Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-03: Retail Marijuana Store

Why is this form needed?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany **Form MJ-01: Marijuana Establishment Operating Plan**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code.** This form will be used to document how an applicant intends to meet the requirements of the statutes and regulations.

If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Signage and advertising
- Displays and sales
- Exit packaging and labeling
- Security
- Waste disposal

This form must be completed and submitted to AMCO's Anchorage office before any new or transfer application for a retail marijuana store license will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	High Vibes, LLC	**MJ License #:**	35631		
License Type:	Retail Marijuana				
Doing Business As:	High Vibes, LLC				
Premises Address:	2145 Richardson HWY Suite #101				
City:	North Pole	**State:**	Alaska	**ZIP:**	99705

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 2 – Overview of Operations

2.1. Provide an overview of your proposed facility's operations. Include information regarding the intake and flow of marijuana and marijuana product at your premises, and a description of what a standard customer visit to your establishment would entail:

All marijuana shipments will be received through the rear employee entrance of the building. Before accepting the marijuana product, the shipment will be verified by using METRC to review the manifest to make sure all the information is correct, that all marijuana products are properly packaged and labeled and that the marijuana weight matches the manifest. The product will be accompanied by a manifest and test results. Shipment will be accepted by the licensee or manager on duty. After accepting the shipment, it will be logged into METRC and our inventory tracking system then locked into the safe or secured room in a storing container.
Upon entering the retail store, retail customers will first have their ID checked by a trained High Vibes, LLC employee. The employee will visually check the ID or use an ID scanner. After age is verified the customer will be able to select various pre packaged marijuana and marijuana products as well as marijuana weighed to order. Any weighed marijuana to order will be weighed on a state certified scale and packaged /labeled as required. Any marijuana weighed will be available for a scent and visual inspection by customer, but will stay in the possesion and control of the High Vibes, LLC employee at all times. After check out the customer will promptly leave the premises.

Section 3 – Prohibitions

Review the requirements under 3 AAC 306.310.

3.1. Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

The High Vibe,LLC employee has taken the marijuana handlers course. In addtion High Vibes, LLC employees will be trained on how to identify if an individual is under the influence of alcohol, an inhalant or controlled substance. Upon entering the retail store they will immediatley be analyzed by the trained High Vibes, LLC employee checking their ID. If the customer is suspected of being under the influence of alcohol, inhalants or controlled sunstances they will be denied entry to the retail store and be asked to leave immediatley.

3.2. I certify that the retail marijuana store will not:	Initials
a. Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355;	JMH
b. Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet;	JMH
c. Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample;	JMH
d. Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation; or	JMH
e. Allow a person to consume marijuana or a marijuana product on the licensed premises, except as allowed under 3 AAC 306.370.	JMH

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 4 – Signage and Advertising

Review the requirements under 3 AAC 306.360 and 3 AAC 306.365. All licensed retail marijuana stores must meet minimum standards for signage and advertising.

You must be able to certify each statement below. Read the following and then sign your initials in the corresponding box:	Initials
4.1. I understand and agree to follow the limitations regarding the number, placement, and size of signs on my proposed establishment, set forth in 3 AAC 306.360(a).	JMH
4.2. The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage the sale of marijuana or marijuana products.	JMH
4.3. All advertising for marijuana or marijuana product will contain the warnings required under 3 AAC 306.360(e).	JMH
4.4. I understand and agree to post, in a conspicuous location visible to customers, the notification signs required under 3 AAC 306.365.	JMH
4.5. I certify that no advertisement for marijuana or marijuana product will contain any statement or illustration that:	
a. Is false or misleading;	JMH
b. Promotes excessive consumption;	JMH
c. Represents that the use of marijuana has curative or therapeutic effects;	JMH
d. Depicts a person under the age of 21 consuming marijuana; or	JMH
e. Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana.	JMH
4.6. I certify that no advertisement for marijuana or marijuana product will be placed:	
a. Within 1,000 feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21;	JMH
b. On or in a public transit vehicle or public transit shelter;	JMH
c. On or in a publicly owned or operated property;	JMH
d. Within 1,000 feet of a substance abuse or treatment facility; or	JMH
e. On a campus for postsecondary education.	JMH

Section 5 – Displays and Sales

5.1. Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

Marijuana and marijuana products will be displayed in retail counter displays as well as shelving behind the retail counter. Marijuana will be packaged as well as weighed to order, any marijuana weighed to order will be done on a state certified scale. Once the customer selects their product they will be directed to the point of sale/checkout, if weighing to order the marijuana will be properly packaged and labeled. The customers will be ID'd one last time before transaction is complete. The customer will promptly leave the premises after purchase.

Section 6 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345.

6.1. Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

All marijuana and marijuana products sold will be labeled with the following information.
Retail store name, License number, Logo and total THC percentage, as well the following statements: "Marijuana has an intoxicating effects and may be habit forming and addictive." "Marijuana impairs concentration, coordination, and judement. Do not operate a vehicle or machinery under its influence." "There are health risks associated with consumption of Marijuana." "For use only by adults twenty one and older. Keep out of the reach of children". "Marijuana should not be used by women who are pregnant or breast feeding."
All High Vibes, LLC employees will be trained on the packaging and labeling standards set forth in 3 AAC 306.345. All marijuana or marijuana products will be packaged in opaque, reselable, child resistant packaging prior to leaving the store.

6.2. Provide a sample label that the retail marijuana store will use to meet the labeling requirements set forth in 3 AAC 306.345(b):

Strain: Black Berry Dream
THC: xx% THCA: xx% CBD: xx% CBDA: xx%
Total THC: xx%
Harvest Batch #: xxxxx
Cultivation: ABCDEFG License #: xxxxx
Retailer: High Vibes, LLC License #: 3a-35631
Testing Facility: ABCDEFG License #: xxxxx
Fungicides, Pesticides, Herbicides: None
Metrc #: xxxxxxxxxxxxxxxxxxxxxxxxx
Marijuana has intoxicating effects and may be habit forming and addictive - Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana - For use only by adults twenty-one or older. Keep out of the reach of children - Marijuana should not be used by women who are pregnant or breastfeeding.
RNET WEIGHT: 0.000oz

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

Section 7 – Security

Review the requirements under 3 AAC 306.350 and 3 AAC 306.720.

7.1. Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, as required by 3 AAC 306.350(a):

The Retail customer will be ID'd once upon entering the facility and once at check out. The first ID check will be with the ID scanner, as well as or visual inspection. There will also be an ID guide available to cross reference IDs, look for security features and cross reference.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

7.2. The video surveillance and camera recording system for the licensed premises covers each point-of-sale area. JMH

Section 8 – Waste Disposal

Review the requirements under 3 AAC 306.740.

8.1. Describe how you will store, manage, and dispose of any marijuana waste, including expired marijuana or marijuana products, in compliance with any applicable laws. Include details about the material(s) you will mix with ground marijuana waste and the processes that you will use to make the marijuana waste unusable for any purpose for which it was grown or produced:

We will use any left-over trim or remaining flower material and grind into pre roll joints. Plant waste such as stems we will grind in a blender. All marijuana plant waste will be managed and recorded through house and state marijuana tracking system METRC. We will mix marijuana waste product with at least an equal amount of non-marijuana product to render it unusable. In order to make marijuana waste unusable we will mix it with equal parts of compostable materials including food waste, yard waste, and vegetable-based grease or oils and/or non-compostable materials including paper, cardboard, plastic, oil or other waste materials approved by the board. We will place the waste in a black thick trash bag. The waste will be taken to a state licensed landfill facility and deposed of properly. A security camera will be pointed at the waste bin as well for added security. High Vibes,LLC will notify AMCO three days prior to the disposal date. The waste will be store in a secure area in the secured room while waiting to dispose/transfer to landfill.

You must be able to certify the statement below. Read the following and then sign your initials in the box to the right: Initials

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification. JMH

Justin Hocklander

Printed name of licensee

Justin Hocklander Digitally signed by Justin Hocklander Date: 2023.04.26 13:12:35 -07'00'

Signature of licensee

Form MJ-03: Retail Marijuana Store Operating Plan Supplemental

(Additional Space as Needed):