Alcohol and Marijuana Control Office
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Anchorage, AK 99501
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https://www.commerce.alaska.gov/web/amco
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Alaska Marijuana Control Board

Form MJ-02: Premises Diagram

Why is this form needed?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). **All areas designated as the licensed premises of a single license must be contiguous. All diagrams must have the licensed premises area labeled, and outlined or shaded as appropriate.**

What must be submitted with this form?

Applicants must attach multiple diagrams to this form, including (as applicable):

- **Diagram 1:**
  A diagram showing only the licensed premises areas that will be ready to be **operational at the time of your preliminary inspection** and license issuance;

- **Diagram 2:**
  If different than Diagram 1, a diagram outlining **all areas for which the licensee has legal right of possession** (a valid lease or deed), and clearly showing those areas' relationship to the current proposed licensed premises *(details of any planned expansion areas do not need to be included; a complete copy of Form MJ-14: Licensed Premises Diagram Change or Form MJ-31: Walk-Up or Drive-Through Exterior Window Pick-Up Diagram and Operating Plan must be submitted and approved before any planned expansion area may be added to the licensed premises);*

- **Diagram 3:**
  A **site plan or as-built of the entire lot**, showing all structures on the property and clearly indicating which area(s) will be part of the licensed premises;

- **Diagram 4:**
  An **aerial photo of the entire lot and surrounding lots**, showing a view of the entire property and surrounding properties, and clearly indicating which area(s) will be part of the licensed premises *(this can be obtained from sources like Google Earth)*; and

- **Diagram 5:**
  A diagram of the **entire building in which the licensed premises is located**, clearly distinguishing the licensed premises from unlicensed areas and/or premises of other licenses within the building. If your proposed licensed premises is located within a building or building complex that contains multiple business and/or tenants, please provide the addresses and/or suite numbers of the other businesses and/or tenants *(a separate diagram is not required for an establishment that is designating the entire building as a single licensed premises)*.

This form, and all necessary diagrams that meet the requirements on Page 2 of this form, must be completed and submitted to AMCO's Anchorage office before any new or transfer license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	H.E. Holdings, LLC	**MJ License #:**			13424
License Type:	Marijuana Concentrate Manufacturing Facility				
Doing Business As:	Midnight Sun Manufacturing				
Premises Address:	28011 Old Parks Highway				
City:	Willow	**State:**	Alaska	**ZIP:**	99688

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Section 2 – Required Information

For your security, do not include locations of security cameras, motion detectors, panic buttons, and other security devices. However, AMCO will require full coverage of the walk-up or drive-through exterior window area as required by 3 AAC 306.380(b) and (g) for marijuana retail establishments. *Items marked with a double asterisks (**) are only required for those retail marijuana establishments that are also applying for an onsite consumption endorsement.*

The following details must be included in all diagrams:

- ☐ **License number and DBA**
- ☐ **Legend or key**
- ☐ **Color coding**
- ☐ **Licensed Premises Area Labeled and Shaded, or Outlined as appropriate**
- ☐ **Dimensions**
- ☐ **Labels**
- ☐ **True north arrow**

The following additional details must be included in Diagram 1:

- ☐ **Surveillance room**
- ☐ **Restricted access areas**
- ☐ **Storage areas**
- ☐ **Entrances, exits, and windows, including walk-up or drive-through exterior window for marijuana retail establishments**
- ☐ **Walls, partitions, and counters**
- ☐ **Any other areas that must be labeled for specific license or endorsement types**
- ☐ **** Serving area(s)**
- ☐ ****Employee monitoring area(s)**
- ☐ ****Ventilation exhaust points, if applicable**

The following additional details must be included in Diagram 2:

- ☐ **Areas of ingress and egress**
- ☐ **Entrances and exits**
- ☐ **Walls and partitions**

The following additional details must be included in Diagrams 3 and 4:

- ☐ **Areas of ingress and egress**
- ☐ **Cross streets and points of reference**

The following additional details must be included in Diagram 5:

- ☐ **Areas of ingress and egress**
- ☐ **Entrances and exits**
- ☐ **Walls and partitions**
- ☐ **Cross streets and points of reference**

Initial: HE

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Haley Essig
Printed name of licensee

Signature of licensee

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Section 3 – Cultivation Applicants ONLY

Review the requirements under 3 AAC 306.420 and 3 AAC 306.430.

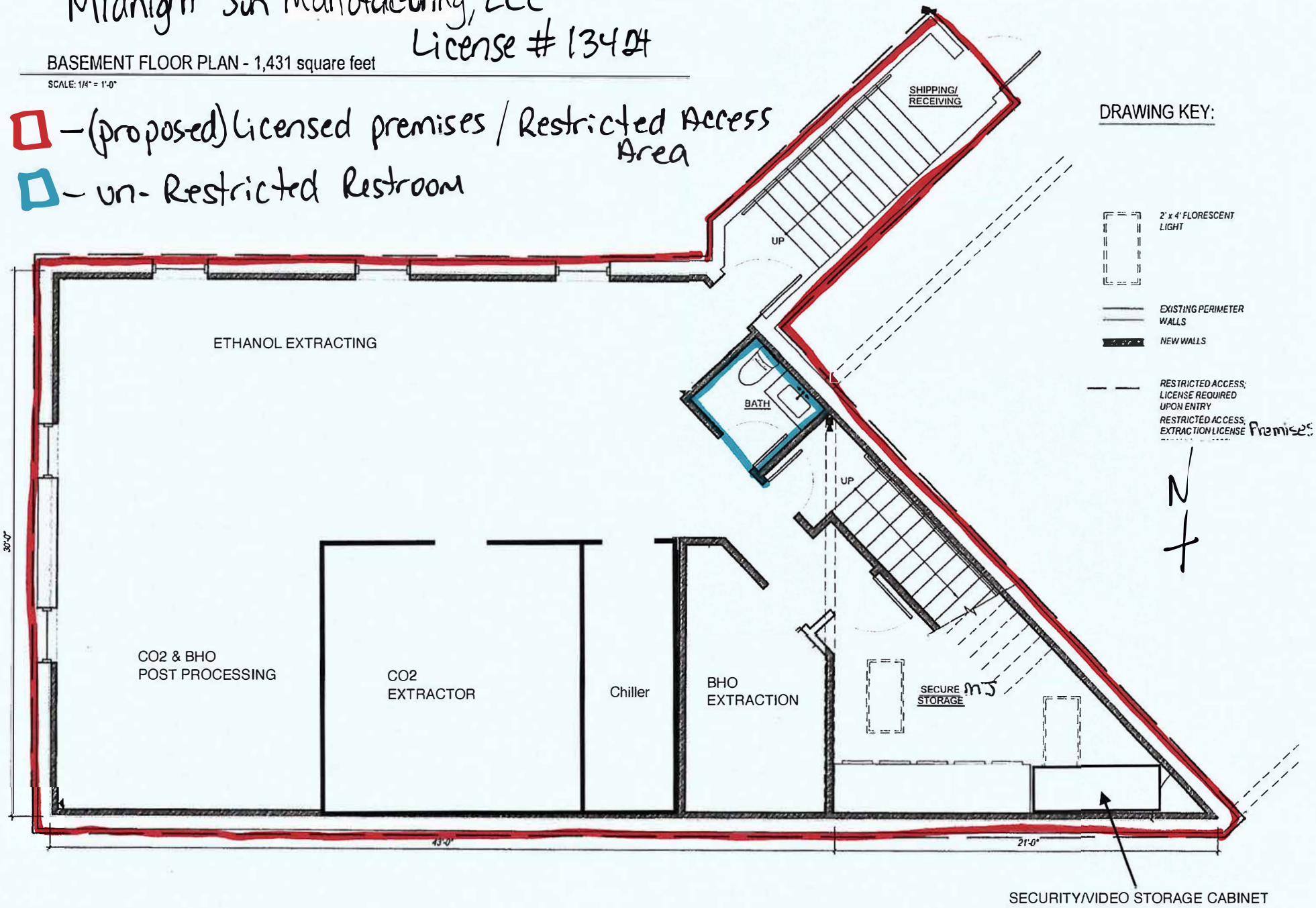
3.1. Describe the site of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

Midnight Sun Manufacturing, LLC
License # 13424

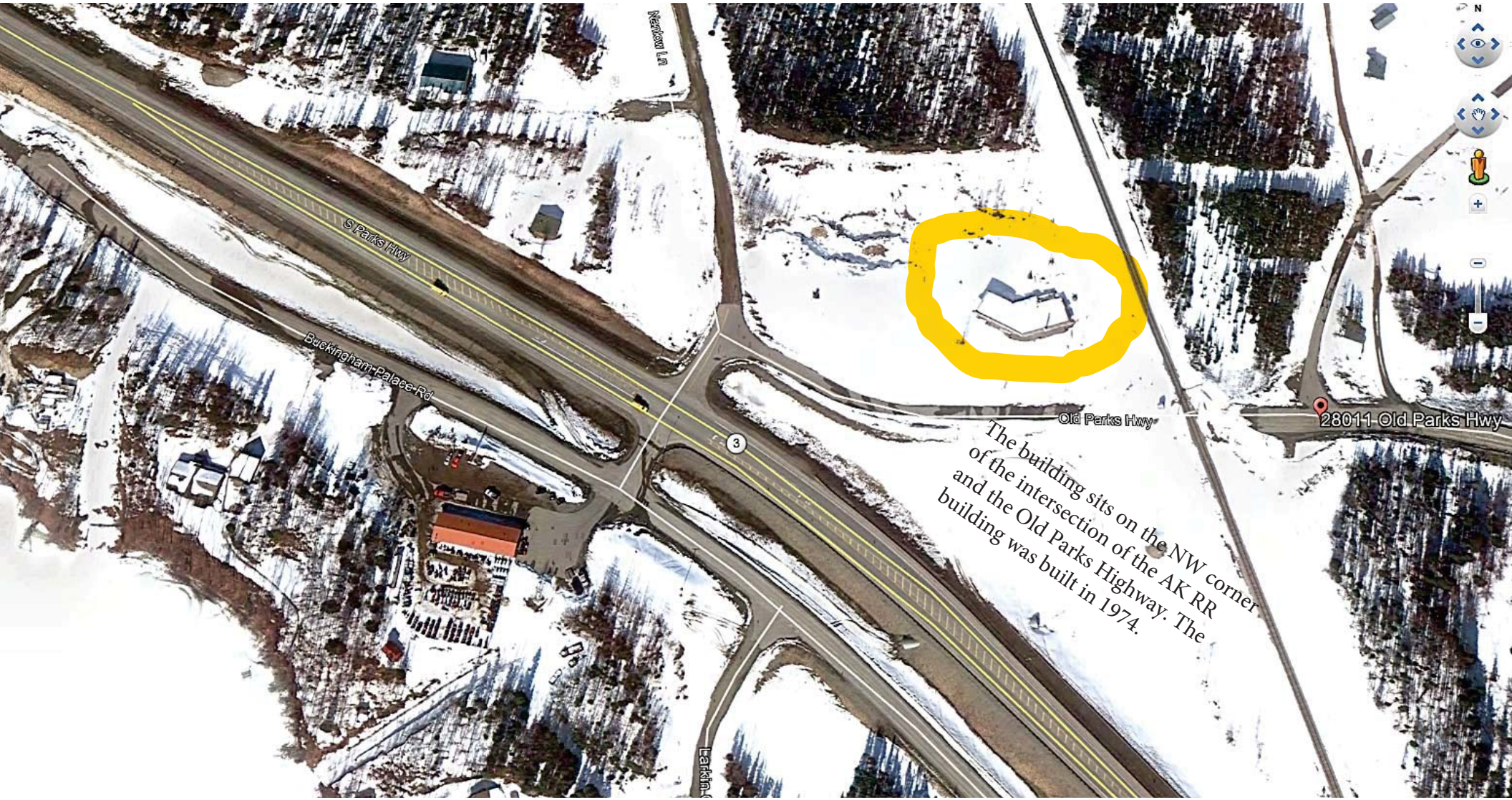
BASEMENT FLOOR PLAN - 1,431 square feet

SCALE: 1/4" = 1'-0"

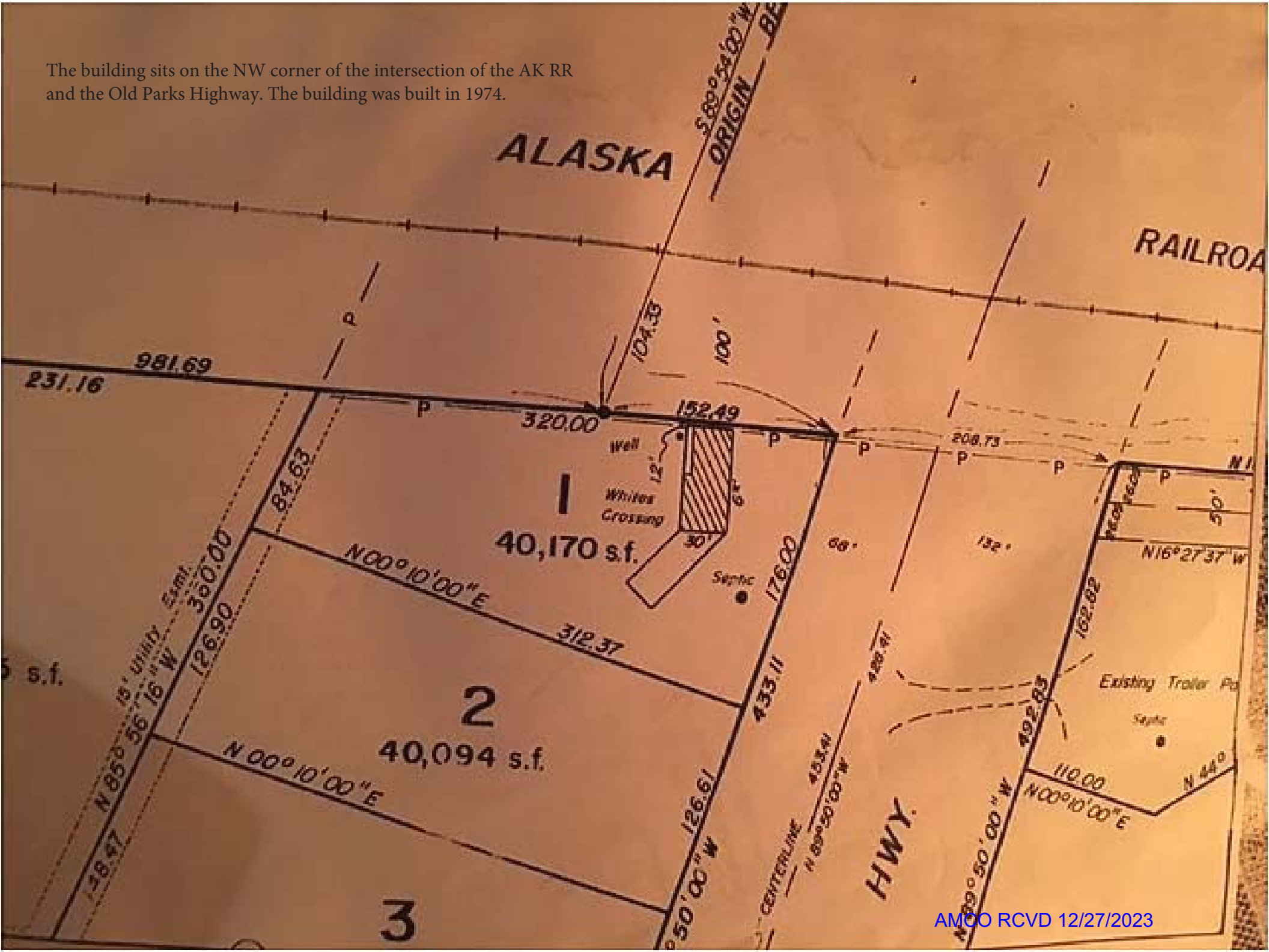
- (proposed) Licensed premises / Restricted Access Area
- un- Restricted Restroom



AMCO RCVD 12/27/2023



The building sits on the NW corner of the intersection of the AK RR and the Old Parks Highway. The building was built in 1974.

AMCO RCVD 12/27/2023

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