Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Control plan for persons under the age of 21
- Security
- Business records
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Health and safety standards
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment & Contact Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	The Dank Side LLC	**MJ License #:**	30406		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	The Dank Side				
Premises Address:	3321 N. Bonnie Jim Lane, Unit 1				
City:	Wasilla	**State:**	Alaska	**ZIP:**	99654

Mailing Address:	3321 N. Bonnie Jim Lane, Unit 1				
City:	Wasilla	**State:**	Alaska	**ZIP:**	99654

Designated Licensee:	Brian Nickerson		
Main Phone:	907-952-9324	**Cell Phone:**	907-952-9324
Email:	81nickerson@gmail.com		

Received by AMCO 11.5.21

Section 2 – Control Plan for Persons Under the Age of 21

2.1. Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

The Dank Side's entire facility will be designated as a restricted access area. Signs will be posted at every entry stating: "Restricted Access Area", "Visitors Must be Escorted" and "No one under 21 years of age allowed". The Dank Side will also have signs stating, "Video Surveillance in Progress", which will be placed on the facility in public view. Cameras will be visibly placed on the facility exterior and throughout the facility interior. Continuous monitoring will deter unauthorized individuals and underage individuals from attempting to enter the premises. Any visitors to the facility, except for law enforcement, AMCO, AMCO enforcement or other duly authorized individuals, must be pre-arranged by the Licensee. Visitors will be required to produce a valid, government-issued photo ID proving they are at least 21 years of age before being allowed to enter the premises. Any individual that does not produce said ID will be informed to exit the property immediately and that law enforcement will be contacted for back up if they do not promptly comply.

Section 3 – Security

Restricted Access Areas (3 AAC 306.710):

3.1. Describe how you will prevent unescorted members of the public from entering restricted access areas:

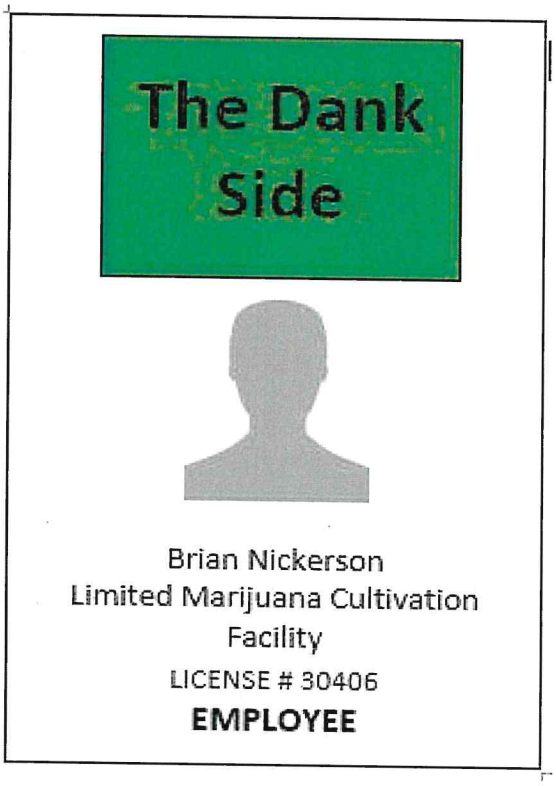
The Dank Side will keep all exterior facility doors locked at all times. Only the Licensee, AMCO and other duly authorized officials will have unscheduled access to the cultivation facility. All other visitors will need appointments. The entire facility will be kept under video surveillance 24 hours a day, 7 days a week. The exterior of the facility will be well-lit with signage posted on the building stating "Restricted Access Area" and "Visitors Must be Escorted". Cameras will be visible and continuously recording to deter any unwanted and/or attempted access. Only the Licensee and possibly a designated employee will have the code to the coded lock on the front door to enter the restricted access area.

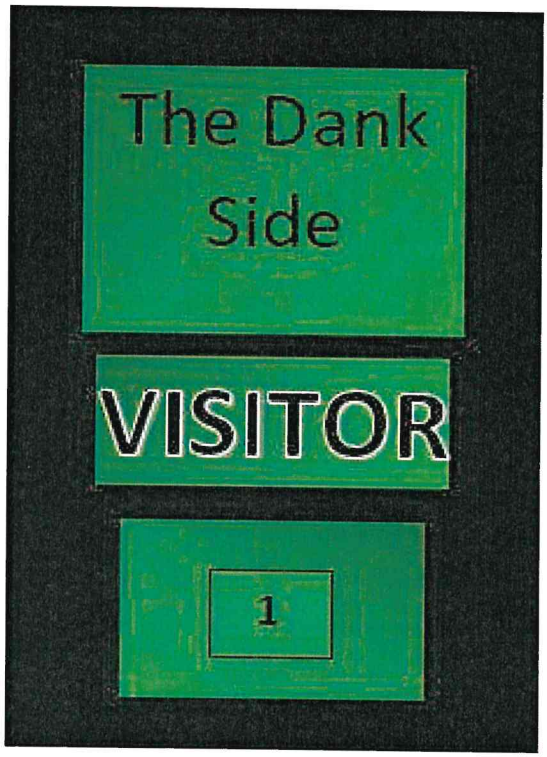
3.2. Describe your recordkeeping and processes for admitting visitors into and escorting them through restricted access areas:

Any visitors to The Dank Side will be required to schedule an appointment with the Licensee before visiting the premises, with the exception of AMCO agents, law enforcement, or other duly authorized individuals. Per The Dank Side's policies, visitors will also be required to call the facility upon their arrival, and before being allowed access to the facility. Upon arrival to The Dank Side, visitors must present to the Licensee, or a designated employee, photo identification for inspection. After ID inspection, visitors will log into the visitor log, recording their name, date, entry time, and exit time. All visitor logs will be kept as official business records and will be made available to AMCO upon request. Visitors will then be given a visitor's badge to wear visibly on their person at all times during the visit. Visitors must be escorted and monitored by the Licensee or designated employee at all times, with no more than five (5) visitors per each supervising employee. At the end of the visit, all visitors must log out, return their visitor's badge, and immediately leave the premises.

Received by AMCO 11.5.21

3.3. Provide samples of licensee-produced identification badges that will be displayed by each licensee, employee, or agent while on the premises, and of visitor identification badges that will be worn by all visitors while in restricted access areas:





Security Alarm Systems and Lock Standards (3 AAC 306.715):

3.4. Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Motion flood lighting will be installed on the exterior of the facility. The security cameras installed will be able to perform in low-light conditions. Outdoor lighting will be installed at an inaccessible height to prevent vandalism and common obstructions and will be angled to illuminate the premises while minimizing light pollution in the surrounding area. Outdoor lighting will allow surveillance cameras to record individuals up to twenty feet (20') from the entrance/exit. The Licensee or a designated employee will frequently patrol the perimeter to check that all cameras and lights are functional and in optimal positions to best enhance video recordings.

Received by AMCO 11.5.21

3.5. An alarm system is required for all license types that must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe the security alarm system for the proposed premises, explain how it will meet all regulatory requirements, and outline your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when the alarm system alerts of an unauthorized breach:

The Dank Side will install a regulation-compliant alarm system. Tamper monitored contacts will be mounted within the premises to ensure further security. Motion detection alerts are programed into the camera system to virtually send visual notifications of unauthorized activity to the Licensee. After completion of the closing procedures, the alarm system will be activated. The alarm system will be disabled during operating hours by the first employee/Licensee to arrive at the start of the business day. Employees may be provided with a remote panic button that activates the alarm system if under duress while in the facility during operating hours. All video cameras will be equipped with infrared capabilities to allow for clear viewing during low or no-light conditions. If any of the sensors are breached, the audible siren is set off and the facility's internal control panel will alert the Licensee, via his cellular phone, who will then contact the local law enforcement agency. The Licensee will comply with all law enforcement directives including, but not limited to, ensuring all employees and any visitors that may be on-site exit the facility, verifying evacuation via a head count at a safe location, and then, the Licensee will go into the facility (when it is deemed safe enough to do so), take inventory of all marijuana/marijuana product/money etc. and report any discovered theft and/or damage. In the event of an unauthorized breach, the Licensee will notify AMCO, electronically, as soon as possible and in any event not more than 24 hours after the event or discovery of evidence occurs.

3.6. Describe your policies and procedures for preventing diversion of marijuana or marijuana product, including by employees:

All marijuana and marijuana product at the licensed premises is inspected and reconciled with Metrc to ensure the inventory count is accurate before the start and end of each business day. All marijuana will be stored in a restricted access area under 27/7 video surveillance. Surveillance cameras will have complete coverage of all areas where marijuana or marijuana product is present. Employees (if any) will be thoroughly trained on all regulations and the importance of compliance.

3.7. Describe your policies and procedures for preventing loitering:

The Dank Side will post clear and legible signage that states "No Loitering". The Licensee will perform routine, but not scheduled, checks around the exterior of the facility to prevent loitering. Video surveillance will also be routinely checked for loiterers. If any individuals are found loitering on the premises, they will be met by a verbal instruction to "vacate the premises or law enforcement will be contacted."

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

3.8. I certify that if any additional security devices are used, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm, to enhance security of the licensed premises, I will have written policies and procedures describing their use.

Received by AMCO 11.5.21

Video Surveillance (3 AAC 306.720):

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

3.9. The video surveillance and camera recording system for the licensed premises covers each restricted access area, and both the interior and exterior of each entrance to the facility. BM

3.10. Each video surveillance recording: is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing (consistent with the Alcohol & Marijuana Control Office's approved format list); clearly and accurately displays the time and date; and is archived in a format that does not permit alteration of the recorded image. BM

3.11. The surveillance room or area is clearly defined on the Form MJ-02: Premises Diagram that is submitted with this application. BM

3.12. Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area where access is limited to the licensee(s), an authorized employee, and law enforcement personnel (including an agent of the Marijuana Control Board). BM

3.13. Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Surveillance cameras will be positioned along the building with ample lighting. Cameras and lighting will be checked regularly to prevent obstructions and to get the best facial image of anyone within twenty feet (20') of all access points. Video surveillance cameras will be strategically placed to record all areas of the facility inside and outside at a variety of angles. All doors, growing, packaging, marijuana storage areas, shipping and receiving will have video coverage to clearly identity the faces of those present. Cameras at the external corners of the facility will record activity on each side of the building. The parking lot will have video coverage to identify vehicles. A failure notification system will be installed to provide audible and visual notification of any failure in the surveillance system, so that any failures are remedied immediately. During a power outage, all video cameras and recording equipment will be able to run on emergency power with a back-up battery system to ensure continued operation for at least one (1) hour. If a power outage lasts longer than one (1) hour, the Licensee will contact AMCO enforcement and notify them of the power outage. Video surveillance footage will be viewable by the Licensee virtually.

3.14. Describe the locked and secure area where video surveillance recording equipment and original copies of surveillance records will be housed and stored, and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the Marijuana Control Board. If you will be using an offsite monitoring service and offsite storage of video surveillance records, your response must include how the offsite facility will meet these security requirements:

Video surveillance, recording equipment and records will be housed and stored within the facility, accessible to only the Licensee and possibly a designated employee. The recording records will be stored in a locked cabinet within the restricted access area. All recording records will be stored in a searchable manner and will be made readily available to AMCO and law enforcement upon request.

Received by AMCO 11.5.21

Section 4 – Business Records

Review the requirements under 3 AAC 306.755. All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records.

4.1. I certify that the following business records will be maintained and kept on the licensed premises: Initials

a. **all books and records necessary to fully account for each business transaction conducted under my license for the current year and three preceding calendar years** *(records for the last six months must be maintained on the licensed premises; older records may be archived on or off-premises)*; BM

b. **a current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment;** BM

c. **the business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises;** BM

d. **records related to advertising and marketing;** BM

e. **a current diagram of the licensed premises, including each restricted access area;** BM

f. **a log recording the name, and date and time of entry of each visitor permitted into a restricted access area;** BM

g. **all records normally retained for tax purposes;** BM

h. **accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed;** BM

i. **transportation records for marijuana and marijuana product, as required by 3 AAC 306.750(f); and** BM

j. **registration and inspection reports of scales registered under the Weights and Measures Act, as required by 3 AAC 306.745.** BM

4.2. A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All video surveillance recordings are automatically backed-up, so that at least 40 days of recording is preserved in the case of primary hard drive failure. Additionally, all required business records are electronically secured on the firewall-protected server and are backed-up automatically. All business records such as operational and regulatory documents, leases, NOVs and responses, approved operating plan changes and approved diagram changes, employee records, employee handler card copies, company policies and procedures, recordings, surveillance, financial books, inventory and employment records, logs, manifests, and communications will also be stored on-site. After 6 months, all business records may be stored off-site in the Licensee's personal residence. Access to the off-site records will be made readily available to AMCO and enforcement upon request.

Received by AMCO 11.5.21

Section 5 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730. All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with Metrc to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana is propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a marijuana product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

5.1. My marijuana establishment will be using Metrc, and if any other tracking software is used, it will be capable of sharing information with Metrc. BM

5.2. All marijuana delivered to a marijuana establishment will be weighed on a scale registered in compliance with 3 AAC 306.745. BM

5.3. My marijuana establishment will use registered scales in compliance with AS 45.75.080 (Weights and Measures Act), as required by 3 AAC 306.745. BM

Section 6 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700. All licensees, and every employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, must obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

6.1. All licensees, and each employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment. BM

6.2. Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the licensed premises) when on the licensed premises. BM

6.3. Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired. BM

6.4. Describe any in-house training that will be provided to employees and agents (apart from a marijuana handler course):

The Dank Side's training on policies and procedures, apart from training received for the required marijuana handlers' cards, will be provided immediately upon hiring. Employees will be trained on State and Federal law (including supplemental legal training specific to Alaska Law). Training will be updated on an ongoing basis as the law and regulations evolve. Additional training will include (but is not limited to) industrial hygiene, the facility and personnel, state testing protocols, state security regulations, state sampling protocols, chemical and pesticide storage, sample handling and control, chain of custody mandates, consumption rules, record keeping & record retention policies, transportation of marijuana, marijuana strains, cannabinoids, strain profiles etc.

Received by AMCO 11.5.21

Section 7 – Health and Safety Standards

Review the requirements under 3 AAC 306.735.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

7.1. I understand that a marijuana establishment is subject to inspection by the local fire department, building inspector, or code enforcement officer to confirm that health or safety concerns are not present. [Initials]

7.2. I have policies regarding health and safety standards (including: ensuring a person with an illness or infection does not come into contact with marijuana or marijuana product; good hygienic practices; cleaning and maintenance of equipment and the premises; pest deterrence; chemical storage; sanitation principles; and proper handling of marijuana and marijuana product) and will take all reasonable measures and precautions to ensure that they are met or exceeded. [Initials]

7.3. I have policies to ensure that any marijuana or marijuana product that has been stored beyond its usable life, or was stored improperly, is not salvaged and returned to the marketplace. [Initials]

7.4. I have policies to ensure that in the event information about the age or storage conditions of marijuana or marijuana product is unreliable, the marijuana or marijuana product will be handled in accordance with 3 AAC 306.735(d). [Initials]

Answer "Yes" or "No" to each of the following questions:

	Yes	No
7.5. Adequate and readily accessible toilet facilities that are maintained and in good repair and sanitary condition are clearly indicated on my Form MJ-02: Premises Diagram.	✓	
7.6. Convenient handwashing facilities with running water at a suitable temperature are clearly indicated on my Form MJ-02: Premises Diagram.	✓	

7.7. If you answered "No" to either 7.5 or 7.6 above, describe how toilet and/or handwashing facilities are made accessible, as required by 3 AAC 306.735(b)(2):

Section 8 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750.

8.1. Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment. Include a description of the type of locked, safe, and secure storage compartments to be used in vehicles transporting marijuana or marijuana product:

The Dank Side will generate a transport manifest through Metrc to accompany all marijuana in a shipment. The Dank Side will keep a copy of this manifest on the premises as an official business record. The manifest will document the strain name, batch number, weight, name of the transporter, handler's ID, time of departure, expected delivery time, and the make, mode and license plate number of the transporting vehicle. The transport vehicle will travel directly between the two destinations without making any unnecessary stops. In the event of a vehicular emergency such as a flat tire, the individual transporting the marijuana will quickly update the transport manifest through Metrc. If that option is unavailable, the individual will contact the licensed destination to update the transport manifest with the reason for delay and new estimated arrival time. Marijuana will be sealed in containers which will be stored inside the vehicle cabin or in the truck bed in a locked storage compartment. The containers will contain no more than ten (10) pounds of marijuana for wholesale transactions. For marijuana intended to be re-sold by retailers without re-packaging, the containers will contain up to one (1) ounce of marijuana each. At no time will marijuana be visible outside the vehicle. (Continued on Page 11...)

Received by AMCO 11.5.21

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

8.2. The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700. BM

8.3. The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle. BM

8.4. The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport. BM

8.5. During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport. BM

8.6. Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment. BM

8.7. When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received. BM

8.8. The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest. BM

Section 9 – Signage and Advertising

Review the requirements under 3 AAC 306.770.

9.1. Describe any signs that you intend to post on your establishment, including quantity, dimensions, graphics, and location on your establishment (photos or drawings may be attached):

The Dank Side does not intend to have any signs with the company name or logo on the exterior of the facility.

Received by AMCO 11.5.21

Form MJ-01: Marijuana Establishment Operating Plan

9.2. Describe any advertising you intend to distribute for your establishment. Include medium types and business logos (photos or drawings may be attached):

The Dank Side may utilize the following medium types when distributing advertisements:

- Newspaper Ads
- Radio Ads
- Social Media to feature specific strains
- Magazine Ads
- Sponsorships and fundraisers
- The Dank Side's Website
- Platforms such as LeafLinks, etc.

All Advertisements will contain the AMCO required warning statements verbatim.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Signature of licensee

Brian Nickerson

Printed name of licensee

BRENDA BUTLER
My Commission Expires
NOTARY PUBLIC
May 27, 2025
STATE OF ALASKA

Brenda Butler

Notary Public in and for the State of Alaska

My commission expires: May 27, 2025

Subscribed and sworn to before me this 5th day of November, 20 21.

Received by AMCO 11.5.21

(Additional Space as Needed):

8.1 Continued: The shipping container will have a label stating that a licensed testing facility has tested each batch in the shipment and list: (1) the date of final testing; (2) the cannabinoid potency profile, expressed as a range of percentages that extends from the lowest percentage to highest percentage of concentration for each cannabinoid listed from every test conducted on that strain of marijuana from the same marijuana cultivation facility within the last three months; (3) a statement listing the results of microbial testing, including molds, mildew, filth, herbicides, pesticides, fungicides, and harmful chemicals. Any packaging done at the facility will be performed in an area specifically set aside for packaging and monitored with continuous surveillance. Packaging will be uniform with labels secure and prominently displayed. In compliance with the Alaska Weights and Measures Act, the facility will use certified scales and will maintain registration and inspection reports at the facility. After employees or the Licensee package marijuana, it will be placed in sanitized air-tight containers, labeled with all compliant labeling information and given a bar code for the inventory control system. Plastic packaging will be heat-sealed without an easy-open tab, dimple, corner or flap. Packaged marijuana will be stored in a secured area until ready for transport. All packaging will be inspected, accepted or rejected and recorded in the log. The Dank Side will check all final packages to ensure that they will secure marijuana from contamination and not impart toxic or deleterious substances. Labels will include; (1) the name and license number of the cultivation facility; (2) the date the marijuana was harvested; (3) the harvest batch number assigned to the marijuana; (4) the date the marijuana was packaged; (5) the net weight and the quantity of usable marijuana packaged in a standard of measure compatible with the inventory tracking system; (6) a complete list of all pesticides, fungicides and herbicides used in the cultivation of the marijuana. The Dank Side may contract with a third-party transport company and will ensure that all transporters have valid marijuana handler permits and comply with The Dank Side's transportation policies and procedures.

Received by AMCO 11.5.21