and Auke bay to mention a few.

We offer online booking for our guests through our website [www.frontiersuites.com](http://www.frontiersuites.com) and through many other websites such as Expedia, Trip advisor, booking.com to mention a few, we are also continually upgrading our hotel by remodeling 20% of our rooms each year and keeping the hotel clean and fresh for our guests enjoyment.



Hospitality Group LLC  
D.b.a. Frontier Suites Airport Hotel  
Donald C. Madsen  
Managing Member



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Madsen 907-789-2171

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p.1

Hospitality Group LLC  
D.b.a. Frontier Suites Airport Hotel

November 10, 2017

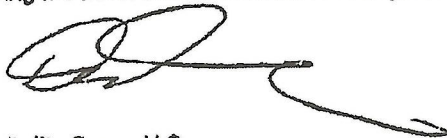
Tourism Statement, in response to the mandatory points to be included;

Hospitality Group LLC owns and operates the Frontier Suites Airport Hotel located at 9400 Glacier Highway, Juneau Alaska 99801. The Frontier Suites Airport Hotel is a 104 room full service hotel providing tourist with accommodations, a restaurant serving breakfast, lunch and dinner and a lounge where they can enjoy their favorite beverage.

Each of our 104 rooms is equipped with a full kitchen, and many with separate bedrooms and complimentary WiFi throughout the property, providing our guests a home away from home where they have the option to eat out or prepare their meals. We offer a large meeting room, a conference room and a work-out center for our guest's enjoyment.

We also operate a shuttle van giving our guest's fast and convenient transportation to and from the airport, ferry terminal, etc. We are conveniently located within minutes of the Juneau International Airport, the Alaska Marine Highway, the Mendenhall Glacier as well as other tourist attractions such as River Rafting, Sports Fishing, Whale watching and Auke bay to mention a few.

We offer online booking for our guests through our website [www.frontiersuites.com](http://www.frontiersuites.com) and through many other websites such as Expedia, Trip advisor, booking.com to mention a few, we are also continually upgrading our hotel by remodeling 20% of our rooms each year and keeping the hotel clean and fresh for our guests enjoyment.



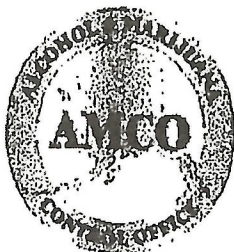
Hospitality Group LLC  
D.b.a. Frontier Suites Airport Hotel  
Donald C. Madsen  
Managing Member



8/16

Alcohol and Marijuana Control Office  
550 W 7th Avenue, Suite 1600  
Anchorage, AK 99501

[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350



Alaska Alcoholic Beverage Control Board

## Form AB-31: Credit Card Payment Form

### What is this form?

This form allows you to pay for liquor license or permit fees by credit card. For security purposes, please do not email credit card information. Mail or hand-deliver this form to the Alcohol & Marijuana Control Office (AMCO) headquarters. Completion of this form is not proof of payment until AMCO processes the information. If any information on this form is illegible, the form will be rejected. Credit card payments cannot be accepted for marijuana fees.

Licensee/Applicant:	Hospitality Group LLC		
License/Permit Type:	T DIVERSITY	License Number:	3824

Credit Card Type:



VISA



MasterCard



Discover

Name on Card:	Donald Madsen	Contact Phone:			
Mailing Address:	PO Box 33679				
City:	Juneau	State:	AK	ZIP:	99803
Credit Card Number:	4003 9010 2205 4876	Expiration:	06/21	CVV:	917

I wish to make payment by credit card for my application.

I understand that this form will be destroyed upon processing of the payment.

Signature of credit card holder

2-16-18

Date





Subject: RE: license renewal

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From: alcohol.licensing@alaska.gov  
To: anaschroth@yahoo.com  
Cc: alcohol.licensing@alaska.gov  
Date: Wednesday, February 21, 2018 08:52:13 AM AKST

---

Received, thank you.



**Jacqlene Drulis**

Occupational Licensing Examiner

Alcohol & Marijuana Control Office

550 West 7th Avenue, Suite 1600

Anchorage, Alaska 99501

*Acknowledgement of receipt.*

*(2)*

**From:** Ana Schroth [mailto:anaschroth@yahoo.com]  
**Sent:** Friday, February 16, 2018 12:49 PM  
**To:** Alcohol Licensing, CED ABC (CED sponsored) <alcohol.licensing@alaska.gov>  
**Subject:** license renewal

Please see the attached.

Thank you,

Ana Schroth  
Property Manager  
Coho Park Apartments



go before the board at the April 3<sup>rd</sup> meeting, all items must be complete no later than March 16<sup>th</sup> of 2018.

Sincerely,

**Carrie Craig**

Occupational Licensing Examiner  
State of Alaska DCCED  
Alcohol & Marijuana Control Office  
550 W 7<sup>th</sup> Ave, Ste. 1600  
Anchorage, AK 99501

**From:** Ana Schroth <anaschroth@yahoo.com>

**Sent:** Monday, March 12, 2018 4:26 PM

**To:** Alcohol Licensing, CED ABC (CED sponsored) <alcohol.licensing@alaska.gov>

**Cc:** Donald Madsen <dmadsen@gci.net>

**Subject:** Re: license renewal

Good Morning,

We received this letter in the mail today which states that the alcohol license has expired, we have not received any other notices or letters prior to this one which is attached, I submitted the renewal and payment as you will see above on February 16th 2018, and got confirmation on February 21st, 2018

Could you please advise as to what happened since we filed a renewal on time and no other notices have been received indicating that our renewal application was incomplete.

③

I will follow up by phone tomorrow 03/13/2018

Thank you,

Ana Schroth  
Property Manager  
Coho Park Apartments  
907-789-5078 (8:00am-12:00pm)  
Chinook Apartments  
907-789-1921 (1:00pm-5:00pm)

On Wednesday, February 21, 2018 8:52 AM, "Alcohol Licensing, CED ABC (CED sponsored)" <[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)> wrote:





TO: CHINOOK



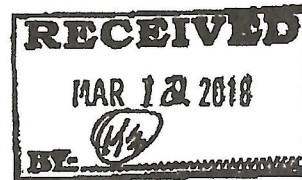
THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

Department of Commerce, Community,  
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

March 9, 2018

Hospitality Group, LLC  
PO Box 32399  
Juneau, AK 99803



(3)

Re: Expiration and Mandatory Cessation of Operation of License #3824 DBA Frontier Suites Hotel

**YOUR LIQUOR LICENSE HAS EXPIRED**

Dear Hospitality Group, LLC:

Because a complete application for renewal and/or the required fees were not filed with the Alcohol & Marijuana Control Office (AMCO) by February 28, 2018, your liquor license expired at midnight, February 28, 2018, per AS 04.11.540.

**THE SERVICE, SALE, CONSUMPTION, MANUFACTURE, AND/OR DISTRIBUTION OF ALCOHOL ON YOUR PREMISES MUST CEASE IMMEDIATELY.**

If you submitted a renewal application that was determined to be incomplete, your license has expired for failure to complete the application by the statutory deadline.

The Alcoholic Beverage Control (ABC) Board will consider a written request to reinstate the license if the request is accompanied by a complete renewal application, all required fees (including penalty fees), and proof of good cause for the failure to file and pay by February 28, 2018, per 3 AAC 304.160(e). If you wish for this request to be considered by the ABC Board at its meeting on April 3, 2017, all items must be complete and received by AMCO staff on or before March 16, 2018.

If you submitted a renewal application (and fees) for a license that has expired for failure to complete the application by the deadline, and if you do not wish to request that the ABC Board reinstate and renew your license, you may request a refund of your license fee by contacting AMCO staff. The \$200 renewal application fee and \$500 late penalty fee are non-refundable.

Completed documents (with the exception of fingerprint cards and checks) may be scanned and emailed, and any questions or concerns may be sent to [alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov).

Sincerely,

A handwritten signature in black ink.

Sarah Daulton Oates  
Program Coordinator

License #3824 DBA Frontier Suites Hotel



Subject: RE: license renewal

---

From: alcohol.licensing@alaska.gov

To: anaschroth@yahoo.com

Cc: dmadsen@gci.net; alcohol.licensing@alaska.gov

Date: Tuesday, March 13, 2018 08:17:21 AM AKDT

---



This message contains blocked images. Show images or Always show images

Good morning,

The attached documents were emailed on 2/23/2018 and the read receipt shows that it was read on 2/23/2018 at 11am. The incomplete letter states:

“Any application that is still incomplete at midnight on February 28, 2018 will be expired, per AS 04.11.540”.

To renew the license at this point, you will be required to write a request for reinstatement to submit with the completed application. If you wish for your request to go before the board at the April 3<sup>rd</sup> meeting, all items must be complete no later than March 16<sup>th</sup> of 2018.

Sincerely,

(4)

**Carrie Craig**

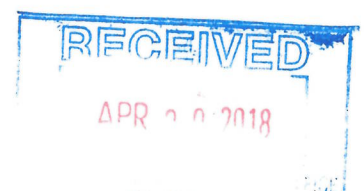
Occupational Licensing Examiner

State of Alaska DCCED

Alcohol & Marijuana Control Office

550 W 7<sup>th</sup> Ave, Ste. 1600

Anchorage, AK 99501





THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

Department of Commerce, Community,  
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7<sup>th</sup> Avenue, Suite 1600

Anchorage, AK 99501

Main: 907.269.0350

February 23, 2018

Hospitality Group, LLC  
VIA email: [dmadson@gci.net](mailto:dmadson@gci.net)

Re: Incomplete Renewal Application for License #3824 DBA Frontier Suites Hotel

Dear Applicant:

I have received and reviewed your application for renewal of your liquor license. At this time, your application is considered incomplete. Please make the following necessary changes and/or submit the required documents in order for your application to be deemed complete:

- **Page 3, Section 4 – Entity Ownership Information:**
  - Please update Donald Madsen's title to just "Member" ✓
- **Page 4, Section 5 – License Operation:**
  - Please check a single box for the calendar year 2016 that best describes how the license was operated.
- **Tourism Statement:**
  - As required by AS 04.11.400(d) and AAC 304.325, please include who operates the facility for which the license is being renewed and address the stocking of alcoholic beverages in guest rooms. ✓

Any application that is still incomplete at midnight on February 28, 2018 will be expired, per AS 04.11.540.

Completed documents may be scanned and emailed, fingerprints must be mailed or dropped off in our office in person. Any questions or concerns may be sent to [alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov).

Thank you for your diligence toward completing your application.

Respectfully,

Carrie Craig  
Occupational License Examiner





Hospitality Group, LLC  
Donald C. Madsen  
P.O. Box 33679  
Juneau, AK 99803

March 13, 2018

Alaska Alcoholic Beverage Control Board  
Alcohol and Marijuana Control Office  
Beverage Dispensary-Tourism License  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501

To Whom It May Concern,

This letter is a formal request for reinstatement of the liquor license #3824 that my business has had for years. The liquor license has been instrumental in making it possible for us to provide tourists and locals alike with great service and options while they are visiting or looking for a nice relaxing time.

My request is to be reinstated with the liquor license we have had for years so that we can continue to provide great service to tourism and locals.

Thank you for taking the time to consider my request. I can be reached at 907-723-8200 or at [dmasen@gci.net](mailto:dmasen@gci.net).

*dmasen@gci.net*

I hope to receive a positive reply from you soon.

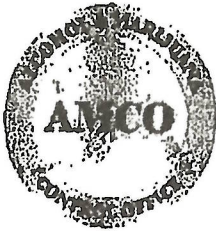
Sincerely,



Donald C. Madsen, Member

List of Enclosures:  
Updated Application  
Tourism Statement  
Payment form





Alaska Alcoholic Beverage Control Board

Beverage Dispensary - Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0950

**What is this form?**

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing beverage dispensary - tourism liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

**Section 1 - Establishment and Contact Information**

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

Licensee:	Hospitality Group, LLC	License #:	3824
License Type:	Beverage Dispensary - Tourism	Statute:	AS 04.11.400(d)
Doing Business As:	Frontier Suites Hotel		
Premises Address:	9400 Glacier Highway		
Local Governing Body:	City & Borough of Juneau		
Community Council:	None		

Mailing Address:	PO Box 32399		
City:	Juneau	State:	AK
		ZIP:	99808

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

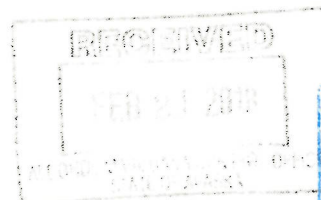
Point of Contact:	Donald C. Madsen		
Contact Phone:	907 723 8200	Business Phone:	907-789-7206
Contact Email:	dmadsen@gci.net		

Seasonal License? ☐ Yes ☒ No ☒ If "Yes", write your six-month operating period: \_\_\_\_\_

[Form AB-17d] (rev 10/16/2017)

License #3824 DBA Frontier Suites Hotel

Page 1 of 5

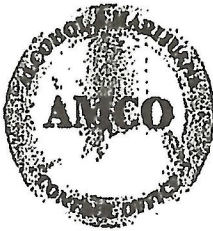




Feb/16/2018 7:53:03 AM

Madsen 907-789-2171

3/16



Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

**Form AB-17d: 2018/2019 Renewal License Application**

Alcohol and Marijuana Control Office

550 W 7<sup>th</sup> Avenue, Suite 1600

Anchorage, AK 99501

alcohol.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

**Section 2 – Authorization**

Communication with AMCO staff:

Yes

No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:

--

**Section 3 – Sole Proprietor Ownership Information**This section must be completed by any sole proprietorship who is applying for license renewal. Entities should ship to Section 4.

If more space is needed, please attach a separate sheet with the required information.

The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

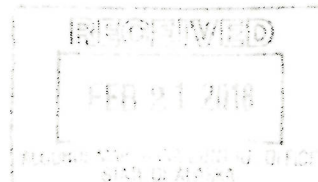
This individual is an: ☐ applicant ☐ affiliate

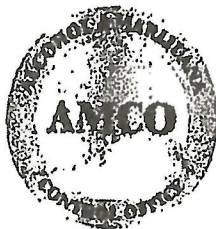
Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

[Form AB-17d] (rev 10/16/2017)

License #3524 DBA Frontier Suites Hotel

Page 2 of 5





Alaska Alcoholic Beverage Control Board

Beverage Dispensary - Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office  
550 W 7th Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

### Section 4 - Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/cbp/main/search/entities>. Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #:

62551D

You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official Name:	Donald C Madsen				
Title(s):	member	Phone:	9077232200	% Owned:	40
Mailing Address:	PO Box 33679				
City:	Juneau	State:	AK	ZIP:	99803

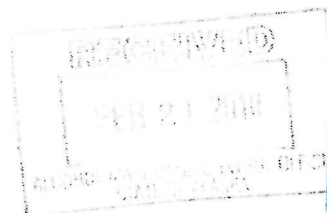
Entity Official Name:	Martin J Madsen				
Title(s):	Member	Phone:	9077872206	% Owned:	42
Mailing Address:	PO Box 32399				
City:	Juneau	State:	AK	ZIP:	99803

Entity Official Name:					
Title(s):		Phone:		% Owned:	
Mailing Address:					
City:		State:		ZIP:	

{Form AB-17d} (rev 10/16/2017)

License #3824 DBA Frontier Suites Hotel

Page 3 of 5







Alaska Alcoholic Beverage Control Board

Beverage Dispensary - Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office  
550 W 7th Avenue, Suite 1600  
Anchorage, AK 99501  
alcohol.licensing@alaska.gov  
https://www.commerce.alaska.gov/web/amco  
Phone: 907.269.0350

### Section 6 - License Operation

Check a single box for each calendar year that best describes how this liquor license was operated:

	2016	2017
The license was regularly operated continuously throughout each year, for 8 or more hours each day.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
The license was regularly operated during a specific season each year, for 8 or more hours each day.	<input type="checkbox"/>	<input type="checkbox"/>
The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day. If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.	<input type="checkbox"/>	<input type="checkbox"/>
The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years. If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.	<input type="checkbox"/>	<input type="checkbox"/>

### Section 6 - Violations and Convictions

Applicant violations and convictions in calendar years 2016 and 2017:

	Yes	No
Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

### Section 7 - Alcohol Server Education

Read the line below, and then sign your initials in the box to the right of the statement:

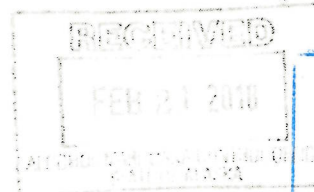
I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as required under AS 04.21.025 and 3 AAC 304.465.

Initials

[Form AB-17d] (rev 10/16/2017)

License #3824 DBA Frontier Suites Hotel

Page 4 of 5

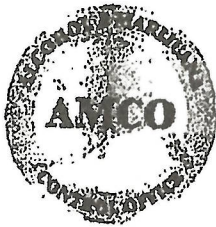




Feb/16/2018 7:53:03 AM

Madsen 907-789-2171

6/18



Alaska Alcoholic Beverage Control Board

Beverage Dispensary – Tourism License

## Form AB-17d: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

## Section 8 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

Initials

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I am submitting as part of this application a written statement that meets the attached Tourism Statement Guidelines, for review by the Alcoholic Beverage Control Board.

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 9 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

Printed name of licensee

Signature of Notary Public

Notary Public in and for the State of Alaska

My commission expires: 12/11/19

Subscribed and sworn to before me this 16<sup>th</sup> day of February, 2018.

License Fee:	\$ 2500.00	Application Fee:	\$ 200.00	TOTAL:	\$ 2700.00
Late Fee of \$500.00 – If received or postmarked after 01/02/2018:					
Miscellaneous Fees:					
GRAND TOTAL (If different than TOTAL):					

STATE OF ALASKA

OFFICIAL SEAL

Esther K. Epperly

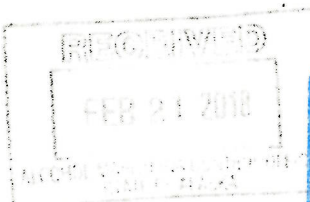
NOTARY PUBLIC

My Commission Expires 12/11/19

(Form AB-17d) (rev 10/16/2017)

License #3824 DBA Frontier Suites Hotel

Page 5 of 5



Hospitality Group, LLC  
D.b.a. Frontier Suites Airport Hotel

November 10, 2017

Tourism Statement, in response to the mandatory points to be included;

Hospitality Group LLC owns and operates the Frontier Suites Airport Hotel located at 9400 Glacier Highway, Juneau Alaska 99801. The Frontier Suites Airport Hotel is a 104 room full service hotel providing tourists with accommodations, a restaurant serving breakfast, lunch and dinner and a lounge where they can enjoy their favorite beverage.

The lounge is operated by Hospitality Group LLC and alcohol can only be purchased at the lounge, alcohol is not stocked in the rooms.

Each of our 104 rooms is equipped with a full kitchen, and many with separate bedrooms and complimentary WIFI throughout the property, providing our guests a home away from home where they have the option to eat our or prepare their meals. We offer a large meeting room, a conference room and a workout center for our guest's enjoyment.

We also operate a shuttle van giving our guest's fast and convenient transportation to and from the airport, ferry terminal, etc. We are conveniently located within minutes of the Juneau International Airport, the Alaska Marine Highway, the Mendenhall Glacier as well as other tourist attractions such as River Rafting, Sports Fishing, Whale Watching, and Auke Bay to mention a few.

We offer online booking for our guests through our website [www.frontiersuites.com](http://www.frontiersuites.com) and through many other websites such as Expedia, Trip advisor, booking.com to mention a few, we are also continually upgrading our hotel by remodeling 20% of our rooms each year and keeping the hotel clean and fresh for our guests enjoyment.



Hospitality Group, LLC  
D.b.a. Frontier Suites Airport Hotel  
Donald C. Madsen  
Member



Subject: Re: license renewal

---

From: anaschroth@yahoo.com

To: alcohol.licensing@alaska.gov

Cc: dmadsen@gci.net

Date: Tuesday, March 13, 2018 08:45:04 AM AKDT

---



This message contains blocked images. Show images or Always show images

Good Morning,

Carrie,

Thank you for your response as I read the letters that you attached I noticed that there was a clerical error as the contact email Mr. Madsen wrote is **dmadsen@gci.net** and on the letter that was sent by your department the email that is written is **dmadson@gci.net** therefore we did not get the letter via email or mail.

Given those circumstances is there anything that we can do to resolve the issue?

5

Ana Schroth  
Property Manager  
Coho Park Apartments  
907-789-5078 (8:00am-12:00pm)  
Chinook Apartments  
907-789-1921 (1:00pm-5:00pm)

On Tuesday, March 13, 2018 8:17 AM, "Alcohol Licensing, CED ABC (CED sponsored)" <alcohol.licensing@alaska.gov> wrote:

Good morning,

The attached documents were emailed on 2/23/2018 and the read receipt shows that it was read on 2/23/2018 at 11am. The incomplete letter states:  
"Any application that is still incomplete at midnight on February 28, 2018 will be expired, per AS 04.11.540".

To renew the license at this point, you will be required to write a request for reinstatement to submit with the completed application. If you wish for your request to





Subject: FW: #3824 DBA Frontier Suites Hotel Liquor License Application

---

From: alcohol.licensing@alaska.gov

To: anaschroth@yahoo.com; dmadsen@gci.net

Cc: alcohol.licensing@alaska.gov

Date: Tuesday, March 13, 2018 09:03:35 AM AKDT

---

Good morning,

As you can see below, the email was sent to the correct address - regardless of the misspelling on the letter. Additionally, the read receipt shows the message was opened the same day.

Thank you,

**Carrie Craig**

Occupational Licensing Examiner

State of Alaska DCCED

Alcohol & Marijuana Control Office

550 W 7<sup>th</sup> Ave, Ste. 1600

Anchorage, AK 99501

**From:** Alcohol Licensing, CED ABC (CED sponsored)

**Sent:** Friday, February 23, 2018 11:00 AM

**To:** dmadsen@gci.net

**Cc:** Alcohol Licensing, CED ABC (CED sponsored) <alcohol.licensing@alaska.gov>

**Subject:** #3824 DBA Frontier Suites Hotel Liquor License Application

Good morning,

*email above was on  
thread in reply to 2-23-*

6



I have received and reviewed your liquor license renewal application. At this time, your application is considered incomplete. Please review the attached documents for instructions on how to complete your application.

Completed documents (with the exception of fingerprint cards or payments) may be scanned and emailed, and questions or concerns may be sent to [alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov).

Thank you for your immediate diligence toward completing your application.

**Carrie Craig**

Occupational Licensing Examiner

State of Alaska DCCED

Alcohol & Marijuana Control Office

550 W 7<sup>th</sup> Ave, Ste. 1600

Anchorage, AK 99501



3824 Incomplete Letter.pdf  
160.2kB



3824 Incomplete Application.pdf  
2MB



Alcohol & Marijuana Control Office

550 W 7<sup>th</sup> Ave, Ste. 1600

Anchorage, AK 99501

**From:** Ana Schroth <[anaschroth@yahoo.com](mailto:anaschroth@yahoo.com)>

**Sent:** Tuesday, March 13, 2018 9:14 AM

**To:** Alcohol Licensing, CED ABC (CED sponsored) <[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)>

**Subject:** Re: #3824 DBA Frontier Suites Hotel Liquor License Application

Carrie,

(7)

Is there a way to get a temp card while we wait for a reinstatement hearing?

I really appreciate your help in this matter I am working towards making the necessary changes in the application so it can go for review, again thank you for your help!

Ana Schroth

Property Manager

Coho Park Apartments

907-789-5078 (8:00am-12:00pm)

Chinook Apartments

907-789-1921 (1:00pm-5:00pm)

On Tuesday, March 13, 2018 9:03 AM, "Alcohol Licensing, CED ABC (CED sponsored)" <[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)> wrote:

Good morning,





Subject: RE: #3824 DBA Frontier Suites Hotel Liquor License Application

---

From: alcohol.licensing@alaska.gov

To: anaschroth@yahoo.com; dmadsen@gci.net

Cc: alcohol.licensing@alaska.gov

Date: Tuesday, March 13, 2018 09:26:44 AM AKDT

---

Ana,

Only the Alcohol Beverage Control Board has authority to reinstate and renew expired licenses and temporary approval to operate a license is not given pending board approval.

Best Regards,

**Carrie Craig**

Occupational Licensing Examiner

State of Alaska DCCED

Alcohol & Marijuana Control Office

550 W 7<sup>th</sup> Ave, Ste. 1600

Anchorage, AK 99501

8

---

**From:** Ana Schroth <anaschroth@yahoo.com>

**Sent:** Tuesday, March 13, 2018 9:14 AM

**To:** Alcohol Licensing, CED ABC (CED sponsored) <alcohol.licensing@alaska.gov>

**Subject:** Re: #3824 DBA Frontier Suites Hotel Liquor License Application

Carrie,



Subject: Re: #3824 DBA Frontier Suites Hotel Liquor License Application

From: anaschroth@yahoo.com

To: alcohol.licensing@alaska.gov

Date: Tuesday, March 13, 2018 12:28:15 PM AKDT

Hello,

Please see the attached request for reinstatement of the alcohol license, do I need to re-send a payment form or is the one that was originally submitted sufficient?

Thank you for all your help,

Would you be able to cc' me in any further correspondence?

Ana Schroth  
Property Manager  
Coho Park Apartments  
907-789-5078 (8:00am-12:00pm)  
Chinook Apartments  
907-789-1921 (1:00pm-5:00pm)

On Tuesday, March 13, 2018 9:26 AM, "Alcohol Licensing, CED ABC (CED sponsored)" <alcohol.licensing@alaska.gov> wrote:

Ana,

Only the Alcohol Beverage Control Board has authority to reinstate and renew expired licenses and temporary approval to operate a license is not given pending board approval.

Best Regards,

**Carrie Craig**  
Occupational Licensing Examiner  
State of Alaska DCCED  
Alcohol & Marijuana Control Office  
550 W 7<sup>th</sup> Ave, Ste. 1600  
Anchorage, AK 99501

From: Ana Schroth <anaschroth@yahoo.com>  
Sent: Tuesday, March 13, 2018 9:14 AM





THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

Department of Commerce, Community,  
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Main: 907.269.0350

February 23, 2018

Hospitality Group, LLC  
VIA email: [dmdson@gci.net](mailto:dmdson@gci.net)

Re: Incomplete Renewal Application for License #3824 DBA Frontier Suites Hotel

Dear Applicant:

I have received and reviewed your application for renewal of your liquor license. At this time, your application is considered incomplete. Please make the following necessary changes and/or submit the required documents in order for your application to be deemed complete:

- **Page 3, Section 4 – Entity Ownership Information:**
  - Please update Donald Madsen's title to just "Member" ✓
- **Page 4, Section 5 – License Operation:**
  - Please check a single box for the calendar year 2016 that best describes how the license was operated. ✓
- **Tourism Statement:**
  - As required by AS 04.11.400(d) and AAC 304.325, please include who operates the facility for which the license is being renewed and address the stocking of alcoholic beverages in guest rooms. ✓

Any application that is still incomplete at midnight on February 28, 2018 will be expired, per AS 04.11.540.

Completed documents may be scanned and emailed, fingerprints must be mailed or dropped off in our office in person.  
Any questions or concerns may be sent to [alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov).

Thank you for your diligence toward completing your application.

Respectfully,

Carrie Craig  
Occupational License Examiner

*done  
submitted  
3-15-18*





Hospitality Group, LLC  
Donald C. Madsen  
P.O. Box 33679  
Juneau, AK 99803

March 13, 2018

Alaska Alcoholic Beverage Control Board  
Alcohol and Marijuana Control Office  
Beverage Dispensary-Tourism License  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501

To Whom It May Concern,

This letter is a formal request for reinstatement of the liquor license #3824 that my business has had for years. The liquor license has been instrumental in making it possible for us to provide tourists and locals alike with great service and options while they are visiting or looking for a nice relaxing time.

My request is to be reinstated with the liquor license we have had for years so that we can continue to provide great service to tourism and locals.

Thank you for taking the time to consider my request. I can be reached at 907-723-8200 or at [dmasen@gci.net](mailto:dmasen@gci.net).

*dmasen@gci.net*

I hope to receive a positive reply from you soon.

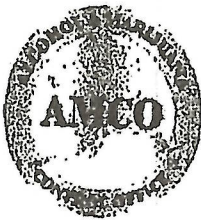
Sincerely,



Donald C. Madsen, Member

List of Enclosures:  
Updated Application  
Tourism Statement  
Payment form





Alcohol and Marijuana Control Office  
550 W 7th Avenue, Suite 1600  
Anchorage, AK 99501

[alcohol.licensing@alaska.gov](http://alcohol.licensing@alaska.gov)  
<http://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

**Beverage Dispensary - Tourism License  
Form AB-17d: 2018/2019 Renewal License Application**

What is this form?

This renewal license application form is required for all individuals or entities seeking to apply for renewal of an existing beverage dispensary - tourism liquor license that will expire on December 31, 2017. All fields of this form must be complete and correct, or the application will be returned to you in the manner in which it was received, per AS 04.11.270 and 3 AAC 304.105. The Community Council field only should be verified/completed by licensees whose establishments are located within the Municipality of Anchorage or outside of city limits within the Matanuska-Susitna Borough.

This form must be completed correctly and submitted to the Alcohol & Marijuana Control Office (AMCO)'s main office, along with all other required documents and fees, before any renewal license application will be considered complete.

**Section 1 - Establishment and Contact Information**

Enter information for the business seeking to have its license renewed. If any populated information is incorrect, please contact AMCO.

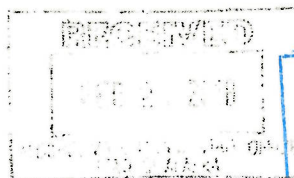
Licensee:	Hospitality Group, LLC	License #:	5824
License Type:	Beverage Dispensary - Tourism	Statute:	AS 04.11.400(d)
Doing Business As:	Frontier Suites Hotel		
Premises Address:	9400 Glacier Highway		
Local Governing Body:	City & Borough of Juneau		
Community Council:	None		

Mailing Address:	PO Box 32399		
City:	Juneau	State:	AK
		ZIP:	99808

Enter information for the individual who will be designated as the primary point of contact regarding this application. This individual must be a licensee who is required to be listed in and authorized to sign this application.

Point of Contact:	Donald G. Madsen		
Contact Phone:	907-723-8200	Business Phone:	907-789-7206
Contact Email:	dmadsen@gci.net		

Seasonal License? ☐ Yes ☒ No  
If "Yes", write your six-month operating period: \_\_\_\_\_



Feb/16/2018 7:53:03 AM

Madsen 907-789-2171

3/16



Alaska Alcoholic Beverage Control Board

Beverage Dispensary - Tourism License

## Form AB-17d: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

## Section 2 - Authorization

Communication with AMCO staff:

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

Yes No



If "Yes", disclose the name of the individual and the reason for this authorization:

--

## Section 3 - Sole Proprietor Ownership Information

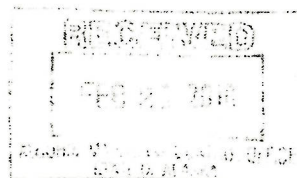
This section must be completed by any sole proprietorship who is applying for license renewal. Entities should ship to Section 4. If more space is needed, please attach a separate sheet with the required information. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an: ☐ applicant ☐ affiliate

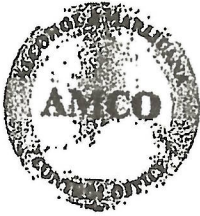
Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					

This individual is an: ☐ applicant ☐ affiliate

Name:					
Mailing Address:					
City:		State:		ZIP:	
Email:					
Contact Phone:					







Alaska Alcoholic Beverage Control Board

Beverage Dispensary - Tourism License

Form AB-17d: 2018/2019 Renewal License Application

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Alcohol.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

Section 4 - Entity Ownership Information

This subsection must be completed by any licensee that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations, Business & Professional Licensing (CBPL). You may view your entity's status or find your CBPL entity number by visiting the following site: <https://www.commerce.alaska.gov/web/amco>. Partnerships may skip to the second half of this page. Sole proprietorships should skip to Section 5.

Alaska CBPL Entity #: 62551D
------------------------------

You must ensure that you are able to certify the following statement before signing your initials in the box to the right: Initials

I certify that this entity is in good standing with CBPL and that all current entity officials and stakeholders (listed below) are also currently and accurately listed with CBPL.

This subsection must be completed by any community or entity, including a corporation, limited liability company, partnership, or limited partnership, that is applying for renewal. If more space is needed, please attach additional completed copies of this page.

- If the applicant is a corporation, the following information must be completed for each stockholder who owns 10% or more of the stock in the corporation, and for each president, vice-president, secretary, and managing officer.
- If the applicant is a limited liability organization, the following information must be completed for each member with an ownership interest of 10% or more, and for each manager.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each partner with an interest of 10% or more, and for each general partner.

Entity Official Name:	Donald C Madsen		
Title(s):	member	Phone:	9077738200
Mailing Address:	PO Box 33679		
City:	Juneau	State:	AK
		ZIP:	99803

Entity Official Name:	Martin J Madsen		
Title(s):	Member	Phone:	9077887206
Mailing Address:	PO Box 32399		
City:	Juneau	State:	AK
		ZIP:	99803

Entity Official Name:			
Title(s):		Phone:	
Mailing Address:			
City:		State:	
		ZIP:	





Alaska Alcoholic Beverage Control Board

Beverage Dispensary - Tourism License

**Form AB-17d: 2018/2019 Renewal License Application**

Alcohol and Marijuana Control Office  
530 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.260.0350

**Section 5 - License Operation**

Check a single box for each calendar year that best describes how this liquor license was operated:

The license was regularly operated continuously throughout each year, for 8 or more hours each day.

2016 2017

☒ ☒

The license was regularly operated during a specific season each year, for 8 or more hours each day.

☐ ☐

The license was only operated to meet the minimum requirement of 30 days each year, 8 hours each day.  
If this box is checked, a complete copy of Form AB-30: Proof of Minimum Operation Checklist, and all necessary documentation must be provided with this application.

☐ ☐

The license was not operated at all or was not operated for at least the minimum requirement of 30 days each year, 8 hours each day, during one or both of the calendar years.  
If this box is checked, a complete copy of Form AB-29: Waiver of Operation Application and corresponding fees must be submitted with this application for each calendar year during which the license was not operated for at least the minimum requirement.

☐ ☐

**Section 6 - Violations and Convictions**

Applicant violations and convictions in calendar years 2016 and 2017:

Yes No

Have any notices of violation (NOVs) been issued to this licensee in the calendar years 2016 or 2017?

☐ ☒

Has any person or entity named in this application been convicted of a violation of Title 04, of 3 AAC 304, or a local ordinance adopted under AS 04.21.010 in the calendar years 2016 or 2017?

☐ ☒

If "Yes" to either of the previous two questions, attach a separate page to this application listing all NOVs and/or convictions.

**Section 7 - Alcohol Server Education**

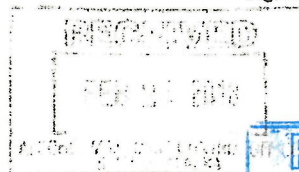
Read the line below, and then sign your initials in the box to the right of the statement:

Initials

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of a patron have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, as required under AS 04.21.025 and 3 AAC 304.465.

(Form AB-17d) (rev 10/16/2017)  
License #3124 DBA Frontier Suites Hotel

Page 4 of 5

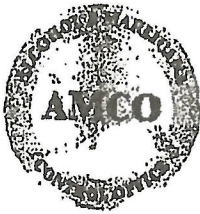




Feb/16/2018 7:53:03 AM

Madsen 907-789-2171

6/18



Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
alcohol.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

Alaska Alcoholic Beverage Control Board

Beverage Dispensary - Tourism License

## Form AB-17d: 2018/2019 Renewal License Application

## Section 8 - Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

I certify that all current licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

Initials

I certify that in accordance with AS 04.11.450, no one other than the licensee(s) has a direct or indirect financial interest in the licensed business.

I certify that I have not altered the functional floor plan or reduced or expanded the area of the licensed premises, and I have not changed the business name or the ownership (including officers, managers, general partners, or stakeholders) from what is currently on file with the Alcoholic Beverage Control Board.

I certify on behalf of myself or of the organized entity that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

I am submitting as part of this application a written statement that meets the attached Tourism Statement Guidelines, for review by the Alcoholic Beverage Control Board.

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 204, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned to me as incomplete.

Signature of licensee

Printed name of licensee

Signature of Notary Public

Notary Public in and for the State of

Alaska

My commission expires: 12/11/19

Subscribed and sworn to before me this 16<sup>th</sup> day of February, 2018.

License Fee:	\$ 2500.00	Application Fee:	\$ 200.00	TOTAL:	\$ 2700.00
Late Fee of \$500.00 - If received or postmarked after 01/02/2018:					
Miscellaneous Fees:					
GRAND TOTAL (If different than TOTAL):					

STATE OF ALASKA

OFFICIAL SEAL

Esther K. Epperly

NOTARY PUBLIC

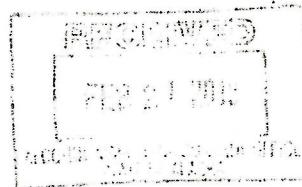
My Commission Expires 12/11/19



(Form AB-17d) (rev 10/16/2017)

License #3824 DWA Frontier Suites Hotel

Page 5 of 5





Hospitality Group, LLC  
D.b.a. Frontier Suites Airport Hotel

November 10, 2017

Tourism Statement, in response to the mandatory points to be included;

Hospitality Group LLC owns and operates the Frontier Suites Airport Hotel located at 9400 Glacier Highway, Juneau Alaska 99801. The Frontier Suites Airport Hotel is a 104 room full service hotel providing tourists with accommodations, a restaurant serving breakfast, lunch and dinner and a lounge where they can enjoy their favorite beverage.

The lounge is operated by Hospitality Group LLC and alcohol can only be purchased at the lounge, alcohol is not stocked in the rooms.

Each of our 104 rooms is equipped with a full kitchen, and many with separate bedrooms and complimentary WIFI throughout the property, providing our guests a home away from home where they have the option to eat our or prepare their meals. We offer a large meeting room, a conference room and a workout center for our guest's enjoyment.

We also operate a shuttle van giving our guest's fast and convenient transportation to and from the airport, ferry terminal, etc. We are conveniently located within minutes of the Juneau International Airport, the Alaska Marine Highway, the Mendenhall Glacier as well as other tourist attractions such as River Rafting, Sports Fishing, Whale Watching, and Auke Bay to mention a few.

We offer online booking for our guests through our website [www.frontiersuites.com](http://www.frontiersuites.com) and through many other websites such as Expedia, Trip advisor, booking.com to mention a few, we are also continually upgrading our hotel by remodeling 20% of our rooms each year and keeping the hotel clean and fresh for our guests enjoyment.

  
Hospitality Group, LLC  
D.b.a. Frontier Suites Airport Hotel  
Donald C. Madsen  
Member



Good Morning Carrie,

I just have one more question if you don't mind, We shut down the lounge as soon as we received the letter, I am wondering since we are asking for reinstatement can we open the lounge and continue selling alcohol until the final decision comes?

Ana Schroth

Property Manager

Coho Park Apartments 907-789-5078

Chinook Apartments 907-789-1921

On Mar 13, 2018, at 1:25 PM, Alcohol Licensing, CED ABC (CED sponsored)  
<[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)> wrote:

Good afternoon,

Received, thank you and there are no additional fees required. I will put the paperwork in order for board consideration.

Best Regards,

**Carrie Craig**

Occupational Licensing Examiner

State of Alaska DCCED

Alcohol & Marijuana Control Office

550 W 7<sup>th</sup> Ave, Ste. 1600

Anchorage, AK 99501

From: Ana Schroth <[anaschroth@yahoo.com](mailto:anaschroth@yahoo.com)>

Sent: Tuesday, March 13, 2018 12:28 PM



Subject: Re: #3824 DBA Frontier Suites Hotel Liquor License Application

From: anaschroth@yahoo.com

To: alcohol.licensing@alaska.gov

Date: Wednesday, March 14, 2018 11:38:30 AM AKDT

Good Morning Carrie,

I just have one more question if you don't mind, We shut down the lounge as soon as we received the letter, I am wondering since we are asking for reinstatement can we open the lounge and continue selling alcohol until the final decision comes?



Ana Schroth  
Property Manager  
Coho Park Apartments 907-789-5078  
Chinook Apartments 907-789-1921

On Mar 13, 2018, at 1:25 PM, Alcohol Licensing, CED ABC (CED sponsored)  
<[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)> wrote:

Good afternoon,

Received, thank you and there are no additional fees required. I will put the paperwork in order for board consideration.

Best Regards,

**Carrie Craig**

Occupational Licensing Examiner

State of Alaska DCCED

Alcohol & Marijuana Control Office

550 W 7<sup>th</sup> Ave, Ste. 1600

Anchorage, AK 99501





Subject: Re: #3824 DBA Frontier Suites Hotel Liquor License Application

From: anaschroth@yahoo.com

To: alcohol.licensing@alaska.gov

Date: Wednesday, March 14, 2018 12:02:20 PM

Bummer, Thank you

Ana Schroth  
Property Manager  
Coho Park Apartments 907-789-5078  
Chinook Apartments 907-789-1921

On Mar 14, 2018, at 11:57 AM, Alcohol Licensing, CED ABC (CED sponsored)  
<alcohol.licensing@alaska.gov> wrote:

Good afternoon,

Unfortunately, the answer is no. Because the license is expired, we have to wait for the board's decision to approve the reinstatement.

Thank you for asking!

**Carrie Craig**

Occupational Licensing Examiner

State of Alaska DCCED

Alcohol & Marijuana Control Office

550 W 7<sup>th</sup> Ave, Ste. 1600

Anchorage, AK 99501

From: Ana Schroth <anaschroth@yahoo.com>

Sent: Wednesday, March 14, 2018 11:39 AM

To: Alcohol Licensing, CED ABC (CED sponsored) <alcohol.licensing@alaska.gov>

Subject: Re: #3824 DBA Frontier Suites Hotel Liquor License Application



Subject: Re: RE: #3824 DBA Frontier Suites Hotel Liquor License Application

From: anaschroth@yahoo.com

To: alcohol.licensing@alaska.gov

Date: Monday, April 16, 2018 04:50:24 PM AKDT

Hello Carrie,

I was wondering if there were any updates on the alcohol license, or if there is anything else we can do?

I know we had a couple of permits open but those have been closed already.

Thank you,

Ana Schroth

Property Manager

Coho Park Apartments

907-789-5078 (8:00am-12:00pm)

Chinook Apartments

907-789-1921 (1:00pm-5:00pm)

(14)

On Wednesday, March 14, 2018 11:58:19 AM AKDT, Alcohol Licensing, CED ABC (CED sponsored) <alcohol.licensing@alaska.gov> wrote:

Good afternoon,

Unfortunately, the answer is no. Because the license is expired, we have to wait for the board's decision to approve the reinstatement.

Thank you for asking!

**Carrie Craig**

Occupational Licensing Examiner

State of Alaska DCCED

Alcohol & Marijuana Control Office

550 W 7<sup>th</sup> Ave, Ste. 1600



April 6 2018

Phone call from CBJ building division regarding their opposition on the renewal of liquor license due to (2) two open permits one from 2017 and 2012 building permit # 20170616 – 20120421 we scheduled for inspection on 4/9/2018 met with Shawn from CBJ which he closed the permits same day, it was also discovered that there were permits open dated back to 1997, 1999, and 2000 which are all closed now after meeting with Mclean Steadman on 4/10/2018.

After we closed the permits CBJ building division withdrew their opposition as I was under the impression that it was the only thing keeping us from being reinstated.





APN NO. \_\_\_\_\_

PERMIT NO. BLD30120421

APN NO. \_\_\_\_\_

## INSPECTION REPORT

### CITY AND BOROUGH OF JUNEAU BUILDING DIVISION

4TH FLOOR MARINE VIEW CENTER  
MAIL: 155 SOUTH SEWARD STREET  
JUNEAU, ALASKA 99801

VOICE: 586-5230

FAX: 463-2606

INSPECTION REQUEST LINE: 586-1703

DATE: 4-9-18

### TYPE OF INSPECTION:

TIME: \_\_\_\_\_

- |   |                                     |   |   |
|---|-------------------------------------|---|---|
| <input type="checkbox"/> FOOTING                            | <input type="checkbox"/> FRAME      | <input type="checkbox"/> WOODSTOVE      | <input type="checkbox"/> SEWER                    |
| <input type="checkbox"/> STEM WALLS                         | <input type="checkbox"/> ELECTRICAL | <input type="checkbox"/> SMOKE DETECTOR | <input type="checkbox"/> GRADING/DRAINAGE         |
| <input type="checkbox"/> SLAB                               | <input type="checkbox"/> PLUMBING   | <input type="checkbox"/> COURTESY       | <input type="checkbox"/> CROSS CONNECTION CONTROL |
| <input type="checkbox"/> UNDERSLAB<br>(PLUMBING/ELECTRICAL) | <input type="checkbox"/> INSULATION | <input type="checkbox"/> DRIVEWAY       | <input checked="" type="checkbox"/> FINAL         |
| <input type="checkbox"/> TEMPORARY POWER                    | <input type="checkbox"/> ACCESS     | <input type="checkbox"/> WATERLINE      | <input type="checkbox"/> _____                    |

OWNER/CONTRACTOR \_\_\_\_\_

ADDRESS 9400 Colville Hwy

PERMIT TYPE BLD INSPECTION CODE \_\_\_\_\_

2 Fujitsu (model MV24GEX) outdoor units to be installed to include all associated electrical approved. Good to final permit.

- ☐ CALL FOR REINSPECTION BEFORE CONCEALMENT
- ☐ CORRECTIONS OF ITEMS NOTED ABOVE WILL BE REINSPECTED AT TIME OF NEXT REQUESTED INSPECTION

INSPECTOR \_\_\_\_\_



Subject: RE: RE: #3824 DBA Frontier Suites Hotel Liquor License Application

From: alcohol.licensing@alaska.gov

To: anaschroth@yahoo.com

Cc: alcohol.licensing@alaska.gov

Date: Tuesday, April 17, 2018 10:33:22 AM AKDT

Good morning,

Please see the attached letter that was mailed yesterday, April 16, 2018.

Best Regards,

15

**Carrie Craig**

Occupational Licensing Examiner

State of Alaska DCCED

Alcohol & Marijuana Control Office

550 W 7<sup>th</sup> Ave, Ste. 1600

Anchorage, AK 99501

**From:** Ana Schroth <anaschroth@yahoo.com>

**Sent:** Monday, April 16, 2018 4:50 PM

**To:** Alcohol Licensing, CED ABC (CED sponsored) <alcohol.licensing@alaska.gov>

**Subject:** Re: RE: #3824 DBA Frontier Suites Hotel Liquor License Application

Hello Carrie,

I was wondering if there were any updates on the alcohol license, or if there is anything else we can do?





04/17/2018 10:51 FAX



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALNER

Department of Commerce, Community,  
and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE  
550 West 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
Mon: 907.249.0350

April 16, 2018

Hospitality Group, LLC  
DBA Frontier Suites Hotel  
PO Box 32399  
Juneau, AK 99803

Re: Frontier Suites Hotel, License #3824

Dear Hospitality Group, LLC:

At the April 3, 2018, meeting of the Alcoholic Beverage Control Board in Nome, Alaska, the board voted to deny your request for reinstatement and license renewal for your beverage dispensary tourism license. The Board denied the application in accordance with 3 AAC 304.160(e): "For the purposes of AS 04.11.540, if a license has expired for failure to file a complete application for renewal by February 28 or for failure to pay the required fees and penalty fees by that date, the board will consider a written request to reinstate the license if the request is accompanied by (1) a complete application; (2) all required fees and penalty fees; and (3) proof of good cause for the failure to file and pay by February 28." Specifically, there was no proof of good cause for failure to file and pay by February 28 provided to the Board.

Because your application was denied, you have the right to an informal conference with the director or the Board under AS 04.11.510(b)(1), which you may initiate in writing within 15 days of receiving this letter.

The Alaska Administrative Procedure Act, AS 44.62.390 et seq., provides you with a means to appeal the Board's decision. Specifically, AS 44.62.390 allows you to initiate a hearing to determine whether a right, authority, license, or privilege should be granted, issued, or renewed. If you request an administrative hearing, the Office of Administrative Hearings will assign an administrative law judge to hear the matter. You may hire an attorney to represent you in such a hearing, but are not required to.

Please consider this letter as a Statement of Issues as required by AS 44.62.370. If you intend to request a hearing, you must notify AMCO in writing within 15 days of receiving this notice, although the 15 day period is held in abeyance between the date of request of an informal conference (should one be requested) and the holding of the informal conference. A Notice of Defense form is enclosed for this purpose; however, you may submit any written notice that meets the requirements of AS 44.62.390.

Your Notice of Defense must be sent to:



letter was attached to email received on  
4-17-18

04/17/2018 10:51 FAX

Frontier Suites Hotel #3824

April 16, 2018

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Administrative Officer  
Alcohol and Marijuana Control Office  
550 West 7th Ave, Suite 1600  
Anchorage, AK 99501

You may contact me with any questions or to request additional information. However, I cannot provide you with any legal advice.

Sincerely,



Erika McConnell  
Director

cc: License File  
City and Borough of Juneau



Subject: Re: RE: RE: #3824 DBA Frontier Suites Hotel Liquor License Application

From: anaschroth@yahoo.com

To: alcohol.licensing@alaska.gov

Date: Tuesday, April 17, 2018 02:42:43 PM AKDT

Hello,

Carrie thank you so much for all the help you have provided, I am super confused as we did turn everything in and paid for it all including the appeal, the only thing keeping us from getting the license back I was told was a couple of permits that were open, however we called for inspection of such and got them all closed including the ones dated 1997. I truly apologize for being such a bother I just am really confused.

Thank you,

Ana Schroth

Property Manager

Coho Park Apartments

907-789-5078 (8:00am-12:00pm)

Chinook Apartments

907-789-1921 (1:00pm-5:00pm)

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On Tuesday, April 17, 2018 10:33:22 AM AKDT, Alcohol Licensing, CED ABC (CED sponsored) <alcohol.licensing@alaska.gov> wrote:

Good morning,

Please see the attached letter that was mailed yesterday, April 16, 2018.

Best Regards,

**Carrie Craig**

Occupational Licensing Examiner

State of Alaska DCCED

Alcohol & Marijuana Control Office

550 W 7<sup>th</sup> Ave, Ste. 1600

