CORRESPONDENCE

THE STATE of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Commerce, Community, and Economic Development

Alcohol and Marijuana Control Office

550 West 7th Avenue, Suite 1600
Anchorage, AK 99501
Main: 907.269.0350

January 29, 2020

FSE, Inc.
DBA: Good Titrations
Via email: shaun@goodtitrations.com

Re: Marijuana Product Manufacturing Facility License #20832

Dear applicant,

The AMCO Office has reviewed the documents submitted for the proposed marijuana establishment license referenced above. This letter is notice under 3 AAC 306.025(e)(2) that your application is incomplete and additional items are needed to complete the application. The additional items that need correction or resubmittal are listed below—please be sure to read the entire letter. **Please note that if the corrections and/or additional documents submitted in response to this letter are not found to be complete, your application will be returned to you in accordance with 3 AAC 306.025(e)(1), and you will need to file a new application and pay a new fee should you wish to continue pursuing licensure.**

- **Online Application**
  - Michael Cervantes was not listed as an Entity Official on this application. Your application has been reverted to "New" status so that you can update the list of Officials on the Online Application through MyAlaska. Once you resubmit the application, a new Public Notice and Advertisement notice will be created. Save these documents for your corrections and records.
- **MJ-00 Application Certifications**
  - The MJ-00 submitted for Joanne Ellsworth was completed for License #20829.
  - We did not receive Form MJ-00 for Michael Cervantes with this application.
- **MJ-02 Premises Diagram**
  - Diagram 1 & 2:
    - Your response on Form MJ-01, Section 4.2 states that business records for the current six months will be stored on-site in the office, but this diagram shows six months of current business record storage being kept in the Vault/Inventory, which is designated as Retail Marijuana Store #20827's proposed premises. Note that business records from the current six months must be kept on the proposed premises for this establishment.
  - The Diagram labeled Diagram 3, 4, & 5 appears to be adequate to meet the requirements of Diagram 4, but not 3 or 5.
    - For Diagram 3, please provide a site plan, as-built, or similar diagram, but not an aerial photo.

        - Diagram 5 should be a diagram of the entire building (similar to Diagram 1 and 2), that distinguishes this licensed premises from other licensed premises in the building, and unlicensed areas.
- **MJ-05 Manufacturing Supplemental – Marijuana Products**
    - All Products:
        - Since canna-concentrate is not a proposed product for this establishment, please specify its source in the Ingredients section.
    - Good Vibes Cream Cheese Packet:
        - Please describe the Standard Production Procedure in more detail.
    - Good Vibes BBQ Packet, Good Vibes Cream Cheese Packet, and Good Vibes Strawberry Cream:
        - The image in the Depiction section is difficult to see, but appears to be an image of a small pouch used for packaging. Please show the expected appearance of the finished product.
        - In the Packaging Description, please put the image of the pouch against a darker background so that it shows up more clearly.
    - Good Vibes Whipped Butter Cup:
        - In the Packaging Description, a description of the third size option is missing.
- **MJ-07 Public Notice Posting Affidavit**
    - The public notice requirements must be completed within ninety days of submitting all application documents and fees, but this public notice was completed in February 2019. Due to this and the corrections needed on the online application, it will be necessary for you to post the corrected Public Notice at the premises and one other conspicuous location for **ten days**. Afterward, complete and submit a new MJ-07.
- **MJ-08 Local Government Notice Affidavit**
    - Due to the corrections needed on your Online Application, you will need to provide the corrected Public Notice to the City of Fairbanks and the Fairbanks North Star Borough. Afterward, complete and submit a new MJ-08.
- **MJ-09 Statement of Financial Interest**
    - The MJ-09 submitted for Joanne Ellsworth was completed for License #20829.
    - We did not receive Form MJ-09 for Michael Cervantes with this application.
- **Entity Documents**
    - A list of all officers and shareholders (including ownership percentage) for FSE, Inc. is needed with your application.
- **Food Permit Application**
    - Please provide a copy of a food safety permit that DEC has stamped as received.
- **Applicant's Alaska Residency**
    - Alaska residency for Jeffrey Weltzin, Curtis Franklin, Billie Jo Behring, Joshua Spence, Martin Tacke, Naomi Johnson, Frank Berardi, Judy Bath, Dawson Carroll, Craig O'Donoghue, and Lynn Crane could not be verified.
        - If they plan to apply for the 2020 Permanent Fund Dividend, I would encourage that they apply as soon as possible. Let us know via email when eligibility is resolved.
        - If they do not plan to apply for the Permanent Fund Dividend, please let me know separately via email.

It is very important that you submit the above corrections and/or documents in a timely manner so that AMCO staff has adequate time to review the corrections and/or additional documents which must be found to be complete within 90 days of the date of this letter.

Respectfully,

TJ Zielinski, Occupational Licensing Examiner
For,
Glen Klinkhart, Interim Director
marijuana.licensing@alaska.gov

From:	Marijuana Licensing (CED sponsored)
To:	Shaun Tacke
Cc:	Marijuana Licensing (CED sponsored); Jana Weltzin; Brenda Mills
Subject:	RE: Incomplete Applications - Good Titrations, License #20827, #20829, and #20832
Date:	Wednesday, January 29, 2020 1:29:20 PM
Attachments:	20827 Incomplete Notice.pdf 20829 Incomplete Notice.pdf 20832 Incomplete Notice.pdf image001.png

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Resending with the Due Date Listed:

Good afternoon,

I have reviewed your applications for three marijuana establishments, but at this time your applications are considered incomplete. See the attached notice regarding corrections, additional documents, and/or resubmittals that need to be addressed in your applications.

Please make sure to read the entire notice. If the submitted corrections for your applications are inadequate to deem your applications complete, or your applications are still incomplete after ninety (90) days from the date of these notices, your applications will be returned to you in accordance with 3 AAC 306.025(e)(1) and 3 AAC 306.025(f). Should you wish to continue pursuing licensure, it would be necessary to file new applications and pay new fees.

Ninety-day Due Date: 4/28/2020

Let us know if you require copies of any submitted documents, and feel free to call or email if you need clarification on any items in the Incomplete Notices. Correspondence should be sent to marijuana.licensing@alaska.gov.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From:	Marijuana Licensing (CED sponsored)
To:	Shaun Tacke
Cc:	Marijuana Licensing (CED sponsored); Jana Weltzin; Brenda Mills; Brandon Emmett; Michael Cervantes
Subject:	RE: Incomplete Application - Good Titrations License #20832
Date:	Tuesday, February 25, 2020 9:26:16 AM
Attachments:	image001.png

Good morning,

I finished reviewing the corrections submitted for this application, and most of the forms appear to be complete. However, there are a few additional corrections and items that need to be addressed to deem this application complete.

- Form MJ-02: Premises Diagram
  - Additional details are required for Diagram 5. This diagram must also include labels for the other licensed premises within the building.
- Form MJ-08: Local Government Notice Affidavit
  - It was necessary to provide a corrected Public Notice to both local governments, and the form indicates that this was done on January 30, 2020. However, this application was not resubmitted in MyAlaska until February 3 so a corrected Public Notice wasn't yet available. Please re-notify both local governments of this application and complete a new MJ-08.
- Applicant's Alaska Residency
  - I was able to verify residency for everyone except the following individuals:
    - Billie Jo Gehring
    - Curtis Franklin
    - Frank Berardi
  - Please let me know via email if/when these individuals are able to verify PFD eligibility.

Let me know if you have questions or need copies of any documents.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Brenda Mills [mailto:brenda@jdwcounsel.com]
Sent: Monday, February 24, 2020 10:58 AM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Cc: Jana Weltzin <jana@jdwcounsel.com>; Shaun Tacke <shaun@goodtitrations.com>; Brandon Emmett <emmett@goodtitrations.com>; Michael Cervantes <michael@goodtitrations.com>

Subject: Re: FSE, INC DBA Good Titrations License #20832 Incomplete Response Part 2 of 2

Here are the updated diagrams.

There should be 23 attachments total.

Sorry about that.

Thanks!

On Mon, Feb 24, 2020 at 10:51 AM Brenda Mills <brenda@jdwcounsel.com> wrote:

> Here are all revised products.
>
> Please confirm receipt of this email submission and all 22 attachments.
>
> Thank you.
>
> --
> *** Please REPLY ALL when responding to this Email****
>
> *Brenda Mills*
> JDW, LLC
> Paralegal
> & Accounts Payable/Receivable
> 901 Photo Ave
> Anchorage, Alaska 99503
> 907-231-3750
> brenda@jdwcounsel.com
> info@jdwcounsel.com
>
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Brenda Mills
JDW, LLC

Paralegal
& Accounts Payable/Receivable
901 Photo Ave
Anchorage, Alaska 99503
907-231-3750
brenda@jdwcounsel.com
info@jdwcounsel.com

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From:	Marijuana Licensing (CED sponsored)
To:	Brenda Mills; Shaun Tacke
Cc:	Marijuana Licensing (CED sponsored); Jana Weltzin; Brandon Emmett; Michael Cervantes
Subject:	Incomplete Applications - Good Titrations #20827, #20829, and #20832
Date:	Thursday, February 27, 2020 2:10:14 PM
Attachments:	image001.png

Good afternoon Brenda,

Thank you, I finished reviewing these corrections. Most of the application forms are complete, but this copy of Form MJ-04 does not include the dimensions for the flower/bloom area in the calculations for the total area under cultivation.

I was able to verify residency for Curtis Franklin, but not for Billie Jo Gehring and Frank Berardi. I cannot see what, if any, issues that there might be, so they may need to contact the PFD division. Please have them update us on their status when they are able.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
550 West 7th Avenue, Suite 1600
Anchorage, Alaska 99501

From: Brenda Mills [mailto:brenda@jdwcounsel.com]
Sent: Thursday, February 27, 2020 10:54 AM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Cc: Shaun Tacke <shaun@goodtitrations.com>; Jana Weltzin <jana@jdwcounsel.com>; Brandon Emmett <emmett@goodtitrations.com>; Michael Cervantes <michael@goodtitrations.com>
Subject: Re: FSE, INC DBA Good Titrations License # 20829 Incomplete Response

Good Morning TJ,

Here is the new MJ-08, the MJ-04 with the removal of Captain Jack's (4-479) and Diagram 1, 2 &5 with the addition of the additional licenses within the premises.
We also received confirmation that Billie Jo Gehring, Curtis Franklin and Frank Berardi have filed their PFD's and received confirmation numbers that we can provide you if need be.

Let us know if there is anything else required to deem this application complete.

Thank you!

On Tue, Feb 25, 2020 at 8:16 AM Marijuana Licensing (CED sponsored)

<marijuana.licensing@alaska.gov> wrote:

Good morning,

I finished reviewing the corrections submitted for this application and most have been made, but there are some additional documents and items needed to deem this application complete.

- Form MJ-02: Premises Diagram
    - Additional details are required for Diagram 5. This diagram must also include labels for the other licensed premises within the building.
- Form MJ-04: Cultivation Supplemental
    - I looked up the EPA registration provided for Captain Jack's (4-479), but I do not see it listed on DEC's list of approved pesticides. Please remove this product from this section.
- Form MJ-08: Local Government Notice Affidavit
    - It was necessary to provide a corrected Public Notice to both local governments, and the form indicates that this was done on January 30, 2020. However, this application was not resubmitted in MyAlaska until February 3 so a corrected Public Notice wasn't yet available. Please re-notify both local governments of this application and complete a new MJ-08.
- Applicant's Alaska Residency
    - I was able to verify residency for everyone except the following individuals:
        - Billie Jo Gehring
        - Curtis Franklin
        - Frank Berardi
    - Please let me know via email if/when these individuals are able to verify PFD eligibility.

Let me know if you have questions or need copies of any documents.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
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Anchorage, Alaska 99501

From: Brenda Mills [mailto:brenda@jdwcounsel.com]
Sent: Monday, February 24, 2020 10:45 AM
To: Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov>
Cc: Jana Weltzin <jana@jdwcounsel.com>; Shaun Tacke <shaun@goodtitrations.com>; Brandon Emmett <emmett@goodtitrations.com>; Michael Cervantes <michael@goodtitrations.com>
Subject: FSE, INC DBA Good Titrations License # 20829 Incomplete Response

Good Morning AMCO,

Please find the attached JDW incomplete response letter, MJ-00, MJ-01, MJ-04, MJ-07, MJ-08, Stamped NOCOO and Updated diagrams.

Please let us know if there is anything else required to deem this application complete.

Thank you.

--
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Cc:	Shaun Tacke; Jana Weltzin; Brandon Emmett; Michael Cervantes
Subject:	RE: Incomplete Applications - Good Titrations #20827, #20829, and #20832
Date:	Thursday, February 27, 2020 2:18:37 PM
Attachments:	image001.png

Thanks! This copy appears to be in order, so I uploaded it to the license file. Once residency has been verified, I should be able to deem these three applications complete.

Sincerely,

TJ Zielinski
Occupational Licensing Examiner
Alcohol & Marijuana Control Office
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Subject: Re: Incomplete Applications - Good Titrations #20827, #20829, and #20832

Sorry about that TJ, here is the proper MJ-04

On Thu, Feb 27, 2020 at 2:10 PM Marijuana Licensing (CED sponsored) <marijuana.licensing@alaska.gov> wrote:

> Good afternoon Brenda,
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> Thank you, I finished reviewing these corrections. Most of the application forms are complete, but this copy of Form MJ-04 does not include the dimensions for the flower/bloom area in the calculations for the total area under cultivation.
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