CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR BILL WALKER

Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE
550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

October 11, 2018

Raspberry Roots, LLC
DBA: Raspberry Roots
Via email: kim@raspberryroots.com

Re: Standard Marijuana Cultivation Facility #10098

Dear applicant,

AMCO has reviewed the documents submitted for the transfer of controlling interest for the license referenced above. This letter is notice under 3 ACC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **MJ-17c License Transfer Application**
  - Page 3, section 4: in this box you are listing license 10190-Retail which status is in queue so technically it is not a licensed establishment yet. What I want to bring up about this, however, is that Jerry Workman is not listed as proposed licensee/applicant in application with license 10190. Please correct this section accordingly.

- **MJ-00 Application Certifications**
  - Kim's MJ-00, section 3: license 10190-Retail needs to be listed as she is the proposed licensee/applicant.
  - Jerry's MJ-00, section 3: Jerry is not listed on the application for 10190-Retail which is in the queue. Correct this section accordingly.

- **MJ-01 Operating Plan**
  - Page 2, 2.1: in this box you reference only the second floor as being the cultivation, but you have first and second floor, correct?
  - Page 4, 3.5: please add to your answer in this box and describe how you will comply with 3 AAC 306.715(e), please read it, it is a fairly new subsection of the regulation.

- **MJ-02 Premises Diagram**
  - Did you actually provide all the requested diagrams of MJ-02? I could not tell, because your diagrams are not numbered according to the guide on MJ-02. Please number your diagrams according to the guide, and make sure all the requirements are on them.
  - On the two diagrams of the interior design you provided:
    - Please label your green outline as licensed premises and restricted access area

- Outline/shade the bathroom(s) and label that outline/shade as licensed but not restricted access area.
- Provide dimensions of the multipurpose area/room.

- **MJ-04 Cultivation Supplemental**
  - Label on page 7: the statements on this label are very blurry. Please provide a better label, and make sure your statements are verbatim (I could not tell).

- **Entity Documents**
  - As a reminder, please do not file your Notice of Change of Officials with Division of Corporations until and if the marijuana control board approves the transfer.
  - Please provide Raspberry Roots, LLC's Operating Agreement that will reflect the new ownership/membership of the LLC **after** the marijuana control board has approved the transfer (make it effective no earlier than when the MCB approves the transfer). It could also be an unsigned draft, and then the members would sign it after the board approves the transfer.

- **Alaska Residency**
  - I was unable to verify Jerry Workman's Alaska residency through the Permanent Fund Dividend's Office. Please fill out and submit the attached MJ-18 for an investigation into your Alaska residency.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

Jane Sawyer, Occupational Licensing Examiner
For,
Erika McConnell, Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	"kim@raspberryroots.com"; Jana Weltzin; Valerie Mastolier
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Following up on corrections received 12.17.18-Raspberry Roots *Cultivation*
Date:	Thursday, December 27, 2018 10:22:00 AM
Attachments:	10098 12.17.18 MJ-17c.pdf 10098 12.17.18 MJ-02.pdf

---

Hello,

I reviewed the corrections received on 12.17.18. Application is still incomplete.

- MJ-17c, page 2, I failed to mention on my original incomplete letter, but you need write all the titles that Kim, and Jerry hold or will hold. They are or will be members, and managers according to your Notice of Change of Officials. Correct this page.
- MJ-04, page 3: Page 3: there is a new version of MJ-04 on our website because we added a section for pesticides. I am not requesting for you to fill out the entire application, but you do need to take page 3 of this new form and basically transfer the information from your old/current one to this new page. The new section is 4.6 which needs to be filled out with the requested information, and of course, you can attach separate pages as if you need more space. Here is the link to the form: https://www.commerce.alaska.gov/web/Portals/9/pub/MCB/MarijuanaApplication/MJ-04.pdf
- MJ-02: please remove the panic buttons, and security cameras from the diagrams.

Thank you

Jane P Sawyer
Occupational Licensing Examiner | Alcohol & Marijuana Control Office
550 W 7th Avenue, Ste. 1600, Anchorage, AK 99501 | 907-269-0350

From:	Marijuana Licensing (CED sponsored)
To:	Kim Kole; Kim Kole; Jana Weltzin; "Valerie Mastolier"; Sherri Lindfors
Cc:	Marijuana Licensing (CED sponsored)
Subject:	Incomplete Transfer Application Notice-Raspberry Roots license 10098 *Standard Cultivation*
Date:	Thursday, October 11, 2018 3:55:00 PM
Attachments:	Form MJ-18 Applicant Residency Verification.pdf 10098 Incomplete Transfer Application Notice.pdf

---

Hello,

Your transfer application has been reviewed, attached is correspondence regarding corrections, additional documents, and/or resubmittals that need to be addressed.

Please make sure to read the entire letter. If the submitted corrections are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure. Essentially, we will accept corrections one time within your 90-day deadline period. Feel free to call or email if you need clarification on any items from the Incomplete Letter.

Please let me know if you need copies of the transfer paperwork I have. I want to make sure you receive this email and its attachment first. Send any documents/correspondence to marijuana.licensing@alaska.gov

Respectfully,
Jane Sawyer
Occupational Licensing Examiner
Alcohol and Marijuana Control Office
550 W 7th Avenue Ste. 1600
Anchorage, AK 99501
907-269-0350