



THE STATE  
of **ALASKA**

Department of Commerce, Community, and Economic Development  
Division of Corporations, Business and Professional Licensing

**BAH**

FOR DIVISION USE ONLY

**Board of Barbers and Hairdressers**

PO Box 110806, Juneau, AK 99811

Phone: (907) 465-2550

Email: [BoardOfBarbersHairdressers@Alaska.Gov](mailto:BoardOfBarbersHairdressers@Alaska.Gov)

Website: [ProfessionalLicense.Alaska.Gov/BoardOfBarbersHairdressers](http://ProfessionalLicense.Alaska.Gov/BoardOfBarbersHairdressers)

**Manicurist Advanced Endorsement Student Notice**

**of Termination of Training** *(To be used when a student has not completed their training.)*

12 AAC 09.130(e) requires that within 20 working days after termination of instruction of a student a school owner must notify the department, on a form provided by the department, of the termination. The termination report must include the date of the student's enrollment, the date of termination, the total number and types of operations performed by the student, and the total number of hours and types of training received by the student. The termination report is subject to audit and may be utilized to establish credit hours for transfer and reenrollment under 12 AAC 09.135. **Please return the completed form directly to the Alaska Board of Barbers and Hairdressers at the letterhead address.**

**PART I Student Information**

<b>Student Name:</b>		<b>Student Permit Number:</b>	
<b>Mailing Address:</b>	P.O. Box or Street	City	State Zip
<b>School Name:</b>			
<b>Date Enrolled:</b>		<b>Date Terminated:</b>	

**PART II Subjects**

Subject	Number of Hours
Bacteriology, chemical agents, sanitizing methods and procedures federal Occupational Safety and Health Administration (OSHA) safety standards, infectious agents and infection.	
Nail shapes, structures, and growth, including nail irregularities; and nail diseases; bones, muscles, and nerves of the arm and hand; skin histology and functions; and blood circulation, including blood vessels; and blood supply of the arm, hand, and foot.	
Preparation, equipment and implements, supplies; procedures, including basic manicure; oil manicure; nail analysis; and hand and arm massage; pedicure; artificial nails, including sculpturing and liquid and powder brush-ons; artificial nail tips; nail wraps and repairs; and maintenance; polish application; and specific needs; use of professional electric fingernail drills.	
State Law (Statutes and Regulations).	

**PART III Total Hours**

Total Hours of Training Received:

**PART IV Notarized Signature**

I hereby certify that the above-named student obtained the following hours in accordance with 12 AAC 09.148. The total number of hours completed is indicated above.

I understand that this termination report is subject to audit and may be utilized to establish credit hours for transfer and reenrollment under 12 AAC 09.135.

Notary Stamp	<b>Instructor or School Owner Name:</b>			
	<b>Instructor or School Owner Signature:</b>			
	<b>Notary Public for State of:</b>		<b>Subscribed and Sworn to Before me on this Day:</b>	
	<b>Notary Signature:</b>		<b>My Commission Expires:</b>	