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Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Control plan for persons under the age of 21
- Security
- Business records
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Health and safety standards
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment & Contact Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	JOSEPH DANIEL UTRUP	**MJ License #:**			
License Type:	STANDARD MARIJUANA CULTIVATION FACILITY				
Doing Business As:	CROOKED CREEK CULTIVATION				
Premises Address:	21635 RENAULT STREET				
City:	KASILOF	**State:**	Alaska	**ZIP:**	99610

Mailing Address:	P.O. Box 991				
City:	KASILOF	**State:**	Alaska	**ZIP:**	99610

Designated Licensee:	JOSEPH DANIEL (DAN) UTRUP		
Main Phone:	SAME AS CELL	**Cell Phone:**	585-358-2518
Email:	danutrup@gmail.com		

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Section 2 – Control Plan for Persons Under the Age of 21

2.1. Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

ANYONE WITHOUT VALID IDENTIFICATION SUCH AS: A STATE DRIVERS LICENSE FROM ANY US STATE OR PROVINCE OR TERRITORY OF CANADA, OR VALID GOVERNMENT ISSUED I.D. SHOWING AGE AS 21 OR OLDER AS OUTLINED IN TITLE 17.38 OF THE ALASKA STATUTES SHALL NOT BE ALLOWED WITHIN THE FACILITY. WITH NO EXCEPTIONS. VISITORS MUST CALL AHEAD FOR A APPOINTMENT FOR ACCESS. AND BE ESCOURTED BY A LICENSED EMPLOYEE

Section 3 – Security

Restricted Access Areas (3 AAC 306.710):

3.1. Describe how you will prevent unescorted members of the public from entering restricted access areas:

THE APPLICANT HAS IMPLIMENTED A VISITORS POLICY TO RESTRICT ACCESS TO ALL PARTS OF THE LICENSED PREMISE WHERE MARIJUANA PRODUCT IS CULTIVATED, STORED OR STOCKED. THE POLICY DETAILS SECURITY REQUIRMENTS TO PREVENT UNESCOURTED INDIVIDUALS FROM ENTERING RESTRICTED ACCESS AREAS. DOORS SHALL REMAIN LOCKED AT ALL TIMES TO PREVENT GENERAL PUBLIC ACCESS. THE LICENSEE, AGENTS, AND EMPLOYEES, ARE REQUIRED TO WEAR IDENTIFICATION BADGES BEARING THE PERSONS PHOTOGRAPH

3.2. Describe your recordkeeping and processes for admitting visitors into and escorting them through restricted access areas:

AFTER ESTABLISHING A APPOINTMENT, UPON ARRIVAL, AN EMPLOYEE ESCORT SHALL VERIFY IDENTIFICATION, COMPLETE THE VISITORS LOG, AND ISSUE A VISITORS PASS. INFORMATION ON THE VISITORS LOG SHALL INCLUDE: EMPLOYEES NAME, VISITOR ID NUMBER, DOB. CURRENT DATE, TIME IN/OUT, E-MAIL ADDRESS AND PHONE NUMBER. THE VISITOR SHALL BE REQUIRED TO WEAR THE BADGE WHILE ON THE PREMISE. THE EMPLOYEE ESCOURT IS REQUIRED TO REMAIN WITH VISITOR/S WHILE ON THE PREMISE, AND RECORD THE TIME OUT, AND RETRIVE THE VISITORS BADGE. POLICY SHALL APPLY TO ALL VISITORS INCLUDING, BUT NOT LIMITED TO WHOLESALE PURCHACE CUSTOMERS, CONTRACTORS, DELIVERY DRIVERS, AND ALCOHOL AND MARIJUANA CONTROL OFFICE (AMCO) REGULATORS.
ALL RECORDS WILL BE STORED ON SITE IN A SECURE FILING CABNIT. ALONG WITH ALL VIDEO SURVEILLANCE OF THE VISIT. PAPER FILES SHALL BE STORED FOR 2 YEARS AND BE MADE AVIALABLE TO REGULATORY OFFICIALS AND LAW ENFORCMENT.

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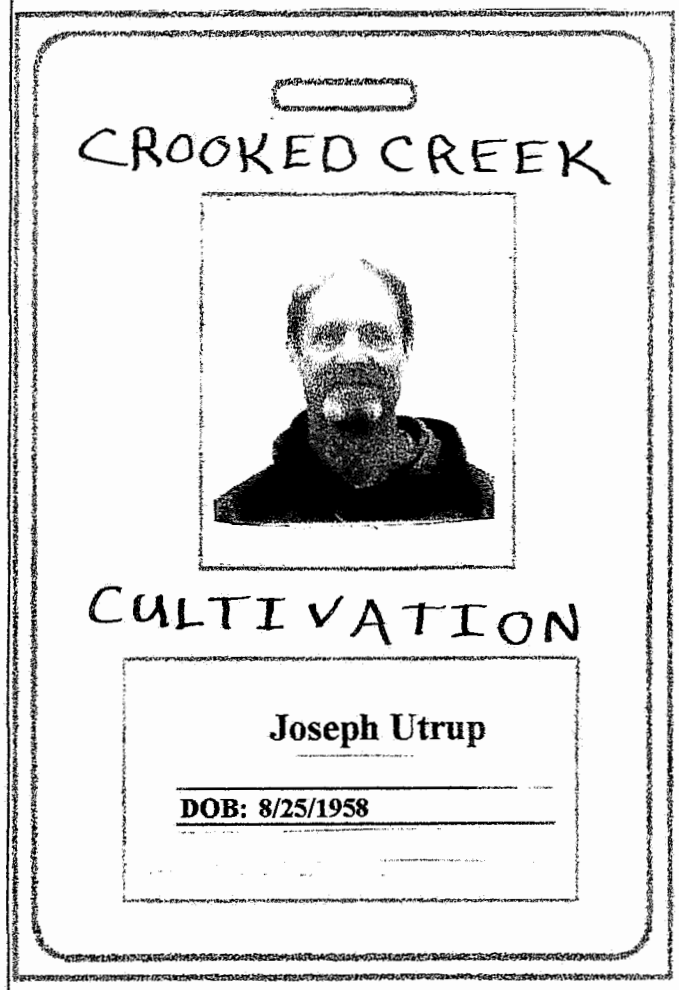
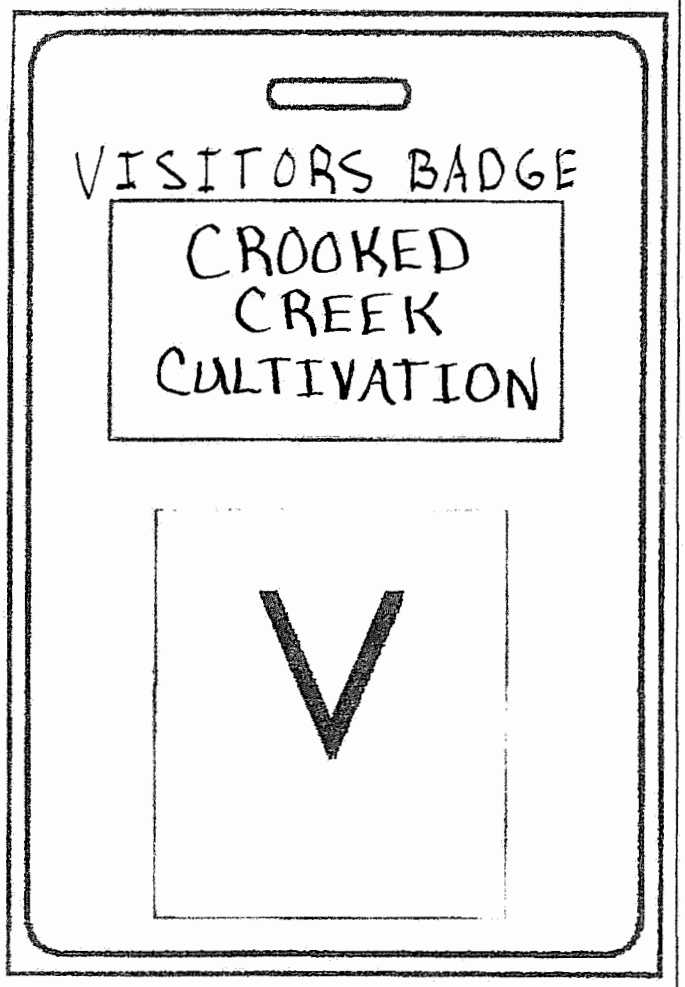
3.3. Provide samples of licensee-produced identification badges that will be displayed by each licensee, employee, or agent while on the premises, and of visitor identification badges that will be worn by all visitors while in restricted access areas:





Security Alarm Systems and Lock Standards (3 AAC 306.715):

3.4. Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

THE FACILITY HAS TWO ENTRANCES FOR INGRESS AND EGRESS. MOTION DETECTION LIGHTING ABOVE THESE DOORS WILL BE ACTIVATED BY ANY MOVEMENT WITHIN 75 FEET OF THE STRUCTURE, ALLOWING SURVEILLANCE CAMERAS THAT HAVE COMPETE VISUAL COVERAGE OF THE ENIRE PERIMITER OF THE FACILITY TO VIEW IN REAL TIME AND REMOTELY AS WELL, ANY ACTIVITY SURROUNDING THE FACILITY, AND IDENTIFY, AND RECORD ANY INDIVIDUALS, AND OR ANIMALS OUTSIDE THE STRUCTURE, AND ALLOW APPRIATE ACTION TO BE TAKEN.

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3.5. An alarm system is required for all license types that must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe the security alarm system for the proposed premises, explain how it will meet all regulatory requirements, and outline your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when the alarm system alerts of an unauthorized breach:

THE FACILITIES ALARM SYSTEM SHALL HAVE CONTACT POINT SENSORS ON ALL DOORS AND WINDOWS. SUPPORTED BY OUTSIDE LIGHTING, AND 24 HOUR A DAY VIDEO MONITERING. PROCEDUAL POLICY OF THE APPLICANT ARE AS FOLLOWS: THE OWNER AND EMPLOYEES SHALL HAVE UNIQUE ACCEES CODES TO DEACTIVATE UPON OPENING AND ACTIVATE UPON CLOSING OF EACH BUSINESS DAY. THE POLICY DICTATES THE LAST INDIVIDUAL LEAVING THE FACILITY MUST ENSURE THAT THE ALARM SYSTEM IS OPPERATIONAL. THE ALARM SYSTEM SHALL BE MONITORED BY THE SECURITY CONTRACTOR (SIMPLY SAFE) AS WELL. TRIGGERING OF THE ALARM SHALL SEND A SIGNAL TO THE OWNER AND CONTRACTOR WHO WILL DETERMINE IF THERE HAS BEEN A BREACH; OR IF ACCIDENTAL. IN THE ADVENT OF A BREACH, LAW ENFORCEMENT SHALL BE CONTACTED IMMEDIATELY. ACCIDENTAL ALARMS SHALL BE RECORDED ON A FALSE ALARM LOG TO COLLECT DATA THAT WILL HELP AVOID FUTURE FALSE ALARMS. AS OWNER OF THE FACILITY I SHALL ASUME FULL RESPONSIBILITY TO ENSURE IT IS OPPERATIONAL DAILY.

3.6. Describe your policies and procedures for preventing diversion of marijuana or marijuana product, including by employees:

THE APPLICANT BEING SOLELY IN CHARGE OF THE METRICS SURROUNDING ALL MARIJUANA PRODUCTS DISFENSED EXCLUSIVELY TO WHOLESALE RETAILERS WILL HAVE ON HAND, AND ON FILE ACCOUNTING OF EVERY SINGLE GRAM OF MARIJAUNA PRODUCT LEAVING THE FACILITY. ALL EMPLOYEES WILL BE HELD TO A ZERO TOLERANCE POLICY ON THEFT OR MISSUSE OF PRODUCT. WITH 24 HOUR A DAY SURVEILLANCE OF THE ENTIRE FACILITY, THEFT OR MISSUSE OF PRODUCT WILL RESULT IN TERMINATION OF EMPLOYMENT AND LAW ENFORCEMENT BEING NOTIFIED.

3.7. Describe your policies and procedures for preventing loitering:

THE APPLICANT SHALL HAVE PRIVATE PROPERTY AND NO LOITERING SIGNS POSTED ON THE PREMISE. BEING IN A RURAL AREA AND ON A DEAD END ROAD. THERE IS VIRTUALLY NO PUBLIC FOOT TRAFFIC THE APPLICANT SHALL HAVE A ZERO TOLLERANCE POLICY AS WELL FOR LOITERING. BUT SHALL MAKE EVERY EFFORT TO PEACEFULLY RESOLVING ANY SUCH SITUATION THAT MIGHT OCCURE WITHOUT BURDENING LOCAL LAW ENFORCEMENT ON SUCH ISSUES.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

3.8. I certify that if any additional security devices are used, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm, to enhance security of the licensed premises, I will have written policies and procedures describing their use. DPM

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Video Surveillance (3 AAC 306.720):

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

3.9. The video surveillance and camera recording system for the licensed premises covers each restricted access area, and both the interior and exterior of each entrance to the facility. JDK

3.10. Each video surveillance recording: is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing (consistent with the Alcohol & Marijuana Control Office's approved format list); clearly and accurately displays the time and date; and is archived in a format that does not permit alteration of the recorded image. JDK

3.11. The surveillance room or area is clearly defined on the Form MJ-02: Premises Diagram that is submitted with this application. JDK

3.12. Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area where access is limited to the licensee(s), an authorized employee, and law enforcement personnel (including an agent of the Marijuana Control Board). JDK

3.13. Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

THE APPLICANTS SECURITY CAMERAS SHALL BE PLACED A MINIMUM OF TWO TO A ROOM IN ALL RESTRICTED AREAS.

1. 1 CAMARA AT A CLOSE PROXIMTY TO EACH ENTRANCE AND EXIT TO PROVIDE CLEAR IDENTIFICATION OF ALL INDIVIDUALS ENTERING OR EXITING THE FACILITY.
2. SECONDARY CAMARAS THAT HAVE COMPLETE COVERAGE OF ALL ROOMS IN RESTRICTED AREAS. INCLUDING THE OFFICE AND ENTRY.
3. OUTSIDE CAMERAS TO COVER ALL AREAS WITHIN 50' FEET OF ALL ENTRANCES TO THE FACILITY

3.14. Describe the locked and secure area where video surveillance recording equipment and original copies of surveillance records will be housed and stored, and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the Marijuana Control Board. If you will be using an offsite monitoring service and offsite storage of video surveillance records, your response must include how the offsite facility will meet these security requirements:

THE VIDEO SURVELLANCE RECORDING EQUIPMENT WILL BE STORED IN A LOCKED AND SECURE CABINET ACCESSIBLE ONLY BY THE OWNER LOCATED IN THE OFFICE, THE MOST SECURE ROOM IN THE FACILITY. SURVEILLANCE RECORDS WILL BE STORED IN A KEYED SAFE BENEATH THE RECORDING EQUIPMENT ACCESSABLE ONLY BY THE OWNER, AUTHORIZED EMPLOYEES, LAW ENFORCMENT, OR STATE AMCO MARIJUANA CONTROL REGULATORS.

A SURVEILLANCE CAMERA SHALL BE PLACED TO RECORD ANY AND ALL ACCESS TO THE SURVEILLANCE EQUIPMENT AND RECORDS. NO OFFSITE STORAGE

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Section 4 – Business Records

Review the requirements under 3 AAC 306.755. All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records.

4.1. I certify that the following business records will be maintained and kept on the licensed premises: Initials

a. **all books and records necessary to fully account for each business transaction conducted under my license for the current year and three preceding calendar years** *(records for the last six months must be maintained on the licensed premises; older records may be archived on or off-premises)*; JCM

b. **a current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment;** JCM

c. **the business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises;** JCM

d. **records related to advertising and marketing;** JCM

e. **a current diagram of the licensed premises, including each restricted access area;** JCM

f. **a log recording the name, and date and time of entry of each visitor permitted into a restricted access area;** JCM

g. **all records normally retained for tax purposes;** JCM

h. **accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed;** JCM

i. **transportation records for marijuana and marijuana product, as required by 3 AAC 306.750(f); and** JCM

j. **registration and inspection reports of scales registered under the Weights and Measures Act, as required by 3 AAC 306.745.** JCM

4.2. A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

THE APPLICANT SHALL EXERCISE DUE DILLIGENCE IN PRESERVING AND MAINTAING ALL REQUIRED RECORDS. THE APPLICANT HAS A OPPERATING PROCEDURE THAT SHALL ENSURE THAT ALL RECORDS AND DATA, INCLUDING ELECTRONICLLY MAINTAINED RECORDS, ARE PRESERVED AND PREVENTED FROM BEING LOST OR DESTROYED. ALL RECORDS INCLUDING MARIJUANA HANDLER PERMITS, AND EMPLOYEE FILES, ...

CONTINUED ON ADDITIONAL SPACE. FOLLOWING PAGE

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SECTION 4 BUSINESS RECORDS

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(Additional Space as Needed):

LICENSED PREMISE APPLICATION, UPDATES OR ALTERATIONS, SECURITY ALARM SYSTEM INSTRUCTIONS AND INFORMATION, VIDEO SURVEILLANCE INSTRUCTIONS AND INFORMATION, RESTRICTED ACCESS AREA VISITORS LOGS, ALL INVENTORY TRACKING SYSTEM DOCUMENTS AND FILES, ANY INFORMATION RELATED TO INSPECTION OF LICENSED PREMISE, ALL HEALTH AND SAFETY STANDARDS, WASTE AND DISPOSAL RECORDS, ALL CERTIFICATIONS OF STANDARDIZED SCALES, ALL TRANSPORTATION MANIFESTS, AND ALL FINANCIAL AND BUSINESS RECORDS SHALL BE MAINTAINED IN PAPER AND ELECTRONIC FORM ON LOCATION AT THE LICENSED FACILITY FOR A MINIMUM OF 3 YEARS. ALL RECORDS SHALL ADDITIONALLY BE BACKED UP IN A CLOUD SERVER. PAPER FILES SHALL BE STORED ON SITE IN A KEYED FIRE RESISTANT SAFE. COMPUTER SYSTEMS SHALL MAINTAIN UPDATED ANTI VIRUS SOFTWARE. LOCAL FILES SHALL BE STORED ON A ENCRYTED HARD DRIVE, A SECONDARY PORTABLE SHALL CONTAIN REDUNDANT FILES. ALL CLOUD BASED STORAGE, HARD DRIVES, AND COMPUTER NETWORKS SHALL BE PASSWORD PROTECTED. LOCAL NETWORK ENCRYPTED.

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Section 5 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730. All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with Metrc to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana is propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a marijuana product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

5.1. My marijuana establishment will be using Metrc, and if any other tracking software is used, it will be capable of sharing information with Metrc. JDU

5.2. All marijuana delivered to a marijuana establishment will be weighed on a scale registered in compliance with 3 AAC 306.745. JDU

5.3. My marijuana establishment will use registered scales in compliance with AS 45.75.080 (Weights and Measures Act), as required by 3 AAC 306.745. JDU

Section 6 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700. All licensees, and every employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, must obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

6.1. All licensees, and each employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment. JDU

6.2. Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the licensed premises) when on the licensed premises. JDU

6.3. Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired. JDU

6.4. Describe any in-house training that will be provided to employees and agents (apart from a marijuana handler course):

ALL NEW EMPLOYEES SHALL BE TRAINED IN OPPERATIONAL PROCEDURES INCLUDING THE PROCESSES INVOLVED IN CULTIVATION, ENTERING PLANTS INTO THE PRODUCT TRACKING SYSTEM, HARVESTING, DRYING, TRIMMING, THE PROPER USE OF USING AND CALIBRATING CERTIFIED SCALES, PACKAGING AND LABELING MARIJUANA PRODUCTS INVENTORY RECONCILIATION, MANIFESTING AND TRANSPORTING FINISHED PRODUCT, PROCEDURAL REQUIRENTS ON DISPOSAL OF UNUSABLE AND WASTE MARIJAUNA PRODUCT, AND CLEANING REQUIREMENTS FOR A HEALTHY PURE PRODUCT TO THE PUBLIC.

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Section 7 – Health and Safety Standards

Review the requirements under 3 AAC 306.735.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
7.1. I understand that a marijuana establishment is subject to inspection by the local fire department, building inspector, or code enforcement officer to confirm that health or safety concerns are not present.	JDH
7.2. I have policies regarding health and safety standards (including: ensuring a person with an illness or infection does not come into contact with marijuana or marijuana product; good hygienic practices; cleaning and maintenance of equipment and the premises; pest deterrence; chemical storage; sanitation principles; and proper handling of marijuana and marijuana product) and will take all reasonable measures and precautions to ensure that they are met or exceeded.	JDH
7.3. I have policies to ensure that any marijuana or marijuana product that has been stored beyond its usable life, or was stored improperly, is not salvaged and returned to the marketplace.	JDH
7.4. I have policies to ensure that in the event information about the age or storage conditions of marijuana or marijuana product is unreliable, the marijuana or marijuana product will be handled in accordance with 3 AAC 306.735(d).	JDH

Answer "Yes" or "No" to each of the following questions:	Yes	No
7.5. Adequate and readily accessible toilet facilities that are maintained and in good repair and sanitary condition are clearly indicated on my Form MJ-02: Premises Diagram.	X	
7.6. Convenient handwashing facilities with running water at a suitable temperature are clearly indicated on my Form MJ-02: Premises Diagram.	X	

7.7. If you answered "No" to either 7.5 or 7.6 above, describe how toilet and/or handwashing facilities are made accessible, as required by 3 AAC 306.735(b)(2):

Section 8 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750.

8.1. Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment. Include a description of the type of locked, safe, and secure storage compartments to be used in vehicles transporting marijuana or marijuana product:

THE FOLLOWING DESCRIBES THE OPPERATING PROCEDURES THE APPLICANT HAS PUT IN PLACE TO ENSURE SAFE AND ACCURATE TRANSPORTATION AND TRACKING OF ALL MARIJUANA PRODUCT LEAVING THE FACILITY.
AFTER BEING HARVESTED, TRIMMED, DRIED AND CURED, FINISHED MARIJUANA PRODUCT SHALL BE VACUME SEALED IN CLEAR, FOOD GRADE PLASTIC BAGS.
CONTINUED ON FOLLOWIG PAGE

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(Additional Space as Needed):

METRIC PLANT TAGS SHALL BE REPLACED WITH PACKAGE TAGS FIRST WHEN THE PRODCUCT IS READY TO BE SHIPPED TO A DISPENSARY.

A MANIFEST WILL BE GENERATED IN METRICS FORE THE SHIPMENT, AND A INVOICE SHALL BE PRODUCED IN QUICKBOOKS. THE MANIFEST SHALL BE PRINTED AND ATTACHED TO THE SHIPMENT. AND UPON ARRIVAL AT THE DESTINATION, THE DISPESARY FACILITY SHALL RECIVE THE MANIFEST IN METRIC AND ADD THE SHIPMENT TO THEIR INVENTORY.

WHEN MARIJUANA PRODUCT IS TRANSPORTED, THE ORIGINATING ESTABLISHMENT SHALL USE THE MARIJUANA INVENTORY TRACKING SYSTEM TO RECORD THE TYPE, AMOUNT, AND WEIGHT OF THE PRODUCT BEING TRANSPORTED. THE NAME OF THE TRANSPORTER, THE TIME OF DEPARTURE, AND EXPECTED TIME OF DELIVERY, THE MAKE, MODEL, AND LICENSE PLATE NUMBER OF THE VEHICLE. A COMPLETE PRINTED TRANSPORT MANIFEST ON A FORM PRESCRIBED BY THE ALCOHOL AND MARIJUANA CONTROL OFFICE, (AMCO) AND PRINTED IN METRIC SHALL BE KEPT WITH THE MARIJUANA PRODUCT AT ALL TIMES.

DURING TRANSPORT THE MARIJUANA PRODUCT SHALL BE SEALED IN A TAMPER PROOF CONTAINER, AND SECURED IN A LOCKED STORAGE COMPARTMENT WITHIN THE VEHICLE, OUT OF THE REACH OF THE DRIVER, AND SHALL NOT BE OPENED ENROUTE EXCEPT BY LAW ENFORCEMENT. THE VEHICLE TRANSPORTING THE MARIJUANA PRODUCT MUST TRAVEL DIRECTLY FROM THE SHIPPING ESTABLISHMENT TO THE RECEIVING ESTABLISHMENT, AND MAY NOT MAKE ANY UNSCHEDULED STOPS INBETWEEN, EXCEPT TO DELIVER OR PICK UP

CONTINUED ON NEXT PAGE ...

(Additional Space as Needed):

MARIJUANA OR MARIJUANA PRODUCT AT OTHER LICENSED MARIJUANA ESTABLISHMENTS.
THE SHIPPING, AND DISPENSARY MANIFESTS, SHALL THEN BE FILED BOTH IN HARD COPY, AND ELECTRONICALLY IN COMPANY RECORD'S AND KEPT FOR A MINIMUM OF THREE YEARS.

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You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

8.2. The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700. JDM

8.3. The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle. JDM

8.4. The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport. JDM

8.5. During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport. JDM

8.6. Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment. JDM

8.7. When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received. JDM

8.8. The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest. JDM

Section 9 – Signage and Advertising

Review the requirements under 3 AAC 306.770.

9.1. Describe any signs that you intend to post on your establishment, including quantity, dimensions, graphics, and location on your establishment (photos or drawings may be attached):

A SIMPLE PLAQUE ON THE FRONT DOOR OF THE ARCTIC ENTERY, MEASURIG 8" BY 18" WITH THE WORDAGE CROOKED CREEK CULTIVATION, SHALL BE THE ONLY ADVERTISING ON THE FACILITY.
ALL OTHER SIGNS ON THE PROPERTY SHALL READ PRIVATE PROPERTY, NO TRESPASSING, AND NO LOITERING

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9.2. Describe any advertising you intend to distribute for your establishment. Include medium types and business logos (photos or drawings may be attached):

ATTACHMENT "A" SHALL BE A SIMPLE BUSINESS CARD.
ATTACHMENT "B" LOGO FOR HATS AND JACKETS.
ATTACHMENT "C" TYPE [illegible]
ACCOMPANIED WITH VARIOUS WORDAGE.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Joseph D Utrup
Signature of licensee

JOSEPH D UTRUP
Printed name of licensee

OFFICIAL SEAL
WENDY AMEND
NOTARY PUBLIC-STATE OF ALASKA
My Comm. Expires August 2, 2025

Notary Public in and for the State of Alaska

My commission expires: 08-02-2025

Subscribed and sworn to before me this 17 day of May, 2022.

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ATTACHMENT 'A' ADVERTISEMENT

MJ-01 MARIJUANA ESTABLISHMENT OPERATING PLAN

CROOKED CREEK CULTIVATION

LICENSE # [illegible]

Crooked Creek Cultivation

ATTACHMENT 'B' ADVERTISEMENT
MJ-01 MARIJUANA ESTABLISHMENT OPERATIN PLAN
CROOKED CREEK CULTIVATION
LICENSE # 32350

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Crooked Creek Cultivation

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AMENDMENT TO MJ-01 SECTION 2.1 AND SECTION 3.1
SUPPLEMENT TO PAGE 2

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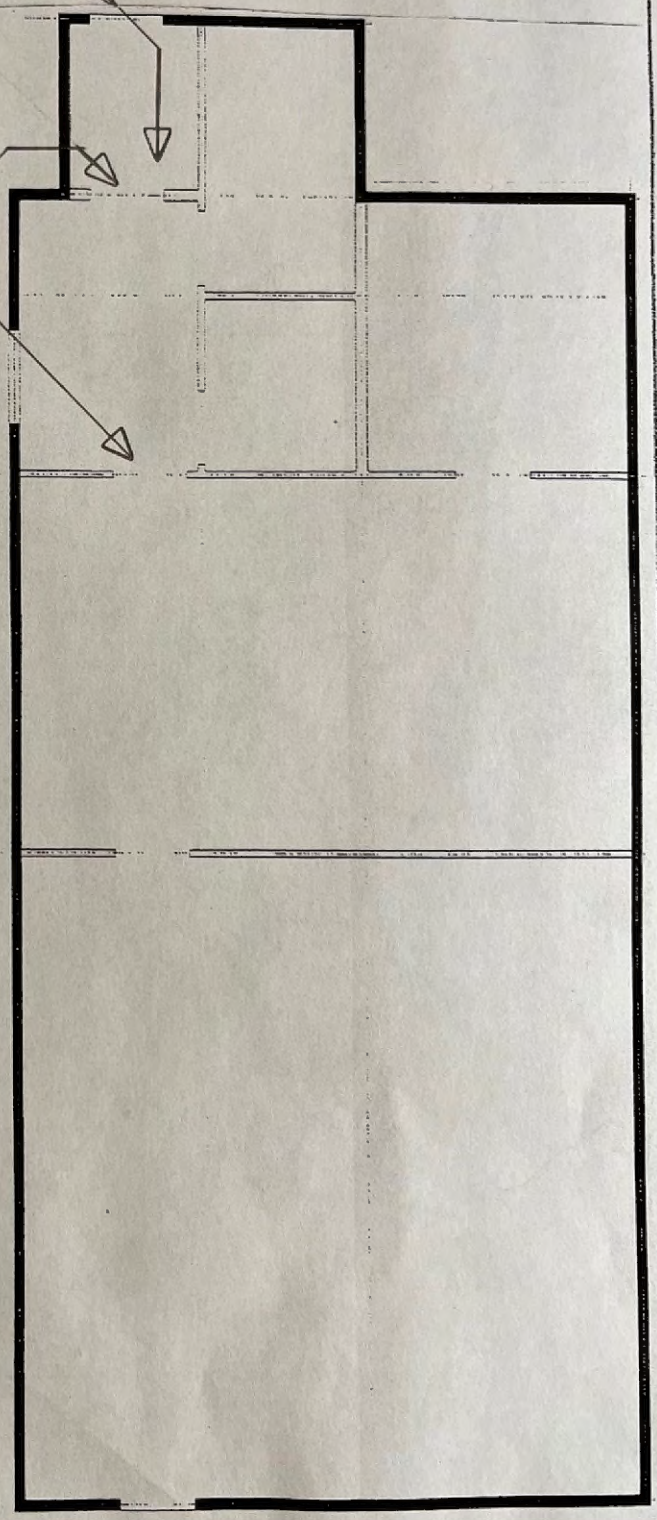
(Additional Space as Needed):

SIGNS WILL BE POSTED
NO ONE UNDER 21 ALLOWED
ON PREMISE
DOORS WILL BE
LOCKED AT ALL TIMES

SIGNS WILL BE POSTED
RESTRICTED AREA
NO VISIORS WITHOUT
ESCORT. LIMIT:
5 VISITORS PER ESCORT
VISITOR BADGES
REQUIRED