Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-15: Operating Plan Change

What is this form?

This operating plan change form is required for all marijuana establishment licensees seeking to change a licensed marijuana establishment's existing operating plan, as required by 3 AAC 306.100. With this form, a licensee may request changes to as much or as little as desired of Form MJ-01 and/or the corresponding operating plan supplemental for the establishment's license type. **The required $250 change fee may be made by check, cashier's check, or money order.**

Please complete and submit with this form the pages of Form MJ-01 and/or the corresponding operating plan supplemental that contain sections that you are requesting to change. **All fields must be completed of any page for which you are requesting changes** – upon board approval, the submitted pages will replace those currently on file. If your current, approved operating plan is on the original version of the forms, you may be required to complete and submit the new operating plan forms in their entirety.

The form(s) that I am requesting board approval to change is:

- [x] **Form MJ-01:** Marijuana Establishment Operating Plan
- [ ] **Form MJ-03:** Retail Marijuana Store Operating Plan Supplemental
- [ ] **Form MJ-04:** Marijuana Cultivation Facility Operating Plan Supplemental
- [ ] **Form MJ-05:** Marijuana Product Manufacturing Facility Operating Plan Supplemental
- [ ] **Form MJ-06:** Marijuana Testing Facility Operating Plan Supplemental

This form must be completed and submitted to AMCO's main office prior to changing existing operations. The licensed establishment's operations may not be altered unless and until the director has given temporary approval or the Marijuana Control Board (MCB) has given final approval of the changes. Please note that licensees seeking to change operating plans for multiple licenses must submit a separate completed copy of this form for each license.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Alaskabuds, LLC	**MJ License #:**		10094	
License Type:	Retail Store				
Doing Business As:	Alaskabuds, LLC				
Premises Address:	1005 E 5th Ave				
City:	Anchorage	**State:**	Alaska	**ZIP:**	99501

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Section 2 – Summary of Changes

Provide a summary of the changes for which you are requesting approval.

Adding 3rd sign detached from building and removing reference to the manufacturer of the Point of Sale System that we use.

Section 3 – Declarations

Read each statement below, and then sign your initials in the corresponding box to the right: Initials

The proposed changes conform to all applicable public health, fire, and safety laws. [ym]

I understand that any temporary approval granted by the director is pending a final decision by the MCB; therefore, any investment I make, based upon temporary approval, is at my own risk. [ym]

As a marijuana establishment licensee, I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Nick Miller

Printed name of licensee

AMY HANSEN NOTARY PUBLIC STATE OF ALASKA MY COMMISSION EXPIRES WITH OFFICE

Notary Public in and for the State of Alaska.

My commission expires: with office

Subscribed and sworn to before me this 22nd day of August, 2021.

AMCO Director Review for Temporary Approval Pending Final MCB Decision: Approved ☐ Disapproved ☐

Carrie Craig
Printed name of Director

5/3/2022
Date

Signature of Director

Director Comments:

AMCO AUG 23 2021

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Form MJ-01: Marijuana Establishment Operating Plan

A marijuana establishment is required to exercise due diligence in preserving and maintained all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

Alaskabuds will use POS (Point of Sale) for marijuana and marijuana product transaction recording and document management. All paper documents related to marijuana or marijuana products will be scanned and stored electronically on the POS platform. The POS will be hosted in tier-3 data centers that are equipped with redundant power and communication sources, hardware infrastructure, and stringent security protocols that comply with HIPAA and HITEC privacy requirements. The POS will employ a pod infrastructure where each tier-3 data center is located in different states and where client data is backed up on a separate data center nightly, thus providing the capability of restoring customer's data and services within hours of a business interruption or natural disaster.

Alaskabuds will maintain all other electronic and paper records required under 3 AAC 306.755 related to business operations in a fire proof safe on site. Access to the records will be restricted to the owner and manager. Records older than 6 months may be stored off site at a data/document storage facility that has the proper procedures in place that exercise due diligence in preserving and maintaining the records.

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Form MJ-01: Marijuana Establishment Operating Plan

Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:	Yes	No
A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used	■	☐
All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745	■	☐

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

The POS selected will offer a Software-as-a-Service (SaaS) solution that is designed with compliance, security, and high availability in mind. The geographically diverse centers provide built-in disaster recovery capability and business interruption protection. The POS will have detailed procedures and processes for the receiving and shipping of inventory, inventory reconciliation and consumer transactions. Users access the software with unique identification credentials that are linked to specific roles and permissions within the software. Every transaction will be recorded to an audit trail with a time/date stamp and user credentials to ensure a clearly documented chain of custody at all times. This ensures accountability for, and oversight of, the business activities, which can then be monitored by management, owners, and regulators at any time, from anywhere. The POS selected will fully integrate with the states tracking system.

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Form MJ-01: Marijuana Establishment Operating Plan

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to the statement below.

Marijuana Waste Disposal:	Yes	No
The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it	■	☐

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

Marijuana determined to be waste will be identified in the POS inventory tracking system as required under 3 AAC 306.730. All waste product will be labeled and sequestered in a safe, segregated in such a way that no marijuana waste is commingled with regular inventory. Once the facility is ready to destroy the waste they will make notification to the MCB and wait the required 3 days prior to destruction. The manager will grind the material and mix it with non-composable material and transport it to an approved solid waste disposal site.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

The materials that marijuana will be mixed with include paper waste, cardboard waste, plastic waste and vegetable oil.

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Form MJ-01: Marijuana Establishment Operating Plan

Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

We plan on having three signs, two will be mounted on the building and one will be mounted on an existing sign structure located on 5th Ave. The signs will be lit, rectangle in shape and measure approximate 48" X 96". Each sign will have the Alaskabuds Logo and Name.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	■	☐
Promotes excessive consumption	■	☐
Represents that the use of marijuana has curative or therapeutic effects	■	☐
Depicts a person under the age of 21 consuming marijuana	■	☐
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	■	☐

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