Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-05: Marijuana Product Manufacturing Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana product manufacturing facility license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 5** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.520(3).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Equipment, compounds, and processes to be used
- Waste disposal
- Testing procedure and protocols
- Proposed marijuana concentrates and marijuana products
- Proposed product packaging and sample labels
- Prohibitions

This form must be completed and submitted to AMCO's main office before any new or transfer application for a marijuana product manufacturing facility or marijuana concentrate manufacturing facility license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	HERBAL DREAMS, LLC.	**MJ License #:**	28777		
License Type:	Marijuana Product Manufacturing Facility				
Doing Business As:	HERBAL DREAMS, LLC.				
Premises Address:	12825 W. Big Lake Road				
City:	Wasilla	**State:**	Alaska	**ZIP:**	99654

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake, flow, and transfer of marijuana, marijuana concentrate, and marijuana product at and from your premises:

Licensees, employees, or agents receiving marijuana in our extraction facility will anticipate it's arrival based on transfer manifest and communication with driver. When transfer has arrived, transporter will have their handlers card checked and be signed into our sign in log prior to entering the restricted access area, and have a visitors tag assigned and displayed at all times while in the facility. All transfers of marijuana into the extraction facility will be conducted and received within the extraction facility. Immediately upon arrival of a transfer of marijuana, the weight of the marijuana will be be verified and, barring any discrepancies, the manifest will be signed and the date and time notated and the transfer will be accepted in METRC. After the mj has been checked in it will be moved to our storage area or taken to the work area for immediate use. Internal tracking systems, such as package tracking and production batch logs, will be utilized to record information about each production batch from bud or trim to final product. Additionally, METRC will be updated, and packages will be adjusted and created as product is extracted and produced. In house tracking data and METRC entries will be kept up to date and current. A closed loop extraction system, short path distillate system, and/or heat press will be used to extract cannabis oils. Those base concentrates may be resold or used to produce additional manufactured products. After the product has achieved final state, a sample from the production batch will be sent to the lab for testing. After testing it will be weighed again and a package will be produced within METRC. From that package, product may be repackaged in to bulk wholesale packages, or additional packages of prepackaged product may be produced within METRC. When an order is placed from a retailer or a product manufacturing facility, the appropriate quantity will be packaged into a separate package within METRC and a manifest created reflecting the outgoing transfer. The quantity and weight will be double checked by the receiving party or the delivering agent, and signed for on the manifest. Product will leave our facility in tamper evident, locked containers, with a manifest inside the shipping container and the driver being given an additional copies to have on hand during transport.

Section 3 – Equipment and Compounds to be Used

Review the requirements under 3 AAC 306.555.

3.1. Describe the equipment and solvents, gases, chemicals, and other compounds the marijuana product manufacturing facility will use to create marijuana concentrates:

We will produce three primary or base concentrates in our facility: BHO, Rosin, and Distillate. These products may be stored in bulk batches for in-house use or may be repackaged for wholesale transfers to other manufacturing facilities or marijuana retail stores. These three concentrates, or similar concentrates transfered in from other manufacturing facilities will be used to make our other manufactured products.

Our BHO, or butane hash oil, is a concentrate derived from a solvent based closed loop extraction process.

Our Rosin is a solventless extraction process which utilizes heat and pressure to extract cannabinoids.

Our Distillate is manufactured using a short path distillate system using alcohol and dry ice to extract the cannabinoids.

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Section 4 – Waste Disposal

Review the requirements under 3 AAC 306.740.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

4.1. The marijuana product manufacturing facility shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

4.2. Describe how you will store, manage, and dispose of any solid or liquid marijuana waste, including expired or outdated marijuana or marijuana product, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

The following marijuana plant and product waste is anticipated at the manufacturing facility; (1) contaminated or infected marijuana or marijuana products (2) marijuana or marijuana products deemed by the licensee or a manager as unfit for sale or consumption for any reason (3) marijuana product that fails testing (4) marijuana plant waste created during the extraction process (5) marijuana or marijuana product that becomes expired (6) other marijuana or marijuana product waste as determined by the board or director. Once marijuana or marijuana product is deemed as waste, it will be separated from all other marijuana and marijuana products and securely stored in bins or barrels on the licensed premises and an email notification will be sent to AMCO Enforcement at least 3 days prior to rendering the waste unusable as well as recording the waste in metrc. All marijuana waste will be composted on site after processing. All solid marijuana plant waste (plant matter waste from the extraction process such as plant matter that is pressed/squeezed to extract oil) and marijuana product waste will be ground in a grinder and then mixed with other solid compostable waste until the mixture is no more than 50% marijuana waste. Liquid marijuana waste such as concentrates, will be mixed with at least equal parts of non-marijuana waste and then stored away from all other marijuana and marijuana products in containers on the premises. This information will be recorded in the disposal log and securely stored as a business record, available to AMCO upon request.

Marijuana and Marijuana product will be inspected visually for quality on a routine basis as well as expirations (if and where applicable) monitored routinely within the inventory tracking system. If expired, outdated, or compromised product is found, it will be quarantined from the other products until it can be disposed of or reprocessed. Liquid waste and solid wastes will be stored in waste bins. As waste is added to the bins it will be notated on our waste logs and within METRC. AMCO will be notified three days before final disposal of any marijuana or marijuana products. All products will be disposed of within DEC compliant methods. Marijuana waste will be ground and mixed in a 50/50 blend with newspaper, coffee grounds, or organic household waste.

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Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.520 and 3 AAC 306.550.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right:	Initials
5.1. I will ensure that any individual responsible for collecting random samples for required laboratory testing under 3 AAC 306.550 will prepare the necessary accompanying signed statement, provide the signed statement to the marijuana testing facility, and maintain a copy as a business record under 3 AAC 306.755.	☑

Answer "Yes" or "No" to the following question:	Yes	No
5.2. Will the marijuana product manufacturing facility be performing in-house testing (as defined under 3 AAC 306.990(b)(20)?	☐	☑

If "Yes" to 5.2, you must be able to certify the statement below. Read the following and then sign your initials in the box:	Initials
5.3. The area where in-house testing will occur is clearly identified on the Form MJ-02: Premises Diagram that is submitted with this application.	☐

5.4. Describe the testing procedures and protocols the marijuana product manufacturing facility will follow:

Herbal Dreams LLC will designate an employee to collect a random, homogeneous sample from each production lot that will be sent to a licensed testing facility. The designated employee will sign a prepared statement declaring that the sample was taken at random. A copy of that statement will accompany the sample to the testing lab and a copy will be filed in the office as a business record which will be available to AMCO upon request. Samples will be transported to the testing facility by an Herbal Dreams LLC agent who holds a valid marijuana handler permit or by a third-party transport company holding valid handler permits. The remainder of the production lot will be kept separate from all other marijuana and marijuana products until the testing results are received back from the testing lab. During the quarantine period, the product will be securely stored on-site and an Herbal Dreams LLC manager or designated employee will ensure that the product is kept cool and dry to prevent contamination or loss of efficacy. A copy of the test results will be stored as an official business record, available to AMCO upon request.

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Section 8 – Prohibitions

Review the requirements under 3 AAC 306.510.

8.1. I certify that the marijuana product manufacturing facility will not: Initials

a. **sell, deliver, distribute, or transfer any marijuana, marijuana concentrate, or marijuana product directly to a consumer, with or without compensation;** [✓]

b. **allow any person, including a licensee, employee, or agent, to consume marijuana, marijuana concentrate, or marijuana product on the licensed premises; or** [✓]

c. **manufacture or sell any product that is an adulterated food or drink, closely resembles a familiar food or drink item including candy, or is packaged to look like candy, or in bright colors or with cartoon characters or other pictures or images that would appeal to children.** [✓]

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Daniel Rogers, Jr.

Printed name of licensee

Notary Public in and for the State of Alaska

My commission expires: 6.18.24

LANCE C. WELLS NOTARY PUBLIC STATE OF ALASKA

Subscribed and sworn to before me this 2 day of Mar, 2021.

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(Additional Space as Needed):

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