Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Control plan for persons under the age of 21
- Security
- Business records
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Health and safety standards
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05,** or **Form MJ-06)** to meet the additional operating plan requirements for each license type.

Section 1 – Establishment & Contact Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Treadwell Herb Company LLC	**MJ License #:**	33270		
License Type:	Retail Marijuana Store				
Doing Business As:	Treadwell Herb Company				
Premises Address:	824 Front Street				
City:	Douglas	**State:**	Alaska	**ZIP:**	99824

Mailing Address:	2176 Lawson Creek Rd				
City:	Douglas	**State:**	Alaska	**ZIP:**	99824

Designated Licensee:	Julie A. Hamilton		
Main Phone:	907-723-3554	**Cell Phone:**	907-723-3554
Email:	treadwellherbco@gmail.com		

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Section 2 – Control Plan for Persons Under the Age of 21

2.1. Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

Signs will be posted at all store entry doors stating that no persons under the age of 21 are allowed on the premises. The signs will be made in accordance with Alaska Regulation 3 AAC 306.325 (b) with signs being at least 12 inches by 12 inches, with lettering as specified in the regulations.

Employees of the company will check acceptable identification of anyone entering the building immediately. All employees will hold valid and current Alaska Marijuana Handler's Permits, and will therefore be trained on what is and is not considered acceptable identification. Also, the most current listing of acceptable forms of identification in Alaska Regulation 3 AAC 306.350 will be printed and posted at various employee areas of the store (i.e. behind the counter nearest to the front door, near the cash register, etc.)

Also, in accordance with Regulation 3 AAC 306.710 (c), persons under the age of 21 will not be permitted in any of the restricted access areas of the store. In addition to the other requirements of this code section (306.710), identification of the person will be checked to ensure they are age 21 or older.

Section 3 – Security

Restricted Access Areas (3 AAC 306.710):

3.1. Describe how you will prevent unescorted members of the public from entering restricted access areas:

All doors to the restricted access areas (e.g. where marijuana products are stored and/or stocked) will be card coded or will have a combination lock. Signs will be posted to alert members of the public that the areas are restricted and only authorized employees may enter, unless escorted by an employee or owner. No more than five visitors will be allowed in the restricted access areas per employee or owner present at the time. Before a visitor's entrance into an area is allowed, the employee or owner (whose Marijuana Handler's Permit will be with them at the time) will check the visitor's ID (ensuring age 21 or older), and will issue them a visitor identification badge. Visitors will be escorted by an owner or employee of Treadwell Herb Company.

3.2. Describe your recordkeeping and processes for admitting visitors into and escorting them through restricted access areas:

A visitor's log will be maintained in the office area of Treadwell Herb Company (THC). Once a visitor's ID has been checked (age 21 or older), information regarding the visitor will be entered into the THC Visitor Log (date of visit, visitor's name, date of birth, form of ID, etc.), and they will be issued a visitor's badge that they will wear (and will maintain visibility of) at all times while in the restricted access area.

No more than five visitors will be allowed in secured access areas per each employee or owner who will be escorting them, and will remain with the visitors at all times. Employee and owner escorts will display their current identification badge with their photo.

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3.3. Provide samples of licensee-produced identification badges that will be displayed by each licensee, employee, or agent while on the premises, and of visitor identification badges that will be worn by all visitors while in restricted access areas:

Example of licensee-produced identification badges to be displayed by each licensee, employee, or agent while on the premises:

EMPLOYEE ID BADGE

TREADWELL HERB COMPANY
- ESTD. 2022 -
DOUGLAS ISLAND, ALASKA

www.treadwellherb.com
824 Front Street, Douglas AK

Example of visitor identification badges to be worn by all visitors while in restricted access areas:

VISITOR ID BADGE

NAME: _____

DATE: _____

DOB: _____

TREADWELL HERB COMPANY
- ESTD. 2022 -
DOUGLAS ISLAND, ALASKA

www.treadwellherb.com
824 Front Street, Douglas AK

Security Alarm Systems and Lock Standards (3 AAC 306.715):

3.4. Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Exterior lighting will be mounted at all outside doors and all other places on the building or on the property that will facilitate complete surveillance of the area. The City and Borough of Juneau has specific lighting requirements that must be followed by a retail establishment such as this.

All doors and windows will be continuously monitored (as required by state regulations in 3 AAC 306.720) by camera and recordings will be saved to a hard drive for subsequent review if needed. Monitoring cameras will be mounted both inside and outside all doors and windows (lighting will be installed to help facilitate surveillance on the property), as well as other places throughout the building such as the inventory room and back offices.

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3.5. An alarm system is required for all license types that must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe the security alarm system for the proposed premises, explain how it will meet all regulatory requirements, and outline your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when the alarm system alerts of an unauthorized breach:

A security alarm system will be mounted on all exterior windows and doors of Treadwell Herb Company (THC), and will be activated at all times when the business is closed. Both owners of the business live within two miles of the facility and will go to the premises if an alarm is triggered. We will contract with a security company that will continually monitor the alarm system for THC. They will have both of the owner's and certain employees' contact information to ensure that a person is available to check on the facility when needed.

The THC owners and/or employees and/or agents will notify the Alcohol and Marijuana Control Office as soon as reasonably practical and in any case not more than 24 hours after any unauthorized access to the premises or to our knowledge there is any evidence or circumstances that reasonably indicate theft, diversion, or unexplained disappearance of marijuana, marijuana products, or money from the licensed premises. Our employee handbook will include the necessary steps to take when there is a security breach or missing product and/or other assets of the company.

The retail store for THC is currently under construction, and the building contractor is working with Doak's Lock and Key in Juneau, Alaska, who has experience with other marijuana retail stores in Alaska. The building will be built to only house this retail marijuana store (THC), so all requirements of the State and City and Borough of Juneau will be implemented during construction. All cameras will be hard wired, and the alarm system will be wireless. Adequate storage space for the system will be checked and monitored in order to create and maintain the required history of surveillance.

3.6. Describe your policies and procedures for preventing diversion of marijuana or marijuana product, including by employees:

Treadwell Herb Company (THC) will use the marijuana inventory tracking system as described in 3 AAC 306.730 to ensure that all marijuana and marijuana products in THC's possession are identified and tracked from the time we receive the marijuana products through the sale or disposal of the batch of marijuana or lot of marijuana products. Our store will reconcile each transaction from our point-of-sale system and current inventory to the marijuana inventory tracking system at the close of business each day. If an employee or owner notes any discrepancies in the quantity of marijuana or marijuana product that THC received and the quantity it sold or disposed of, and the origin of those differences cannot be determined, the owners will make note of them and report their findings to AMCO.

3.7. Describe your policies and procedures for preventing loitering:

Signs will be posted around the building that indicate loitering is not allowed. Employees will be trained in the tactics to prevent loitering on or around the premises. Each new employee of Treadwell Herb Company will have a training orientation that will include information related to loitering, and all employees will be reminded about our no-loitering policies no less frequently than anually.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

3.8. I certify that if any additional security devices are used, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm, to enhance security of the licensed premises, I will have written policies and procedures describing their use. [illegible]

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Video Surveillance (3 AAC 306.720):

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

3.9. The video surveillance and camera recording system for the licensed premises covers each restricted access area, and both the interior and exterior of each entrance to the facility. [Initials]

3.10. Each video surveillance recording: is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing (consistent with the Alcohol & Marijuana Control Office's approved format list); clearly and accurately displays the time and date; and is archived in a format that does not permit alteration of the recorded image. [Initials]

3.11. The surveillance room or area is clearly defined on the Form MJ-02: Premises Diagram that is submitted with this application. [Initials]

3.12. Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area where access is limited to the licensee(s), an authorized employee, and law enforcement personnel (including an agent of the Marijuana Control Board). [Initials]

3.13. Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

The Treadwell Herb Company (THC) premises are currently under construction. We will install and maintain a video surveillance and camera system that complies with State of Alaska regulations in section 3 AAC 306.720. THC has already met with a local locksmith and alarm company with experience in marijuana establishment security requirements. A security alarm system will be mounted on all exterior windows and doors, and will be activated at all times when the business is closed.

The video system will cover each restricted access area and each entrance to a restricted access area within the building; each entrance to the exterior of the licensed premises; and each point-of-sale area. Our video cameras will be mounted in a way that produces a clear view adequate to identify any individual inside the building, or within 20 feet of each entrance to the building. Both the interior and the exterior of each entrance to the facility will be recorded by a video camera.

3.14. Describe the locked and secure area where video surveillance recording equipment and original copies of surveillance records will be housed and stored, and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the Marijuana Control Board. If you will be using an offsite monitoring service and offsite storage of video surveillance records, your response must include how the offsite facility will meet these security requirements:

Treadwell Herb Company (THC) has acquired a safe from a local bank that recently closed, and will use this safe for important documents, including recordings from surveillance cameras. Access to items in the safe will be limited to the owners of the company.

THC's surveillance recordings will be kept in the locked safe (in the back office, a restricted area) for at least 40 days, and will be easily accessable for viewing by the business owners, AMCO agents, or law enforcement. Records will be maintained for a longer period if there is known suspicious activity that is still being investigated. All recordings will include date and time stamps, and will be archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated.

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Section 4 – Business Records

Review the requirements under 3 AAC 306.755. All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records.

4.1. I certify that the following business records will be maintained and kept on the licensed premises: Initials

a. **all books and records necessary to fully account for each business transaction conducted under my license for the current year and three preceding calendar years** *(records for the last six months must be maintained on the licensed premises; older records may be archived on or off-premises)*; [SH]

b. **a current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment;** [SH]

c. **the business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises;** [SH]

d. **records related to advertising and marketing;** [SH]

e. **a current diagram of the licensed premises, including each restricted access area;** [SH]

f. **a log recording the name, and date and time of entry of each visitor permitted into a restricted access area;** [SH]

g. **all records normally retained for tax purposes;** [SH]

h. **accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed;** [SH]

i. **transportation records for marijuana and marijuana product, as required by 3 AAC 306.750(f); and** [SH]

j. **registration and inspection reports of scales registered under the Weights and Measures Act, as required by 3 AAC 306.745.** [SH]

4.2. A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

Treadwell Herb Company (THC), its owners and employees, will exercise due diligence in preserving and maintaining all required records.

THC will use QuickBooks Online (QBO) as our primary business records enterprise system. With QBO, all records are stored and backed up in the cloud, ensuring that our data is preserved at all times. Intuit (the parent company for QBO) is a massive company with multiple layers of security over all data entrusted to it.

All accounting transactions will be recorded in our QBO account. These records will be used to produce all required reports, including annual tax forms required by the federal, state, and local governents. It is our hope that METRC will have a link to QBO in order to assist in tracking our inventory in our accounting system.

In addition to payroll information, QBO will hold employee data required by law, including whether the employee is a current or former employee, all contact information, and information regarding their marijuana handler permit.

All vendor information will be included in QBO, including the contact information for vendors that maintain video surveillance systems and alarm systems for THC. That contact information will also be posted in the office and employee areas.

A shared Google Drive will be used for folders of data and history regarding things such as advertising and marketing, logo design and usage, current diagrams of the building (including restricted access areas), and transportation logs (for employees and owners who transport marijuana for sale at THC). Google also keeps all data secure and backed up at all times.

Our THC Visitor's Log (see section 3.2 above) will be stored in the locked safe when not in use.

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Treadwell Herb Company LLC, License #33270

MJ-01 Operating Plan

Section 4.2 Original Submission:

4.2. A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

Treadwell Herb Company (THC), its owners and employees, will exercise due diligence in preserving and maintaining all required records.

THC will use QuickBooks Online (QBO) as our primary business records enterprise system. With QBO, all records are stored and backed up in the cloud, ensuring that our data is preserved at all times. Intuit (the parent company for QBO) is a massive company with multiple layers of security over all data entrusted to it.

All accounting transactions will be recorded in our QBO account. These records will be used to produce all required reports, including annual tax forms required by the federal, state, and local governents. It is our hope that METRC will have a link to QBO in order to assist in tracking our inventory in our accounting system.

In addition to payroll information, QBO will hold employee data required by law, including whether the employee is a current or former employee, all contact information, and information regarding their marijuana handler permit.

All vendor information will be included in QBO, including the contact information for vendors that maintain video surveillance systems and alarm systems for THC. That contact information will also be posted in the office and employee areas.

A shared Google Drive will be used for folders of data and history regarding things such as advertising and marketing, logo design and usage, current diagrams of the building (including restricted access areas), and transportation logs (for employees and owners who transport marijuana for sale at THC). Google also keeps all data secure and backed up at all times.

Our THC Visitor's Log (see section 3.2 above) will be stored in the locked safe when not in use.

In response to your incomplete letter, in which you state "Section 4.1 I will need you to expand on how you plan to use QBO to monitor your inventory through METRC. It is to my understanding that you would usually use your POS to reconcile and monitor your inventory in METRC," we are assuming you're referring to Section 4.2, because Section 4.1 only contains our initials certifying our maintenance of certain types of records.

The requirement of Section 4.2 is to state how we will exercise due diligence in preserving and maintaining records. While it doesn't ask specifically about how our accounting systems will link to METRC or a POS system, I'm confident that we will be able to accurately account for all of our business's transactions, including those related to our inventory. Because one of THC's owners (Julie Hamilton's) career over the past 30 years has been in accounting, and she has held an Alaska CPA license since 1992, we feel that accounting will be one of our strengths.

We have not determined which POS our business will be using at this time, because we are still researching it. We know that we will use METRC (for inventory tracking and reporting, as mandated by AMCO) and QuickBooks (for our full set of books for the company), but we still need to determine what POS system will work best for us. QuickBooks has a POS system (Shopify POS), and METRC has a system (Cova). But there are other POS systems built specifically for marijuana retail stores (e.g., Indica Online). We will ensure that whatever POS system that we select connects to METRC and QuickBooks, and that we have established policies and procedures for reconciling our inventory at any point in time.

Section 5 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730. All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with Metrc to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana is propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a marijuana product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

5.1. My marijuana establishment will be using Metrc, and if any other tracking software is used, it will be capable of sharing information with Metrc. [Initials]

5.2. All marijuana delivered to a marijuana establishment will be weighed on a scale registered in compliance with 3 AAC 306.745. [Initials]

5.3. My marijuana establishment will use registered scales in compliance with AS 45.75.080 (Weights and Measures Act), as required by 3 AAC 306.745. [Initials]

Section 6 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700. All licensees, and every employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, must obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

6.1. All licensees, and each employee or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment. [Initials]

6.2. Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the licensed premises) when on the licensed premises. [Initials]

6.3. Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired. [Initials]

6.4. Describe any in-house training that will be provided to employees and agents (apart from a marijuana handler course):

No employees of Treadwell Herb Company (THC) will be allowed to work on the premises without a current and valid State of Alaska Handler Permit. Our accounting/payroll software will include the date of issuance of each employee's permit as well as the expiration date of the permit. While working, each employee and owner will either wear their handler permit issued by the State or will have it on the premises within easy reach. THC will be alerted by a calendar system to any upcoming expirations of employee handler permits.

THC employee training and on-boarding will include familiarization with the employee manual, which will include all safety, cleaning, and customer services policies and procedures. Specific references to the State of Alaska Statutes and Regulations will be included in the manual. Important information will be posted in the employee areas of the store, including such things as sale limits under 3 AAC 306.355. The owners (and manager if applicable) of THC will sign up for AMCO's Marijuana updates to receive emails regarding Marijuana Control Board's regulations projects. When new regulations are implemented, employees will be alerted if it applies to them, and the employee manual will be updated.

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Section 7 – Health and Safety Standards

Review the requirements under 3 AAC 306.735.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

7.1. I understand that a marijuana establishment is subject to inspection by the local fire department, building inspector, or code enforcement officer to confirm that health or safety concerns are not present. [SH]

7.2. I have policies regarding health and safety standards (including: ensuring a person with an illness or infection does not come into contact with marijuana or marijuana product; good hygienic practices; cleaning and maintenance of equipment and the premises; pest deterrence; chemical storage; sanitation principles; and proper handling of marijuana and marijuana product) and will take all reasonable measures and precautions to ensure that they are met or exceeded. [SH]

7.3. I have policies to ensure that any marijuana or marijuana product that has been stored beyond its usable life, or was stored improperly, is not salvaged and returned to the marketplace. [SH]

7.4. I have policies to ensure that in the event information about the age or storage conditions of marijuana or marijuana product is unreliable, the marijuana or marijuana product will be handled in accordance with 3 AAC 306.735(d). [SH]

Answer "Yes" or "No" to each of the following questions:	Yes	No
7.5. Adequate and readily accessible toilet facilities that are maintained and in good repair and sanitary condition are clearly indicated on my Form MJ-02: Premises Diagram.	✔	
7.6. Convenient handwashing facilities with running water at a suitable temperature are clearly indicated on my Form MJ-02: Premises Diagram.	✔	

7.7. If you answered "No" to either 7.5 or 7.6 above, describe how toilet and/or handwashing facilities are made accessible, as required by 3 AAC 306.735(b)(2):

N/A

Section 8 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750.

8.1. Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment. Include a description of the type of locked, safe, and secure storage compartments to be used in vehicles transporting marijuana or marijuana product:

Treadwell Herb Company (THC) will work with licensed marijuana producers around the State of Alaska to acquire an adequate amount and variety of marijuana products for our customers. Only the employees and owners (or licensed agents) of THC with current Alaska handler permits will be transporting marijuana products to our store in Douglas, Alaska. Each establishment from which THC purchases products will prepare, package, and secure the products for shipment. A complete printed transport manifest will be kept with the marijuana products at all times during transportation. During transport, the marijuana products will be in a sealed and locked heavy duty suitcase and will not leave the transporter's possession. Transportation will be direct from the producer's facility to the THC store. When THC receives the marijuana products that have been transported, we will use the marijuana inventory tracking system (METRC) to report the type, amount, and weight of marijuana or marijuana product received, and will ensure that the manifest matches the amount and type of product received.

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You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box: Initials

8.2. The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700. [JH]

8.3. The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle. [JH]

8.4. The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport. [JH]

8.5. During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport. [JH]

8.6. Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment. [JH]

8.7. When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received. [JH]

8.8. The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest. [JH]

Section 9 – Signage and Advertising

Review the requirements under 3 AAC 306.770.

9.1. Describe any signs that you intend to post on your establishment, including quantity, dimensions, graphics, and location on your establishment (photos or drawings may be attached):

Treadwell Herb Company will have one logo sign above or next to the front door of the establishment, where customers will enter. The sign will be attached to the building, and will be less than 4,800 square inches, in accordance with State regulations. Another sign may be placed at the entrance to the parking lot. See Page 11 of this application for an example of signage/logo. There will also be a small commercially purchased "Open" sign near the front door that will be illuminated during our store's open hours.

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9.2. Describe any advertising you intend to distribute for your establishment. Include medium types and business logos (photos or drawings may be attached):

Treadwell Herb Company does not anticipate placing many advertisements. Once the store is open, we may purchase some local radio advertising time to let the local community know that we are open, our hours, and where we are located. Any advertising that will be undertaken will strictly follow the rules set out in 3 AAC 306.770. We may also advertise on marijuana specific apps, such as Leafly.

See page 11 for a draft of our company logo. We anticipate removing the marijuana leaf for some logo purposes, including the outdoor sineage and other advertising. As this logo is only a draft, there may be other modifications to the logo prior to the store opening.

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Julie A Hamilton
Signature of licensee

Julie A. Hamilton
Printed name of licensee

NICOLE PEGUES
Notary Public
State of Alaska
My Commission Expires Jun 16, 2025

Nicole Pegues
Notary Public in and for the State of Alaska
My commission expires: 6/16/25

Subscribed and sworn to before me this 8th day of August, 2022.

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(Additional Space as Needed):

Signage/Logo Example:

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