THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

May 17, 2018

Fairbanks Analytical Testing, LLC
DBA: Fairbanks Analytical Testing, LLC
Via email: dylannemac3@gmail.com

Re: Marijuana Testing Facility License #15124

Dear applicant,

The AMCO Office is reviewing the documents submitted for the proposed marijuana establishment license referenced above. The following items need to be corrected and/or resubmitted**.** Please be sure to read the entire letter.

- **MJ-00 Application Certifications**
  - Dylanne: the initials on MJ-00 must be hand initials, not typed initials. Please fill out a new MJ-00. Make sure it is the new form on our website.

- **MJ-01 Operating Plan**
  - Page 5, first box: you mention "cultivation" in this box, but this is an application for a testing facility.
  - Page 9: what other records will you be maintaining as part of the business records to be kept and maintained? Re-visit 3 AAC 306.755 & 3 AAC 306.675 and expand upon your answer in this box.
  - Page 15: please provide an explanation describing in what instance this testing facility would initiate a transport of marijuana or marijuana product to another marijuana establishment?

- **MJ-02 Premises Diagram**
  - Please provide a Google-like aerial view that clearly shows the proposed testing facility, what surrounds the facility, and what surround the property (other businesses, houses, etc.). Make sure you clearly label this map.
  - The lease mentions a "Residential room", is this room inside the proposed licensed premises, is it shown on the diagram? Please clarify.
  - On the diagram you submitted please show the following (it is a decent diagram, just little more):
    - Instead of using letters to delineate/designate the restricted access area within the licensed premises, please outline the perimeter of the restricted access area in a different color.
    - What physical barrier is separating the restricted access area from just the licensed premises?

- Please call me on the diagram, I think I get the overall concept it just needs to be more clearly defined.

- **MJ-06 Testing Supplemental**
  - The continuation of page 3 (page 8 of 8), it looks like some of the text was cut off. Please provide the rest of the information, make sure that the +box is not there.
  - Page 6, second box: it looks like some of the text was cut off. Please provide the rest of the information to this box.

- **MJ-08 Local Government Notice Affidavit**
  - It is now required that the applicant notifies the Borough of his/her intent to apply for a marijuana establishment license when the location is within the city. In other words, you already notified the City of Fairbanks of your proposed marijuana establishment (according to your MJ-08). Please also notify the Fairbanks North Star Borough by providing them with a copy of the Public Notice you get from your MyAlaska.
  - You will need to fill out and submit a new MJ-08 for your notice to the Borough to me.

- **Entity Documents**
  - The Operating Agreement you submitted is for Fairbanks Analytical, LLC not Fairbanks Analytical **Testing**, LLC.
  - Please make sure that the correct Operating Agreement has all parties' signatures.

It is very important that you submit the above corrections and/or documents as soon as possible. AMCO staff needs adequate time to review the documents and determine if additional corrections and/or documents are necessary to complete your application. If you fail to complete this application within 90 days of the date of this notice, you must file a new application and pay a new fee, per 3 AAC 306.025(f).

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov