

State of Alaska

2021 HOLIDAY

CALENDAR

State Holidays

Date	Holiday
01/01/2021	New Year's Day
01/18/2021	MLK Jr.'s Birthday
02/15/2021	Presidents' Day
03/29/2021	Seward's Day
05/31/2021	Memorial Day
07/04/2021	Independence Day (observed 07/05/2021)
09/06/2021	Labor Day
10/18/2021	Alaska Day
11/11/2021	Veterans' Day
11/25/2021	Thanksgiving Day
12/25/2021	Christmas Day (observed 12/24/2021)
01/01/2022	New Year's Day (observed 12/31/2021)

Please refer to appropriate collective bargaining unit agreement for more information regarding holidays.

 Holiday



JANUARY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
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24	25	26	27	28	29	30
31						

JULY

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31						

FEBRUARY

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28						

AUGUST

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29	30	31				

MARCH

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SEPTEMBER

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APRIL

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OCTOBER

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31						

MAY

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30	31					

NOVEMBER

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28	29	30				

JUNE

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27	28	29	30			

DECEMBER

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Office of Governor
MIKE DUNLEAVY

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Roster

Board of Barbers and Hairdressers

NAME	APPOINTED	REAPPOINTED	EXPIRES
Andrews, Holly (Wasilla) Industry Licensee	03/01/2021		03/01/2025
Dougherty, Connie (Anchorage) Hairdresser/Esthetician	01/20/2021		03/01/2024
Idom, Vershawn (Anchorage) Barber	03/01/2018		03/01/2022
McMullin, Michelle (Anchorage) Nail Technician	01/23/2017	03/01/2020	03/01/2024
Sypakanphay, Khitsana (Anchorage) Tattooist/Body Piercer/Permanent Cosmetic Colorist	01/29/2021		03/01/2024
Taylor, Tina (Soldotna) Hairdresser	01/20/2021		03/01/2024
Vacant () Public			03/01/2025

[Board Fact Sheet](#)

Barbers & Hairdressers FY21 Goals and Objectives

1. Conduct three one-day, face-to-face meetings, one of which will be scheduled to coincide with the first week of legislative session (January); and teleconferences as needed.
2. Continue to have an operating budget so the board can more efficiently accomplish goals. This includes having member of the division present during board meetings and conducting meetings face to face.
3. Have representation on the national level.
4. Continues to be attentive to the school and instructor responsibilities to the student (i.e. applications and recordkeeping filed in a timely manner).
5. Take steps to educate the legislature on the concerns of our profession (i.e. sanitation and public safety).
6. Continue to have increased investigative staff time to address the complaints and concerns of the public.
7. Supported staff for licensing to properly handle the growing volume of licenses, apprentice and student paperwork.
8. The board will continue supporting the department's addition of another full-time licensing examiner. The board recognizes the growing number of licensees and increased paperwork and will continue to support the division and additional assistance as needed.
9. Update service and practices of estheticians to meet current industry standards and practices.
10. Increase the length of time licensed as a tattooist or permanent cosmetic colorist from one year to a minimum of three years before taking on apprentices.
11. The board will continue to increase the health and safety practices in our communities as well as take advice from community members during town hall meetings.
12. Seek authority to create and edit licensing requirements via board regulations for each of the professions. The board would like to see a legislation change to set certain criteria for our professions in regulation and will continue to better serve the health and safety of our communities by doing so.
13. Increase the 12 hour manicuring license to bring it up to national standards as well as protect our community members by ensuring the health and safety of this industry. The board would like to see this license brought back up to 250 hours to ensure the health and safety of our communities.

Department of Commerce Community, and Economic Development
Corporations, Business and Professional Licensing

Summary of All Professional Licensing
Schedule of Revenues and Expenditures

Board of Barbers and Hairdressers	FY 14	FY 15	Biennium	FY 16	FY 17	Biennium	FY 18	FY 19	Biennium	FY 21	
										FY 20	1st - 3rd QTR
Revenue											
Revenue from License Fees	\$ 903,618	\$ 225,990	\$ 1,129,608	\$ 1,058,351	\$ 302,163	\$ 1,360,514	\$ 1,210,958	\$ 439,932	\$ 1,650,890	\$ 1,034,860	\$ 216,388
Allowable Third Party Reimbursements	-	-	-	-	-	-	-	-	-	\$ -	\$ -
TOTAL REVENUE	\$ 903,618	\$ 225,990	\$ 1,129,608	\$ 1,058,351	\$ 302,163	\$ 1,360,514	\$ 1,210,958	\$ 439,932	\$ 1,650,890	\$ 1,034,860	\$ 216,388
Expenditures											
Non Investigation Expenditures											
1000 - Personal Services	158,658	98,301	256,959	178,867	147,452	326,319	190,824	195,815	386,639	187,928	113,935
2000 - Travel	6,649	14,560	21,209	9,766	7,021	16,787	10,451	6,127	16,578	2,521	-
3000 - Services	44,675	44,562	89,237	63,413	47,627	111,040	59,241	58,111	117,352	44,123	30,263
4000 - Commodities	104	355	459	584	225	809	300	193	493	-	-
5000 - Capital Outlay	-	-	-	-	-	-	-	-	-	-	-
Total Non-Investigation Expenditures	210,086	157,778	367,864	252,630	202,325	454,955	260,816	260,246	521,062	234,572	144,198
Investigation Expenditures											
1000-Personal Services	60,458	53,143	113,601	104,502	121,275	225,777	108,332	126,521	234,853	163,905	59,262
2000 - Travel	-	-	-	-	-	-	-	-	-	723	-
3023 - Expert Witness	-	-	-	-	-	-	-	-	-	-	-
3088 - Inter-Agency Legal	6,667	7,601	14,268	-	9,037	9,037	1,425	1,489	2,914	558	-
3094 - Inter-Agency Hearing/Mediation	1,533	1,601	3,134	-	480	480	-	868	868	-	-
3000 - Services other	-	-	-	-	-	-	-	481	481	757	60
4000 - Commodities	-	-	-	-	-	-	-	-	-	-	-
Total Investigation Expenditures	68,658	62,345	131,003	104,502	130,792	235,294	109,757	129,359	239,116	165,943	59,322
Total Direct Expenditures	278,744	220,123	498,867	357,132	333,117	690,249	370,573	389,605	760,178	400,515	203,520
Indirect Expenditures											
Internal Administrative Costs	218,233	98,525	316,758	241,144	179,826	420,970	205,071	177,867	382,938	217,172	162,879
Departmental Costs	64,822	59,857	124,679	65,766	100,523	166,289	104,226	96,684	200,910	76,526	57,395
Statewide Costs	33,985	26,279	60,264	18,664	28,391	47,055	33,433	34,066	67,499	46,351	34,763
Total Indirect Expenditures	317,040	184,661	501,701	325,574	308,740	634,314	342,730	308,617	651,347	340,049	255,037
TOTAL EXPENDITURES	\$ 595,784	\$ 404,784	\$ 1,000,568	\$ 682,706	\$ 641,857	\$ 1,324,563	\$ 713,303	\$ 698,222	\$ 1,411,525	\$ 740,564	\$ 458,557
Cumulative Surplus (Deficit)											
Beginning Cumulative Surplus (Deficit)	\$ 37,703	\$ 345,537		\$ 166,743	\$ 542,388		\$ 202,694	\$ 700,349		\$ 442,059	\$ 736,355
Annual Increase/(Decrease)	307,834	(178,794)		375,645	(339,694)		497,655	(258,290)		294,296	(242,169)
Ending Cumulative Surplus (Deficit)	\$ 345,537	\$ 166,743		\$ 542,388	\$ 202,694		\$ 700,349	442,059		736,355	494,186
Statistical Information											
Number of Licenses for Indirect calculation	7,245	7,087		7,691	7,767		8,514	6,784		7,460	
Additional information:	<ul style="list-style-type: none"> • Fee analysis required if the cumulative is less than zero; fee analysis recommended when the cumulative is less than current year expenditures; no fee increases needed if cumulative is over the current year expenses * • Most recent fee change: Fee increase FY16 • Annual license fee analysis will include consideration of other factors such as board and licensee input, potential investigation load, court cases, multiple license and fee types under one program, and program changes per AS 08.01.065. 										

Department of Commerce Community, and Economic Development
Corporations, Business and Professional Licensing

Appropriation Name (Ex)	(All)
Sub Unit	(All)
PL Task Code	BAH1

Sum of Budgetary Expenditures Object Name (Ex)	Object Type Name (Ex)		Grand Total
	1000 - Personal Services	3000 - Services	
1011 - Regular Compensation	92,568.11		92,568.11
1014 - Overtime	21.55		21.55
1023 - Leave Taken	13,753.48		13,753.48
1028 - Alaska Supplemental Benefit	6,573.26		6,573.26
1029 - Public Employee's Retirement System Defined Benefits	16,946.51		16,946.51
1030 - Public Employee's Retirement System Defined Contribution	1,600.82		1,600.82
1034 - Public Employee's Retirement System Defined Cont Health Reim	1,015.66		1,015.66
1035 - Public Employee's Retirement Sys Defined Cont Retiree Medical	381.18		381.18
1037 - Public Employee's Retirement Sys Defined Benefit Unfnd Liab	3,604.27		3,604.27
1039 - Unemployment Insurance	170.80		170.80
1040 - Group Health Insurance	30,055.98		30,055.98
1041 - Basic Life and Travel	40.42		40.42
1042 - Worker's Compensation Insurance	997.59		997.59
1047 - Leave Cash In Employer Charge	2,211.50		2,211.50
1048 - Terminal Leave Employer Charge	1,498.09		1,498.09
1053 - Medicare Tax	1,367.34		1,367.34
1063 - GGU Business Leave Bank Usage	-		-
1069 - SU Business Leave Bank Contributions	187.32		187.32
1077 - ASEA Legal Trust	120.14		120.14
1079 - ASEA Injury Leave Usage	14.54		14.54
1080 - SU Legal Trst	62.36		62.36
3001 - Test Monitor/Proctor		3,079.25	3,079.25
3002 - Memberships		200.00	200.00
3035 - Long Distance		5.78	5.78
3044 - Courier		1,203.40	1,203.40
3045 - Postage		64.90	64.90
3046 - Advertising		1,081.79	1,081.79
3088 - Inter-Agency Legal		3,518.53	3,518.53
3979 - Inter-Agency Management/Consulting		20,361.01	20,361.01
1016 - Other Premium Pay	5.55		5.55
1078 - CEA Legal Trust	0.05		0.05
3085 - Inter-Agency Mail		808.59	808.59
Grand Total	173,196.52	30,323.25	203,519.77

Annual Report

Fiscal Year 2020

BOARD OF BARBERS AND HAIRDRESSERS



**Department of Commerce, Community
and Economic Development**

**Division of Corporations, Business
and Professional Licensing**

This annual performance report is presented in accordance with
Alaska statute AS 08.01.070(10).

Its purpose is to report the accomplishments, activities, and the
past and present needs of the licensing program.

**BOARD OF BARBERS AND HAIRDRESSERS
FY 2020 Annual Report**

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**BOARD OF BARBERS AND HAIRDRESSERS
FY 2020 Annual Report**

Identification of the Board

Board Member	Duty Station	Date Appointed	Term Expires
Brantley, Cheryl Hairdresser	Anchorage	Mar 01, 2020	Mar 01, 2024
VACANT Hairdresser/Esthetician	City Location		Mar 01, 2020
Idom, Vershawn Barber	Palmer	Mar 01, 2018	Mar 01, 2022
Lombardo, Jennifer Industry Licensee/Chairperson	Anchorage	Mar 01, 2017	Mar 01, 2021
McMullin, Michelle Nail Technician	Anchorage	Mar 01, 2017	Mar 01, 2024
Shell, Teriann Public	Big Lake	Mar 01, 2017	Mar 01, 2021
Thomas, Z. Blake Tattooist/Body Piercer/Permanent Cosmetic Colorist	Chugiak	Mar 01, 2020	Mar 01, 2024

**BOARD OF BARBERS AND HAIRDRESSERS
FY 2020 Annual Report**

Identification of Staff

Cynthia Spencer – Licensing Examiner/Records & Licensing Supervisor

Department of Commerce, Community & Economic Development
Division of Corporations, Business and Professional Licensing
Post Office Box 110806
Juneau, Alaska 99811-0806
(907) 465-2550

Wanda Whitcomb – Licensing Examiner

Department of Commerce, Community & Economic Development
Division of Corporations, Business and Professional Licensing
Post Office Box 110806
Juneau, Alaska 99811-0806
(907) 465-2550

Erika Prieksat - Investigator

Department of Commerce, Community & Economic Development
Division of Corporations, Business and Professional Licensing
Post Office Box 110806
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(907) 465-2550

Dawn Bundick - Investigator

Department of Commerce, Community & Economic Development
Division of Corporations, Business and Professional Licensing
Post Office Box 110806
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(907) 465-2550

Amber Whaley - Investigator

Department of Commerce, Community & Economic Development
Division of Corporations, Business and Professional Licensing
Post Office Box 110806
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Sher Zinn – Regulation Specialist II

Department of Commerce, Community & Economic Development
Division of Corporations, Business and Professional Licensing
Post Office Box 110806
Juneau, Alaska 99811-0806
(907) 465-2550

**BOARD OF BARBERS AND HAIRDRESSERS
FY 2020 Annual Report**

Narrative Statement

The board held a total of seven meetings. Three meetings were face to face for board members in the Anchorage area and zoom/teleconference for out of town members, two were zoom conference, and two were teleconference. The October, February, and May meetings were two-day meetings to accommodate all information presented by the board and allow time to discuss all matters. The board was unable to attend the February meeting in Juneau, as planned, due to proposed budget cuts. A proposed bill was presented to legislation by the board with five important statute change requests. This bill was not picked up, and the inability to travel to Juneau made the situation difficult as the board was unable to communicate in person with legislators regarding the needs of the changes. The board is also expected to have future travel suspended and future meetings held either video or teleconference due to proposed budget cuts. State investigators and division representatives were present during these meetings.

The board worked very hard on a bill to change five statutes. This bill did not get picked up. The first statute change, removing “microneedling” from the tattoo definition, has significant health and safety concern and the board obtained legal advice to change this. The next statute change, giving authority for barbers to teach and practice hair braiding back, had been removed as an unintentional consequence of passing SB4. The next statute, adding “current state of Alaska” to licenses verbiage, allows for more clear advice with license display. The other two are in-line with right touch regulation and would allow the board to attend to the needs of licensees more efficiently, allowing people to get back to work without needless barriers. One cleaning up language that is confusing, outdated, and contradictory for temporary licenses, temporary shop licenses, and the allowance of conventions. The last statute change request is to allow the board to modify apprenticeship hours in regulation and create an apprenticeship program for an advanced manicurist endorsement. This would allow the board to more adequately keep up with our fluid and changing professions. More than the required meetings were had during FY19 to accommodate proposed legislative change and increased regulatory workload.

Right touch regulation training was provided, and the board immediately began using these new tools.

The governor approached the board with the decision to dissolve the board however this decision was retracted.

The board participated in community outreach in our industries and plan to continue to hold town hall meetings. The board discussed extending town hall meetings to other parts of Alaska such as Juneau, Fairbanks, and Wasilla or using an online format such as zoom.

A meeting was held in April to address correspondence and concerns due to the COVID-19 shut down and mandates. The board also met with governor telephonically at his request to discuss phase I re-opening.

The board continues to recommend licensing examiners be present, and continue face to face meetings. These meetings are more productive than video or teleconference meetings.

A regulation project for the DCCED to begin salon/shop/studio inspections was began and adopted during May 11th meeting and will be transmitted to the lieutenant governor’s office.

Regulation change suggestions for the DEC to update 18 AAC 23 were decided during May 1th-12th and sent to our regulation specialist, the liaison between the board and the DEC

The board continues to support investigative staff and include them in board meetings. The board continues encouraging investigative staff performs inspections across the state.

FY 2020 Narrative Statement (continued)

The board would like to review NIC exams for tattooing and permanent cosmetic coloring before deciding to move these licenses to standardized testing.

The board continues to support investigative staff and include them in board meetings. The board continues encouraging investigative staff performs inspections across the state.

The board would like to review NIC exams for tattooing and permanent cosmetic coloring before deciding to move these licenses to standardized testing.

The board continues discussion on updating the esthetics curriculum to be more in line with national standards and to improve the professional quality of our licensees. Also, to improve the health and safety of our communities and to provide more economic opportunities for licensees.

The division continues to roll out online documentation and submission for all programs.

Discussion continues during meetings and has been brought up during town hall meetings to increase the length of time licensed as a tattooist, body piercing, or permanent cosmetic colorist from one year to a minimum of three (or five) years before taking on an apprentice. This is a health and safety concern.

The board continues to remove outdated study materials for tattooists and permanent cosmetic colorist's exam and updated exam to meet the current required study materials.

The board continues working with NIC and using NIC examinations for local testing for many license types. The board would like to continue to send local representation to the annual NIC convention and would like to continue to send one division member as well as one board member to the annual conventions. The information from these conventions assists the board in providing excellent service to our community members and licensees. The board was unable to do this because travel and membership were denied.

The division and the board are not recommending any fee changes at this time.

The board provided an updated disciplinary fine schedule on May 12th.

The board continues to work with investigative staff to create a shop/salon checklist for annual inspections.

Discussion continues on the practicality of mobile shops for special events and services, out of state tattoo and PCC schools, tattoo instructor's licenses, and on-line education.

The board created position statements on crazy hair and teeth whitening and are in the process of posting them to our website. The board continues to use position statements to recognize issues in the community when regulatory authority is outside our purview.

The board has hairdresser/esthetician seat which has not been filled at this time.

Regulation training was provided by regulations specialist Sher Zinn that was a valuable tool for the board and board members.

BOARD OF BARBERS AND HAIRDRESSERS
Fiscal Year 2020 Annual Report

Budget Recommendations for FY 2021

The Budget Recommendations section anticipates the board’s fiscal priorities for the upcoming year. Please complete all parts of this section with details about anticipated meetings, conferences, memberships, supplies, equipment, to other board requests. Meeting expenses that are being funded through third-party reimbursement or direct booking must be identified separately from expenses paid through license fees (receipt-supported services or RSS). Be sure to explain any items listed as “other” so they may be tracked appropriately.

Board Meeting Date	Location	# Board	# Staff
January 25 & 26, 2021	Juneau	7	2
<input checked="" type="checkbox"/> Airfare:			\$2,300.00
<input checked="" type="checkbox"/> Hotel:			\$2,207.00
<input checked="" type="checkbox"/> Ground:			\$200.00
<input checked="" type="checkbox"/> Other:			\$800.00
Total Estimated Cost:			\$5,507.00

Board Meeting Date	Location	# Board	# Staff
May 3 & 4, 2021	Anchorage	7	2
<input checked="" type="checkbox"/> Airfare:			\$2,400.00
<input checked="" type="checkbox"/> Hotel:			\$1,800.00
<input checked="" type="checkbox"/> Ground:			\$175.00
<input checked="" type="checkbox"/> Other:			\$660.00
Total Estimated Cost:			\$5,035.00

Board Meeting Date	Location	# Board	# Staff
October 4 & 5, 2021	Anchorage	7	2
<input checked="" type="checkbox"/> Airfare:			\$2,400.00
<input checked="" type="checkbox"/> Hotel:			\$1,800.00
<input checked="" type="checkbox"/> Ground:			\$175.00
<input checked="" type="checkbox"/> Other:			\$660.00
Total Estimated Cost:			\$5,035.00

BOARD OF BARBERS AND HAIRDRESSERS

Fiscal Year 2020 Annual Report

Budget Recommendations for FY 2021 (continued)

Travel Required to Perform Examinations

Not applicable

Date	Location	# Board	# Staff
Description of meeting and its role in supporting the mission of the Board:			
<input type="checkbox"/> Airfare:			\$0.00
<input type="checkbox"/> Hotel:			\$0.00
<input type="checkbox"/> Ground:			\$0.00
<input type="checkbox"/> Conference:			\$0.00
<input type="checkbox"/> Other:			\$0.00
Describe "Other" (break out all sections):			
Total Estimated Cost:			\$0.00

Out-of-State Meetings and Additional In-State Travel (Rank in order of importance)

#1 Rank in Importance or Not Applicable

Date	Location	# Board	# Staff	
Fall 2020	Louisville, KY	1	1	
Description of meeting and its role in supporting the mission of the Board:				
Attendance of this annual National Interstate Council of State Boards of Cosmetology (NIC) Regional & Administrators meeting allows for the gathering of information on other state licensure requirement, statutory/regulatory updates or changes, informational exchange, addressing common state board licensing issues, sharing of databases. The gain of information and knowledge on new techniques, equipment and industry standard changes which may affect Alaska and require changes in regulations, license requirements, etc. This is typically a four-day meeting. NIC travel estimate 1.5 days pre & post travel.				
Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
<input checked="" type="checkbox"/> Airfare:	\$2,058.00	\$0.00	\$0.00	\$2,058.00
<input checked="" type="checkbox"/> Hotel:	\$1,200.00	\$0.00	\$0.00	\$1,200.00
<input checked="" type="checkbox"/> Ground:	\$200.00	\$0.00	\$0.00	\$200.00
<input checked="" type="checkbox"/> Conference:	\$300.00	\$0.00	\$0.00	\$300.00
<input checked="" type="checkbox"/> Other	\$520.00	\$0.00	\$0.00	\$520.00
Describe "Other" (M&IE):				
Net Total:	\$4,278.00	\$0.00	\$0.00	\$4,278.00

Out-of-State Meetings and Additional In-State Travel

#2 Rank in Importance

Date	Location	# Board	# Staff	
Spring 2020	TBD	2	1	
<p>Description of meeting and its role in supporting the mission of the Board:</p> <p>Attendance of this annual National Interstate Council of State Boards of Cosmetology (NIC) Annual meeting allows for the gathering of information on other state licensure requirement, statutory/regulatory updates or changes, informational exchange, addressing common state board licensing issues, sharing of databases. The gain of information and knowledge on new techniques, equipment and industry standard changes which may affect Alaska and require changes in regulations, license requirements, etc. This is typically a four-day meeting. NIC travel estimate 1.5 days pre & post travel.</p>				
Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
<input checked="" type="checkbox"/> Airfare:	\$2,058.00	\$0.00	\$0.00	\$2,058.00
<input checked="" type="checkbox"/> Hotel:	\$1,200.00	\$0.00	\$0.00	\$1,200.00
<input checked="" type="checkbox"/> Ground:	\$200.00	\$0.00	\$0.00	\$200.00
<input checked="" type="checkbox"/> Conference:	\$300.00	\$0.00	\$0.00	\$300.00
<input checked="" type="checkbox"/> Other	\$520.00	\$0.00	\$0.00	\$520.00
Describe "Other" (M&IE):				
Net Total:	\$4,278.00	\$0.00	\$0.00	\$4,278.00

BOARD OF BARBERS AND HAIRDRESSERS

Fiscal Year 2020 Annual Report

Budget Recommendations for FY 2021 (continued)

Non-Travel Budget Requests

Not Applicable

Resources

Examinations

Membership

Training

Other

Product or Service	Provider	Cost Per Event
National Interstate Council of State Boards of Cosmetology (NIC)	NIC	\$310.00

Description of item and its role in supporting the mission of the Board:

Annual membership dues. Being a member of NIC allows the board to keep current with National standards and practices; allows the use of the NIC written and practical examinations; allows member States an ease of sharing license information (verifications/certifications).

Non-Travel Budget Requests

Not Applicable

Resources

Examinations

Membership

Training

Other

Product or Service	Provider	Cost Per Event
Exam Proctor Training	State of AK/Board Member	\$400.00

Description of item and its role in supporting the mission of the Board:

Examination proctor training is required for new proctors prior to using them for examination proctoring. In Fairbanks & Juneau, senior proctors provide training; in Anchorage, a board member physically located in Anchorage will provide training. When training is scheduled all proctors in the area attend for refresher and updated information.

BOARD OF BARBERS AND HAIRDRESSERS
Fiscal Year 2020 Annual Report

Budget Recommendations for FY 2021 (continued)

Other Items with a Fiscal Impact		Cost Per Event:	\$1,800.00
<input type="checkbox"/> Not Applicable		Number of Events:	14
Product or Service	Provider	Total Cost	
Schroeder Measurement Technologies, Inc (SMT)	SMT	\$25,200.00	
Description of item and its role in supporting the mission of the Board:			
Grading of National written examinations. Per AS 08.13.040, 13.080, 13.090, 13.100 a written examination is required for applicants who don't qualify for reciprocity/credentials/waiver of examination. This is an estimated cost; \$18.00 per booklet grading. Cost of grading per booklet is \$18.00. Also adding \$50.00 per exam event FedEx mailing fee for two packages (score sheets & exam booklets). These additional fees are rolled into making number of events 14.			

Other Items with a Fiscal Impact		Cost Per Event:	\$1,925.00
<input type="checkbox"/> Not Applicable		Number of Events:	12
<i>EXAMS: Note, the board is actively seeking to remove practical examination requirement through regulation.</i>			
Product or Service	Provider	Total Cost	
Practical & Written Examinations Anchorage	State of AK	\$23,100.00	
Description of item and its role in supporting the mission of the Board:			
Product or service: Examinations 12 per year in Anchorage: Anchorage examinations – this is an estimated cost, <i>see below for breakout:</i>			
Practical Examination: Three lead proctors average 9.25 hours each. Mileage may be included for proctors traveling from Wasilla and Soldotna. Rental/cleaning fee for Academy of Hair Design. Priority Mail OR FedEx mailing two boxes to Anchorage, one box on return.			
Written Examination: Two proctors, one lead one assistant; average 2.5 hours. Mileage may be included for proctors traveling from Wasilla and Soldotna. Rental for ballroom at The Coast International Inn.			

BOARD OF BARBERS AND HAIRDRESSERS

Fiscal Year 2020 Annual Report

Budget Recommendations for FY 2021 (continued)

Other Items with a Fiscal Impact

Not Applicable

Cost Per Event: \$531.25

Number of Events: 3

EXAMS: Note the board is actively seeking to remove practical examination requirements through regulation.

Product or Service	Provider	Total Cost
Practical & Written Examinations Fairbanks, AK	State of AK	\$1,593.75

Description of item and its role in supporting the mission of the Board:

Product or service:

Practical Examinations 3 per year in Fairbanks: Fairbanks examinations – this is an estimated and estimated number of events costs, see below for breakout:

Practical Examination:

Three lead proctors average 6.25 hours each.
Priority Mail OR FedEx mailing one box to Fairbanks, one box on return.

Written Examination:

One proctor; average 2.5 hours.

Other Items with a Fiscal Impact

Not Applicable

Cost Per Event: \$475.00

Number of Events: 3

EXAMS: Note the board is actively seeking to remove practical examination requirements through regulation.

Product or Service	Provider	Total Cost
Practical & Written Examinations, Juneau, AK	State of AK	\$1,425.00

Description of item and its role in supporting the mission of the Board:

Product or service:

Examinations 3 per year in Juneau: Juneau examinations – this is an **estimated** cost, see below for breakout:

Practical Examination:

Three lead proctors average 6.25 hours each.

Written Examination:

Staff proctors the written examination in the State Office Bldg.
Rental for practical exam site.

Summary of FY 2021 Fiscal Requests

Board Meetings and Teleconferences:	\$15,577.00
Travel for Exams:	\$0.00
Out-of-State and Additional In-State Travel:	\$8,556.00
Dues, Memberships, Resources, Training:	\$710.00
Total Potential Third-Party Offsets:	-\$0.00
Other:	\$51,318.75
Total Requested:	\$76,161.75

BOARD OF BARBERS AND HAIRDRESSERS
Fiscal Year 2020 Annual Report

Legislation Recommendations Proposed Legislation for FY 2021

No Recommendations

The Board has no recommendations for proposed legislation at this time.

Recommendations

The Board has the following recommendations for proposed legislation:

Sec. 08.13.220

Remove "microneedling" from the definition of tattooing. This is a medical procedure and the board received legal advice to remove this from the definition.

Sec 08.13.080 and Sec 08.13.160

Add section to allow barbers and non-chemical barbers to practice and teach hair braiding as they were allowed to do before the unintentional consequence of SB4 allowed hairdressers however not barbers or non-chemical barbers to perform this service.

Sec 08.13.082

Allow for apprenticeship hours and other specifications of apprenticeships to be in regulations rather than statute to allow for the changing and dynamic industries we regulate. Also allowing apprenticeship for advanced endorsement of manicuring.

Sec. 08.13.120

Update this section, cleaning up language that is confusing, outdated, and contradictory for temporary licenses, temporary shop licenses, and the allowance of conventions

Sec. 08.13.130

Adding "current state of Alaska" to the display of license or permits. Recommend the Legislature pass legislation to raise the hour requirement for Manicurists from 12-hours to 250-hours of training, plus passage of a written examination, to be eligible for licensure with the allowances for grandfathering.

Sec 08.13.160(d)(2)(5)

Clarify language by adding: A person licensed by another licensing jurisdiction in a field of practice licensed by this chapter while demonstrating techniques or products to persons who hold a current license in the same or similar field of practice as the demonstrator. The board feels that clarification is needed to ensure that those attending demonstrations hold current licenses in a similar field of practice as the demonstrator. Current language: (5) a person licensed by another licensing jurisdiction in a field of practice licensed by this chapter while demonstrating techniques or products to a person holding licenses or permits under this chapter.

Sec 08.13.220(5)

Provide clarifying language defining superfluous hair to provide clear direction on what types of hair removal can be provided by estheticians under limited esthetics in subsection (8). Superfluous hair would be defined as head to toe, not limited to neck and face. (5) "Esthetics" means the use of the hands, appliances, cosmetic preparations, antiseptics, or lotions in massage, cleansing, stimulating or similar work on the scalp, face or neck, including skin care, make-up, and temporary removal of superfluous hair, for cosmetic purposes for a fee.

Sec 08.13.070(4)

Licenses required. A person may not: (4) teach or permit an employee or another person being supervised to teach in a school of barbers, hairdressing, manicuring, or esthetics or supervise an apprentice in barbering, hairdressing, manicuring or esthetics without an Instructors license.

Sec 08.13.070(8)

License required. Reword to read "obtain, attempt to obtain, or assist to obtain..."

Sec 08.13.070(a)

License required. A person may not: addition to Statute with the addition of "provide false or inaccurate information to a representative of the Board, an Inspector, or a Licensing Official in an attempt to obtain or renew a license.

BOARD OF BARBERS AND HAIRDRESSERS
Fiscal Year 2020 Annual Report

Regulation Recommendations Proposed Legislation for FY 2021

No Recommendations

The Board has no recommendations for proposed regulations at this time.

Recommendations

The Board has the following recommendations for proposed regulations:

12 AAC 09.160(a)(c); 12 AAC 09.161(a)(c); 12 AAC 09.097

Change regulation to allow barbers and non-chemical barbers to continue practicing and teaching hair braiding. An unintentional change during SB4 legislation and the regulation changes the accompanies it only state that hairdressers are able to practice and teach hair braiding. Barber and non-chemical barbers are taught braiding and have been practicing and teaching braiding. We would like to make sure they are able to continue this practice.

12 AAC 09.185

As a result of comments from town hall meetings as well as several board meeting discussions the board discussed increasing the length of time from one to a minimum of three years for a licensed tattooist, body piercer, or permanent cosmetic colorist to take on an apprentice. This has been a concern of the public and would help increase the health and safety of our communities.

12 AAC 09.004; 12 AAC 09.112

Clarify language relating to temporary shop licenses, courtesy licenses, and conventions once legal advice that was requested is relayed back to the board. The language surrounding this topic is vague and difficult to interpret. The growing industries are adapting to conventions where commerce is the main goal rather than demonstrating techniques to other professionals.

12 AAC 09.163

Update the esthetics curriculum to a more national standard after adequate research and discussion is reached by the board. After taking in suggestions from town hall meetings and information brought back from the NIC conventions the board would like to update the esthetics curriculum to better serve the health and safety as well as professional quality of these licensees.

The board will continue to work and draft regulations as needed to meet industry changes and industry needs.

BOARD OF BARBERS AND HAIRDRESSERS
Fiscal Year 2020 Annual Report

Goals and Objectives

Part I

FY 2020's goals and objectives, and how they were met:

- 1) Conduct three one-day, face-to-face meetings, one of which will be scheduled to coincide with the first week of legislative session (January); and teleconferences as needed. Historically the board has met this goal with the exception of denied travel to Juneau for the January meeting during FY19. The board continues to maintain a positive operating budget however is now met with hesitation from legislation to approve travel.

The board exceeded requirements of three requirements per year. They ran productive and smoothly.

- 2) Continue to have an operating budget so the board can more efficiently accomplish goals. This includes having a member of the division present during board meetings and conducting meetings face to face. The board historically has been very strong about maintaining this goal however with new budget proposal, travel for the division member and board members are at risk of being denied. It is important to the board to have meetings face to face where goals can be accomplished and at a more efficient rate.

The board should be operating under budget because of travel restrictions, continued teleconferences and zoom meetings, and the elimination of practical exams. In person meetings are still more productive and efficient. Developing a working relationship happens better in person.

- 3) Have representation on the national level. The board continues to maintain representation at a national level including sending the board appointed member and staff to the National Interstate Council of State Boards annual conference which is highly valuable to regulating our professions. This might now be at risk because of the new budget proposal denying travel to our board.

We were unable to send a division and board member to the NIC because of budget cuts. This is valuable and would like to see this allowed in our budget.

- 4) Continues to be attentive to the school and instructor responsibilities to the student (i.e. applications and record keeping filed in a timely manner). The board will continue to be attentive to the school and instructor responsibilities to the student by addressing ongoing issues as they arise, holding town hall meetings, suggest legislation change and update regulations to keep up with the growing industry.

We have done well with this goal, allowed monthly and quarterly reports via email, moving toward online record keeping/submission.

- 5) Take steps to educate the legislature on the concerns of our profession (i.e. sanitation and public safety). The board will continue to take steps to educate the legislature on the serious concerns of our profession.

- 6) We were unable to travel to Juneau, however had a bill that we wanted to have picked up and was not picked up.

Continue to have increased investigative staff time to address the complaints and concerns of the public. The board recognizes that increased investigative staff time has been allowed for follow through on complaints, open cases, and current investigative issues. This has greatly alleviated many complaints being received. Ongoing investigative staff time will be needed for public safety. A hardship to continue with and increase excellent investigative staff is the new budget proposal which is suggesting to change the internal structure of investigations as well as potentially declining the board's suggestion for increased investigative staffing.

We made steps to get our investiagtors to investigate on a complaint driven bases to investigate shop, schools, salons based on DEC guidelines, updated matrix, began discussion on new matrix, and created checklist.

BOARD OF BARBERS AND HAIRDRESSERS
Fiscal Year 2020 Annual Report

Goals and Objectives (continued)

Part I (continued)

FY 2020's goals and objectives, and how they were met:

- 7) Supported staff for licensing to properly handle the growing volume of licenses, apprentice and student paperwork.

The board will continue supporting the department's addition of another full-time licensing examiner. The board recognizes the growing number of licensees and increased paperwork and will continue to support the division and additional assistance as needed.

Did create two full time licensing examiner positions. We have more support from admin staff. Moving toward online submissions assisting staff on keeping up on workload/paperwork. With possible removal of practical examination will free up staff time for other duties. Staff and board work well and efficiently together.

- 8) Update service and practices of estheticians to meet current industry standards and practices. The board has been stalled on this task due to other tasks, legislation, and keeping up on regulation updates. The board will continue to address this issue.

The board will continue to address this issue and discuss at meetings.

- 9) Increase the length of time licensed as a tattooist, body piercing or permanent cosmetic colorist from one year to a minimum of three years before taking on apprentices. The board will continue to increase the health and safety practices in our communities as well as take advice from community members during town hall meetings. This goal is still being discussed.

- 10) The board be given authority to create and edit licensing requirements they regulation for each of the professions. Currently specific criteria for the majority of licenses are written in legislation requiring a lengthy and consuming process to stay current with our growing and changing industries. The board would like to see a legislation change to set certain criteria for our professions in regulation and will continue to better serve the health and safety of our communities by doing so.

The board submitted this to legislation in January 2019 however was not picked up and will continue to push this forward.

- 11) Increase the 12 hour manicuring license to bring it up to national standards as well as protect our community members by ensuring the health and safety of this industry. The board would like to see this license brought back up to 250 hours to ensure the health and safety of our communities. However, the board faced challenge last time because there was an absence of a grandfathering regulation which would allow for work experience to make up the difference in hours of education. The board would like to see the license requirements for manicuring to increase however allow practitioners to use their work experience to count for the difference in education hours.

The board would like to see this project move forward and continues to work on updating this program.

BOARD OF BARBERS AND HAIRDRESSERS
Fiscal Year 2020 Annual Report

Goals and Objectives

Part II

FY 2021's goals and objectives, and proposed methods to achieve them.

Describe any strengths, weaknesses, opportunities, threats and required resources:

- 1) Conduct three one-day, face-to-face meetings, one of which will be scheduled to coincide with the first week of legislative session (January); and teleconferences as needed.

Historically the board has met this goal with the exception of denied travel to Juneau for the January meeting during FY19. The board continues to maintain a positive operating budget however is now met with hesitation from legislation to approve travel.

- 2) Continue to have an operating budget so the board can more efficiently accomplish goals. This includes having a member of the division present during board meetings and conducting meetings face to face.

The board historically has been very strong about maintaining this goal however with new budget proposal, travel for the division member and board members are at risk of being denied. It is important to the board to have meetings face to face where goals can be accomplished and at a more efficient rate.

- 3) Have representation on the national level.

The board continues to maintain representation at a national level including sending the board appointed member and staff to the National Interstate Council of State Boards annual conference which is highly valuable to regulating our professions. This might now be at risk because of the new budget proposal denying travel to our board.

- 4) Continues to be attentive to the school and instructor responsibilities to the student (i.e. applications and record keeping filed in a timely manner).

The board will continue to be attentive to the school and instructor responsibilities to the student by addressing ongoing issues as they arise, holding town hall meetings, suggest legislation change and update regulations to keep up with the growing industry.

- 5) Take steps to educate the legislature on the concerns of our profession (i.e. sanitation and public safety).

- 6) The board will continue to take steps to educate the legislature on the serious concerns of our profession.

- 7) Continue to have increased investigative staff time to address the complaints and concerns of the public.

The board recognizes that increased investigative staff time has been allowed for follow through on complaints, open cases, and current investigative issues. This has greatly alleviated many complaints being received. Ongoing investigative staff time will be needed for public safety. A hardship to continue with and increase excellent investigative staff is the new budget proposal which is suggesting to change the internal structure of investigations as well as potentially declining the board's suggestion for increased investigative staffing

BOARD OF BARBERS AND HAIRDRESSERS
Fiscal Year 2020 Annual Report

Goals and Objectives (continued)

Part II (continued)

FY 2021's goals and objectives, and proposed methods to achieve them.

Describe any strengths, weaknesses, opportunities, threats and required resources:

- 8) Supported staff for licensing to properly handle the growing volume of licenses, apprentice and student paperwork.
- 9) The board will continue supporting the department's addition of another full-time licensing examiner. The board recognizes the growing number of licensees and increased paperwork and will continue to support the division and additional assistance as needed.
- 10) Update service and practices of estheticians to meet current industry standards and practices.
- 11) The board has been stalled on this task due to other tasks, legislation, and keeping up on regulation updates. The board will continue to address this issue.
- 12) Increase the length of time licensed as a tattooist or permanent cosmetic colorist from one year to a minimum of three years before taking on apprentices.
- 13) The board will continue to increase the health and safety practices in our communities as well as take advice from community members during town hall meetings.
- 14) The board be given authority to create and edit licensing requirements they regulation for each of the professions.
- 15) Currently specific criteria for the majority of licenses are written in legislation requiring a lengthy and consuming process to stay current with our growing and changing industries. The board would like to see a legislation change to set certain criteria for our professions in regulation and will continue to better serve the health and safety of our communities by doing so.
- 16) Increase the 12 hour manicuring license to bring it up to national standards as well as protect our community members by ensuring the health and safety of this industry.
- 17) The board would like to see this license brought back up to 250 hours to ensure the health and safety of our communities. However, the board faced challenge last time because there was an absence of a grandfathering regulation which would allow for work experience to make up the difference in hours of education. The board would like to see the license requirements for manicuring to increase however allow practitioners to use their work experience to count for the difference in education hours.

BOARD OF BARBERS AND HAIRDRESSERS
Fiscal Year 2020 Annual Report

Sunset Audit Recommendations

Date of Last Legislative Audit: April 18, 2018
Board Sunset Date: June 30, 2027

Audit Recommendation: No Recommendations

Action Taken:

Next Steps:

Date Completed:

Instructions for Completing the Annual Report

Purpose: The annual performance report is presented by each board in accordance with AS 08.01.070(10). The purpose is to report the accomplishments, activities, and the past and present needs of the licensing program from the board's perspective.

Timeframe: Annual reports must be approved by each board and submitted to the division no later than June 30 each year. Boards and staff should plan to ensure an adequate amount of time to discuss, edit, and approve.

Personnel: It can be difficult to write a report by committee, so boards may wish to appoint a drafter and set forth a process and timeline for completion. Often, this is the board chair or a long-serving member. Boards may also assign sections to members to help allocate the responsibility.

Guidance:

- Add new pages as necessary to fit the drafter's narrative.
- Remember this is a public document. Do not include information that may be confidential or create a liability for the board or its members.
- Ensure the report is approved by the board itself prior to submitting to staff as final.
- Professional licensing staff may not write the report on behalf of the board. Staff may work with the division's administrative team to fill in staff/board information, budgetary details, and other objective data.
- Boards may ask executive administrators, if they have one, to assist in compilation and articulation of how sunset recommendations and goals and objectives have been met, based on board meeting minutes and other public information.
- The Budget Recommendations section outlines the board's fiscal requests for the upcoming year. These requests will assist the division in anticipating, allocating, and approving additional expenses, when feasible.
 - Include details about anticipated travel, conference registrations, memberships, supplies, equipment, and other supplementary board preferences.
 - Out-of-state travel must be ranked in order of preference.
 - Travel expenses that are being funded through third-party reimbursement or direct booking must be identified separately from expenses paid through license fees (receipt-supported services or RSS).
 - Be sure to explain any items listed as "other" so they may be tracked appropriately.
 - Videoconferences or virtual events that do not carry additional costs should not be listed.

BOARD NAME

Annual Report

Fiscal Year 2021



**Department of Commerce, Community
and Economic Development**

**Division of Corporations, Business
and Professional Licensing**

This annual performance report is presented by the board in accordance with AS 08.01.070(10).

Its purpose is to report the accomplishments, activities, and the past and present needs of the licensing program from the board's perspective.

BOARD NAME
FY 2021 Annual Report

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BOARD NAME
FY 2021 Annual Report

Identification of Staff

Insert Name Here – Executive Administrator

Department of Commerce, Community & Economic Development
Division of Corporations, Business and Professional Licensing
Post Office Box 110806
Juneau, Alaska 99811-0806
(907) 465-2550

Insert Name Here – Licensing Supervisor

Department of Commerce, Community & Economic Development
Division of Corporations, Business and Professional Licensing
Post Office Box 110806
Juneau, Alaska 99811-0806
(907) 465-2550

Insert Name Here – Investigator

Department of Commerce, Community & Economic Development
Division of Corporations, Business and Professional Licensing
Post Office Box 110806
Juneau, Alaska 99811-0806
(907) 465-2550

Insert Name Here – Licensing Examiner

Department of Commerce, Community & Economic Development
Division of Corporations, Business and Professional Licensing
Post Office Box 110806
Juneau, Alaska 99811-0806
(907) 465-2550

Insert Name Here – Licensing Examiner

Department of Commerce, Community & Economic Development
Division of Corporations, Business and Professional Licensing
Post Office Box 110806
Juneau, Alaska 99811-0806
(907) 465-2550

BOARD NAME
FY 2021 Annual Report

Executive Summary of Board and Program Performance

BOARD NAME
Fiscal Year 2021 Annual Report

Goals and Objectives of FY2021

Describe this year's goals and objectives and how they were met. Include any strengths, weaknesses, opportunities, threats, and required resources:

BOARD NAME
Fiscal Year 2021 Annual Report

Goals and Objectives of FY2022

Describe the board's upcoming goals and objectives and proposed methods to achieve them. Include any strengths, weaknesses, opportunities, threats, and required resources:

BOARD NAME
Fiscal Year 2021 Annual Report

Legislative Recommendations for FY 2022

- No Recommendations**
The board has no proposals for legislation at this time.
- Recommendations**
The board intends to seek support for legislation regarding the following topics in the next fiscal year:

BOARD NAME
Fiscal Year 2021 Annual Report

Regulation Recommendations for FY 2022

No Recommendations

The board has no plans for proposed regulations at this time.

Recommendations

The board intends to propose regulations regarding the following topics in the next fiscal year:

BOARD NAME
Fiscal Year 2021 Annual Report

Sunset Audit Recommendations

Date of Last Legislative Audit:
Current Board Sunset Date:

Audit Recommendation:

Action Taken:

Next Steps:

Audit Recommendation:

Action Taken:

Next Steps:

Audit Recommendation:

Action Taken:

Next Steps:

Sunset Audit Recommendations (continued)

Audit Recommendation:
Action Taken:
Next Steps:

Audit Recommendation:
Action Taken:
Next Steps:

Audit Recommendation:
Action Taken:
Next Steps:

BOARD NAME
Fiscal Year 2021 Annual Report

Budget Recommendations for FY 2022

Board/Staff Travel Required for In-Person Board Meetings

Meeting Date	Location	# Board	# Staff
<input type="checkbox"/> Airfare:			\$0.00
<input type="checkbox"/> Hotel:			\$0.00
<input type="checkbox"/> Ground:			\$0.00
<input type="checkbox"/> Other:			\$0.00
Total Estimated Cost:			\$0.00

Meeting Date	Location	# Board	# Staff
<input type="checkbox"/> Airfare:			\$0.00
<input type="checkbox"/> Hotel:			\$0.00
<input type="checkbox"/> Ground:			\$0.00
<input type="checkbox"/> Other:			\$0.00
Total Estimated Cost:			\$0.00

Meeting Date	Location	# Board	# Staff
<input type="checkbox"/> Airfare:			\$0.00
<input type="checkbox"/> Hotel:			\$0.00
<input type="checkbox"/> Ground:			\$0.00
<input type="checkbox"/> Other:			\$0.00
Total Estimated Cost:			\$0.00

Board/Staff Travel Required to Perform Examinations

Date	Location	# Board	# Staff
<input type="checkbox"/> Airfare:			\$0.00
<input type="checkbox"/> Hotel:			\$0.00
<input type="checkbox"/> Ground:			\$0.00
<input type="checkbox"/> Other:			\$0.00
Total Estimated Cost:			\$0.00

Out-of-State Meetings or Additional In-State Travel

#1 Rank in Importance or Not Applicable

Date	Location	# Board	# Staff	
Description of meeting and its role in supporting the mission of the board:				
Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
<input type="checkbox"/> Airfare:	\$0.00	\$0.00	\$0.00	\$0.00
<input type="checkbox"/> Hotel:	\$0.00	\$0.00	\$0.00	\$0.00
<input type="checkbox"/> Ground:	\$0.00	\$0.00	\$0.00	\$0.00
<input type="checkbox"/> Conference:	\$0.00	\$0.00	\$0.00	\$0.00
<input type="checkbox"/> Other	\$0.00	\$0.00	\$0.00	\$0.00
Describe "Other" (break out all sections):				
Net Total:	\$0.00	\$0.00	\$0.00	\$0.00

Out-of-State Meetings or Additional In-State Travel

#2 Rank in Importance

Date	Location	# Board	# Staff	
Description of meeting and its role in supporting the mission of the board:				
Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
<input type="checkbox"/> Airfare:	\$0.00	\$0.00	\$0.00	\$0.00
<input type="checkbox"/> Hotel:	\$0.00	\$0.00	\$0.00	\$0.00
<input type="checkbox"/> Ground:	\$0.00	\$0.00	\$0.00	\$0.00
<input type="checkbox"/> Conference:	\$0.00	\$0.00	\$0.00	\$0.00
<input type="checkbox"/> Other	\$0.00	\$0.00	\$0.00	\$0.00
Describe "Other" (break out all sections):				
Net Total:	\$0.00	\$0.00	\$0.00	\$0.00

Out-of-State Meetings or Additional In-State Travel

#3 Rank in Importance

Date	Location	# Board	# Staff	
Description of meeting and its role in supporting the mission of the board:				
Expenditure	License Fees (RSS)	Third-Party Reimbursement	Third-Party Direct Booked	Total
<input type="checkbox"/> Airfare:	\$0.00	\$0.00	\$0.00	\$0.00
<input type="checkbox"/> Hotel:	\$0.00	\$0.00	\$0.00	\$0.00
<input type="checkbox"/> Ground:	\$0.00	\$0.00	\$0.00	\$0.00
<input type="checkbox"/> Conference:	\$0.00	\$0.00	\$0.00	\$0.00
<input type="checkbox"/> Other	\$0.00	\$0.00	\$0.00	\$0.00
Describe "Other" (break out all sections):				
Net Total:	\$0.00	\$0.00	\$0.00	\$0.00

Non-Travel Budget Requests

- Not Applicable
 Resources
 Exam Proctors
 Membership
 Training
 Other

Product or Service	Provider	Cost Per Event
		\$0.00

Description of request and its role in supporting the mission of the board:

Non-Travel Budget Requests

- Not Applicable
 Resources
 Exam Proctors
 Membership
 Training
 Other

Product or Service	Provider	Cost Per Event
		\$0.00

Description of request and its role in supporting the mission of the board:

Summary of FY 2022 Fiscal Requests

Board Meetings	\$0.00
Out-of-State and Additional In-State Travel:	\$0.00
Dues, Memberships, Resources, Training:	\$0.00
Total Potential Third-Party Offsets:	-\$0.00
Other:	\$0.00
Total Requested:	\$0.00

Additional Comments



PROBATION REPORT

DATE: April 21, 2021

TO: Board of Barbers and Hairdressers

THRU: Amber Whaley, Senior Investigator Digitally signed by Amber Whaley Date: 2021.04.21 15:53:48 -08'00'

FROM: Michele Hearn, Investigator/Probation Monitor Digitally signed by Michele Hearn Date: 2021.04.22 07:41:22 -08'00'

SUBJECT: Probation Report for the May 4, 2021 Board Meeting

The following is a complete list of individuals on probation for this Board. There are currently **nine (9)** individuals being monitored on probation. **One (1)** was released from probation since the last report. Individuals **non-compliant** or on **“hold”** with their probation are noted next to **“**”** with explanations listed below

<u>NAME</u>	<u>Case Number</u>	<u>Probation Start</u>	<u>Probation End</u>
Carolyn Western	2019-001078	08/20/2019	08/29/2021
Kimberly Steadman The View Spa LLC	2019-001076	08/20/2019	08/20/2021
Cayla Griffin Vivid Beauty, LLC	2019-001075	08/20/2019	08/31/2021
**Saeed McKoy	2019-001074	08/20/2019	Hold
Nancy VanBuskirk	2019-001071	08/20/2019	11/06/2021
The Hole Look, INC.	2019-001198	10/07/2019	10/07/2021
Liza Young	2020-000509	05/12/2020	05/12/2022
**Isidoro Martinez envIsions International, LLC	2020-000954	10/06/2020	10/06/2021
Elijah Young	2020-001049	10/06/2020	10/06/2026

Probation Complete:

<u>NAME</u>	<u>Case Number</u>	<u>Probation Start</u>	<u>Probation End</u>
Glenn Jackson G Jack, LLC	2019-000240	01/29/2019	01/29/2021

SPECIAL NOTES:

- **Saeed McKoy** – \$3000 civil fine was due 02/16/2020: Last payment (\$60) was received 11/18/2020; still owes \$2,840.
Shop Owner license # HADP14850 lapsed 08/31/2017 and has not been renewed. Therefore, probation is not actively tolling. Last contact was 02/16/2021. A non-compliance letter will be mailed, emailed, and phone call will be attempted to either establish a consistent payment plan or pay fine in full.
- **Isidoro Martinez / envIsions International, LLC**- \$3000 civil fine was due 04/04/2021; no payments received. A phone call and non-compliance letter sent 04/19/2021, allotting a 20-day opportunity to submit payment.

END OF REPORT



MEMORANDUM

DATE: April 20, 2021
 TO: Board of Barbers & Hairdressers
 THRU: Greg Francois, Chief Investigator
 FROM: Shauna Muraco, Investigator
 RE: Investigative Report for the May 04, 2021 Meeting

Digitally signed
by Amber
Whaley
Date:
2021.04.20
13:56:52 -0800

The following information was compiled as an investigative report to the Board for the period of January 11, 2021 thru April 20, 2021; this report includes cases, complaints, and intake matters handled since the last report.

Matters opened by the Paralegals in Anchorage and Juneau, regarding continuing education audits and license action resulting from those matters are covered in this report.

OPEN - 27

<u>Case Number</u>	<u>Violation Type</u>	<u>Case Status</u>	<u>Status Date</u>
APPRENTICE			
2021-000220	Unlicensed practice or activity	Complaint	03/24/2021
BARBER			
2020-000385	Unlicensed practice or activity	Complaint	05/18/2020
2020-000787	Unlicensed practice or activity	Complaint	08/25/2020
2020-000852	Unlicensed practice or activity	Investigation	04/19/2021
ESTHETICIAN			
2021-000257	Unlicensed practice or activity	Intake	04/02/2021
2021-000294	Unlicensed practice or activity	Intake	04/09/2021

2021-000270	Violation of licensing regulation	Complaint	04/06/2021
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HAIRDRESSER

2020-000277	Unlicensed practice or activity	Complaint	03/26/2020
2020-000867	Unlicensed practice or activity	Complaint	09/29/2020
2020-000956	Unlicensed practice or activity	Complaint	10/14/2020
2020-000962	Fraud or misrepresentation	Complaint	10/14/2020
2021-000263	Unlicensed practice or activity	Complaint	04/05/2021
2021-000265	Unlicensed practice or activity	Complaint	04/14/2021
2021-000279	Unlicensed practice or activity	Complaint	04/07/2021

INSTRUCTOR

2020-000902	Unlicensed practice or activity	Investigation	02/02/2021
2020-000903	Unlicensed practice or activity	Investigation	02/02/2021
2020-000904	Unlicensed practice or activity	Investigation	02/02/2021

SCHOOL

2021-000227	Violation of licensing regulation	Complaint	03/30/2021
2021-000258	Violation of licensing regulation	Complaint	04/02/2021

SHOP OWNER

2020-000869	Unlicensed practice or activity	Complaint	09/28/2020
2021-000206	Unlicensed practice or activity	Complaint	03/24/2021
2021-000224	Unlicensed practice or activity	Complaint	03/25/2021
2021-000262	Violation of licensing regulation	Complaint	04/05/2021
2018-001398	Unlicensed practice or activity	Investigation	09/17/2020
2020-000710	Violation of licensing regulation	Investigation	04/19/2021
2020-000735	Unlicensed practice or activity	Investigation	11/30/2020

TATTOOIST

2020-001041	Unlicensed practice or activity	Complaint	11/09/2020
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Closed - 10

<u>Case #</u>	<u>Violation Type</u>	<u>Case Status</u>	<u>Closed</u>	<u>Closure</u>
ESTHETICIAN				
2021-000194	Unprofessional conduct	Closed-Intake	04/20/2021	Incomplete Complaint
HAIRDRESSER				
2021-000045	Patient or client abuse	Closed-Intake	04/20/2021	Incomplete Complaint
INSTRUCTOR				
2021-000204	Unprofessional conduct	Closed-Intake	04/20/2021	Incomplete Complaint
SCHOOL				
2021-000008	Violation of licensing regulation	Closed-Intake	04/20/2021	Incomplete Complaint
2020-000134	License application problem	Closed-Investigation	02/01/2021	License Action
SHOP OWNER				
2021-000137	Unlicensed practice or activity	Closed-Intake	04/20/2021	Incomplete Complaint
2017-000701	Unlicensed practice or activity	Closed-Investigation	04/02/2021	License Lapsed - Flagged Do Not Renew
2018-001033	Unlicensed practice or activity	Closed-Investigation	04/02/2021	Declined by AG
2020-000165	Unlicensed practice or activity	Closed-Investigation	02/01/2021	Advisement Letter
2020-001130	Violation of licensing regulation	Closed-Investigation	02/01/2021	Advisement Letter

END OF REPORT

EXECUTIVE SESSION MOTION

I, _____, move that the Alaska State Board of Barbers & Hairdressers enter into executive session in accordance with AS 44.62.310(c), and Alaska Constitutional Right to Privacy Provisions, for the purpose of discussing _____

Board staff to remain during the session.

Authority: AS 44.62.310(c), Government meetings public

The following subjects may be considered in executive session:

- 1. matters, the immediate knowledge of which would clearly have an adverse effect upon the finances of the public entity;**
- 2. subjects that tend to prejudice the reputation and character of any person, provided the person may request a public discussion;**
- 3. matters which by law, municipal charter, or ordinance are required to be confidential;**
- 4. matters involving consideration of government records that by law are not subject to public disclosure.**