



## MEMORANDUM

TO: Alcoholic Beverage Control Board      DATE: September 10, 2019  
FROM: Erika McConnell, Director      RE: 5833 Alpine Creek Lodge

**Requested Action:** New license application

**Statutory Authority:** AS 04.06.090(b): “The board shall review all applications for licenses made under this title and may order the director to issue, renew, revoke, transfer, or suspend licenses and permits authorized under this title.”

AS 04.11.480(a): “A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license by sending the board and the applicant a protest and the reasons for the protest within 60 days of receipt from the board of notice of filing of the application... The board shall consider a protest and testimony received at a hearing conducted under AS 04.11.510(b)(2) or (4) when it considers the application... If an application or continued operation is protested, the board shall deny the application or continued operation unless the board finds that the protest is arbitrary, capricious, and unreasonable.”

AS 04.11.510(b)(2): “the board may, on its own initiative or in response to an objection or protest, hold a hearing to ascertain the reaction of the public or a local governing body to an application if a hearing is not required under this subsection;”

**Staff Rec.:** Hold a public hearing; deny the application with a 180 day abeyance

**Background:** The Matanuska-Susitna Borough protests this application for a new beverage dispensary license pending issuance of a conditional use permit.

The licensee should be notified that under 3 AAC 304.145(h), this abeyance period may not be extended or renewed.

**Attachment:** Matanuska-Susitna Borough protest  
License application



## MATANUSKA-SUSITNA BOROUGH

Planning and Land Use Department

Development Services Division

350 E. Dahlia Avenue, Palmer, AK 99645

Phone (907) 861-7822 | Fax (907) 861-8158

E-mail: [permitcenter@matsugov.us](mailto:permitcenter@matsugov.us)

August 22, 2019

Alcohol & Marijuana Control Office  
550 W. 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501

SUBJECT: Alpine Creek Lodge # 5833  
Mile 68 Parks Hwy  
New – Beverage Dispensary

A review of the files relating to the subject business and license application, as they relate to Matanuska-Susitna Borough Code, has been completed. Based on that review, the Matanuska-Susitna Borough hereby takes the following action:

- WAIVE THE RIGHT TO PROTEST
- PROTEST the issuance of the license for the following reason(s):
- Delinquent Real Property Taxes owed:
  - Other debts owed:
  - The required Conditional Use Permit has not been issued:
  - There is a violation of the Conditional Use Permit:
  - There is a resident objection to the facility on file:
  - Other:

***Upon curing all of the above referenced deficiencies the Matanuska-Susitna Borough will rescind any protest. It is the applicant's responsibility to notify the Development Services Division that any debts or taxes owed have been paid in full.***

The applicant(s) has been sent a copy of this letter by certified mail or via email, only if a protest has been issued. Should you have any questions, please feel free to contact my office.

Sincerely,

Adam Bradway, Planner I  
Development Services Division  
Matanuska-Susitna Borough



**Craig, Carrie D (CED)**

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**From:** AMCO Local Government Only (CED sponsored)  
**Sent:** Thursday, August 22, 2019 12:44 PM  
**To:** Alcohol Licensing, CED ABC (CED sponsored)  
**Subject:** FW: Alpine Creek Lodge 5833 MSB Protest  
**Attachments:** Alpine Creek Lodge 5833 MSB Protest.pdf; Persons to be heard form.pdf  
**Categories:** Carrie

**From:** Adam Bradway <Adam.Bradway@matsugov.us>  
**Sent:** Thursday, August 22, 2019 11:34 AM  
**To:** AMCO Local Government Only (CED sponsored) <amco.localgovernmentonly@alaska.gov>  
**Cc:** acl@alpinecreeklodge.com  
**Subject:** Alpine Creek Lodge 5833 MSB Protest

AMCO: Please see the attached letter protesting license #5833

Dear Applicant,

Our office must protest your licenses (#5833) due to an incomplete Conditional Use Permit. This protest will be rescinded once said permit is obtained.

This email is to inform you that you have the option to defend your application before a meeting of the Borough Assembly, as per 3 AAC 304.145(d).

If you would like to appear in front of the Assembly, you may do so by filling out the attached form and submit it to me at least 11 days prior to the meeting you wish to speak at.

Thank you for your time.

**Adam Bradway**  
Matanuska-Susitna Borough : Planner II  
350 E Dahlia Ave, Palmer, Alaska 99645  
(907) 861-8608



Alaska Alcoholic Beverage Control Board

**Form AB-00: New License Application**

**What is this form?**

This new license application form is required for all individuals or entities seeking to apply for a new liquor license. Applicants should review **Title 04 of Alaska Statutes** and **Chapter 304 of the Alaska Administrative Code**. All fields of this form must be completed, per AS 04.11.260 and 3 AAC 304.105.

This form must be completed and submitted to AMCO's main office, along with all other required forms and documents, before any license application will be considered complete.

**Section 1 – Establishment and Contact Information**

Enter information for the business seeking to be licensed.

<b>Licensee:</b>	Alpine Creek Lodge LLC		
<b>License Type:</b>	Beverage Dispensary	<b>Statutory Reference:</b>	AS04.11.090
<b>Doing Business As:</b>	Alpine Creek Lodge		
<b>Premises Address:</b>	Mile 68 Denali Highway		
<b>City:</b>	Cantwell	<b>State:</b>	Alaska
		<b>ZIP:</b>	99729
<b>Local Governing Body:</b>	Mat-Susitna		
<b>Community Council:</b>			

<b>Mailing Address:</b>	PO Box 121		
<b>City:</b>	Cantwell	<b>State:</b>	Alaska
		<b>ZIP:</b>	99729

<b>Designated Licensee:</b>	Jennifer Bondy		
<b>Contact Phone:</b>	907-398-9673	<b>Business Phone:</b>	907-398-9673
<b>Contact Email:</b>	acl@alpinecreeklodge.com		

Seasonal License?  Yes  No If "Yes", write your six-month operating period: \_\_\_\_\_

OFFICE USE ONLY			
<b>Complete Date:</b>	7/23	<b>License Years:</b>	19/20
<b>Board Meeting Date:</b>	9/9-9/10	<b>License #:</b>	5833
<b>Issue Date:</b>		<b>Transaction #:</b>	†081702
		<b>BRE:</b>	CAC



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Section 2 – Premises Information

Premises to be licensed is:

- an existing facility
- a new building
- a proposed building

The next two questions must be completed by beverage dispensary (including tourism) and package store applicants only:

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the outer boundaries of the nearest school grounds? Include the unit of measurement in your answer.

66 mile

What is the distance of the shortest pedestrian route from the public entrance of the building of your proposed premises to the public entrance of the nearest church building? Include the unit of measurement in your answer.

66 mile

Section 3 – Sole Proprietor Ownership Information

This section must be completed by any sole proprietor who is applying for a license. Entities should skip to Section 4. If more space is needed, please attach a separate sheet with the required information. The following information must be completed for each licensee and each affiliate (spouse).

This individual is an:  applicant  affiliate

Name:					
Address:					
City:		State:		ZIP:	

This individual is an:  applicant  affiliate

Name:					
Address:					
City:		State:		ZIP:	



Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Section 4 – Entity Ownership Information

This section must be completed by any entity, including a corporation, limited liability company (LLC), partnership, or limited partnership, that is applying for a license. Sole proprietors should skip to Section 5.

If more space is needed, please attach a separate sheet with the required information.

- If the applicant is a corporation, the following information must be completed for each *stockholder who owns 10% or more* of the stock in the corporation, and for each *president, vice-president, secretary, and managing officer*.
- If the applicant is a limited liability organization, the following information must be completed for each *member with an ownership interest of 10% or more*, and for each *manager*.
- If the applicant is a partnership, including a limited partnership, the following information must be completed for each *partner with an interest of 10% or more*, and for each *general partner*.

Entity Official:	Jennifer Bondy				
Title(s):	Member	Phone:	907-398-9673	% Owned:	51
Address:	PO Box 121				
City:	Cantwell	State:	AK	ZIP:	99729

Entity Official:	Claude Bondy				
Title(s):	Member	Phone:	907-394-2552	% Owned:	49
Address:	PO Box 121				
City:	Cantwell	State:	AK	ZIP:	99729

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	

Entity Official:					
Title(s):		Phone:		% Owned:	
Address:					
City:		State:		ZIP:	



Alaska Alcohol Beverage Control Board  
**Form AB-00: New License Application**

alcohol.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

This subsection must be completed by any applicant that is a corporation or LLC. Corporations and LLCs are required to be in good standing with the Alaska Division of Corporations (DOC) and have a registered agent who is an individual resident of the state of Alaska.

DOC Entity #: 122975	AK Formed Date: 7/21/2019	Home State: AK
Registered Agent: Jennifer Bondy	Agent's Phone: 907-398-9673	
Agent's Mailing Address: P.O. Box 121		
City: Cantwell	State: AK	ZIP: 99729

Residency of Agent:  Yes  No

Is your corporation or LLC's registered agent an individual resident of the state of Alaska?

**Section 5 - Other Licenses**

Ownership and financial interest in other alcoholic beverage businesses:  Yes  No

Does any representative or owner named in this application have any direct or indirect financial interest in any other alcoholic beverage business that does business in or is licensed in Alaska?

If "Yes", disclose which individual(s) has the financial interest, what the type of business is, and if licensed in Alaska, which license number(s) and license type(s):

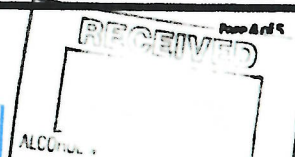
Restaurant / Eating Place Lic. # 5467

**Section 6 - Authorization**

Communication with AMCO staff:  Yes  No

Does any person other than a licensee named in this application have authority to discuss this license with AMCO staff?

If "Yes", disclose the name of the individual and the reason for this authorization:





Alaska Alcoholic Beverage Control Board

Form AB-00: New License Application

Section 7 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that all proposed licensees (as defined in AS 04.11.260) and affiliates have been listed on this application.

JB

I certify that all proposed licensees have been listed with the Division of Corporations.

JB

I certify that I understand that providing a false statement on this form or any other form provided by AMCO is grounds for rejection or denial of this application or revocation of any license issued.

JB

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check the identification of a patron will complete an approved alcohol server education course, if required by AS 04.21.025, and, while selling or serving alcoholic beverages, will carry or have available to show a current course card or a photocopy of the card certifying completion of approved alcohol server education course, if required by 3 AAC 304.465.

JB

I agree to provide all information required by the Alcoholic Beverage Control Board in support of this application.

JB

As an applicant for a liquor license, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 304, and that this application, including all accompanying schedules and statements, is true, correct, and complete.

Jennifer Brady  
Signature of licensee

Kelly Porch  
Signature of Notary Public

Jennifer Brady  
Printed name of licensee

Notary Public in and for the State of Alaska

My commission expires: /

Subscribed and sworn to before me this 13 day of June, 2019.

POSTMASTER/NOTARY PUBLIC  
PER USPS ASM 112.2





Alaska Alcoholic Beverage Control Board  
**Form AB-02: Premises Diagram**

alcohol.licensing@alaska.gov  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

**What is this form?**

A detailed diagram of the proposed licensed premises is required for all liquor license applications, per AS 04.11.260 and 3 AAC 304.185. Your diagram must include dimensions and must show all entrances and boundaries of the premises, walls, bars, fixtures, and areas of storage, service, consumption, and manufacturing. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Alpine Creek Lodge LLC	License Number:	5833		
License Type:	Beverage Dispensary				
Doing Business As:	Alpine Creek Lodge				
Premises Address:	Mile 68 Denali Highway				
City:	Cantwell	State:	AK	ZIP:	99729



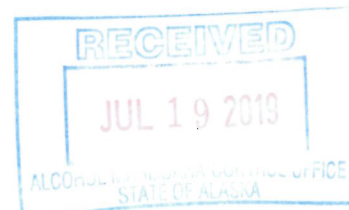
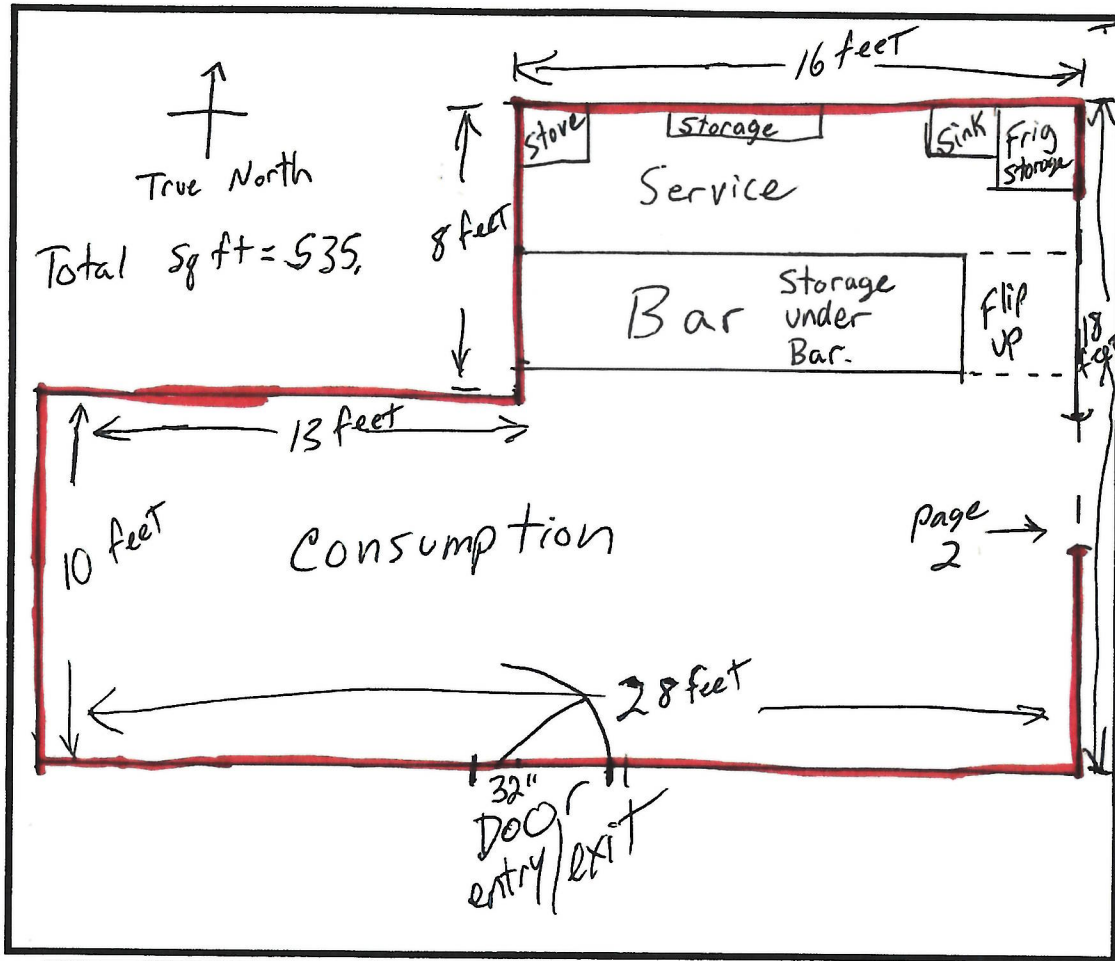


Alaska Alcoholic Beverage Control Board  
**Form AB-02: Premises Diagram**

Page 1

**Section 2 - Detailed Premises Diagram**

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances and exits, walls, bars, and fixtures, and outline in red the perimeter of the areas designated for alcohol storage, service, consumption, and manufacturing. Include dimensions, cross-streets, and points of reference in your drawing. You may attach blueprints or other detailed drawings that meet the requirements of this form.





Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

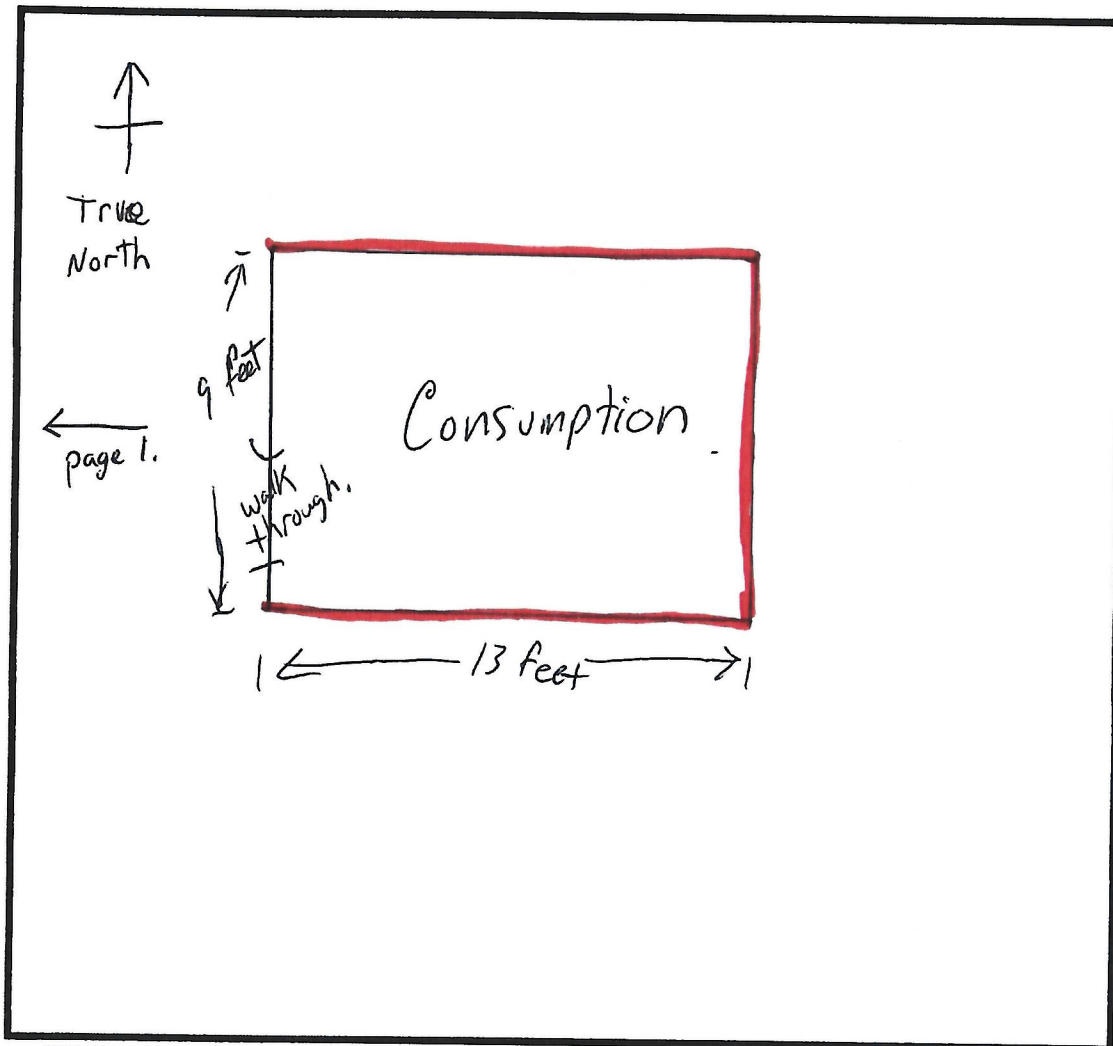
Alaska Alcoholic Beverage Control Board

**Form AB-02: Premises Diagram**

Page 2

**Section 2 – Detailed Premises Diagram**

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances and exits, walls, bars, and fixtures, and outline in red the perimeter of the areas designated for alcohol storage, service, consumption, and manufacturing. Include dimensions, cross-streets, and points of reference in your drawing. You may attach blueprints or other detailed drawings that meet the requirements of this form.





Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[alcohol.licensing@alaska.gov](mailto:alcohol.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

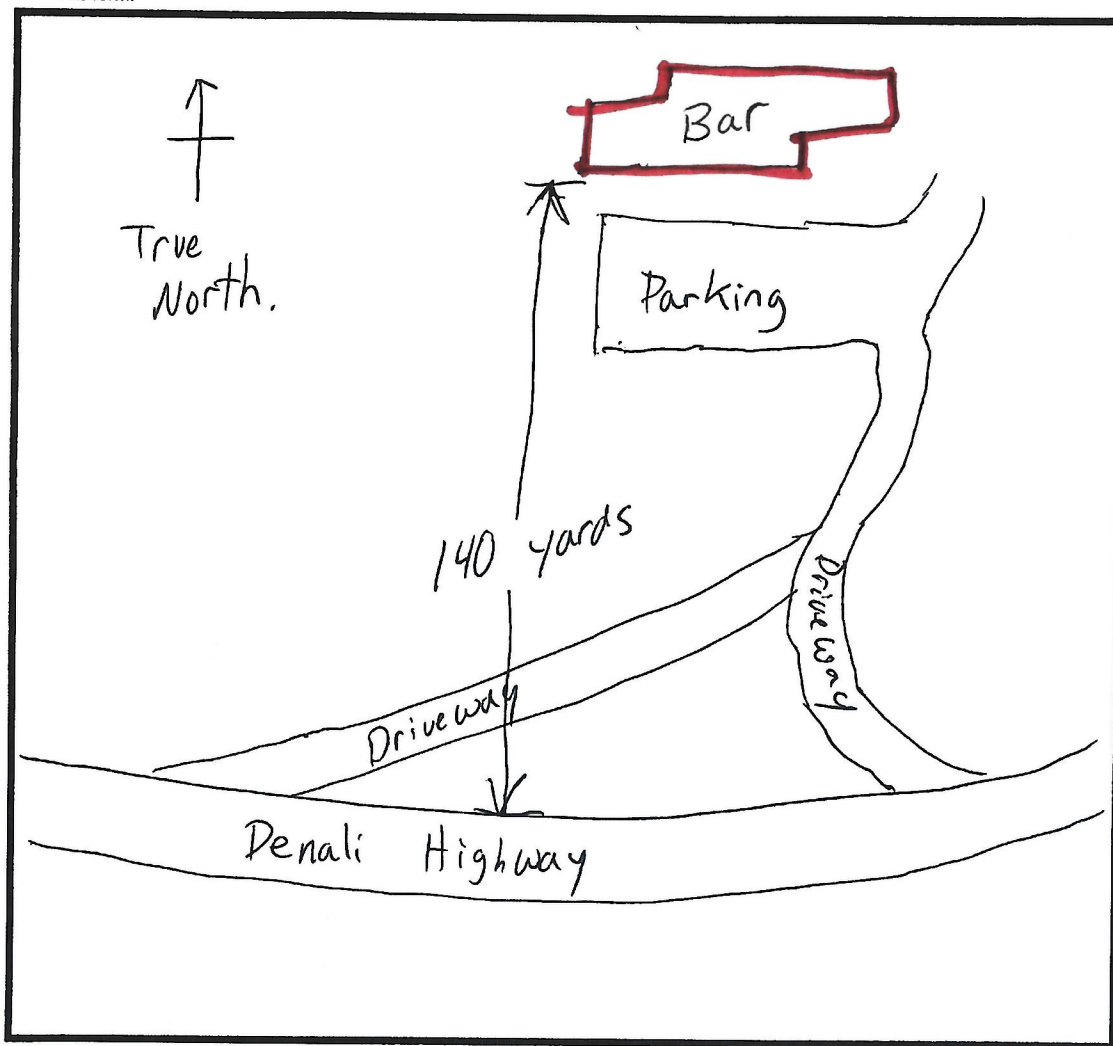
Alaska Alcoholic Beverage Control Board

**Form AB-02: Premises Diagram**

Page 3.

**Section 2 – Detailed Premises Diagram**

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances and exits, walls, bars, and fixtures, and outline in red the perimeter of the areas designated for alcohol storage, service, consumption, and manufacturing. Include dimensions, cross-streets, and points of reference in your drawing. You may attach blueprints or other detailed drawings that meet the requirements of this form.





Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

What is this form?

A restaurant designation permit application is required for a licensee desiring designation under 3 AAC 304.715 – 3 AAC 304.795 as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049. Designation will be granted only to a holder of a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license, and only if the requirements of 3 AAC 304.305, 3 AAC 304.725, and 3 AAC 304.745, as applicable, are met.

Section 1 – Establishment Information

Enter information for licensed establishment.

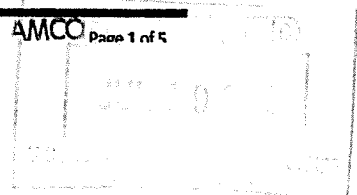
Table with fields: Licensee (Alpine Creek Lodge LLC), License Type (Beverage Dispensary), License Number (5833), Doing Business As (Alpine Creek Lodge), Premises Address (Mile 68 Denali Highway), City (Cantwell), State (AK), ZIP (99729), Contact Name (Jennifer Bondy), Contact Phone (907-398-9673)

Section 2 – Type of Designation Requested

This application is for the request of designation as a bona fide restaurant, hotel, or eating place for purposes of AS 04.16.010(c) or AS 04.16.049, and for the request of the following designation(s) (check all that apply):

- 1. Dining after standard closing hours: AS 04.16.010(c)
2. Dining by persons 16 – 20 years of age: AS 04.16.049(a)(2)
3. Dining by persons under the age of 16 years, accompanied by a person over the age of 21: AS 04.16.049(a)(3)
4. Employment for persons 16 or 17 years of age: AS 04.16.049(c)
NOTE: Under AS 04.16.049(d), this permit is not required to employ a person 18 - 20 years of age.

OFFICE USE ONLY
Transaction #: 1081702
Initials: CEC





Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 3 – Minor Access

Review AS 04.16.049(a)(2); AS 04.16.049(a)(3); AS 04.16.049(c)

List where within the premises minors are anticipated to have access in the course of either dining or employment as designated in Section 2. (Example: Minors will only be allowed in the dining area. OR Minors will only be employed and present in the Kitchen.)

Minors will only be allowed in dining areas.

Describe the policies, practices and procedures that will be in place to ensure that minors do not gain access to alcohol while dining or employed at your premises.

Alcohol will be behind locked doors. Keys will be kept in a lockbox that only the owners will have access too.

Is an owner, manager, or assistant manager who is 21 years of age or older always present on the premises during business hours?

Yes  No

Section 4 – DEC Food Service Permit

Per 3 AAC 304.910 for an establishment to qualify as a Bona Fide Restaurant, a Food Service Permit or (for licenses within the Municipality of Anchorage) corresponding Department of Health and Human Services documentation is required.

Please follow this link to the DEC Food Safety Website: <http://dec.alaska.gov/eh/fss/food/>

Please follow this link to the Municipality Food Safety Website:

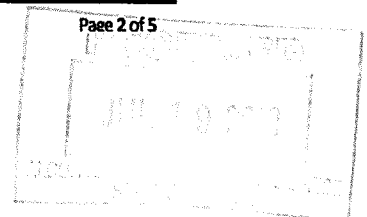
<http://www.muni.org/Departments/health/Admin/environment/FSS/Pages/fssfood.aspx>

IF you are unable to certify the below statement, please discuss the matter with the AMCO office:

Initials

I have attached a copy of the current food service permit for this premises OR the plan review approval.

\*Please note, if a plan review approval is submitted, a final permit will be required before finalization of any permit or license application.





Alaska Alcoholic Beverage Control Board

# Form AB-03: Restaurant Designation Permit Application

alcohol.licensing@alaska.gov  
https://www.commerce.alaska.gov/web/amco  
Phone: 907.269.0350

## Section 5 – Hours of Operation

Review AS 04.16.010(c).

Enter all hours that your establishment intends to be open. Include variances in weekend/weekday hours, and indicate am/pm:

11 am to 12 am      *7 days a week / 365 days a year.*

## Section 6 – Entertainment & Service

Review AS 04.11.100(g)(2)

Are any forms of entertainment offered or available within the licensed business or within the proposed licensed premises?

Yes  No

If "Yes", describe the entertainment offered or available and the hours in which the entertainment may occur:

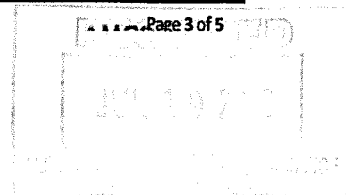
[Empty box for entertainment details]

Food and beverage service offered or anticipated is:

table service     buffet service     counter service     other

If "other", describe the manner of food and beverage service offered or anticipated:

[Empty box for other service details]





Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

Section 7 – Certifications and Approvals

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

There are tables or counters at my establishment for consuming food in a dining area on the premises.

JB

I have included with this form a menu, or an expected menu, listing the meals to be offered to patrons. This menu includes entrees that are regularly sold and prepared by the licensee at the licensed premises.

JB

I certify that the license for which I am requesting designation is either a beverage dispensary, club, recreational site, golf course, or restaurant or eating place license.

JB

I have included with this application a copy of the most recent AB-02 or AB-14 for the premises to be permitted. (AB-03 applications that accompany a new or transfer license application will not be required to submit an additional copy of their premises diagram.)

JB

I declare under penalty of perjury that this form, including all attachments and accompanying schedules and statements, is true, correct, and complete.

Jennifer Bundy  
Signature of licensee

Kathy Bower  
Signature of Notary Public

Jennifer Bundy  
Printed name of licensee

Notary Public in and for the State of Alaska

My commission expires: \_\_\_\_\_

Subscribed and sworn to before me this 13<sup>th</sup> day of June, 2019.

POSTMASTER/NOTARY PUBLIC  
PER USPS ASM 112.2

Local Government Review (to be completed by an appropriate local government official):

Approved

Denied

Signature of local government official

Date

Printed name of local government official

Title





Alaska Alcoholic Beverage Control Board

Form AB-03: Restaurant Designation Permit Application

AMCO Enforcement Review: Enforcement Recommendation: Approve Deny

Signature of AMCO Enforcement Supervisor

Printed name of AMCO Enforcement Supervisor

Date

Enforcement Recommendations:

AMCO Director Review: Approved Denied

Signature of AMCO Director

Printed name of AMCO Director

Date

Limitations:

AMCO  
JUL 02 2019

## Alpine Creek Lodge Menu:

All you can eat Breakfast \$15.00

Egg, Bacon, Sausage, Pancakes, Waffles,  
Fruit.

Burgers \$12.00

Alpine Creek Burger (Burger with Egg, Bacon  
and Cheese) \$14.00

Bob's Special Burger (Chili Burger)

Deli Sandwiches \$10.00

Grilled Cheese \$10.00

Add Fries \$1.00

Soup \$4.00

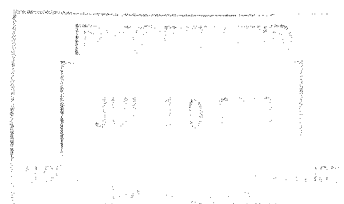
All you can eat Dinner \$20.00

Beef Roast, Pork Roast, Mashed  
Potatoes, Rice, Veggies, Fruit Salad,

Snacks \$1.00

Sodas \$2.00

Desserts \$3.00





## Alaska Food Code 2019 Establishment Permit

Division of Environmental Health  
Food Safety & Sanitation Program

Permit Number: 2441  
Issued to: **Alpine Creek Lodge LLC**  
For: **Alpine Creek Lodge FS**  
For Operation of: **FF-1 Food Service**  
Located at: **Mile 68 Denali HWY Cantwell, AK 99729**

This permit, issued under the provisions of 18 AAC 31, is valid until the noted expiration date or unless suspended or revoked by the department.

This permit is not transferable for change of ownership, facility location, or type of operation. It must be posted in plain view in the establishment and is the property of the State of Alaska.

Expiration Date:  
**December 31, 2019**

Program Manager:

**If you have questions or concerns regarding  
safe food handling practices call toll free:**

# 1-87-SAFE-FOOD

**(in Anchorage call 334-2560)**



AMCC  
JUL 02 2019