THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

September 19, 2017

Royal Mountain Extracts, LLC
DBA: X-Tracted Laboratories
Via email: joe@thehighexpedition.com

Re: Marijuana Product Manufacturing Facility #13249

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted.

- **Online Application**
  - I have rolled the application back to "New" status. Dan Nelson needs to be under entity officials, please go back into your myAlaska to make that correction. An Updated Public Notice should generate which you will need for part of your corrections (noted later in this letter).

- **MJ-01 Operating Plan**
  - Page 12, first box: the three-day notice to AMCO enforcement before rendering marijuana or marijuana product unusable must be given in writing by email to AMCO enforcement. Please make a reference that you understand that in this box.

- **MJ-02 Premises Diagram**
  - Please provide a very clear aerial view diagram or map of the proposed location, and what building(s), business(s), etc. surrounds the proposed location (please label them).
  - What type of structure is the proposed location (warehouse, house, etc.), is it one level two level?
  - On the diagram of the layout you submitted please clearly show the following (you have a detailed diagram, it just needs a little more):
    - Licensed premises (use one color and label)
    - Restricted access areas within the licensed premises (use a different color and label)
    - Surveillance room
    - Camera placement
    - Entrance(s)
    - Exit(s)
    - Storage
    - Waste disposal

- **MJ-05 Product Manufacturing Supplemental**

- Page 3: under AS 17.38.070 and 3 AAC 306 306.750, marijuana product manufacturing facilities are not currently allowed to purchase or transport marijuana or marijuana product from a retail marijuana store.
- Page 6: your second paragraph sounds a little confusing, but can you explain why you would have marijuana concentrates that are expired or outdated? And why would expire product be offered to employees?

- **MJ-07 Public Notice Posting Affidavit**
  - Post the updated Public Notice mentioned above at the proposed location and another conspicuous location for 5 days. I will need a new MJ-07 completed and submitted to me after the posting.

- **MJ-08 Local Government Notice Affidavit**
  - Notify your local government and community council by submitting a copy of the updated Public Notice. I will need a new MJ-08 completed and submitted to me for that.

- **Proof of Possession for Proposed Premises**
  - The lease you submitted does not have a date on the top, and it does not have the dates of the term of the lease, unless I totally missed them.
  - The lease must include, in the form of addendum or amendment, whichever is appropriate, a disclaimer that the landlord/lessor may not remove or take possession of marijuana or marijuana products, and that AMCO enforcement will be contacted (usually under "Default" section of the lease).

- **Entity Documents**
  - The signatures on the signature page of the LLC's operating agreement do not look like the signatures on any of the other documents you submitted. Will you please hand sign the document and resubmit.

If we do not receive your completions within 90 days, per 3 AAC 306.025(f), you must file a new application and pay a new fee.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov