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Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-04: Marijuana Cultivation Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Waste disposal
- Odor control
- Testing procedure and protocols
- Packaging and labeling

This form must be completed and submitted to AMCO's main office before any new or transfer application for a standard marijuana cultivation facility or limited marijuana cultivation facility license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	LeLe Gardens, LLC	**MJ License #:**		27608	
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	LeLe Gardens				
Premises Address:	17833 W. Bryant Road				
City:	Big Lake	**State:**	Alaska	**ZIP:**	99654

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the flow of marijuana from seed or clone to harvest and transfer from your premises:

All marijuana cultivated at LeLe Gardens will be tracked via Metrc from seed or clone to sale or destruction. If any marijuana is destroyed for any reason, it will be rendered unusable and disposed of in accordance with current AMCO policies. All plants that reach eight inches will be tagged and assigned a Metrc tracking number. Marijuana will be harvested and grouped into batches in accordance with current testing regulations. All batches for testing purposes will be of one single strain and will be assigned a Metrc harvest batch number. Random sample(s) will be collected from each batch and sent to a licensed testing facility. The remainder of the batch will be segregated in the secured quarantined product area until the testing results are received. A Metrc transport manifest will accompany each transfer of marijuana to another licensed facility. Marijuana will be sealed in containers not exceeding ten (10) pounds and placed inside a locked storage compartment within the vehicle or truck bed for wholesale transactions and up to one-ounce containers for re-sale by retailers without re-packaging. Package labels will include: (1) the name and license number of the cultivation facility; (2) the date the marijuana was harvested; (3) the harvest batch number assigned to the marijuana; (4) the date the marijuana was packaged; (5) the net weight and the quantity of usable marijuana packaged in a standard of measure compatible with the inventory tracking system; (6) a complete list of all pesticides, fungicides, and herbicides used in the cultivation of the marijuana. All transfers of marijuana to other licensed facilities will be done in compliance with the state and local regulations and LeLe Gardens' internal transportation policies.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.405 and 3 AAC 306.410.

3.1. I certify that the marijuana cultivation facility will not: Initials

a. **sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation;** [illegible]

b. **allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on the licensed premises or within 20 feet of the exterior of any building or outdoor cultivation facility; or** [illegible]

c. **treat or otherwise adulterate marijuana with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana.** [illegible]

Section 4 – Cultivation Plan

Review the requirements under 3 AAC 306.420 and 3 AAC 306.430.

4.1. Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

LeLe Gardens premises will consist of:

Veg & Clone room with a Mother(s) table - 4 tables at 8' x 4' totaling 32 square feet per table = 128 square feet total

Flower Room - 6 tables at 8' x 4' totaling 32 square feet per table = 192 square feet total.

Total Area under cultivation = 320 square feet.

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You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

4.2. The proposed area(s) for cultivation are clearly identified on the Form MJ-02: Premises Diagram that is submitted with this application.

Answer "Yes" or "No" to the following question: Yes No

4.3. Will the marijuana cultivation facility include outdoor production? ☐ ☑

If "Yes", describe the outdoor structure(s) or the expanse of open or clear ground and how it is fully-enclosed by a physical barrier:

4.4. Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility, whether indoors or outdoors, cannot be observed by the public from outside the facility:

Discretion and compliance will be the highest priorities whenever transporting or moving marijuana. In accordance with 3 AAC 306.430, LeLe Gardens will ensure that no marijuana will be visible to the public from outside the facility, and no marijuana will be visible during transport. LeLe Gardens remote location aids in the prevention of visible marijuana activities. In addition, all growing, processing, curing, packaging and labeling activities will be done inside the facility. Before being moved to the transport vehicle, all marijuana will be organized, securely packaged and labeled.

4.5. Describe the marijuana cultivation facility's growing medium(s) to be used:

The growing mediums used may include: peat, cocoa, perlite, Alaska hummus, soil, bio char, compost, earthworm castings, rockwool, hydroton rock and water.

4.6. Provide the complete product name and EPA registration # (if applicable) for each of the cultivation facility's pesticide and pest control product to be used. All proposed products must be on DEC's list of approved pesticides in the state of Alaska:

LeLe Gardens does not anticipate needing any pesticides at the facility. However, if the need arises, LeLe Gardens reserves the right to utilize any of the pesticides approved for use on cannabis that are found on the DEC approved pesticide list on DEC's website.

4.7. Describe all other fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used at the marijuana cultivation facility:

For fertilizers and nutrients, LeLe Gardens shall use General Hydoponics, Flora Series, Cal Mag, Floralicious plus, Flora Micro, Flora Grow, Flora Bloom, Kool Bloom, Ph up, Ph down.

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4.8. Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

LeLe Gardens shall use a hand watering system. LeLe Gardens shall have a holding tank and have water delivered to the facility. The holding tank shall feed a sink in the facility where LeLe Gardens shall draw water from and mix with nutrients to feed the plants. Hand watering containers shall be filled at the sink and then LeLe Gardens shall hand water plants. The plants will be in buckets that are on trays to catch run off water, which will be minimal. Any run off water shall be reused in the marijuana plants. LeLe Gardens does not anticipate much waste water because water is controlled by hand watering.

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

5.1. The marijuana cultivation facility shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

5.2. Describe how you will store, manage, and dispose of any solid or liquid marijuana waste, including wastewater generated during marijuana cultivation, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown:

LeLe Gardens will be disposing of: (1) marijuana that is identified as contaminated, infected or is otherwise rejected for quality or fails to satisfy quality testing; (2) waste from marijuana flowers, plant material and trimmings; (3) runoff water from cultivation and processing; (4) any other materials or containers in contact with marijuana that risks contamination; (5) any other marijuana deemed as waste by the Marijuana Control Board. Prior to leaving the facility for disposal, all marijuana waste will be stored away from all other marijuana in a locked container and will be rendered unusable. A notice via email containing the form prescribed by the board, will be sent to AMCO Enforcement not later than three days prior to rendering waste unusable and will be recorded in Metrc. Marijuana waste will be ground and rendered unusable by mixing it with other compostable materials such as; food waste, yard waste, vegetable-based grease or oils and will be composted on site. In the event that marijuana waste cannot be composted, it will be mixed with non-compostable material such as; paper waste, cardboard waste, plastic waste, or oil, until the resulting mixture is no more than fifty percent (50%) marijuana waste. Management will maintain a log on the status of all marijuana waste, tracking the type, date of disposal, reason for disposal, date it was rendered unusable, and final destination.
LeLe Gardens does not anticipate a large amount of liquid waste water. LeLe Gardens shall use a hand watering system. LeLe Gardens shall have a holding tank and have water delivered to the facility. The holding tank shall feed a sink in the facility where LeLe Gardens shall draw water from and mix with nutrients to feed the plants. Hand watering containers shall be filled at the sink and then LeLe Gardens shall hand water plants. The plants will be in buckets that are on trays to catch run off water, which will be minimal. Any run off water shall be reused in the marijuana plants. LeLe Gardens does not anticipate much waste water because water is controlled by hand watering. Again, any waste water will be captured and reused. Waste information will be recorded in the disposal log and securely stored as a business record, available to AMCO upon request.

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Section 6 – Odor Control

Review the requirements under 3 AAC 306.430.

Answer "Yes" or "No" to the following question:	Yes	No
6.1. Have you received an exemption from your local government for the odor control requirement set forth in 3 AAC 306.430(c)(2)?	☐	☑

If "Yes", you must be able to certify the statement below. Read the following and then sign your initials in the box:	Initials
I am attaching to this form documentation of my odor control exemption from the local government.	

If "No" to question 6.1., describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:

LeLe Gardens will minimize odor by equipping multiple carbon filters. The carbon filters will filter the air for particulates and odor. The air filtration and circulation system will control heat buildup and eliminate exhaust odor. LeLe Gardens will implement "smell tests" in their daily business practices where either the licensee or an employee will walk the perimeter of the licensed premises and attempt to "smell" marijuana. If smell is detected, LeLe Gardens will either change their carbon filters, utilize commercial fans, or install additional odor control methods. Smell tests will be logged and kept as an official business record.

Section 7 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
7.1. I understand and agree that the board or director will, from time to time, require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks.	
7.2. I will ensure that any individual responsible for collecting random, homogenous samples for required laboratory testing under 3 AAC 306.455 will prepare the necessary accompanying signed statement, provide the signed statement to the marijuana testing facility, and maintain a copy as a business record under 3 AAC 306.755.	

7.3. Describe the testing procedures and protocols the marijuana cultivation facility will follow:

Marijuana will be harvested and grouped into batches. For testing purposes, all batches will be of one single strain and will be assigned a Metrc harvest batch number. In compliance with 3 AAC 306.455, random sample(s) will be collected from each batch and sent to a licensed testing facility. The person responsible for collection will prepare a signed statement attesting that each sample was randomly selected, which will be sent to the testing facility and maintained as a business record. The remainder of the batch will be segregated in the secured quarantined product area until the testing results are received. During this segregation period, the marijuana will be maintained in a secure, cool, and dry location to prevent it from becoming contaminated or losing its efficacy. LeLe Gardens will transport all samples to a licensed testing facility in compliance with the state regulations. LeLe Gardens will ensure that any individual transporting marijuana has a valid AMCO marijuana handler permit and complies with the company's transport policies. The facility will maintain all testing results as part of its official business records and will enter the results in Metrc.

LeLe Gardens will comply with any request from AMCO for a random sample from any growing medium, soil amendment, fertilizer, crop production aid, pesticide, or water and shall bear the expense for all such requests.

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Section 8 – Packaging and Labeling

Review the requirements under 3 AAC 306.470 and 3 AAC 306.475.

Answer "Yes" or "No" to the following question:	Yes	No
8.1. Will the marijuana cultivation facility be packaging marijuana for a retail marijuana store to sell to a consumer without repackaging?	☑	☐

If "Yes", describe how the marijuana cultivation facility will ensure that the marijuana sold will meet the packaging requirements in 3 AAC 306.470, and provide a sample label that the facility will use to meet the labeling requirements set forth in 3 AAC 306.475:

LeLe Gardens will package all marijuana in sealed, tamper-evident shipping containers with labels stating that a licensed testing facility has tested each batch in the shipment, and list: (1) the date of final testing; (2) the cannabinoid potency profile, expressed as a range of percentages that extends from the lowest percentage to the highest percentage of concentration for each cannbinoid listed from every test conducted on that strain of marijuana from the same LeLe Gardens facility within the last three months; (3) a statement listing the results of microbial testing; and (4) a statement listing the contaminants for which the marijuana was tested, including molds, mildew, filth, herbicides, pesticides, fungicides, and harmful chemicals. Any packaging done at the facility will be performed in an area specifically set aside for packaging and monitored with continuous surveillance. Packaging will be uniform with labels secured and prominently displayed. LeLe Gardens will use certified scales (in compliance with the Alaska Weights and Measures Act) and will maintain associated reports as a business record. Continued on Page 7...

Answer "Yes" or "No" to the following question:	Yes	No
8.2. Will the marijuana cultivation facility be packaging marijuana in wholesale packages?	X	☐

If "Yes", describe how the marijuana cultivation facility will ensure that the marijuana sold will meet the packaging requirements in 3 AAC 306.470, and provide a sample label that the facility will use to meet the labeling requirements set forth in 3 AAC 306.475:

Wholesale packages of marijuana will be sold to other licensed facilities in packages up to ten (10lbs) pounds consisting of a single strain or a mixture of strains with strain names identified on the label. Plastic packaging will be heat-sealed without an easy-open tab, dimple, corner, or flap. Packaged marijuana will be stored in a secured area until ready for transport. All packaging will be inspected, accepted or rejected, and recorded in the log, and the Licensee or a designated employee will check all final packages to ensure that they will secure marijuana from contamination and not impart toxic or deleterious substances. LeLe Gardens will also disclose in writing, with each shipment, all soil/medium amendments, fertilizers used, name of testing lab and results of test, and identify any pesticides, herbicides, and/or fungicides that were used in the cultivation of that strain of marijuana (LeLe Gardens does not intend to use any pesticides, but will adhere to this operating plan if the need arises). Continued on Page 7...

I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and AS 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Heather Connick

Printed name of licensee

RACHAEL WILSON NOTARY PUBLIC STATE OF ALASKA My Commission Expires: August 7, 2022

Notary Public in and for the State of Alaska

My commission expires: 8/7/22

Subscribed and sworn to before me this 26 day of January, 2021.

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(Additional Space as Needed):

Section 8.1 Continued: After marijuana is packaged, it will be placed in sanitized, air-tight containers, labeled with all compliant information, and be given a bar code for Metrc inventory control. Plastic packaging will be heat-sealed without an easy-open tab, dimple, corner, or flap. Packaged marijuana will be stored in a secured area until ready for transport. All packaging will be inspected, accepted or rejected, and recorded in the log. The Licensee or a designated employee will check all final packages to ensure that they will secure marijuana from contamination and not impart toxic or deleterious substances, and no images that appeal to children, such as cartoons or similar images, are on the packaging. Labels will include: (1) the name and license number of the cultivation facility; (2) the date the marijuana was harvested; (3) the harvest batch number assigned to the marijuana; (4) the date the marijuana was packaged; (5) the net weight and the quantity of usable marijuana packaged in a standard of measure compatible with the inventory tracking system; (6) a complete list of all pesticides, fungicides, and herbicides used in the cultivation. All marijuana shipped to a retailer will not exceed one ounce for resale to consumers without additional handling by the retail marijuana store except to add the retail marijuana store's own name or logo and license number.

Section 8.2 Continued: The sealed, tamper-evident shipping container will have a label stating that a licensed testing facility has tested each batch in the shipment, and list: (1) the date of final testing; (2) the cannabinoid potency profile, expressed as a range of percentages that extends from the lowest percentage to highest percentage of concentration for each cannabinoid listed from every test conducted on that strain of marijuana from the same marijuana cultivation facility within the last three months; (3) a statement listing the results of microbial testing; and (4) a statement listing the contaminants for which the marijuana was tested, including molds, mildew, filth, herbicides, pesticides, fungicides, and harmful chemicals. Any packaging done at the facility will be performed in an area specifically set aside for packaging and monitored with 24 hour surveillance.

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