



THE STATE
of **ALASKA**

Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional Licensing

BAH

FOR DIVISION USE ONLY

Board of Barbers and Hairdressers

PO Box 110806, Juneau, AK 99811

Phone: (907) 465-2550

Email: BoardOfBarbersHairdressers@Alaska.Gov

Website: ProfessionalLicense.Alaska.Gov/BoardOfBarbersHairdressers

Student Instructor Affidavit of Completed Training

This form is to be used when a student has completed their training.

12 AAC 09.130(f) requires that within five working days after completion by a student of a course of study, the school owner shall submit to the board an affidavit showing the total number of operations, and the total number of hours of training and theoretical instruction completed by the student, and the date of completion of the course. This affidavit will serve as certification by the school that the student meets eligibility requirements necessary for examination for licensure. **Please return the completed form directly to the Alaska Board of Barbers and Hairdressers at the letterhead address.**

Note: To be considered for the examination, the application, quarterly reports, Affidavit of Training and fees must be complete and received in the division by the required examination deadline for which the applicant wishes to be scheduled. See 12 AAC 09.005 and AS 08.13.080. School owners: you must follow 12 AAC 09.130 for the submission of reports.

PART I Student Information

Student Name:		Student Permit Number:	
Mailing Address:	P.O. Box or Street	City	State Zip
School Name:			
Date Enrolled:		Date Completed:	

PART II Training Information

Subject	Number of Hours of Instruction
Rules and regulations of the board.	
Preparatory theoretical instruction, including teaching techniques, lesson planning, methods of instruction, evaluation of instruction, student recordkeeping, state recordkeeping, and school operation.	
Supervision of desk, booking appointments, and assigning students for clinic services.	
Clinic floor supervision under the direct supervision of licensed instructor.	

PART II Training Information (continued)

Subject	Number of Hours of Instruction
Presentation of theoretical subjects in a classroom situation.	
Presentation of practical subjects in a classroom situation.	
Supervision of clinic floor.	
Total Hours of Training Received:	

PART III Signature

I hereby certify that the above-named student obtained the aforementioned instruction in accordance with 12 AAC 09.165. The total number of hours of instruction is indicated above.

This affidavit serves as certification by the school that the student meets training requirements necessary for examination for licensure as required by 12 AAC 09.130(f).

Notary Stamp	Instructor or School Owner Printed Name:					
	Instructor or School Owner Signature:					
	Notary Public for State of:			Subscribed and Sworn to Before me on This Day:		
	Notary Signature:			My Commission Expires:		