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Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-05: Marijuana Product Manufacturing Facility

What is this form?

This operating plan supplemental form is required for all applicants seeking a marijuana product manufacturing facility license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 5** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.520(3).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Equipment, compounds, and processes to be used
- Waste disposal
- Testing procedure and protocols
- Proposed marijuana concentrates and marijuana products
- Proposed product packaging and sample labels
- Prohibitions

This form must be completed and submitted to AMCO's main office before any new or transfer application for a marijuana product manufacturing facility or marijuana concentrate manufacturing facility license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Connoisseur Crude, LLC	**MJ License #:**	32215		
License Type:	Marijuana Concentrate Manufacturing Facility				
Doing Business As:	Connoisseur Crude				
Premises Address:	3156 Top Of The World Circle, Buliding B				
City:	Wasilla	**State:**	Alaska	**ZIP:**	99654

Received by AMCO between 8.4.22

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake, flow, and transfer of marijuana, marijuana concentrate, and marijuana product at and from your premises:

All marijuana and marijuana products will be tracked in Metrc from its intake at the facility, to its use in a manufactured product or disposal, to its transfer to another licensed facility. All shipments of marijuana or marijuana product that arrive at the facility will be first inspected by a licensee or designated employee before being accepted or rejected. For consistency, the shipment contents will be weighed with inspected scales and reconciled with the transport manifest, shipment labels and packaging labels. Any shipments with discrepancies will be rejected. Shipments that pass initial inspection will be accepted into the facility, immediately entered into Metrc and added to the inventory log. At the end of each business day, a licensee or a manager will reconcile each transfer, to or from another licensed facility, with Metrc and the inventory on hand to ensure accurate counts and to resolve discrepancies immediately. A random sample(s) of each concentrate manufactured at Connoisseur Crude will be sent to a licensed testing lab before being transferred to another licensed facility. The remainder of the production lot will be segregated from all other products and currency until the testing results are received. Once the passing testing results are received, marijuana products will be packaged and labeled in compliance with all AMCO regulations. The packaged products will then be transported by a licensee or manager, or by a third-party transport company. All transporters will have valid marijuana handler permits. All transfers will be entered into Metrc, which will generate a trip manifest that will be sent with each shipment as well as stored on-site as an official business record.

Section 3 – Equipment and Compounds to be Used

Review the requirements under 3 AAC 306.555.

3.1. Describe the equipment and solvents, gases, chemicals, and other compounds the marijuana product manufacturing facility will use to create marijuana concentrates:

Connoisseur Crude may use the following equipment, gases, chemicals and other compounds:

Vacuum ovens; freezer; centrifuge; grinder, water bath, ultra sonic cleaner, closed loop extractor designed for various solvents (Butane (Butane, N-Butane, Iso-Butane), Ethanol, Propane, and Isopropyl Alcohol); recovery pump, solvent recovery tank, solvent scale, heated water circulator and chiller; vacuum pumps; extraction washing machine; homogenizers, certified scales; ultra sonic homogenizer, kief drum tumblr, roto evaporator, hydraulic press, dry sift tumbler and jar curing plates

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Section 4 – Waste Disposal

Review the requirements under 3 AAC 306.740.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

4.1. The marijuana product manufacturing facility shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

4.2. Describe how you will store, manage, and dispose of any solid or liquid marijuana waste, including expired or outdated marijuana or marijuana product, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

Connoisseur Crude anticipates producing the following marijuana plant and product waste: (1) contaminated or infected marijuana or marijuana products (concentrates), (2) marijuana or marijuana products (concentrates) deemed by the Licensee or a manager as unfit for sale or consumption for any reason, (3) marijuana product that fails lab testing, (4) marijuana plant waste created during the extraction process, (5) marijuana or marijuana concentrates that become expired (if applicable), (6) other marijuana or marijuana concentrate waste as determined by AMCO. Once marijuana or marijuana concentrates are deemed as waste, the waste will be separated from all other marijuana and marijuana concentrates and securely stored in locked bins on the licensed premises. AMCO will be electronically notified of the intent to render the marijuana usable, at least three days before doing so, on a form prescribed by the board. All waste will be logged in Metrc and noted in the facility Waste Log. All solid marijuana plant waste and marijuana concentrate waste will be ground and mixed with other solid compostable or non-compostable waste such as paper waste, plastic waste, cardboard waste, food waste, yard waste, vegetable grease, oil or soil until the mixture is no more than 50% marijuana waste by volume. Liquid marijuana waste, such as concentrates, will be mixed with at least equal parts of non-marijuana waste and stored away from all other marijuana and marijuana products inside the facility in a locked waste container. The unusable waste will be placed in a secured waste storage container, until it is transported to a landfill via a designated employee or a third-party contracted waste transporter. The Waste Log information will be securely stored as an official business record and will be made available upon request to AMCO.

Received by AMCO between 8.4.22

Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.520 and 3 AAC 306.550.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right:	Initials
5.1. I will ensure that any individual responsible for collecting random samples for required laboratory testing under 3 AAC 306.550 will prepare the necessary accompanying signed statement, provide the signed statement to the marijuana testing facility, and maintain a copy as a business record under 3 AAC 306.755.	MC

Answer "Yes" or "No" to the following question:	Yes	No
5.2. Will the marijuana product manufacturing facility be performing in-house testing (as defined under 3 AAC 306.990(b)(20)?	☐	☑

If "Yes" to 5.2, you must be able to certify the statement below. Read the following and then sign your initials in the box:	Initials
5.3. The area where in-house testing will occur is clearly identified on the Form MJ-02: Premises Diagram that is submitted with this application.	

5.4. Describe the testing procedures and protocols the marijuana product manufacturing facility will follow:

Connoisseur Crude will have a responsible licensee or designated employee collect a random sample from each production lot to be sent to a licensed testing facility. The licensee or designated employee will sign a statement certifying that the sample was randomly selected. A copy of the signed statement will accompany the sample to the testing facility and another copy will be maintained on site as a business record. The sample will be transported to the testing facility by a Connoisseur Crude employee who holds a valid marijuana handler permit or by a third party transport company who has valid marijuana handler permit. The remainder of the production lot will be quarantined in secure containers, separate from other marijuana and marijuana products, until the testing results are received. During the quarantine period, all product will be securely stored on site and kept cool and dry to prevent contamination or loss of efficacy. Testing results will be stored on site as an official business record and will be made available to AMCO upon request.

Received by AMCO between 8.4.22