Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-14: Licensed Premises Diagram Change

What is this form?

This licensed premises diagram change form is required for all marijuana establishment licensees seeking to alter the functional floor plan or reduce or expand the area of the establishment's existing licensed premises.
The required $250 change fee may be made by check, cashier's check, or money order.

This form must be completed and submitted to AMCO's main office prior to altering the existing floor plan, and along with an initiated application for an Onsite Consumption Endorsement if applicable. The licensed premises may not be altered unless and until the application has been approved by the board.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	B2H, LLC	**MJ License #:**	15019		
License Type:	Retail Marijuana Store				
Doing Business As:	The Tree House AK				
Premises Address:	341 D Boniface PKWY				
City:	Anchorage	**State:**	Alaska	**ZIP:**	99504

Section 2 – Required Information

For your security, do not include locations of security cameras, motion detectors, panic buttons, and other security devices.

The following details must be included:

- ☐ **License number and DBA**
- ☐ **Legend or key**
- ☐ **Color coding**
- ☐ **Dimensions**
- ☐ **Labels**
- ☐ **True north arrow**
- ☐ **Surveillance room**
- ☐ **Licensed premises boundary**
- ☐ **Restricted access areas**
- ☐ **Storage areas**
- ☐ **Entrances, exits, and windows**
- ☐ **Walls, partitions, and counters**
- ☐ **Any other areas that must be labeled for specific license types**
- ☐ **Serving area****
- ☐ **Employee monitoring area****
- ☐ **Ventilation exhaust points, if applicable****

Items marked with a double asterisks (**) are only required for those retail marijuana establishments that are submitting the MJ-14 form in conjunction with an onsite consumption endorsement application.

AMCO Received 3/12/2020

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Section 3 – Summary of Changes

Provide a summary of the changes for which you are requesting approval.

The Tree House AK would like to update their premises diagram to reflect the following changes:
- Addition of a wall on the south side of the break-room and break-room door on the east wall.
- relocation of the three compartment sink from behind the retail counter to the back room.
- addition of a hand-wash sink behind the retail counter where the 3 compartment sink was located.
- removal of Non - MJ display cases.
- removal off RAA locked counter doors, replaced with security rope/chain
- removal of one fridge, relocation of remaining fridge behind retail counter.
- increase the size of the security/ID check area.
- addition of work area in secure storage
- addition of fridge in secure storage
- addition of business storage area in secure storage
- addition of desk placement in facility office.

Section 4 – Declarations

Read each statement below, and then sign your initials in the corresponding box to the right [if applicable]:	Initials
If a local building permit is required, I have attached a copy of it to this form.	NH
The proposed changes conform to all applicable public health, fire, and safety laws.	NH
I have included a title, lease or other documentation showing sole right of possession to the additional area(s) if the additional area(s) are not already part of my approved licensed premises.	NH

As a marijuana establishment licensee, I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Nicholas Holbrook

Printed name of licensee

AIMEE ROCUSH
My Commission
NOTARY PUBLIC
Expires 08-29-2023
STATE OF ALASKA

Aimee Rocush

Notary Public in and for the State of Alaska.

My commission expires: 8/29/2023

Subscribed and sworn to before me this 10th day of March, 2020.

AMCO Received 3/12/2020

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Section 5 – Approvals

Local Government Review is required to be completed before submission to the Alcohol and Marijuana Control Office.

Local Government Review (to be completed by an appropriate local government official):	Yes	No	Pending
The proposed changes shown on this form conform to all local restrictions and laws.	X		
A local building permit is required for the proposed changes. *Modification to Muni SLUP is required prior to final approval	X		

Signature of local government official

C19-1781
Building Permit #

3/12/20
Date

Dave Whitfield
Printed name of local government official

Current Planning Manager
Title

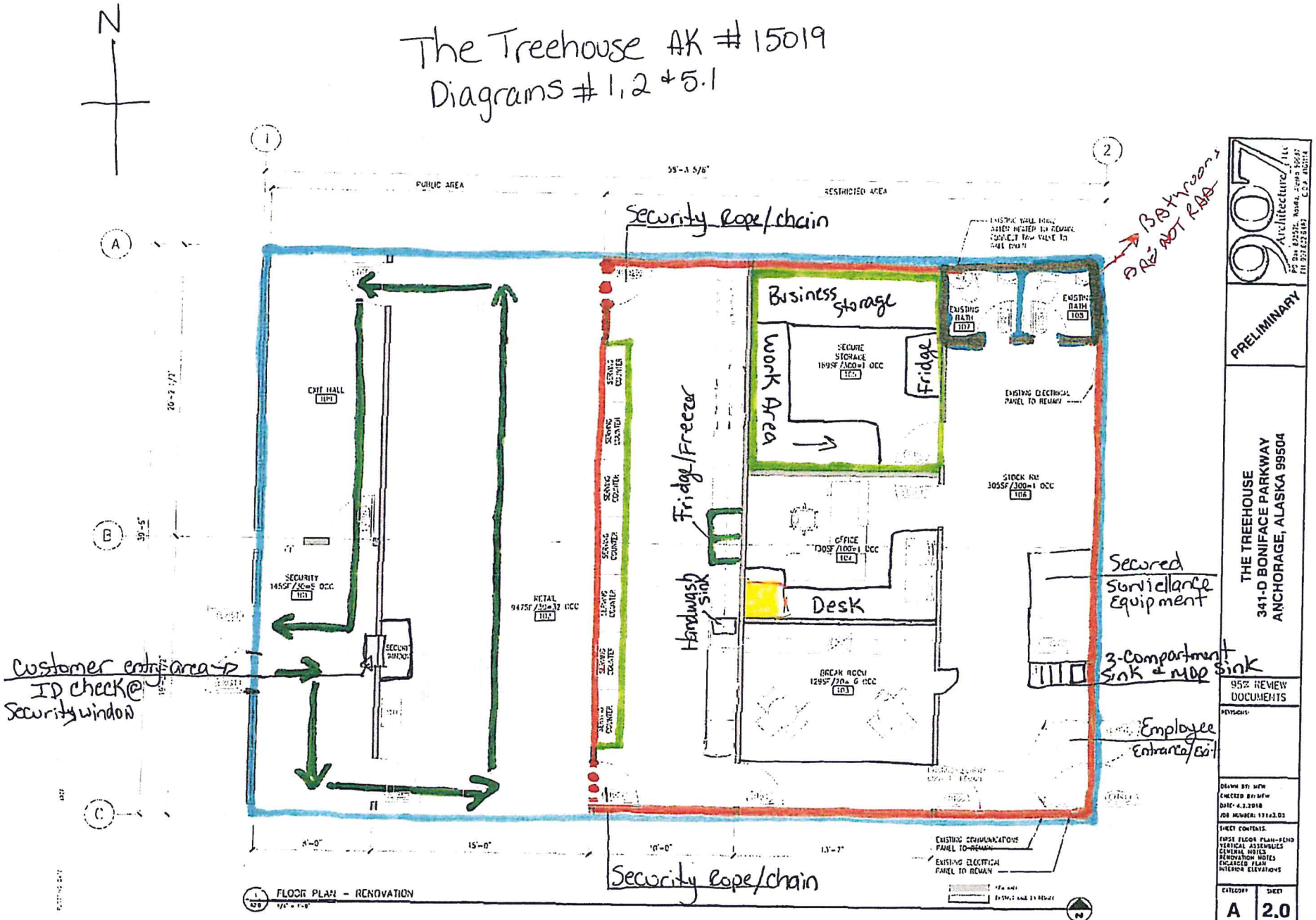
Section 6 – AMCO Review

AMCO Review:		Approved	Disapproved
Signature of AMCO Enforcement Supervisor	Signature of Director	X	
James Hoelscher 6/3/2020	Glen Klinkhart	6/4/2020	
Printed name of AMCO Enforcement Supervisor	Printed name of Director	Date	

AMCO Comments:

AMCO Received 3/12/2020

The Treehouse AK #15019
Diagrams #1, 2 & 5.1



AMCO Received 3/12/2020

Drulis, Jacqlene M (CED)

From: Nesheim, Janine R. <janine.nesheim@anchorageak.gov>
Sent: Friday, May 29, 2020 10:59 AM
To: Nicholas Holbrook; b2hllc.thetreehouse@gmail.com
Cc: Barganier, Tony A.; Permit Counter; Stuller, Gretchen J.; Davidson, Melissa J.; Odell, Shawn M.; Bergstrom, Leigh W.; Nichols, Deneen E.; Thomas, Samantha S.; Marijuana Licensing (CED sponsored); Honest, Miranda L.; Brenda Mills
Subject: Tree House AK, The [SR 511], 341-D Boniface Pkwy

Categories: Jacqlene

The marijuana retail plans submitted to AHD Environmental Health for **Tree House AK, The [SR 511]**, 341-D Boniface Pkwy, are hereby **approved** for those items with which the Anchorage Health Department is concerned. This approval is limited to eighteen months from the date of approval. If an extension is needed, please send a written request to this office. If no action has been taken by the applicant, new plans will need to be submitted along with the appropriate fees.

Items such as your handwash sinks, lighting (minimum 50 foot-candles in consumable handling and ware-washing areas, and 20 foot-candles in other areas) and surface finishes (non-absorbent, durable, smooth & easily cleanable) will be field checked during the opening inspection. Please ensure that your returnable/recalled items are stored in an area clearly marked and away from current products.

Seams and joints between counters and walls must be sealed. Verify all equipment meets ANSI/NSF or equivalent standards.

This approval is subject to provisions of Chapter 16.60 AMC and is based upon the plans and comments submitted. Please call concerning any changes or questions. **A Health Permit and two inspections from AHD are required for opening**.

Contact this office:

- if you plan any changes to the facility;
- to schedule construction inspections; and
- to schedule a dry shelf inspection prior to bringing in marijuana retail items.

Ensure that all permits required by Development Services, such as connections to electrical service or change of use permits, have been applied for and approved prior to the issuance of a Health Permit.

Next steps:

1. **Apply for your Health Permit at AHD Environmental Health, Suite 300.**
2. **Schedule your first of two inspections required to open.**

Respectfully,

Janine Nesheim
Environmental Sanitarian III – Plan Review
Food Safety & Sanitation Program | Anchorage Health Department
825 L Street, Anchorage, AK 99501
Office: (907) 343-4815
janine.nesheim@anchorageak.gov
www.muni.org/health

NOTICE: This message is intended for the sole use of the addressee, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the addressee you are hereby notified that you may not use, copy, disclose, or distribute to anyone the message or any information contained in the message. If you have received this message in error, please immediately advise the sender by reply email and delete this message.