



ALASKA STATE BOARD OF REGISTRATION FOR
ARCHITECTS, ENGINEERS, AND LAND SURVEYORS

TENTATIVE AGENDA

FEBRUARY 8, 2023 (DAY 1)

Zoom link:

<https://us02web.zoom.us/j/83281089235?pwd=R0tvaVJNYUFRb2pRMk5oMUZjazZyUT09>

Teleconference: 253-215-8782

Meeting ID: 832 8108 9235

Password: 374174

Meeting Details

Meeting Start Time: 9:00 a.m.
Meeting Start Date: 2/8/2023
Meeting End Time: 5:00 p.m.
Meeting End Date: 2/9/2023
Meeting Location: Teleconference

Agenda

1. 9:00 am - Call to Order/Roll Call
2. 9:02 am - Mission Statement
3. 9:03 am - Virtual Meeting Code of Conduct
4. 9:05 am - Review/Amend/Approve Agenda
5. 9:10 am - Review/Approve Minutes
 - A. November 9-10th, 2022, Board Meeting
6. 9:20 am - 2022 Strategic Plan
 - A. Overview of November 2022 meeting action items
7. 9:25 am - Ethics Reporting
8. 9:30 am - Investigative Report – *Patrick Kase*

Board Members:

Catherine Fritz
Architect (Chair)

Jeffrey Garness
*Civil/Environmental
Engineer (Vice Chair)*

Edward Leonetti
*Landscape Architect
(Secretary)*

Robert (Bob) Bell
Land Surveyor

Brent Cole
Public Member

Elizabeth Johnston
Electrical/Mechanical

Loren Leman
Civil Engineer

Jake Maxwell
Land Surveyor

Randall Rozier
Architect

Sterling Strait
*Civil/Structural
Engineer*

Fred Wallis
Mining Engineer

Board Staff:

Sara Neal
*Executive
Administrator*

Vacant
Licensing Examiner

Upcoming Meetings:

May 10-11th, 2023
August 23-24, 2023

9. 10:00 am - Old Business (Per Action Item List)
 - A. Create new policy for 36.010 j staff approval – Fritz / Neal
 - B. Digital signatures review / update – Johnston
 - C. CE Audit Update - Neal
 - D. ID Working Group – Fritz
 - E. Online application process for Temporary Military Registration – Neal
 - F. Change Board Policies and Historical Information to include the Architectural Engineering Degree as an equivalent degree to civil – Neal
 - G. Review AELS Regulations to remove any barriers to licensure due to foreign transcripts – Fritz / Rozier
 - H. FAQs for the regulation projects approved in 11/2022 meeting - Neal
 - I. Review Test, Inc. proposal for AKLS to be offered twice a year – Bell / Maxwell / Neal
 - J. UAA – call to discuss CE classes offered and clarify requirements for CE credits – Fritz
 - K. APDC – February 14-16th, 2023 - Johnston
10. 10:45 am – Break
11. 11:00 am – New Business
 - A. AKLS Exams
 - i. Exam dates - April and October
 - ii. Discuss details – proctoring and possibly extending test to 2.5 or 3 hours
 - B. ADEC regulatory verbiage – Discuss possible Ad Hoc Committee to collaborate with ADEC – Garness / Fritz
 - C. Update to Board Policies and Historical Information - Fritz
12. 11:30 am – Public Comment
13. 12:00 pm – Lunch
14. 1:00 pm – Agenda Item 11 – New Business cont.
 - D. Board officer nominations / elections
 - E. 2023 Annual Report

15. 1:30 pm - Regulation Projects – board member brief the board with new info – up to 10 minute summary per item
 - A. 12 AAC 36.105(h), (i) – SE by Comity – Strait
 - B. Regulation project to revise term “Responsible Charge” in regulation – Legislative Liaison Committee – Garness / Leman
 - C. CE regulation changes – Continuing Education Committee
 - D. Regulation Changes from Nov 2022 Meeting – Motion for public notice
 - E. 12 AAC 36.068 – LA by Exam - Leonetti
 - F. 12 AAC 36.040 – Simplified application for examination – Johnston / Rozier / Leonetti
 - G. Regulation project for Architectural Engineering – Johnston, Legislative Liaison Committee
16. 2:30 pm - Break
17. 2:45 pm – Licensing Examiner’s Report
18. 2:50 pm – Application Review Questions
 - A. Andrew Fortt
19. 3:30 pm - Correspondence
 - A. Incoming
 - i. Sonja Peshkoff
 - B. Outgoing
 - i. Thank-you note to UAA for use of room for Nov 2022 board meeting
 - ii. Listserv email – NCEES asking MEs to participate in survey
20. 3:50 pm - Outreach Reports
 - A. November 2022 Board update for AIA - Fritz
 - B. AELS – November 2022 Outreach Event – Maxwell
 - C. Request Senator Bjorkman/Senate Labor & Commerce Committee sponsor AELS statute changes – Leman
 - D. International Code Council – Johnston

21. 4:10 pm - National Organizations: Issues and Announcements
 - A. CLARB
 - B. NCARB
 - C. NCEES
22. 4:30 pm - Recess for day

FEBRUARY 9, 2023 (DAY 2)

Zoom link:

<https://us02web.zoom.us/j/89541168102?pwd=MW14TElBaDZoVDRlNUlBTjE5MlJtZz09>

Teleconference: 253-215-8782

Meeting ID: 895 4116 8102 **Password:** 695584

23. 9:00 am - Reconvene
24. 9:05 am - Division Update – *representative from Division will join*
 - A. 1st Quarter Update
 - B. Open Meetings Act – Sara Chambers
25. 9:45 am – Executive Session
26. 10:30 am – Break
27. 10:45 am – Committee Updates
 - A. Guidance Manual - Rozier
 - i. Records drawing paragraph
 - ii. Guidance for Construction Drawings
 - B. Investigative Advisory Committee – Leonetti
 - i. Discipline Matrix – Johnston
 - ii. Certificate of Authorizations lapsed licenses
 - iii. Redacted investigative cases
28. 11:30 am - Public Comment
29. 12:00 pm - Lunch
30. 1:00 pm - Committee Updates (continued)
 - C. Continuing Education - Johnston
 - i. Cold Regions Design – Triannual review

- D. Outreach Committee – Maxwell
 - i. Newsletter – Review
 - ii. National Engineers’ week - Feb. 19-25, 2023– outreach for proposed statute project; other ideas
 - iii. Align Outreach Plan with board meeting schedule
 - iv. Offering an on demand Cold Regions Design course
- E. Legislative Liaison Committee - Leman
 - i. Statute project status
 - ii. May be possible for Leman to come to Juneau to talk with legislators
- 31. 3:45pm – Committee Assignments
- 32. 4:00 pm - Read Applications into Record
- 33. 4:10 pm - Review of Action Items
- 34. 4:20 pm - Upcoming Meeting Dates
 - A. Fire Marshal Forum – February 15-17th – Anchorage, AK
 - B. NCARB Regional Summit – March 3-4th – Honolulu, HI
 - C. NCARB Exam Committee – March 24-25th – San Diego, CA
 - D. NCEES Western Zone – April 27-29th – Houston, TX
 - E. AELS May Board Meeting – May 10-11th – Fairbanks, AK – need to change to Anchorage, AK
 - F. NCARB Annual Business Meeting – June 15-17th – Tampa, FL
 - G. NCEES Annual Business Meeting – August 15-18th – Boston, MA - need to name funded delegates
 - H. AELS August Board Meeting – August 23-24th – Location TBD
 - I. CLARB Annual Business Meeting – September 2023
- 35. 4:25 pm - Board Member Comments
- 36. 4:30 pm - Adjourn