Alcohol and Marijuana Control Office
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Alaska Marijuana Control Board

Operating Plan Supplemental
Form MJ-05: Marijuana Product Manufacturing Facility

Why is this form needed?

This operating plan supplemental form is required for all applicants seeking a marijuana product manufacturing facility license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 5** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.520(3).

What additional information is required for cultivation facilities?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Equipment, compounds, and processes to be used
- Waste disposal
- Testing procedure and protocols
- Proposed marijuana concentrates and marijuana products
- Proposed product packaging and sample labels
- Prohibitions

This form must be completed and submitted to AMCO's Anchorage office before any new or transfer application for a marijuana product manufacturing facility or marijuana concentrate manufacturing facility license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	BAM Concentrates, Inc.	**MJ License #:**	28719		
License Type:	Marijuana Concentrate Manufacturing Facility				
Doing Business As:	BAM Concentrates				
Premises Address:	6051 W Aeronautical Avenue, Unit 3				
City:	Wasilla	**State:**	Alaska	**ZIP:**	99623

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Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake, flow, and transfer of marijuana, marijuana concentrate, and marijuana product at and from your premises:

All marijuana and marijuana products (for use in production of concentrates) will be tracked in Metrc from its intake at the BAM Concentrates facility, to its use in a manufactured product or disposal, to its transfer to another licensed facility. All shipments of marijuana or marijuana product that arrive at the facility will be first inspected by a licensee, manager or designated employee before being accepted and entered as inventory. The shipment contents will be weighed with scales in order to reconcile with the transport manifest, shipment labels and packaging labels to ensure consistency. Any shipments with discrepancies will be rejected. Shipments that pass initial inspection will be accepted into the facility, immediately entered into Metrc and added to the inventory log. At the end of each business day, a Licensee, manager or a designated employee will reconcile each transfer to or from another licensed facility with Metrc and the inventory on hand to ensure consistency and to resolve any discrepancies immediately. A random sample(s) of each concentrate manufactured at the facility will be sent to a licensed testing lab before being transferred to another licensed facility, the remainder of the production lot will be segregated from all other product until the testing results are received. Once passing testing results are received from the testing lab, marijuana products will be packaged and labeled in compliance with AMCO regulations. The packaged products will then be transported by a BAM Concentrates employee who holds a valid marijuana handler permit, or by a third party transport company with valid marijuana handler permits. All transfers will be entered into Metrc, which will generate a trip manifest that will be sent with each shipment as well as stored on site as a business record.

Section 3 – Equipment and Compounds to be Used

Review the requirements under 3 AAC 306.555.

3.1. Describe the equipment and solvents, gases, chemicals, and other compounds the marijuana product manufacturing facility will use to create marijuana concentrates:

BAM Concentrates intends to use the following chemicals, gases, compounds and equipment: rotary evaporator, vacuum ovens, freezers, centrifuge, grinders, chillers, short path distillation equipment, closed loop extraction with hydrocarbons such as; CO2, Butane (iso-butane, N-butane, butane), water bath, ultra-sonic cleaner, Ethanol, isopropyl Alcohol, recovery pump, solvent recovery tank, solvent scale, heated water circulator and chiller, vacuum pumps, extraction washing machine, homogenizers, certified scales, ultra-sonic homogenizer, kief drum tumbler, nano-emulsifier and cryo-freezer. The facility may also use non-solvent methods of extraction, such as kief sifting, Cold water/dry ice methods, and a heat-press for rosin.

Section 4 – Waste Disposal

Review the requirements under 3 AAC 306.740.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

4.1. The marijuana product manufacturing facility shall give the board at least three days written notice required under 3 AAC 306.740(c) before making marijuana waste unusable and disposing of it.

4.2. Describe how you will store, manage, and dispose of any solid or liquid marijuana waste, including expired or outdated marijuana or marijuana product, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

BAM Concentrates expects the following marijuana plant and product waste at the manufacturing facility: (1) contaminated or infected marijuana products, (2) marijuana or marijuana products deemed by the licensees or a manager as unsuitable for sale or consumption for any reason, (3) marijuana product that fails testing, (4) marijuana plant waste created during the extraction process, (5) expired marijuana or marijuana product, (6) other marijuana or marijuana product waste as determined by the MCB or Director. When marijuana or marijuana product is classified as waste, it will be separated from all other marijuana and marijuana products and securely stored in locked bins on the licensed premises. An email notification will then be sent to AMCO Enforcement before rendering the waste unusable as well as recording the waste in Metrc. All solid marijuana plant waste (plant matter waste from the extraction process, such as plant matter that is pressed or squeezed to extract oil) and marijuana product waste will be ground in a grinder and mixed with other solid compostable waste such as food waste, yard waste, vegetable-based grease/oils, or non-compostable waste such as paper waste, plastic waste, cardboard waste, and soil, until the mixture is not more than 50% marijuana waste. Liquid marijuana waste, such as concentrates, will be mixed with at least equal parts of non-marijuana waste and stored separately from all other marijuana and marijuana products in locked containers on the premises and inside the facility in the locked waste container. It will then be transferred to the outdoor locked container once rendered unusable. The waste will then be picked up by the local waste truck and taken to the landfill. The logged information will be securely stored and available to AMCO at any time upon request.

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Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.520 and 3 AAC 306.550.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right:	Initials
5.1. I will ensure that any individual responsible for collecting random samples for required laboratory testing under 3 AAC 306.550 will prepare the necessary accompanying signed statement, provide the signed statement to the marijuana testing facility, and maintain a copy as a business record under 3 AAC 306.755.	MD

Answer "Yes" or "No" to the following question:	Yes	No
5.2. Will the marijuana product manufacturing facility be performing in-house testing (as defined under 3 AAC 306.990(b)(20)?	☐	☑

If "Yes" to 5.2, you must be able to certify the statement below. Read the following and then sign your initials in the box:	Initials
5.3. The area where in-house testing will occur is clearly identified on the Form MJ-02: Premises Diagram that is submitted with this application.	MD

5.4. Describe the testing procedures and protocols the marijuana product manufacturing facility will follow:

A designated Licensee, manager or designated employee will be responsible for collecting random sample(s) from each production lot to be sent to a licensed testing facility. The Licensee, manager or designated employee will sign a statement certifying that the sample was randomly selected. A copy of the signed statement will accompany the sample to the testing facility and another copy will be maintained on site as a business record. The sample will be transported to the testing facility by an employee who holds a valid marijuana handler permit or by a third party transport company who has valid marijuana handler permits. The remainder of the production lot will be quarantined in secure containers, separate from all other marijuana and marijuana products, until the testing results are received. During the quarantine period, all product will be securely stored on site and kept cool and dry to prevent contamination or loss of efficacy. Testing facility results will be stored on site as an official business record and will be made available to AMCO upon request.

AMCO Received 2/1/2023

Section 8 – Prohibitions

Review the requirements under 3 AAC 306.510.

8.1. I certify that the marijuana product manufacturing facility will not: Initials

a. **Sell, deliver, distribute, or transfer any marijuana, marijuana concentrate, or marijuana product directly to a consumer, with or without compensation;** MD

b. **Allow any person, including a licensee, employee, or agent, to consume marijuana, marijuana concentrate, or marijuana product on the licensed premises; or** MD

c. **Manufacture or sell any product that is an adulterated food or drink, closely resembles a familiar food or drink item including candy, or is packaged to look like candy, or in bright colors or with cartoon characters or other pictures or images that would appeal to children.** MD

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification. MD

Michael Dillard

Printed name of licensee

Signature of licensee

Form MJ-05: Marijuana Product Manufacturing Facility Operating Plan Supplemental

(Additional Space as Needed):