Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's main office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Chubby Girl Confections, Inc.	**MJ License #:**		33633	
License Type:	Retail Marijuana License				
Doing Business As:	1717 Cannabis				
Premises Address:	1717 College Road				
City:	Fairbanks	**State:**	Alaska	**ZIP:**	99709

Received by AMCO 7.26.22

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

When transporters arrive at the licensed facility a designated employee will immediately request a transport manifest to verify the transport is valid. Once the transport manifest has been verified the designated employee will sign the transporters in and assign them a visitors badge. Once the transporter has signed in the marijuana and/or marijuana product will be verified against the manifest to confirm accuracy and accepted into the state tracking system. If any marijuana or marijuana product is incorrect or showing any signs of tampering the product will be rejected. Once marijuana or marijuana products have been accepted into the tracking system they will be placed in a secure room or safe until ready to be sold. When a customer enters the licensed premises they will be greeted and asked for valid identification prior to any questions about or sale of marijuana or marijuana products can take place. Once identification is verified and customer shows no signs of intoxication they will be served. All marijuana and marijuana product will be packaged in accordance to regulations and placed in an opaque bag at checkout. Once the transaction is complete the customers will exit the licensed premises.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

As part of on-boarding new employees and ongoing training, employees will be trained on how to identify and approach an intoxicated person. Employees will verbally request the customer leave the premises. Should there be an ongoing issue the local police will be notified.

3.2. I certify that the retail marijuana store will not: Initials

a. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;** [JR]

b. **sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;** [JR]

c. **offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;** [JR]

d. **offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or** [JR]

e. **allow a person to consume marijuana or a marijuana product on the licensed premises.** [JR]

Answer "Yes" or "No" to the following question:	Yes	No
3.3. Do you plan to request future approval of the Marijuana Control Board to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?	☐	☑

Received by AMCO 7.26.22

Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).	JR
4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.	JR
4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).	JR
4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.	JR
4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:	
a. is false or misleading;	JR
b. promotes excessive consumption;	JR
c. represents that the use of marijuana has curative or therapeutic effects;	JR
d. depicts a person under the age of 21 consuming marijuana; or	JR
e. includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.	JR
4.6. I certify that no advertisement for marijuana or marijuana product will be placed:	
a. within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;	JR
b. on or in a public transit vehicle or public transit shelter;	JR
c. on or in a publicly owned or operated property;	JR
d. within 1,000 feet of a substance abuse or treatment facility; or	JR
e. on a campus for postsecondary education.	JR

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

All marijuana and marijuana products will be displayed in restricted access areas of the retail sales floor behind the sales counter. Only authorized employees will have access to behind the sales counter restricted access area. All marijuana products are to stay in the restricted access areas until marijuana is in full compliance with all labeling and packaging requirements. All marijuana and marijuana products will be in an opaque bag or put into an opaque exit bag prior to the customer leaving the premises As all products on the shelf will already be childproofed it will be opaque exit bag (paper bag, non-clear plastic bag, etc.). Should we carry any product that does not come childproofed, we will provide bags to be compliant.

Received by AMCO 7.26.22

Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

An integrated tracking and point of sales (POS) system will ensure all marijuana and marijuana products that leave the licensed premise will be accurately accounted for and ensure proper testing and product information on each package sold. Should the marijuana or marijuana product not come labeled the POS system will print all required information for the product once it has been accepted into the state tracking system and placed onto the package prior to being sold. All products not already in an opaque package will be placed in an opaque exit bag.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

1717 Cannabis (Lic. 33633)

CULTIVATION - STRAIN
THC: 00.00%
CBD: 00.00%
Terps: 0.00%
Net Weight: 0.0g

(1) "Marijuana has intoxicating effects and may be habit forming and addictive.";
(2) "Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence.";
(3) "There are health risks associated with consumption of marijuana."';
(4) "For use only by adults twenty-one and older. Keep out of the reach of children.";
(5) "Marijuana should not be used by women who are pregnant or breast feeding." Alaska License # 23146

Received by AMCO 7.26.22

Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

Employees will ask for valid identification prior to any discussion or sale of marijuana or marijuana products. Upon verification for validity, and age requirements, the customer will be allowed to perform a transaction with the employee. As part of onboarding and ongoing training, employees will be trained on what is an acceptable identification and how to detect a forgery.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. JR

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

The retail will store, manage, and dispose of any marijuana waste in compliance with state and local laws and regulations. All waste will be reported through the state tracking system and held as requested by the board. Records of final destination will be kept for all waste. Marijuana waste will be made unusable by grinding or submerging the marijuana waste and mixing it with at least an equal amount of other compostable or non-compostable material.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

8.2. The retail marijuana store shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it. JR

I declare under penalty of unsworn falsification that this form, including all accompanying schedules and statements, is true, correct, and complete.

Jessica Rhoads
Signature of licensee

Jessica Rhoads
Printed name of licensee

"Official Seal"
Notary Public
Tamara Toy
State of Alaska
Commission # 210125006 Exp. es 01/25/25

Notary Public in and for the State of Alaska

My commission expires: 1-25-25

Subscribed and sworn to before me this 25 day of July, 2022

Received by AMCO 7.26.22

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

(Additional Space as Needed):

n/a

Received by AMCO 7.26.22