



MEMORANDUM

TO: Chair Springer and Members of the
Marijuana Control Board

DATE: April 4, 2018

FROM: Erika McConnell, Director

RE: Gudlief Organization #11119
Retail Marijuana Store

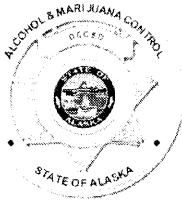
On November 28, 2017, the board denied this application due to the following concerns:

1. Lack of detail in the application (examples include diversion; camera coverage; waste disposal; signs; exit packaging);
2. Some inaccuracies in the applicant's responses (examples include references to a different license type; returning marijuana from the retail facility to the cultivation facility; ID checks; inaccurate warning statements; packaging and labeling);
3. Concern that the applicant did not display a full understanding of the regulations.

The applicant requested an informal conference with me. We discussed his application and the board's concerns. The applicant submitted revisions to his application to address the board's concerns. The revisions are attached.

I request the board review the attached information to determine whether or not the applicant has improved his application and satisfied the board's concerns. If yes, the board is encouraged to reconsider its decision of November 28, 2017.

Attachments: Revised application
Original application (portions)



Alaska Marijuana Control Board

Cover Sheet for Marijuana Establishment Applications

Alcohol & Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

What is this form?

This cover sheet **must** be completed and submitted any time a document, payment, or other marijuana establishment application item is emailed, mailed, or hand-delivered to AMCO's main office.

Items that are submitted without this page will be returned in the manner in which they were received.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	ROBIN C THOMAS	License Number:	11119
License Type:	Retail Marijuana Store		
Doing Business As:	GUDLIEF ORGANIZATION		
Physical Address:	303-C West E. Street		
City:	Nome	State:	AK
		Zip Code:	99762
Designated Licensee:	Robin Thomas		
Email Address:	gudyul@gmail.com		

Section 2 – Attached Items

List all documents, payments, and other items that are being submitted along with this page.

Attached Items:	
MJ-01	updated material per corrections email 04-09-18
MJ-03	updated material per corrections email 04-09-18
MS-02	Diagram Corrections Diagram #1 #5
A	
Attachment	Anti-Diversion Agreement

OFFICE USE ONLY

Received Date:		Payment Submitted Y/N:		Transaction #:	
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63-09-18 RT



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Control plan for persons under the age of 21
- Security
- Business records
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Health and safety standards
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03**, **Form MJ-04**, **Form MJ-05**, or **Form MJ-06**) to meet the additional operating plan requirements for each license type.

Section 1 – Establishment & Contact Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Robin Thomas	MJ License #:	11119		
License Type:	Retail Marijuana Store				
Doing Business As:	Gudlief Organization				
Premises Address:	303-C West E. Street				
City:	Nome	State:	Alaska	ZIP:	99762

Mailing Address:	PO BOX 397				
City:	Nome	State:	Alaska	ZIP:	99762

Designated Licensee:	Robin Thomas				
Main Phone:	907 304 5054	Cell Phone:	907 304 5054		
Email:	gudyul@gmail.com				



Form MJ-01: Marijuana Establishment Operating Plan

Section 2 – Control Plan for Persons Under the Age of 21

2.1. Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

A doorman will always be present during customer hours to assist the retail clerk in sales and customer monitoring. The doorman will be inspecting all persons entering the store for current, unaltered government issue ID cards including a photo which looks like the ID holder. The doorman will also observe everyone entering for sobriety and will especially be especially observant for anyone that is under 21 years of age. Any one that is under 21 years of age will be denied access to the retail store and asked to leave the premises. There will be a sign posted outside the retail store and inside the customer area stating 'No one under 21 years of age allowed'. All waste materials will be rendered unusable on site and sent back to cultivation as compost so no persons under 21 will be able to find marijuana in the outdoor trash bins belonging to the Gudlief Organization retail building. Signage will be clearly posted in the retail space that it is illegal to provide marijuana to persons under 21 years of age. The security exit door will have commercial locks and a keyed alarm for when the retail building is vacant as well as call forwarding to the owner and police. All product will be stored in secure cabinets during closed hours.

Section 3 – Security

Restricted Access Areas (3 AAC 306.710):

3.1. Describe how you will prevent unescorted members of the public from entering restricted access areas:

The Gudlief Organization retail store will have signage at the entry of all restricted areas where marijuana product is stored or packaged stating "Restricted access area. Visitors must be escorted". A doorman with a current state issued marijuana (MJ) handler permit will guard the only entry door and check all persons into the retail area as customers. Any customers who wish to visit the restricted area must clear with management and make an appointment. Visitors must be escorted. All restricted access areas will be located behind secure doors, cabinets or gates. The doorman and sales clerk will remain vigilant, never leaving customers unattended.

The restricted, employee only retail area where product is stored in secure cabinets will be off limits to customers. Employee access to the restricted sales area will be through a secured gate with a restricted access sign on to the gate. Security cameras will be placed to observe all secure cabinets and restricted access entrances and exits. The doorman will keep a close eye on all customers to make sure they do not access the restricted area. Customers will not be allowed to become 'visitors' without good reason and scheduled appointments with the owner/manager

3.2. Describe your recordkeeping and processes for admitting visitors into and escorting them through restricted access areas:

Visitors with an appointment and good cause will be escorted by management only. The visitor will be required to wear a company ID badge that reads "Gudlief Organization Visitor". The visitor will be asked not to touch anything and will be inspected for cleanliness so as not to contaminate the restricted area. They will be asked to wear sunglasses around bright lights and protective hair nets and shoe covers. Visitors must show valid, government issue, photo ID cards demonstrating that they are 21 years of age and sign a visitor log book. They will print and sign their name, date and time. There will be a limit of 5 visitors at one time.

Records of visitor logs will be kept on premises for six months and then scanned into a hard drive. Records will be stored in the secure cabinet in the employee only bathroom. Records will be moved off site and stored for three years on a hard drive in an equally secure area at the license owner's residence.



Form MJ-01: Marijuana Establishment Operating Plan

3.3. Provide samples of licensee-produced identification badges that will be displayed by each licensee, employee, or agent while on the premises, and of visitor identification badges that will be worn by all visitors while in restricted access areas:

All employees and management will wear a current state issued marijuana handler's permit and a company ID badge with photo at all time while on duty at the retail store and in the restricted areas of the building. See photo copy attachment.

Security Alarm Systems and Lock Standards (3 AAC 306.715):

3.4. Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Exterior lighting will be kept on at all times. A bright white LED flood lamp will illuminate a 20 foot perimeter of the retail entry door.



Form MJ-01: Marijuana Establishment Operating Plan

3.5. An alarm system is required for all license types that must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe the security alarm system for the proposed premises, explain how it will meet all regulatory requirements, and outline your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when the alarm system alerts of an unauthorized breach:

The exterior door will have a battery powered, keypad activated, noise alarm which will be activated when the building is closed for the night. The shift manager will activate the door alarm each evening. The manager will deactivate the alarm in the morning. The noise alarm if activated by forced entry will be detected by a 'Simpli Safe Wireless Security System' noise detector that in turn will send push notifications to the Simpli Safe monitoring company. Simpli Safe will notify the owner's cell phone first and the local police second if owner requests or if owner does not answer. The owner lives next to the retail building and will inspect the premises in the event of a triggered alarm notification.

In the event of a potentially life threatening situation where a person is threatening violence or demanding product without compensation with a weapon then a Simpli Safe panic switch may be activated. The Simpli Safe monitoring system will notify the owner and or the police immediately. The SOP describes how an employee should react in an emergency situation. The employee should try to appease the threat's demands in an emergency situation. Employees should try to get customers out of the building if possible. The doorman will have pepper spray in his possession but will only use it if there is a hostile and uncooperative threat that does not involve a dangerous weapon. The panic button may also be used to notify the manager and police.

The Simpli Safe monitoring system will be activated during off hours to detect unusual noise, motion door breaches and low temperatures. The system monitoring company will call the owner and if the owner cannot be reached then the police will be notified of the breach. The police will be provided with contact info for the back up manager who will assist the police in reports and damage assessment. Amco will be notified in the case of diversion or breach.

3.6. Describe your policies and procedures for preventing diversion of marijuana or marijuana product, including by employees:

Please refer to attachment [REDACTED] section 3.6 diversion

MJ-01,

3.7. Describe your policies and procedures for preventing loitering:

Loitering means non-paying customers hanging around the premises, possibly looking for handouts or trying to sell black market product. The manager is in charge of securing the perimeter of the premises. The manager will patrol the perimeter for loitering individuals who will be told to move on. Repeated offenders will be reported to the local police. Exterior signage will state "No loitering" and "No smoking"

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right:

Initials

3.8. I certify that if any additional security devices are used, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm, to enhance security of the licensed premises, I will have written policies and procedures describing their use.

[Signature]

updated 03-09-18 RT



Form MJ-01: Marijuana Establishment Operating Plan

3.5. An alarm system is required for all license types that must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe the security alarm system for the proposed premises, explain how it will meet all regulatory requirements, and outline your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when the alarm system alerts of an unauthorized breach:

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In the event of a potentially life threatening situation where a person is threatening violence or demanding product without compensation with a weapon then a Simpli Safe panic switch may be activated. The Simpli Safe monitoring system will notify the owner and or the police immediately. The SOP describes how an employee should react in an emergency situation. The employee should try to appease the threat's demands in an emergency situation. Employees should try to get customers out of the building if possible. The doorman will have pepper spray in his possession but will only use it if there is a hostile and uncooperative threat that does not involve a dangerous weapon. The panic button may also be used to notify the manager and police.

The Simpli Safe monitoring system will be activated during off hours to detect unusual noise, motion door breaches and low temperatures. The system monitoring company will call the owner and if the owner cannot be reached then the police will be notified of the breach. The police will be provided with contact info for the back up manager who will assist the police in reports and damage assessment. Amco will be notified in the case of diversion or breach.

3.6. Describe your policies and procedures for preventing diversion of marijuana or marijuana product, including by employees:

Please refer to attachment MJ-06 section 3.6 diversion

3.7. Describe your policies and procedures for preventing loitering:

Loitering means non-paying customers hanging around the premises, possibly looking for handouts or trying to sell black market product. The manager is in charge of securing the perimeter of the premises. The manager will patrol the perimeter for loitering individuals who will be told to move on. Repeated offenders will be reported to the local police. Exterior signage will state "No loitering" and "No smoking"

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right:

Initials

3.8. I certify that if any additional security devices are used, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm, to enhance security of the licensed premises, I will have written policies and procedures describing their use.



Form MJ-01: Marijuana Establishment Operating Plan

Video Surveillance (3 AAC 306.720):

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

3.9. The video surveillance and camera recording system for the licensed premises covers each restricted access area, and both the interior and exterior of each entrance to the facility.

RT

3.10. Each video surveillance recording: is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing (consistent with the Alcohol & Marijuana Control Office's approved format list); clearly and accurately displays the time and date; and is archived in a format that does not permit alteration of the recorded image.

RT

3.11. The surveillance room or area is clearly defined on the Form MJ-02: Premises Diagram that is submitted with this application.

RT

3.12. Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area where access is limited to the licensee(s), an authorized employee, and law enforcement personnel (including an agent of the Marijuana Control Board).

RT

3.13. Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Lox Security cameras with motion detection will be used. With a minimum of 40 day storage capacity required and good resolution. The cameras will be set on continuous footage. There will be a date and time stamp. All recordings will be on a 6 terabit drive in a DVR, locked in a secure cabinet in the employee only bathroom. The owner/ manager will have the only key to the secure cabinet. All restricted access doors will be in unobstructed view of the cameras, including the cultivation space access door, the employee bathroom door, the main entry door and a 20 foot perimeter of the the main entry exterior approach (4 cameras). The exterior camera view will cover a 20 foot radius of the front of the building with a wide angle camera. The point of sale area and secure cabinet for product storage and packaging area will also have a camera. There will be no obstructions to prevent a clear camera view of said areas.

Please refer to the attachment: 'Camera placement' diagram.

3.14. Describe the locked and secure area where video surveillance recording equipment and original copies of surveillance records will be housed and stored, and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the Marijuana Control Board. If you will be using an offsite monitoring service and offsite storage of video surveillance records, your response must include how the offsite facility will meet these security requirements:

All video records will be kept in the secure video cabinet with the video DVR in the 'employee only' bathroom. Management has the only key to the secure bathroom cabinet. Law enforcement, Amco enforcement and MCB board agents may gain access to the video records by appointment with the owner. Continuous footage video records in clear format will be kept for 40 days on a 6 terabyte drive. This drive may be easily removed for investigation review off site. A spare drive will take the original drives place while the original drive is being inspected.



Form MJ-01: Marijuana Establishment Operating Plan

Section 4 – Business Records

Review the requirements under 3 AAC 306.755. All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records.

4.1. I certify that the following business records will be maintained and kept on the licensed premises:

Initials

- a. all books and records necessary to fully account for each business transaction conducted under my license for the current year and three preceding calendar years (*records for the last six months must be maintained on the licensed premises; older records may be archived on or off-premises*);
- b. a current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment;
- c. the business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises;
- d. records related to advertising and marketing;
- e. a current diagram of the licensed premises, including each restricted access area;
- f. a log recording the name, and date and time of entry of each visitor permitted into a restricted access area;
- g. all records normally retained for tax purposes;
- h. accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed;
- i. transportation records for marijuana and marijuana product, as required by 3 AAC 306.750(f); and
- j. registration and inspection reports of scales registered under the Weights and Measures Act, as required by 3 AAC 306.745.

RT

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RT

4.2. A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

Gudlief retail records will be maintained daily and stored in the secure video cabinet in the employee only bathroom. Records will include cost of goods sold COGS, employee handler permits and badges, insurance, bills, payroll, purchases, ledgers, visitor logs and waste logs transport manifests, and lab test results. All product sales tracking and will be also logged into Metrc. A cash flow ledger will be kept online on Google spread sheets. Records older than six months will be scanned onto an external hard drive and moved off site to the owners residence, in an equally secure storage cabinet at 303-A West E. Street, Nome Alaska.



Form MJ-01: Marijuana Establishment Operating Plan

Section 5 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730. All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with Metrc to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana is propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a marijuana product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

5.1. My marijuana establishment will be using Metrc, and if any other tracking software is used, it will be capable of sharing information with Metrc.

ET

5.2. All marijuana delivered to a marijuana establishment will be weighed on a scale registered in compliance with 3 AAC 306.745.

KT

5.3. My marijuana establishment will use registered scales in compliance with AS 45.75.080 (Weights and Measures Act), as required by 3 AAC 306.745.

ET

Section 6 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700. A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, must obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

6.1. Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment.

ET

6.2. Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the licensed premises) when on the licensed premises.

ET

6.3. Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired.

ET

6.4. Describe any in-house training that will be provided to employees and agents (apart from a marijuana handler course):

Managers will be trained by the owner. Managers or the owner will train employees. Training will include Metrc tracking software, emergency situations, diversion prevention, appearance and conduct in the workplace, describing product as recreational and not medicinal, calling in sick, handling cash, and understanding the standard operational procedures SOP. As well keeping the facility clean and recognizing issues that need to be addressed.



Form MJ-01: Marijuana Establishment Operating Plan

Section 7 – Health and Safety Standards

Review the requirements under 3 AAC 306.735.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

- 7.1. I understand that a marijuana establishment is subject to inspection by the local fire department, building inspector, or code enforcement officer to confirm that health or safety concerns are not present. ☐
- 7.2. I have policies regarding health and safety standards (including: ensuring a person with an illness or infection does not come into contact with marijuana or marijuana product; good hygienic practices; cleaning and maintenance of equipment and the premises; pest deterrence; chemical storage; sanitation principles; and proper handling of marijuana and marijuana product) and will take all reasonable measures and precautions to ensure that they are met or exceeded. ☐
- 7.3. I have policies to ensure that any marijuana or marijuana product that has been stored beyond its usable life, or was stored improperly, is not salvaged and returned to the marketplace. ☐
- 7.4. I have policies to ensure that in the event information about the age or storage conditions of marijuana or marijuana product is unreliable, the marijuana or marijuana product will be handled in accordance with 3 AAC 306.735(d). ☐

Answer "Yes" or "No" to each of the following questions:

Yes No

- 7.5. Adequate and readily accessible toilet facilities that are maintained and in good repair and sanitary condition are clearly indicated on my Form MJ-02: Premises Diagram. ☒ ☐
- 7.6. Convenient handwashing facilities with running water at a suitable temperature are clearly indicated on my Form MJ-02: Premises Diagram. ☒ ☐

7.7. If you answered "No" to either 7.5 or 7.6 above, describe how toilet and/or handwashing facilities are made accessible, as required by 3 AAC 306.735(b)(2):

Section 8 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750.

8.1. Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment. Include a description of the type of locked, safe, and secure storage compartments to be used in vehicles transporting marijuana or marijuana product:

In the event that marijuana product will be transported to another licensed marijuana facility, a Metro transport manifest will be created with all the required information including, drivers name and handlers license, vehicle license number and model, planned route, destination license number and estimated departure and arrival times. The product will be packaged in a tamper resistant, odor proof package with appropriate labeling including average lab results of cannabinoids from that particular strain over the last three months, batch name, package number, grow medium, additives, fertilizers and pesticides, whether the batch was tested or not tested for pesticides, chemicals or fungicides and the cultivation and retail license names and numbers. A copy of the transport manifest will accompany the shipment in a locked storage container in the transport vehicle. The vehicle will have locked doors and locked windows. The package will not be opened until arriving at the destination on the transport manifest. The vehicle will not deviate from the route described on the manifest. The manifest may be edited prior to departure. If the route changes or takes longer than described in the manifest then AMCO enforcement will be notified. After the receiving license accepts the shipment the shipment will be logged into Metro and signed copy of the manifest will be given to the transporter to return to the sender as well as a receipt for payment describing the product and the agreed price. Should the shipment not be accepted it will be returned to the sender via same vehicle and route and entered into Metro as declined.



Form MJ-01: Marijuana Establishment Operating Plan

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

8.2. The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700.

ET

8.3. The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle.

ET

8.4. The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport.

ET

8.5. During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport.

ET

8.6. Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment.

ET

8.7. When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received.

ET

8.8. The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest.

ET

Section 9 – Signage and Advertising

9.1. Describe any signs that you intend to post on your establishment with your business name, including quantity, dimensions, graphics, and location on your establishment (photos or drawings may be attached):

There will be only one sign under 4800 square inches with the company name "Gudlief Organization" displayed in view of the public right of way from the store front exterior. There will be no sign attractive to young children or images that appear compelling or that glorify marijuana. There will be no images or logos at all advertised on the building.

Required signage inside the store must have lettering least 1/2 inch in size on a minimum of 12x12 inch contrasting surface such as white on black. On the exterior of the store a sign will state: "No one under 21 years of age allowed". Signs in plain view of customers on the interior of the retail space will state the following: "No loitering" and "No one under 21 years of age allowed" and "Restricted access area. Visitors must be escorted". Restricted access signs will be placed on the employee only sales and packaging and storage area entry gate and one "Restricted access area. Visitors must be escorted" above the cultivation area entrance. An "Employees only" sign will be placed above the bathroom and on the restricted area gate.

There will also be posted the required notices in a n easily viewable location in the retail area:

1. Consumption of marijuana in public is prohibited by law.
2. Transportation or carriage of marijuana or marijuana products on Alaska waterways, including cruise ships or by air carrier is prohibited by federal law.
3. Transportation or shipment of marijuana or marijuana products outside the State of Alaska is prohibited by federal law.
4. Providing marijuana to persons under 21 years of age is prohibited by law.

up dated
03-15-18

ET



Form MJ-01: Marijuana Establishment Operating Plan

9.2. Describe any advertising you intend to distribute of your establishment. Include medium types and business logos (photos or drawings may be attached):

No pamphlets or advertising is planned for Gudlief Organization other than a short notice on social media that the store will be opening at a certain date and at certain hours of operation. In the unlikely event that any advertising of marijuana is done on a web page or on social media, the five health warnings will also be attached to the advertisement.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Robin Thomas

Printed name of licensee



Notary Public in and for the State of Alaska

My commission expires: 11/19/19

Subscribed and sworn to before me this 11 day of March, 2018

updated 09-09-18
RET



Form MJ-01: Marijuana Establishment Operating Plan

(Additional Space as Needed):

Please refer to attachments for larger font for section 3.6

Please refer to attachments for ~~provide diagram camera post office company~~ ^{company} badge and visitor badge photocopies.

updated
09-09-18
ET

Gudlief Organization Anti Diversion Agreement

This agreement states that no employee of Gudlief Organization will voluntarily or knowingly attempt to divert marijuana or cannabis in raw or processed form into or out of the retail building located at 303-C west E. Street, Nome, Alaska, lot 14, block 55. Any employee that attempts to divert any marijuana into or out of the Gudlief retail building as described will be immediately terminated from employment and may face legal persecution. Diversion means any marijuana product no matter how small, seeds or finger hash, leaves the building in possession of an employee or burglar without proper packaging, sales, Merte tracking or transport documentation. It is strongly recommended that every employee take this agreement very seriously. Employee's may be asked to have their personal effects searched at any random time that the management of Gudlief Organizations deems appropriate.

Signed by Employee: _____ date _____

product which has been rendered unusable
by grinding and mixing with soil may be taken
off site but must be documented on Merte
and in the waste log.

management

03-09-18 DT

Attachment MJ-01 section 3.6 diversion

Diversion of Marijuana product from the Gudlief facility and retail store must be prevented before the fact instead of being discovered after the fact. Anti-diversion staff meetings will consist of brainstorming how and why product might be diverted and how to prevent this from happening. Management will explain what diversion is in clear and precise language so there is no misunderstanding by staff (diversion being any amount of MJ product or MJ waste leaving the premises without proper Metrc tracking or official documentation in a format approved by AMCO). An anti-diversion agreement will be signed by all employees. The agreement will explain diversion and the consequences of diversion such as termination and possible prosecution. There will be ZERO tolerance for diverting any marijuana product no matter how small (seeds, finger hash etc). Disgruntled employees may be a large factor of diversion. A happy employee is less likely to try to divert product from the workplace. This happiness is hinged on mental health, respect in the workplace (management attitude towards employees, allowing employee input in decision making, fair compensation for duties). Lifestyles away from the place of work may also play a role in employee credibility. Employees will be vetted for constitutional honesty, punctuality, addictive personalities, general health ,credibility, criminal activity and criminal history. Employees must be treated fairly and with due respect. Bad actors will ultimately be exposed and terminated from employment .

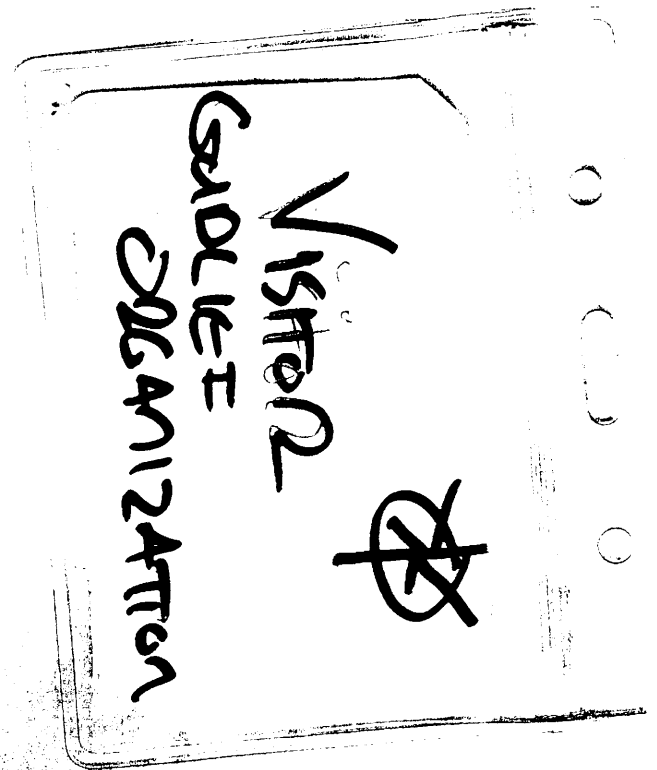
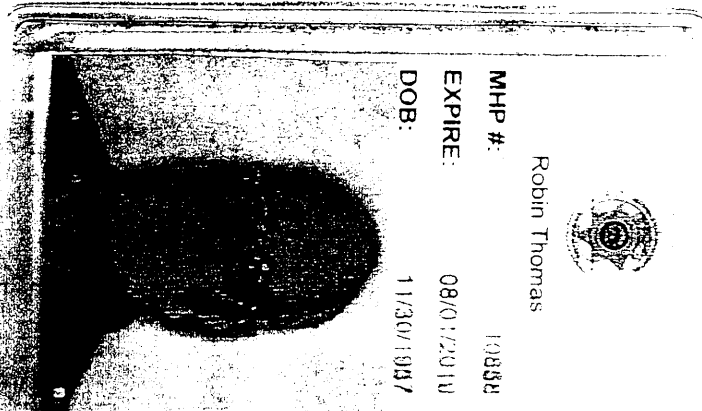
Bulk packages will be received through Metrc transport manifest after being inspected and weighed for appropriate net weights. The bulk pkg. will then be stored in a locked storage cabinet on the restricted access, employee only, side of the check out counter. This secure cabinet will be under camera surveillance at all times with a minimum of 40 days of data on the DVR in the padlocked video cabinet in the employee only bathroom. When product is prepped for retail packaging the manager will unlock the MJ product bulk packages stored in a secure cabinet and the clerk will weigh out the retail packages on a state certified , legal for sale, registered (1500 x.01 gram) scale. If there is any discrepancy in weights at this time the clerk will make a note and let management know. No more than a few strains will be packaged for retail at one time including bud and trim. Customers will remain on the customer side of the check out counter and will only have access to the retail packages for visual examination. After a sale the product package will be stapled into an opaque take out bag for exit from the store . The doorman will remain vigilant for shoplifters and the retail space will never be unattended while customers are present. A compatible POS system may be used for tracking product sales. In the event of power failure, manual sales entries will be used. Any discrepancies in net grams will be documented if discovered. Remaining retail packaging will be secured in secure retail cabinet for the next business day. At the end of the work day the clerk and doorman will be excused to leave the building only after net bulk package grams are accounted for. In the event of net weight discrepancy, camera footage may be reviewed for possible shoplifting or employee diversion. At closing, cash will be secured by the manager, security devices activated, the manager will lock the exterior door and activate the key pad alarm then confirm that the exterior light is turned on. A Simply Safe security device will be activated by phone application to monitor temperature, loud noises such as the door alarm, and unwarranted motion during closed hours. Simply Safe support contracts will monitor all alarms and contact the owner. If the owner cannot be contacted then the police will be contacted. The Police will be provided with contact info for back up managers. There is only one entry/exit door to the retail building and there are no windows. Additionally there will be a battery powered motion device that beeps the owner's residence . Lorex security cameras also will send text notifications with photos of a motion events. All motion and alarm devices will be activated at the close of business day.

up dated

03-04-2018

RT

Attachment MJ-01 Section 3.3
DB: GUDLIEF ORGANIZATION LC# 11119
Retail





Alaska Marijuana Control Board

Form MJ-02: Premises Diagram

What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). **All areas designated as the licensed premises of a single license must be contiguous.**

What must be submitted with this form?

Applicants must attach multiple diagrams to this form, including (as applicable):

- **Diagram 1:**
a diagram showing only the licensed premises areas that will be ready to be **operational at the time of your preliminary inspection** and license issuance;
- **Diagram 2:**
if different than Diagram 1, a diagram outlining **all areas for which the licensee has legal right of possession** (a valid lease or deed), and clearly showing those areas' relationship to the current proposed licensed premises (*details of any planned expansion areas do not need to be included; a complete copy of Form MJ-14: Licensed Premises Diagram Change must be submitted and approved before any planned expansion area may be added to the licensed premises*);
- **Diagram 3:**
a **site plan or as-built of the entire lot**, showing all structures on the property and clearly indicating which area(s) will be part of the licensed premises;
- **Diagram 4:**
an **aerial photo of the entire lot and surrounding lots**, showing a view of the entire property and surrounding properties, and clearly indicating which area(s) will be part of the licensed premises (*this can be obtained from sources like Google Earth*); and
- **Diagram 5:**
a diagram of the **entire building in which the licensed premises is located**, clearly distinguishing the licensed premises from unlicensed areas and/or premises of other licenses within the building. If your proposed licensed premises is located within a building or building complex that contains multiple business and/or tenants, please provide the addresses and/or suite numbers of the other businesses and/or tenants (*a separate diagram is not required for an establishment that is designating the entire building as a single licensed premises*).

This form, and all necessary diagrams that meet the requirements on Page 2 of this form, must be completed and submitted to AMCO's main office before any new or transfer license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Robin Thomas	MJ License #:	11119		
License Type:	Retail Marijuana Store				
Doing Business As:	Gudlief Organization				
Premises Address:	303-C West E. Street				
City:	Nome	State:	Alaska	ZIP:	99762



Alaska Marijuana Control Board
Form MJ-02: Premises Diagram

Section 2 – Required Information

For your security, do not include locations of security cameras, motion detectors, panic buttons, and other security devices.

The following details must be included in all diagrams:

- ☒ License number and DBA
- ☒ Legend or key
- ☒ Color coding
- ☒ Dimensions
- ☒ Labels
- ☒ True north arrow

The following additional details must be included in Diagram 1:

- ☒ Surveillance room
- ☒ Restricted access areas
- ☒ Storage areas
- ☒ Entrances, exits, and windows
- ☒ Walls, partitions, and counters
- ☒ Any other areas that must be labeled for specific license types

The following additional details must be included in Diagram 2:

- ☐ Areas of ingress and egress
- ☐ Entrances and exits
- ☐ Walls and partitions

NA

The following additional details must be included in Diagrams 3 and 4:

- ☒ Areas of ingress and egress
- ☒ Cross streets and points of reference

ONE DOOR ON EAST SIDE OF BUILDING
'NO WINDOWS'

The following additional details must be included in Diagram 5:

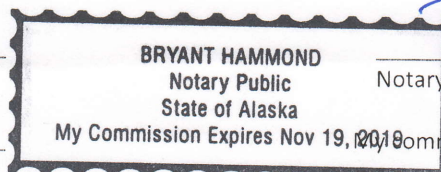
- ☒ Areas of ingress and egress
- ☒ Entrances and exits
- ☒ Walls and partitions
- ☒ Cross streets and points of reference

I declare under penalty of unsworn falsification that I have attached all necessary diagrams that meet the above requirements, and that this form, including all accompanying schedules, statements, and depictions is true, correct, and complete.

Signature of licensee

Robin Thomas

Printed name of licensee



Notary Public in and for the State of Alaska

My Commission Expires Nov 19, 2018 Commission expires: 11/19/19

Subscribed and sworn to before me this 1st day of March, 2018.



DIAGRAM 4

MS-02

GUDLEY
RETAIL
X

3RD AVENUE

SEPPALA DRIVE

ORGANIZATION

North

BERING STREET

AVENUE



UPDATE
04-01-18

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Robin Thomas	MJ License #:	11119		
License Type:	Retail Marijuana Store				
Doing Business As:	Gudlief Organization				
Premises Address:	303-C West E. Street				
City:	Nome	State:	Alaska	ZIP:	99762



Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

please refer to attachment MJ-03 section 2.1

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

The retail store will have a doorman as well as a retail clerk on duty. The doorman will inspect everyone entering the retail store for current and valid government photo identification (ID) cards showing they are 21 years of age. During this process the doorman will be able to determine if the person is currently clean and sober or not. The doorman will follow the SOP security guidelines by looking for clues such as slurred speech, off balance, red eyes, agitation, confusion, hysteria, dilated or rapid eye movement, bad breath, obvious injuries such as bleeding or hypothermia, disorientation, falling asleep, incoherent, frustration, hyperactivity and or signs of mental instability. Any person in question will then be politely asked to leave the building and vacate the premises without loitering. If the person does not comply then the owner/manager or the local police will be notified.

3.2. I certify that the retail marijuana store will not:

Initials

- a. sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355; ☐ 2T
- b. sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet; ☐ 2T
- c. offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample; ☐ 2T
- d. offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or ☐ 2T
- e. allow a person to consume marijuana or a marijuana product on the licensed premises. ☐ 2T

Answer "Yes" or "No" to the following question:

Yes No

3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?

☐ ☒



Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).

RT

4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.

RT

4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).

RT

4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.

RT

4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:

a. is false or misleading;

RT

b. promotes excessive consumption;

RT

c. represents that the use of marijuana has curative or therapeutic effects;

RT

d. depicts a person under the age of 21 consuming marijuana; or

RT

e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.

RT

4.6. I certify that no advertisement for marijuana or marijuana product will be placed:

a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;

RT

b. on or in a public transit vehicle or public transit shelter;

RT

c. on or in a publicly owned or operated property;

RT

d. within 1,000 feet of a substance abuse or treatment facility; or

RT

e. on a campus for postsecondary education.

RT

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

please refer to attachment MJ-03 section 5.1 sales for larger font.



Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Please refer to attachment MJ-03 6.1 'packaging' for larger font

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Please refer to attachment MJ-03 section 6.2 'Label sample'



Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

A doorman will always be present during customer hours to assist the retail clerk in sales and customer monitoring. The doorman will be inspecting everyone entering the retail store for current, unaltered, government issue ID cards that have a photo which looks like the ID card holder. The doorman will also observe persons accessing the store for sobriety and will be especially observant of anyone that is less than 21 years of age. Any person that is under 21 years of age will be denied access to the retail store and asked to leave the premises. There will be a sign posted outside the retail store and inside the customer area stating 'No one under 21 years of age allowed'.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right:

Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area.

RT

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Waste water from the retail space bathroom sink and toilet drains into the city sewer system. There is no special permitting required for this.

Any amount of unusable or undesirable marijuana product from retail will be 'rendered unusable' on site before being disposed of. Undesirable product such as moldy or outdated product or residual crumbs from finished bulk packages will be first weighed on a certified scale, and then stored in a secure waste container in a padlocked cabinet. Net grams, date and employee information (name and handler permit #) will be documented into a waste log at this time. No less than 3 days after notifying AMCO via e-mail, the product will be rendered unusable by grinding the product in a blender and then mixing ground material with 1:1 parts growing medium or soil in a five gallon bucket. This action will be documented on camera and logged into Metrc and also entered into a legible waste log file. This will be done in the retail establishment prior to returning the wasted MJ material to cultivation to be recycled into the used soil/compost bin. If the product is taken off site then the final destination will be documented as well. This waste log file will be stored on site for six months and off site in a secure space with other pertinent records for no less than 3 years.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right:

Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

RT

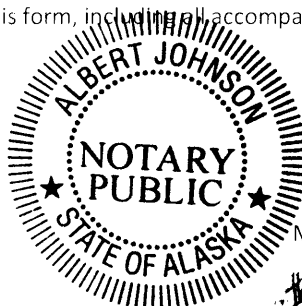
I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

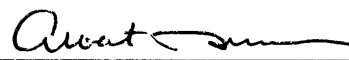


Signature of licensee

ROBIN THOMAS

Printed name of licensee





Notary Public in and for the State of Alaska

My commission expires: 4-11-2020

Subscribed and sworn to before me this 7th day of MARCH, 2019.



Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

(Additional Space as Needed):

Please see Attachments

Attachment MJ-03 section 2.1 overview

Bulk marijuana shipment packages will be received from an official transporter with a current marijuana handler permit. The shipment will also have a copy of a properly executed Metrc transport manifest. The shipment will be inspected for proper contents and net weight and will be excepted or declined in the Metrc system. The transporter will be issued a company receipt for the sale and a copy of the signed transport manifest. The receipt will state the date, net contents and the agreed price of sale. The bulk packages will be locked in a storage cabinet that is kept cool and dry and will be under continuous camera surveillance with 40 day back up. Only the owner or store manager will have access to this storage cabinet.

The manager will open the building for the sales clerk and doorman in the mornings so there may be ample time to prepare for daily sales. Employees will be observed for handler permits, company ID badges and cleanliness as well as for looking fit and attentive for the task at hand.

All personnel will wear current marijuana handler permits and company photo ID badges when on the job in the retail space. Photocopies of these badges will be kept on file in the retail space.

In preparation for daily sales the manager will unlock the secure storage and pull out bulk packages of product to be broken down into customer packaging. The bulk package will be broken down into gram(s) bags for sale by Gudlief employees. The net weights of the individual retail packaging will not exceed 28 grams. The store customer hours will allow that packaging preparation activity may be done in the mornings before 12 noon and closing in the mid evening so customer traffic will not to disturb the neighborhood late in the evening.

There will be a sales clerk to conduct sales and a doorman to inspect ID and watch for suspicious activity including shoplifters, loiterers, and inebriated behavior. The doorman will check everyone entering the store for identification (ID) cards. ID cards must be current, unaltered, government issue, with a matching photo of the card holder and the doorman will insure that no one under 21 years of age will be allowed.

There will be signs posted over restricted areas stating 'Restricted access area, visitors must be escorted'. Also there will be a sign on the outside of the building, in plain view, stating "No one under 21 years of age allowed" All signs will be no less than 12x12 inches and have at least ½ inch lettering on a contrasting background. Inside the store will be a sign in plain view citing required notice of where marijuana may or may not be consumed or possessed in Alaska.

The sales clerk will provide a daily menu for the customer of the available product strains on a grease board that is in plain view. The sales clerk will politely answer questions concerning products. Customers will only be allowed to visually examine packaging prior to purchasing. There will be no smelling product samples. All product will be described as recreational with no references to medicinal or health benefits per regulation. The packages will be properly labeled in child resistant and resealable (zip lock) Mylar bags. The exit bags will be opaque.

All daily ledger sales data will be manually entered into Metrc at the end of the work day in the event that the POS system fails. At the end of the shift, all remaining retail packaging net weights will be tallied for each originating bulk package in use and data will be entered into Metrc. Any discrepancies over the allowed tolerances for shrinkage will be documented into Metrc and into the daily ledger, investigated immediately and reported to enforcement. The owner will meet with employees to discuss possible diversion or sales data errors prior to excusing them for the day.

The building will be secured and exit door alarm, motion, low temp and sound detectors with notification abilities will be activated at the end of the day.

updated 03-09-18 RT

Attachment MJ-03 section 5.1 sales

All package net weights will be measured on a certified, legal for sale, gram scale (1kg x .01 gram). Prepped packaging will be kept in bins on the restricted access, employees only, side of the check out counter well out of reach of customers. A grease board menu will display the available products for the day, the price and available net weights. Marijuana product packaging that exits the retail store will be packaged in child resistant (heat sealed Mylar), resealable (zip lock style) and opaque (take out bag).

All persons accessing the store will be checked for a current, government issue with matching photo ID at the door by the doorman and must be confirmed to be 21 years of age and to be clean and sober. The cleared person becomes a customer and now the customer will be able to question the sales clerk about available products and choose a product of their preference. The total net weight of flower or trim cannabis purchase may be no more than one ounce (28 grams), 7 grams of concentrate or 5600 milligrams of THC listed on edible or concentrate products or a combination all products not to exceed 5600 milligrams per customer per day per regulation. Milligrams in flower or leaf products or concentrates may be determined by multiplying the percent total thc by the net gram weight times 1000.

Customers will only be able to visually examine the packaged product. There will be no sniffing or smelling of product samples. Only cash transactions will be accepted. The retail clerk will scan a bar code into a Metrc compatible POS system or manually log each sale item into a daily ledger including the date, originating package number, batch name, net weight and price for each item. The customer will exit with an opaque take out bag. At the end of each shift the manager will enter sales information, take inventory and record remaining net weights into the Metrc tracking system. At the end of the work day the manager will secure all cash in a locked compartment which will be periodically moved off site to a secure location. Opened bulk package net weights will be tallied and recorded into Metrc daily. Any discrepancies over the allowed amounts will be reported into Metrc and AMCO enforcement. Package discrepancies will be discussed in staff meetings to determine what has caused the discrepancies .

updated 03-09-18
DT

Marijuana retail product that will exit the store will be weighed on certified scales (1KG x .01 Gram), labeled and packaged in the retail, restricted access, employee only, area prior to customer hours. Customer retail packaging ^{will} be child-resistant and resealable using industry standard 'Mylar' bags. After weighing out net gram weights, the retail packages will be heat sealed to make the package difficult for a young child to open but not difficult for an adult to open.

The odor proof retail packages are filled from the bottom and then heat sealed. The packages have zip type re-sealers just under the factory sealed top margin.

Prep work on retail packaging will be done by employees after bulk packaging is made available from the locked secure retail storage cabinet by the owner/manager. Packages will be printed with generic fill in type labels that will be filled in with the proper information prior to being attached to the packaging.

The labeling information will include: Company names of cultivation and retail licenses, address and license number of the retail license, net weight, identifying batch name, originating bulk package number, total THC, and five health warnings:

1. Marijuana has intoxicating effects and may be habit forming and addictive.
2. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery while under it's influence.
3. There are health risks associated with consumption of marijuana.
4. For use only by adults twenty-one and older. KEEP OUT OF THE REACH OF CHILDREN.
5. Marijuana should not be used by women who are pregnant or breast feeding.

Each customer will not be allowed to exit with more than one ounce of dried flower or trim product or an accumulated 5600miligrams of total thc of all products. Gudlief will only be selling marijuana products that have passed licensed lab tests. In the event that a labeled glass jar is used for packaging, instead of child resistant and resealable Mylar bags, then the take out bag will be industry standard child resistant, resealable and opaque.

all Marijuana packages will be stored in the secure cabinet in the employee only, restricted access area. No product will be stored in the bathroom.

updated
03-09-18

Sample retail packaging label :

GUDLIEF ORGANIZATION

Cultivator license 10979 Retail license 11119

Address: 303-C West E. Street, Nome, Alaska 99762

Recreational Marijuana Total THC: Net grams:

BATCH NAME:

BULK PKG #

1. Marijuana has intoxicating effects and may be habit forming and addictive. 2. Marijuana impairs concentration, coordination and judgment. Do not operate a vehicle or machinery while under it's influence. 3. There are health risks associated with consumption of marijuana. 4. For use only by adults twenty-one and older. KEEP OUT OF THE REACH OF CHILDREN. 5. Marijuana should not be used by women who are pregnant or breast feeding.

PRE-MADE AND PRINTED ON MYLAR PACKAGING

OR PRE MADE 'PEEL AND STICK' FOR JARS

Updated
03-09-18

11119 Gudlief Organization

Original Application (MJ-01, MJ-02, MJ-03)

Considered on November 28, 2017

Notarize



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38 of Alaska Statutes** and **Chapter 306 of the Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21



Applicants must also complete the corresponding operating plan supplemental forms (Form MJ-03, Form MJ-04, Form MJ-05, or Form MJ-06) to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Robin Thomas	License Number:	11119		
License Type:	Retail Marijuana Store				
Doing Business As:	Gudlief Organization				
Premises Address:	303-C West E. Street				
City:	Nome	State:	ALASKA	ZIP:	99762
Mailing Address:	P O Box 397				
City:	Nome	State:	ALASKA	ZIP:	99762
Primary Contact:	Robin Thomas				
Main Phone:	907 304 5054	Cell Phone:			
Email:	gudyul@gmail.com				

Amended 10-09-17 RT



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

Restricted area will have commercial locked steel door and signs stating that visitors MUST be escorted by an employee with Handler card. Exterior door will be locked and alarm activated when building is vacant.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

Visitors will sign into a guest book with time and date and be escorted by employee. Visitors will be asked not to touch anything and wear protective glasses and foot coverings. No more than the allowed 5 visitors will be escorted at one time per employee. Signs will advise visitors that they must be 21 and there will be no smoking or loitering. Visitors will wear an ID badge that says VISITOR.





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Describe your recordkeeping of visitors who are escorted into restricted access areas:

Records of visitations will be kept in guest book and kept on premises. Visitors will sign and date guest book.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

See attached # 1+2



12/1/2017
EMPLOYER
12/1/2017
\$

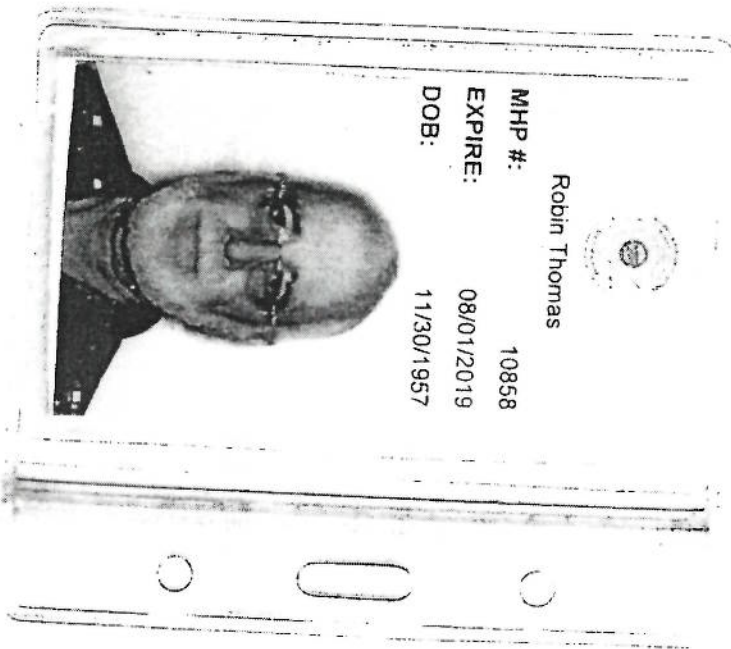
Attachment

1

Employee badge



Attachment #2
Archer Dodge





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

An exterior light will be turned on at all times. The light will be bright enough to illuminate the exterior entrance and a 20 foot perimeter of the exterior entrance.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

The exterior door will have a noise alarm with key pad which will be activated when the building is vacant. There will also be an exterior security camera with 40 days recorded data. On the inside of the exterior door there will be 2 motion detectors. One from the security camera with push notifications to the owners cell phone and one beep alarm connected to the owners home office. The owners home office is on the same city lot as the cultivation building and has a good view of the cultivation exterior entrance. The cultivation building has only one exterior entrance and no windows.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

The door alarm has a noise activated key pad for off hours. There is only one door and no windows. The two motion detectors are located in the first room as you enter the building.





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

There will be security cameras in the retail area as well as in the cultivation area. The cultivation area will have a security door and restricted access signs.

The retail space will always have an employee with handler card present when the exterior door is unlatched to allow customers access to the retail space. The pre packaged marijuana products will be kept behind the counter except for samples for looking and smelling in screened off containers.

Stored marijuana packages will be kept in the restricted area behind security doors with security cameras.

Employees will read and sign a diversion statement warning that any diversion will not be tolerated and employees will be subject to random searches.

Describe your policies and procedures for preventing loitering:

Signs on the interior and exterior will ask visitors and customers not to loiter. Loiterers will be firmly but politely asked to move away from the property

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

Two motion detector cameras will be located in the retail for closed hours. There will always be two employees with cell phones on premises during store hours. Additional smart pressure switches may be added as needed. Internet in Nome is currently very dependable for upload speeds but fiber optics is coming soon which will open up a lot of smart tech for security and environmental alarms.





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

Currently there is no security service in Nome Alaska that works with the police. Police will be notified by calling 911 in the event of an emergency. In the event of a push notification of motion in off hours the owner will check on the building as the owner lives next door on the same property. If the owner is out of town the owner will have an employee check on the building. If there has been a breach the police will be notified.

If there is a serious problem with an uncooperative or hostile customer police will be notified by calling 911.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:

Yes No

Each restricted access area and each entrance to a restricted access area



Both the interior and exterior of each entrance to the facility



Each point of sale area



Each video surveillance recording:

Yes No

Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing



Clearly and accurately displays the time and date



Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Lorex security cameras will be placed in a location for clear view of restricted areas and retail points of sale. Only the secure bathroom, also used for secure video equipment storage, will not have a camera. No marijuana product will be stored in the bathroom.

The entrance will have an exterior rated camera with a clear view of 20 foot around the entrance.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

The video equipment will be stored in the secure employee bathroom behind locked, steel commercial door in a locked cabinet.

Location of Surveillance Equipment and Video Surveillance Records:

Yes No

Surveillance room or area is clearly defined on the premises diagram



Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area

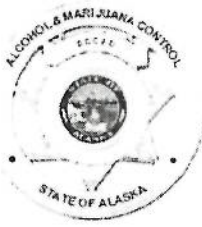


Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board



Video surveillance records are stored off site





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:

Yes No

All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises

☒ ☐

A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment

☒ ☐

The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises

☒ ☐

Records related to advertising and marketing

☒ ☐

A current diagram of the licensed premises including each restricted access area

☒ ☐

A log recording the name, and date and time of entry of each visitor permitted into a restricted access area

☒ ☐

All records normally retained for tax purposes

☒ ☐

Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed

☒ ☐

Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)

☒ ☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

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A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records.

Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

Required documentation, tax records and accounting will be kept on premises in the secure bathroom area for up to six months and in secure office area off premises for three years. Daily retail sales will be logged into METRC as well as daily totals entered manually into a hard copy accounting ledger. Daily POR data will be sent to an external hard drive.





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Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:

Yes No

A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used

☒ ☐

All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745

☒ ☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

Gudlief Organization will use MERTC software and services.





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

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Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Handler Permit:

Yes No

Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment



Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises



Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired



Describe how your establishment will meet the requirements for employee qualifications and training:

Gudlief will require that all employees have passed a handlers course and have a current copy of handlers card on file on premises.





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:

Yes No

The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it



Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

Waste water will be flushed into the city sewer system. Gudlief organization is not aware of any required permits for this. Gudlief plans to work closely with the city and state on all regulations which may evolve concerning marijuana retail in Nome, Alaska.

~~Gudlief does not anticipate any marijuana waste but the event of spoilage or outdated product then the Marijuana will be logged as a destroy product and transported back to cultivation for composting on sight after the three day holding period. MJ product will be rendered unusable by mixing with compost in compost bin in restricted area.~~ **OR USED SOIL. Once rendered unusable, mixture will be returned to cultivation.**

NOTE: RETAIL AND CULTIVATION ARE ON SAME PREMISES.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

Compost material containing dirt, soil, microbes and bacteria will be mixed into the ground marijuana waste. Waste marijuana will be hand ground or chopped into powder to assist the composting.



Amended 10/9/17

RT AL



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office

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Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

Marijuana waste from the retail store space will be sent back to the restricted cultivation area to be hand ground or chopped with shears and mallets on cutting board to render into a powder to be mixed into a compost bin and rendered unfit for consumption by composting through microbial activity. This full digested compost will be used for cultivation in house or disposed into flower beds or vegetable gardens off premises.





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

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Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:

Yes

No

The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700



The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle



The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport



During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport



Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment



When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received



The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

Retail products will be packaged in glass or plastic containers of less than one ounce. Labels will include:

a). five warnings per regulation

1. MJ has intoxicating... **AND MAY BE HABIT FORMING AND ADDICTIVE**
2. marijuana may impair... **CONCENTRATION, COORDINATION AND JUDGEMENT DO NOT OPERATE VEHICLE**
3. There are health issues... **MAINTAINING WHILE UNDER ITS INFLUENCE**
4. For use by adults... **ASSOCIATED WITH CONSUMPTION OF MARIJUANA**
5. MJ should not be used... **BY PREGNANT WOMAN WHO ARE PREGNANT OR BREAST FEEDING**

b). lab name and results and what was not tested for including pesticides, microbes, contaminants etc

Wholesale to other retail store

c). Gudlief retail establishment name and license number and strain of MJ Date of packaging.

d). Metrc package label and tracking number

Gudlief retail marijuana store does not anticipate transporting any wholesale packages to other retail stores or transporting any lab testing packages.

Amended

10-09-2017

RT

[Signature]

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

Gudlief marijuana retail store does not anticipate any transport of Marijuana off premises except to return any spoiled product to the cultivation area. In the event of spoiled marijuana product, the product package would be weighed, logged into metrc as destroyed, labeled as waste and returned to the cultivation restricted area in the same building.





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office

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Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

On the exterior door:

Gudlief Cultivation Building

No minors allowed

No loitering

No smoking 50 feet

Appointments 304-5054

30 inches x 30 inches

Sign: RESTRICTED ACCESS AREA
VISITORS MUST BE EXORTED

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:

Agree Disagree

Is false or misleading

☒ ☐

Promotes excessive consumption

☒ ☐

Represents that the use of marijuana has curative or therapeutic effects

☒ ☐

Depicts a person under the age of 21 consuming marijuana

☒ ☐

Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana

☒ ☐



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

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No advertisement for marijuana or marijuana product will be placed:

Agree Disagree

Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21

☒ ☐

On or in a public transit vehicle or public transit shelter

☒ ☐

On or in a publicly owned or operated property

☒ ☐

Within 1000 feet of a substance abuse or treatment facility

☒ ☐

On a campus for post-secondary education

☒ ☐

Signage and Promotional Materials:

Agree Disagree

I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)

☒ ☐

The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products

☒ ☐

All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)

☒ ☐



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Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

Sign on door that states : No minors under 21 years allowed

Checking ID of all customers and visitors that appear underage.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Robin Thomas

Printed name

Subscribed and sworn to before me this 7th day of July, 2017.

BRYANT HAMMOND
Notary Public
State of Alaska

My Commission Expires Nov 19, 2019

Notary Public in and for the State of Alaska.

My commission expires: 11/19/19





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office

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Phone: 907.269.0350

(Additional Space as Needed):

(5)
WARNINGS ON LABELS

1. MARIJUANA has intoxicating effects and may be habit forming and addictive.
2. MARIJUANA impairs judgement, concentration and coordination, do not operate vehicles or machinery while under its influence
- 3) There are Health risks associated with consumption of marijuana.
- 4) For use only by adults twenty-one and older. Keep out of reach of children
- 5) MARIJUANA should not be used by women who are pregnant or breast feeding.

See Attachment #3

LABELS



3

RECEIVED
OCT 10 2017
ALCOHOL MARIJUANA CONTROL OFFICE
STATE OF ALASKA

RT

Attachment # 4

Gudlief LLC



Cultivator: Gudlief Organization Lic. # ¹⁰⁹⁷⁹~~10123~~

HB # BK 4/20

Cannabis Strain: **Bubba Kush**

Cannabis
Indica

Pesticides, Fungicides, Herbicides: none

Retailer: Gudlief Organization Lic. # 11119

Total THC:	X.XX%
THC:	X.XX%
THC-A:	X.XX%
Total CBD:	X.XX%
CBG-A:	X.XX%

Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

^{TESTING BY CANTEST LABS, ANCHORAGE AK}
Produced by Gudlief Organization: Nome, Alaska 99762

Packaging and Labeling by JKD Brands, LLC

Net Weight: _____g (_____oz.)



Alaska Marijuana Control Board

Form MJ-02: Premises Diagram

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). Your diagram must show all entrances and boundaries of the premises, restricted access areas, and storage areas, and dimensions. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex. For those applying for a limited marijuana cultivation license, the proposed area(s) for cultivation must be clearly delineated.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

☒ ☐

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.



Licensee:	Robin Thomas	License Number:	11119
License Type:	Retail Marijuana Store		
Doing Business As:	Gudlief Organization		
Premises Address:	303-C West E. Street		
City:	Nome	State:	Ak
		ZIP:	99762

Amended 10/09/17 RT

RECEIVED
OCT 10 2011
ALCOHOL & TOBACCO CONTROL OFFICE
STATE OF ALASKA



CAUDLEY DICK CULTIVATION AND DETAIL BUILDING @ 303-C West E. St.



Alaska Marijuana Control Board
**Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store**

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- On-site consumption
- Displays and sales
- Exit packaging and labeling
- Security

This form must be submitted to AMCO's main office before any retail marijuana store license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Robin Thomas	License Number:	11119
License Type:	Retail Marijuana Store		
Doing Business As:	Gudlief Organization		
Premises Address:	303-C West E. Street		
City:	Nome	State:	ALASKA
		ZIP:	99762



Amended 10-09-17 R+



Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 2 – Prohibitions

Applicants should review 3 AAC 306.310 and be able to answer "Agree" to all items below.

The retail marijuana store will not:

Agree Disagree

Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355

☒ ☐

Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet

☒ ☐

Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample

☒ ☐

Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation

☒ ☐

Allow a person to consume marijuana or a marijuana product on the licensed premises, except as provided in 3 AAC 306.305(a)(4)

☒ ☐

Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

Employees of Gudlief will be able to identify a person under the influence of drugs or alcohol. If a customer or visitor is visibly impaired with slurred speech or hysterical /maniacal behavior then they will be asked to leave and come back later when they have sobered up. The employee will politely ask and then firmly ask the impaired individual to leave the property and not to loiter in the premises. If the individual insists on lurking or becomes hostile, the employee will contact the owner; who will then deal with the problem or call the police for assistance. In the event of an emergency there will be another employee nearby to assist in calling police or trying to calm or restrain a customer who is acting in a hostile or agitated manner.





Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

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Section 3 – On-site Consumption

Yes No

Do you plan to request approval of the board with your initial application to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?

☐☒

If "Yes", describe how you ensure that only marijuana or marijuana products that were purchased at your proposed premises are being consumed, per 3 AAC 306.305(a)(4):

na

Section 4 – Displays and Sales

Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Marijuana product will be kept behind the counter in shelves except for samples in screened off sample containers when requested. Bud and shake will be available in glass or plastic containers of one ounce, one fourth ounce, one eighth ounce or one gram. These containers will be labeled with the five warnings per regulation.

A menu will be available for customers describing strain, lab results as well as recreational benefits.

Example of recreational benefits: Bubba Kush, 18% thc/14% cbd. Good for elevating recreational creativity between consenting adults, lasting effects, minimal anxiety.

Example: Blue Blood, 20 thc/10 cbd. Calming and stimulating, good for focusing on the flora and fauna observed whilst taking nature walks, 3 hour high.

Sales will be recorded on POS software and daily logged onto the Metric tracking software. Customer name, date and net weight sold and pkg tag number (Also logged daily onto external memory drive)

Customers will pay cash in the amount not less than fair market value.

~~***Credit currency such as Bitcoin may be accepted in equal value of U.S. currency as well trade or barter. The dollar equivalent for each sale or trade will be logged into the daily ledger.~~

Exiting customers will be provided with a childproof, opaque take out bag for marijuana product per regulation.

~~***pending board approval~~

STRIKE
ADD

CLOSED LOOP BANKING will be explored as ADVANCES are made in banking regs.



Amended 10-09-12 AT

Guidet Organization Retail Marijuana Store
license 1119 Tested by Canlab of Anchorage, AK for:
pesticide, fungi, microbe, chemicals, cannabinoids
Strain _____ net grams: _____

WARNINGS

- 1 Marijuana has intoxicating effects and may be habit forming and addictive.
- 2 Marijuana impairs concentration, coordination and judgment do not operate vehicle or machinery while under it's influence
- 3 There are health risks associated with consumption of marijuana
- 4 For use only by adults twenty-one and older. Keep out of reach of children.
- 5 Marijuana should not be used by woman who are pregnant or breast feeding

Batch Number

Gudiel Organization Retail Marijuana Store
license 1119 tested by Canlab of Anchorage, AK for:
pesticide, fungi, microbe, chemicals, cannabinoids
Strain net grams.

WARNINGS

1. Marijuana has intoxicating effects and may be habit forming and addictive
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Batch Number

Gudhief Organization Retail Marijuana Store
License 1119 Tested by Canlab of Anchorage, AK for:
pesticide, fungi, microbe, chemicals, cannabinoids
Strain: _____ net grams: _____

WARNINGS

- 1 Marijuana has intoxicating effects and may be habit forming and addictive
- 2 Marijuana impairs concentration, coordination and judgment. do not operate vehicle or machinery while under it's influence
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Batch Number

Goodief Organization Retail Marijuana Store
license 1119. Tested by Canlab of Anchorage, AK for
pesticide, fungi, microbe, chemicals, cannabinoids
Strain net grams.

WARNINGS

1. Marijuana has intoxicating effects and may be habit forming and addictive.
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5. Marijuana should not be used by woman who are pregnant or breast feeding.

Batch Number





Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 5 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Gudlief will create lables with required warnings and lab results per regulation and affix them to containers with heavy , clear tape .

Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):

Gudlief Organization lic #10979
Cured marijuana flower product. date:
Bubba Kush 18%thc/4%cbd
Lab tested : mold, microbe, fungus
and pesticide free
health warnings

- 1.
- 2.
- 3.
- 4.
- 5.

PKG TRACKING LABLE HERE
PKG TRACKING LABLE HERE
PKG TRACKING LABLE HERE

RE
ATTACHMENT #3
LABELS

AND Attachment

#4

LABLE MOCK UP By JKD BRANDS



Amended
10/9/2017

RT Ad

Amended 10-09-2017 *et*

Gudlief LLC

Cultivator: Gudlief Organization Lic. # ¹⁰⁹⁷⁰⁹ ~~10123~~

HB # BK 4/20

Cannabis Strain: **Bubba Kush** Cannabis

Indica

Pesticides, Fungicides, Herbicides: none

Retailer: Gudlief Organization Lic. # 11119

Total THC: X.XX%

THC: X.XX%

THC-A: X.XX%

Total CBD: X.XX%

CBG-A: X.XX%

Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use only by adults twenty-one and older. Keep out of reach of children. Marijuana should not be used by women who are pregnant or breast feeding.

TESTED BY CANNTEST LABS of Anchorage, AK
Produced by Gudlief Organization: Nome, Alaska 99762

Packaging and Labeling by JKD Brands, LLC



Net Weight: _____ g (_____ oz.)



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Phone: 907.269.0350

Section 6 – Security

Identification Requirement to Prevent Sale to Person Under 21 (3 AAC 306.350):

Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, per 3 AAC 306.350(a):

A Gudlief employee will ask customers for VALID state PHOTO ID prior to displaying any product for smell or visual examination or sales.

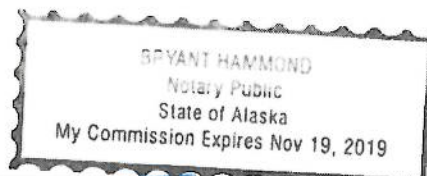
I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Robin Thomas

Printed name

Subscribed and sworn to before me this 7th day of July, 2017.



Notary Public in and for the State of Alaska.

My commission expires: 11/19/19





Alaska Marijuana Control Board
Operating Plan Supplemental
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Phone: 907.269.0350

(Additional Space as Needed):

