



## MEMORANDUM

TO: Alcoholic Beverage Control Board      DATE: April 9, 2024  
FROM: Kristina Serezhenkov, Regulations Specialist      RE: Regulations Project- Fee for Paper Application

This project was initiated at the January 2024 board meeting to charge a fee for those applicants choosing to submit paper applications when an online application process is available to them. The attached regulations draft is for board discussion.

### **3 AAC 306.165. Miscellaneous fees.**

This section is amended by adding a new paragraph (10) to outline a \$150 fee for submission of an application on a paper form with the exception of permit applications. New paragraph (11) is added to create a \$50 fee beginning January 1, 2025 for the submission of a paper permit application.

#### Options for the board:

- Move to approve and send to Law for initial review and (with Law's approval) subsequent public comment
- Move to amend and then send to Law for initial review and (with Law's approval) subsequent public comment
- Move to send back to staff for more work
- Close the regulations project

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(Words in **boldface and underlined** indicate language being added; words [CAPITALIZED AND BRACKETED] indicate language being deleted.)

3 AAC 305.165 is amended to add new paragraphs to read:

**Commented [KRS1]:** Entire 305.165 included in this draft for context.

**3 AAC 305.165. Miscellaneous fees.** An applicant shall pay the following fees:

- (1) \$250 for a diagram change application under 3 AAC 305.630(d);
- (2) \$250 for a business name change application under 3 AAC 305.630(d);
- (3) \$250 for a seasonal alternating premises application under 3 AAC 305.630(f)(1);
- (4) \$250 for an alternating licensed premises application under 3 AAC 305.650;
- (5) \$250 for a change of officers application required under AS 04.11.045 - 04.11.055;
- (6) \$250 for an off-site warehouse storage application required under AS 04.21.060;
- (7) \$250 for a proof of minimum operations application required under AS 04.11.330(a)(3);
- (8) \$800 for a new alcohol server education course under 3 AAC 305.700(b);
- (9) \$250 for review of an existing alcohol server education course under 3 AAC 305.700(g)[.];
- (10) excluding permit applications submitted under 3 AAC 305.135, a nonrefundable \$150 for a submission of an application on a paper form if the application**

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**submitted was otherwise available for submission through an online application process available to an applicant;**

**(11) Effective January 1, 2025, a nonrefundable \$50 for a submission of an application on a paper form for a permit under 3 AAC 305.135, if the application submitted was otherwise available for submission through an online application process available to an applicant.** (Eff. 1/1/2024, Register 248; am \_\_\_/\_\_\_/\_\_\_\_\_, Register \_\_\_\_\_)

Authority:	AS 04.06.005	AS 04.11.050	AS 04.11.480
	AS 04.06.090	AS 04.11.055	AS 04.11.510
	AS 04.06.100	AS 04.11.330	AS 04.21.060
	AS 04.11.045		