



## MEMORANDUM

**TO:** Alcohol Beverage Control Board

**DATE:** April 12, 2022

**FROM:** Glen Klinkhart, Director

**RE:** Director's Report

### STAFF UPDATES/CHANGES:

I am excited to introduce the ABC board to our new Administrative Officer, Maya Ali, who is taking over for Melissa Walter. We are excited to have Maya with us and she brings a lot of knowledge and experience in the various SOA systems and financials. She will have a lot to work on order to get fully up to speed on the unique methods and processes of supporting the entire AMCO office so please be patient with her as she makes the transition.

I wish to publicly thank our AMCO Administrative Assistant, Christel Brito, who has gone above and beyond her job description and who did an amazing job in the absence of an Admin Officer and while we were looking to fill her supervisor's position. Christel made sure the payroll was done while more taking on more than one can expect of anyone. She managed to keep all of the administrative wheels of AMCO running for over a month. She never complained and simply took care of all of the entire staff's administrative needs all by herself. We are proud of her and I thank her for all of the extra effort.

Licensing Supervisor Carrie Craig will brief you on AMCO licensing's latest hire, however I mention it because AMCO continues to remain at to full staffing.

### COMMUNITY/INDUSTRY RELATIONS:

With everything going on at AMCO on a daily basis, it is often difficult to make time for little projects. That being said, it is often the little projects that make either AMCO, or the licensee's lives better. Such is with the removal of unnecessary notary requirements on over two dozen ABC forms and permit applications. Licensees will still have to sign the forms. The removal of the notary requirements is one less step the applicants have to endure.

### AMCO LICENSING DATABASE:

Both of the Board Chairmen and I have made moving towards an online AMCO licensing database a priority and given the possibility funds may be available in next year's State budget (fingers crossed) a list of our requirements of a database is needed. As such we have constructed a lengthy written assessment of the needs required by AMCO for such a project. The list includes ways of automating many of the processes are currently done by hand by both licensees and our AMCO examiners. This roadmap will be the method we will use to publicly solicit bids from vendors when funding becomes available.

**LEGISLATIVE INITIATIVES:**

The ABC board chairman and I have been remotely attending many legislative committee hearings for both the Title 4 Rewrite bill (SB9) and the ABC Sunset Renewal bill (SB151). I wish to personally thank Chairman Dana Walukiewicz for taking a lot of his personal time to attend these repetitive and lengthy meetings as he continually represents the interests of the ABC board in the legislature.

**BOARD MEETING MINUTES & RECORDINGS:**

Just a reminder that all Alcohol Beverage Control Board meeting minutes and audio recordings are online and available for the public to access. Each set of meeting minutes and audio recordings is saved with the meeting documents by their respective meeting date.

<https://www.commerce.alaska.gov/web/amco/ABCMeetingDocuments.aspx>

**NEXT MEETING:**

The next ABC Board meeting is scheduled for June 28th, 2022 in Nome, Alaska.



*Glen Klinkhart*  
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