

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT

DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS, AND LAND SURVEYORS

CONDENSED MINUTES OF THE MEETING HELD *NOVEMBER 14-15TH, 2023*

Date:	November 14-15 th , 2023
Time/Location:	November 14 th / 9am – 4:30pm / UAA EIB Room 413 November 15 th / 9am – Noon / UAA ECB Room 204
Attending:	Board Members: In Person – Catherine Fritz, Ed Leonetti, Elizabeth Johnston, Jake Maxwell, Sterling Strait, Fred Wallis / Virtual – Bob Bell, Jeff Garness, Loren Leman, Randall Rozier Board Staff: Sara Neal, Kelly Johnson Division Staff: Sylvan Robb, Glenn Saviers, Melissa Dumas, Sara Chambers, Billy Homestead, Patrick Kase, Elizabeth Leduc, Lizzie Kubitz, Alison Osborne Invited testimony: Representative Tom McKay and aide Trevor Jepsen, Lucy Campbell, Gregor Catto Public: Nov 14 th : In Person – Timothy Conrad, David Gamez, Jessica Cederberg / Virtual – Aaron Blaisdell, Leslie Daugherty, Colin Maynard, Jesse Escamilla, Nicholas Murray, Jonny Hayes, Dana Nunn, Erik Jones, Stephanie Cloud, Mary Knopf, Ben Ferry, R. Rorabaugh, Kate I., Mike Griffith, Roy Rountree, Bri Keifer, Ramona Schimscheimer, Tracy Vanairsdale, Chung Lin, Hubert Vinberg, Catherine Wilkins, Barbara Cash, Tim Whiteley, Krista Phillips, Dianne Blumer, Elizabeth Hebron, Chris Mertyl, Matthew Gallager Nov 15 th : In Person – Colin Maynard / Virtual – Aaron Blaisdell, Chris Miller, Matthew Stielstra
Absent:	Brent Cole

1. Call to Order / Roll Call / Virtual Notice

Roll Call: Bob Bell, Jeff Garness, Loren Leman, Ed Leonetti, Jake Maxwell, Elizabeth Johnston, Sterling Strait, Fred Wallis, Randall Rozier, Catherine Fritz

2. Review / Amend / Approve Agenda

Motion: Agenda	In a Motion made by Elizabeth Johnston, seconded by Sterling Strait and approved unanimously, it was: <i>RESOLVED to approve the agenda for the November 14-15th, 2023, meeting as amended by adding agenda items 4B3 – Consent Agenda Outreach Report, 12B3&4 – Incoming Correspondence from CLARB and ASLA, 12D – Bylaw review, and 17B2 – Investigative Advisory Committee List of infractions.</i>
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3. General Information

- A. Mission Statement
- B. Virtual Code of Conduct
- C. Strategic Plan
- D. National Organizations
 - 1. NCEES – see updates on www.ncees.org
 - a. US/UK MRA – Lucy Campbell, British Deputy Consul General & Gregor Catto, Senior Trade Advisor
In an effort to work more closely together, both the U.S. and the UK signed the Atlantic Declaration. Due to this declaration, NCEES and its UK counterpart the Engineering Council have begun the process to develop a mutual recognition agreement (MRA). The two organizations are working together to ensure equivalent licensing standards and best practices.

- b. Elizabeth Johnston – Running for President-Elect
- 2. NCARB – see updates on www.ncarb.org
 - a. Pathways to Practice Statement – the NCARB Board is encouraging boards to set up alternative paths to licensure. Fritz is hoping that NCARB will establish the alternative paths for the jurisdictions to use.
- 3. CLARB – see updates on www.clarb.org

4. Consent Agenda

- A. Item 1: Meeting Minutes
 - 1. August 28th meeting minutes
 - 2. May 2nd meeting minutes
- B. Item 2: Outreach Reports
 - 1. 8/2023 NCEES Annual Business Meeting – Fritz/Johnston/Maxwell
 - 2. 9/14/2023 UAA College of Engineering ABET Accreditation – Leman
 - 3. 9/14/2023 – AK ASLA Executive Board Meeting - Leonetti
 - 4. 9/15/2023 UAA College of Engineering Student Showcase – Leman
 - 5. 9/2023 CLARB Annual Business Meeting - Leonetti
- C. Item 3: Outgoing Correspondence
 - 1. 9/14/2023 – Paul Davis
RE: Engineering documents not requiring seals
 - 2. 9/14/2023 – Commissioner Anderson
RE: Removing 12AAC 36.990(44)(F)
 - 3. 9/14/2023 – Sava White
RE: 12AAC 36.145 “Regularly Employed” needs revision

Motion: Consent Agenda	In a Motion made by Elizabeth Johnston, seconded by Ed Leonetti and approved unanimously via roll call vote, it was: <i>RESOLVED to approve the consent agenda Items A – C for the November 14-15th, 2023 meeting.</i> Yes: Bell, Fritz, Garness, Johnston, Leman, Leonetti, Maxwell, Rozier, Strait, Wallis
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5. Ethics Reporting

Garness has spoken as an individual to both Mat-su assembly member Rob Yundt and Representative Donna Mears regarding the ADEC and AELS regulatory issues. Bell shared that he had emailed Trevor Jepsen, Representative Tom McKay’s aide, regarding the AELS board configuration. Fritz attending an ID working group meeting in mid-October along with Senator Claman and his aide Brianna to discuss SB73. She also presented at the Alaska AIA’s annual conference in early October regarding health, safety, and welfare in the built environment as it pertains to architects and interior designers.

6. Review Public Comments and final Board review for Regulation Projects

- A. Update Landscape Architect by Exam and Simplified Reexamination
- B. SB 126 and Digital Signatures
Both of these projects are going out for public notice on November 15th and will close for public comment on December 15th. Comments will be compiled by Alison after December 15th and sent to the board.

7. Regulation Projects in Progress

- A. Responsible Charge – Leman / Garness
Task – Leman/Garness/Neal – go through regulations and identify all terms meaning responsible charge and put into regulation change format. Also, the definitions for responsible charge experience in 12AAC 36.990 will be clarified.
- B. Architectural Engineering – Johnston, Legislative Liaison Committee
ASCE has offered to partner with AELS to work on this.

8. Division Report

- A. 4th Quarter Update – Melissa Dumas
There was a 6% growth in licensure from 2019-2023. Board members expressed their opinions about the travel restrictions placed upon them even though they have the funds in the budget. Director Robb explained that the division is operating under the travel restrictions placed on it by the administration. The division is allotted a certain amount to spend on travel regardless of how much money an individual program has available, and the division tries to spread that amount equitably between the programs. Robb shared that if the board has input on the budget, then spring is the best time to request budget changes from the division. Neal will add AELS budget input to the February board meeting agenda.
- B. Update on EA Salary – Sylvan
Because it needs a class study, it must get approved by the Office of Management & Budget (OMB). The request is still with OMB and the division will most likely not hear from OMB until after December 15th. OMB did not respond to Fritz’s email. The division request included how it would impact the budget.
- C. Update on ADEC – Sylvan
An explanation will be given to AELS by the Department of Law (DOL) as to how ADEC’s regulations were signed into law when AELS had been given a memo from DOL stating that these regulations were in conflict with AELS’s statutes. Robb is not certain as to how the response will be given whether it will be in person at the next board meeting or in writing.
- D. Update on Military & Spouse Special Licensure – Sylvan
The Federal bill which states that states must treat uniformed service members and their spouses’ professional licenses as valid if they are moving due to military orders took effect on January 5, 2023. A valid license is defined as one that is in good standing and has a similar scope of practice. The Governor’s bills HB85 and SB73 Universal Temporary Licensure are addressing compliance with the federal bill and will move forward during the 2024 legislative session.
- E. Board Training Webinars – Sara Chambers – this was postponed until 3:45pm
Sara Chambers gave an overview of the Meeting Management trainings she has been doing for board members. She also shared on the topics of recusal and when roll call votes are required. The state requires board minutes to reflect how each individual board member voted. Chambers suggests that boards take roll call votes on matters that are substantive such as regulations or board positions. Board members should request to be recused if they have a conflict of interest in the matter. The recusal process is as follows: the board member requests from the chair before the meeting to be recused and the chair decides if the member can be recused or not. If the chair recuses the board member, this is stated on the record before the matter is discussed and the board member is either placed in a zoom waiting room or leaves the room. If the chair needs to be recused, the board votes on it. Board members should be reading board packets before the meeting so they can identify if they have a conflict of interest or not. During the meeting if a board member realizes they need to be recused, they should ask for a 5-minute break to discuss the matter with the chair.

9. Old Business

A. Executive Session

<p>Motion: Executive Session</p>	<p>In a Motion made by Elizabeth Johnston, seconded by Sterling Strait and approved unanimously via roll call vote and in accordance with the provisions of Alaska Statute 44.62.310 (c), it was:</p> <p><i>RESOLVED to go into executive session for the purpose of discussion regarding case 2022-000330 with the following people present: Board members Catherine Fritz, Jeff Garness, Ed Leonetti, Bob Bell, Elizabeth Johnston, Loren Leman, Jake Maxwell, Randall Rozier, Sterling Strait, and Fred Wallis / Board staff Sara Neal, Kelly Johnson, Investigators Billy Homestead and Patrick Kase / Department of Law AAG Liz Leduc</i></p>
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- B. ADEC Regulatory Changes – Leman / Garness
Leman shared the situation with an aide in the Governor’s office hoping that the Governor or the Chief of Staff would address the issues, but instead the issues were taken back to the department. ADEC is trying to make the engineer the contractor; however, this is not a task that is within the definition of engineering. Because of this, 20 engineers so far have said they will not be signing and submitting ADEC forms. Up to this point, the department has not heeded AELS’s concerns. After DOL provides an explanation as to how ADEC’s regulation were put into effect, Leman and Garness will review the explanation and identify a path forward for AELS.

<p>Motion: Extend ADEC Working Group</p>	<p>In a Motion made by Elizabeth Johnston, seconded by Ed Leonetti and approved unanimously, it was: <i>RESOLVED to approve extending the period of duration of the ADEC Working Group through December 31, 2024.</i></p>
<p>C. Revising 12AAC 36.145 RE: what defines an office – Johnston / Garness / Wallis The current regulation requires a designated person(s) in responsible charge for each service offered by the firm work in the “office” for a minimum of 20 hours per week. It was decided to revise this regulation and let the responsibility for who is in responsible charge and how any particular office is set up be up to the firm that has the Certificate of Authorization – see 12AAC36.135.</p>	
<p>Motion: Regulation project 12AAC 36.145</p>	<p>In a Motion made by Elizabeth Johnston, seconded by Jeff Garness and approved unanimously via roll call vote, it was: <i>RESOLVED to approve a regulation project to revise 12 AAC 36.145</i></p>
<p>D. Document retention – Johnston / Garness Johnston and Garness had Cole review the language they proposed during the August 28, 2023, meeting and he agreed with the proposal to revise 12AAC36.185 to require that documents shall be retained by registrants for the duration of the statute of repose as defined under AS 09.10.055. Deputy Director Savier suggested that AELS propose the regulation change and have the Department of Law review the change and determine if it is needed or not.</p>	
<p>Motion: Regulation project 12AAC 36.185</p>	<p>In a Motion made by Elizabeth Johnston, seconded by Ed Leonetti and approved unanimously via roll call vote, it was: <i>RESOLVED to approve a regulation project to revise 12AAC 36.185 by requiring that documents shall be retained by registrants for the duration of the statute of repose as defined under AS 09.10.055</i></p>
<p>E. Create Policy on Number of References for Applications – Bell / Wallis Bell and Wallis will look into whether or not this can be added to the Guidance Manual or if a regulation project is needed. They will bring their recommendations back to the board in February 2024 meeting.</p> <p>F. DOT Working Group – Bridge span 12 AAC 36.990 (44)(F) – Strait / Leman Strait shared the feedback he received from the working group meeting. The current regulation requires an SE for any bridge that is a total span of 200 feet or more. This applies to around 20% of the bridges in AK DOT inventory. The SE exam for bridges is not based on the seismic spec used in Alaska and is not applicable. The group’s discussion resulted in the following two possibilities: 1. Repeal 12AAC 36.990(44)(F) which makes a bridge with a total span of 200 feet or more a significant structure thus requiring a structural engineer or 2. Revise 12AAC36.990(44)(F) to make it more specific for how bridges are designed in Alaska. The Feds have a definition for “unusual bridges” which could be used as an alternate criteria for determine if a bridge is a significant structure. Leman suggested the establishment of a bridge training requirement (similar to the Cold Regions Design) which could be based on the DOTs rigorous training they use for their engineers.</p> <p>G. AELS Website – Strait / Staff – Neal had the quick tips for applications uploaded to the website.</p> <p>H. Look into MN Regulations RE: Review Investigations Process and Regulations – Leonetti – he requested direction from the board on how to proceed. It was suggested that if any board member has ideas for investigations to forward those to Leonetti so they can be discussed in the Investigative Advisory Committee.</p> <p>I. Gather DEI Data from National Organizations – Johnston / Leonetti – nothing to report</p>	
<p>10. Break</p>	
<p>11. Outreach Event – CE Presentation for the APDC & AIA Boards Elizabeth Johnston presented the CE regulation changes that went into effect on October 15, 2023. 22 people attended virtually and 3 people attended in person.</p>	
<p>12. New Business</p>	
<p>A. Board Make-up – potential new house bill– Rep. McKay from district 15. Rep. McKay was approached regarding the AELS board make-up. He worked on several scenarios that allows for each profession to keep their seats, except for the public member, but changes the disciplines of engineering seats by grouping like</p>	

disciplines. It is recommended by the division to have a public member seat. Johnston requested that we look into how board members get appointed and see if the AELS board can have input in the process. Rep. McKay inquired about adding pro tem board members. He stated that he will not take this to the legislature unless the board agrees on the composition. Fritz polled the board as what their preferences are in Rep. McKay’s scenarios:

Leonetti: In favor of 13 seats so as to keep current seats, keep public member, combine electrical, fire protection, control systems and industrial into one seat

Wallis: With big projects starting in Alaska, it is important to keep a designated mining seat. He suggested combining chemical and control systems or taking one of the land surveyor seats.

Maxwell: Keep the public member seat. Combine the environmental and agricultural with civil since many hold dual licenses. Keep the two land surveyor seats because of investigations. The community of land surveyors is small enough to where many times between the two land surveyors on the board one of them knows the surveyor under investigation which causes them to have to recuse themselves.

Johnston: Combine environment with civils, structural needs their own seat, landscape architects need a seat.

Strait: Combine environmental and agricultural combine with civil, structural has its own seat and not be combined with an architect seat, keep two seats for both architects and land surveyors, put chemical with petroleum and mining, and keep the public member seat.

Leman: Stay with 11 members. Combine chemical with petroleum and mining. Combine electrical, fire protection, control systems and industrial into one category. Sees value in having a designated structural seat and combining environmental in with civil but would like to have the state professional societies give their input. Keep the public member seat.

Garness: Need the 2 civil seats, seats need to be proportional to the regulatory, investigative, and license applications workload. Would prefer to give up the public member seat for another profession.

Rozier: Floating public member combined into other categories with the stipulation that if a registrant in one of the disciplines cannot be found, a public member can be appointed. There must be one public member in a board seat at all times. Keep the two architect seats especially for training purposes.

Bell: Surveyors are the only profession on the board that do not design so two seats are needed on the board. Board’s mission is to ensure applicants and registrants are competent so it is important that the higher registrant number professions have seats on the board so they can review applications and know if an applicant is competent. Keep it at 11 members. Keep public member seat.

Fritz – Maintain seats for engineers, architects, land surveyors, and landscape architects. Combine engineer disciplines and maybe maintain the “other” seat. Add a 12th seat for the public member who serves in an advisory capacity and does not have a vote. Supports a designated structural seat as they are different than architects. Does not prefer a 13 member board, but would not oppose it.

B. Incoming Correspondence

1. Christopher Johnston RE: Recommended change to 12 AAC 36.530(b)

He is requesting that the board look into this regulation as military orders are not always 120 consecutive days and instead are less than that with short gaps between orders. Fritz assigned the Education Committee to review his request.

2. Mike Erdman – ADEC EDMS Onsite Wastewater Documentation – no discussion necessary

C. CE Form Revision – Updated CE Reporting Forms Fritz/Neal – no discussion necessary

<p>Motion: Regulation project 12AAC 36.530(b)</p>	<p>In a Motion made by Elizabeth Johnston, seconded by Fred Wallis and approved unanimously via roll call vote, it was: <i>RESOLVED to approve a regulation project to revise 12AAC 36.530(b)</i></p>
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D. ASLA – Elizabeth Hebron – Board Composition – no discussion necessary

E. CLARB – Matt Miller – Board Composition – no discussion necessary

F. Bylaw review – Johnston inquired about the progress of the bylaw changes.

The Guidance Manual Committee will review the bylaw changes made previously and report back during the February 2024 board meeting.

<p>Motion: Amend agenda</p>	<p>In a Motion made by Jake Maxwell, seconded by Elizabeth Johnston and approved unanimously via roll call vote, it was: <i>RESOLVED to approve amending the meeting's agenda by add Land Surveying under New Business.</i></p>
<p>G. Land Surveying Definition – review the definition and determine if a change is needed in statute, regulation, or policy. Fritz asked for Bell and Maxwell to serve on a subcommittee to review this issue.</p>	
<p>13. Public Comment</p>	
<p>A. Aaron Blaisdell – He is a board member with the Washington state board and has been nominated by his board for the position of Vice President for the NCEES Western Zone and is hoping for Alaska's vote. He recently became licensed as a land surveyor in Alaska and had a positive experience with both staff and taking the exam in Idaho. He was disappointed to learn that AELS is no longer offering a wall certificate. Washington offers a free wall certificate to first time licensees. He also wanted to offer his assistance as a neighboring state professional if any board member had questions.</p> <p>B. Elizabeth Hebron – Director of Government Affairs for the American Society of Landscape Architects (ASLA) – she read a letter from ASLA in support of keeping the landscape architect seat on the AELS board in response to the draft of the bill by Rep. McKay that eliminated the landscape architect seat.</p> <p>C. Colin Maynard – He, too, agrees with keeping the landscape architect seat on the board. He plans to write a letter to Rep. McKay with his suggestions for an 11 and/or a 13 member AELS board. Maynard also wanted to report that there are 22 students in this semester of the Northern Design Course and is hoping to offer it in the spring of 2024 as well.</p>	
<p>14. Licensing Examiner's Report</p>	
<p>A. Update on staff approval process It was decided that all comity applicants will be reviewed as they are submitted. If they meet the requirements of the staff approval policy, staff will review. If the applicants do not meet the requirements, a mail ballot will be created in Onboard and assigned to two reviewing board members. Those two board members will review the applications and vote whether to approve the application or not. Fritz took a straw poll to see if board members wanted to review comity applicants via Onboard: Yes: Bell, Rozier, Garness, Leman, Leonett, Wallis, Maxwell, Johnston, Strait / No: Fritz</p>	
<p>15. Application Review Questions</p>	
<p>A. Danh Vu – briefly discussed on November 14th and voted on during the November 15th meeting. Under 12AAC 36.103, it states that an applicant who does not readily meet the requirements can be reviewed by the board. His education has not been satisfied in his NCARB record. Nov 15th discussion – After reviewing, Rozier found that Vu is a candidate for NCARB's alternative path for education if he completes 2X AXP. Once he has his experience verified, his education can be satisfied with NCARB.</p>	
<p>Motion: Danh Vu</p>	<p>In a Motion made by Randall Rozier, seconded by Elizabeth Johnston and approved unanimously via roll call vote, it was: <i>RESOLVED to find Danh Vu's application incomplete based on 12AAC36.103(a)(1).</i></p>
<p>A. Scott Garrison – CE by Comity – it is not clear whether his exam is an NCEES PE exam or Alberta's APEGA exam and he does not have an ABET accredited degree although it is under the Washington Accord. Staff will inquire of NCEES as to what exam he took</p>	
<p>16. Break</p>	
<p>17. Committee Reports</p>	
<p>A. Overview of Committee Rules: Standing Committees: Only board members, no beginning or ending dates, sometimes named in the bylaws, must be public noticed Subcommittees: Only board members, specified timeframe, must be public noticed Working Group: Can include people not on the board (SMEs), specified timeframe, if more than 3 board members public notice</p>	

is required. The recommendation is to public notice if it is a subject that is controversial and/or an issue the public would want to weigh in on.

Johnston suggested that the by-laws be changed to reflect these terms. Neal will get clarification if subcommittees count as one of the three committees board member can serve on according to the bylaws.

B. Investigative Advisory Committee – Leonetti – this committee did not meet

1. Investigative Report – Kase

There are 10 open cases currently – 2 are in the intake stage, 6 are in the complaint stage, and 2 are under investigation. Kase is finalizing a list of cases for the last five years for precedence the investigative and the outreach committee

2. List of Infractions – Fritz -AELS is going to work on a barrier list. Neal will check with other boards both within the division and the national organizations to see what they have as barrier crimes.

C. Outreach Committee – Maxwell

1. 2024 Newsletter Articles

2. February 2024 outreach event

UAA Engineer/Land Surveyor Forum – “Path to Licensure” – Strait suggested requesting Juneau for February to meet with Rep.McKay and the division regarding AELS’s budget.

Maxwell would like to look into offering wall certificates again. Neal will take this request to the division.

D. Guidance Manual Committee - Rozier

1. Define HSW for Board Policies and Historical Information -Rozier presented the following definition for the board to consider:

Health Safety and Welfare

The protection and well-being of the general public.

Health: Aspects of professional practice that improve the physical, emotional, and social well-being of occupants, users, and any others affected by buildings, infrastructures, and sites.

Safety: Aspects of professional practice that protect occupants, users, and any others affected by buildings,infrastructures, or sites from harm.

Welfare: Aspects of professional practice that enable equitable access, elevate human experience, encourage social interaction, develop the wise use of resources, and benefit the built and natural environments.

<p>Motion: Change definition of HSW</p>	<p>In a Motion made by Elizabeth Johnston, seconded by Fred Wallis it was proposed to change “occupants, users, & any others” in both Health and Safety to “the public.” The motion failed via roll call vote. Yes: Johnston, Maxwell, Strait, Wallis / No: Bell, Fritz, Garness, Leman, Leonetti, Rozier</p>
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<p>Motion: Definition of HSW</p>	<p>In a Motion made by Randall Rozier, seconded by Jake Maxwell and approved unanimously via roll call vote, it was: <i>RESOLVED to approve the definition of HSW as presented in today’s meeting to be added to the Guidance Manual with a reference to the definition in Board Policies & Historical Information.</i></p>
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2. Completed CE Structured report for example and compile a list of possible professional and technical societies. – no example for self-study yet – Leonetti talked the board through difference examples of how to use it. Fritz suggested adding an “EXAMPLE” watermark and adding them to the website.

3. Definition of responsible charge experience for the Guidance Manual is as follows:

This means delivering or managing work that often requires application of technical principles, resourcefulness, and originality. This may include investigations, surveys, calculations, reports, drawings, designs, specifications, construction observation, and submittal reviews; documentation, fieldwork, and directing support services; interacting with and managing team members; code and permit compliance; and public involvement. The professional-in-training may encounter project challenges, changed conditions, questions about suitability of materials, execution of field services, and resolution of human resource and other issues that may require unique and somewhat independent decision-making. The required minimum progressive professional experience is to prepare an applicant for taking "responsible charge" as a professional architect, engineer, land surveyor, or landscape architect.

For additional guidance on how a reviewing professional may review an applicant’s progressively developing responsible

charge experience, a useful resource is Appendix A in NCEES Model Rules, Suggested Guidelines for Evaluating Progressive Engineering Experience, August 2023.

Motion: Definition of Responsible Charge Experience	In a Motion made by the Guidance Manual Committee and approved unanimously via roll call vote, it was: <i>RESOLVED to approve updating the Guidance Manual to include the responsible charge experience clarification as presented in today's meeting.</i>
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Motion: Amend Agenda	In a Motion made by the Bob Bell, seconded by Elizabeth Johnston, and approved unanimously via roll call vote, it was: <i>RESOLVED to amend the agenda by combining 19A with 17F, defer Topic 2 19(B) to the February 2024 meeting, and add item 20 -Public Comment.</i>
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- 2. Digital signature – waiting for regulation change that is out for public notice until Dec 15, 2023 - Johnston
- E. Legislative Liaison Committee – Leman
 - 1. EA Salary Issue
 - 2. SB 73 update - Fritz participated in a working group committee with Senator Claman and his aide. The main concern is the broad definition of the practice of interior design that is currently in the drafted bill. This can stay on the LLC's radar, but no action is required at this time.
- F. Education Committee - Johnston
 - 1. On demand Cold Regions Design course
Summary of 9/27 meeting – met with professors and deans about the possibilities of having an on demand cold regions design course. They asked for some information from the board which is under Item 19(A) on the agenda. UW mentioned having modules for specific disciplines/professions that builds on a main module for everyone.
UW Course Content
Summary of 10/27 Meeting – Rozier and Leman met with professors from the UW Cold Regions Design course regarding streamlining the course for topics that relate to the practice of the professional taking the course.

18. Recess

Day 2 – University of Alaska – ECB 204 – 9am-Noon

Roll Call: Bob Bell, Fred Wallis, Sterling Strait, Ed Leonetti, Jake Maxwell, Loren Leman, Elizabeth Johnston, Jeff Garness, Catherine Fritz / Randall Rozier joined at 9:07am

19. Working Sessions

- A. Topic 1: Cold Regions On-Demand Course
 - 1. What are the minimum/core competencies that should be required? Fritz polled each board member for what cold regions design core competency he or she thought an applicant should be competent in. Maxwell – Surveyors should exempt from needing the course. Bell – suggested having applicants interview with the board after the completing the cold regions design course to see what they learned. Bell does think surveyors should be required to take the course specific for surveyors. Wallis – the cold regions course makes for a well-rounded professional who understands the concepts of designing in the arctic. Garness – most important topic is an understanding of the seasonal nature of Alaska's construction work i.e. daylight considerations, transportation logistics, snow loads, cultural aspects, etc. Strait – The current set-up AELS has now for the Cold Regions Design course is an excessive barrier to entry to licensure. Shorten it to a one-day course to show the different aspects of designing in Alaska with the main goal of showing the applicants arctic design aspects that they do not know and would need to further their knowledge in.. Johnston suggested that arctic questions be added to the AKLS if there is a need for surveyors to have that knowledge. She agrees with Strait's recommendation to simplify the requirement. Her idea to simplify is for the board to possibly offer a video course and then have an exam that applicants must pass. Leonetti – supports an Alaska-based course. Should have an element to the course that is multidisciplinary because of overlap in practice. The course should also cover the effects of snow removal on the built environment and site design with the shorter daylight in mind. Rozier – he supports the idea of modules. He does think that the cold regions design course is very important for AELS registrants to take. Leman – the course needs to cover how to deliver safe water, how to minimize and safely dispose wastewater and solid waste , and safety while

working in the cold climate. He also is in support of modules. Fritz supports idea of all applicants taking a core class and then offering profession / discipline specific modules that will take significantly shorter time than what is offered now.

2. Should there be shared course content with specializations for different professions?
3. Understanding the differences between “on demand”, self-directed, etc.

After discussing the core competencies, Fritz presented two options:

- Refer this to the Education Committee to formulate a plan forward
The committee would take the core competencies discussed today and plan the next steps. That information would be shared with providers of the course to see if they can provide the course content described. Johnston took it as an action item for this committee. Strait and Leonetti volunteered to help the committee on this topic.
- Refer to a Subcommittee if the Education Committee is too busy.

Break

B. Topic 2: Architectural Engineering – Deferred to February 2024 meeting

1. Who are the affected professions and how should the board engage with them?
2. What are the pros and cons for adding this profession to the AELS board?
3. Does this align with the right-touch regulation and AELS’s strategic plan?

20. Public Comment

Colin Maynard shared that the Northern Designs Course came about because architects did not want to have to take the engineering course, so they banded together and had their own course created which is not offered through UAA. Maynard is surprised that the other professions did not follow suit.

Chris Miller shared that everyone who is designing in Alaska needs to have the Cold Regions Design course. He would support the licensing of Architectural Engineering discipline. On the subject of the SE requirement for bridges, he stated that with special training civil engineers could possibly do the simpler bridges, but SEs should be required for more complicated bridges. The ADEC issue has been before the board for 20 years and it is frustrating that ADEC did not fix the issue in their regulations when they had the chance.

Matthew Stielstra – He is both registered civil and structural engineer in Alaska. He supports finding a pathway to licensure for architectural engineering. He has an ABET bachelor’s in architectural engineering and a master’s degree. When he applied to the AELS board he was found incomplete because his master’s degree did not count, and he was short one year inexperience. He encourages the board to at the very least accept the education toward another discipline so more experience is not required. He has gone on to sit for the NCEES Architectural Engineering Exam and is now licensed in Washington as a building systems engineer. He volunteered to answer any questions the board has regarding the curriculum for the degree and the NCEES Architectural Engineering Exam

21. Review Action Item List

Motion: ASCE: Invited testimony to Feb 2024 Board meeting RE: Architectural Engineering	In a motion made by Elizabeth Johnston, seconded by Fred Wallis, and approved via roll call vote, it was <i>RESOLVED to APPROVE inviting ASCE architectural engineering group to the February 2024 board meeting to discuss architectural engineering.</i> Yes: Garness, Johnston, Leman, Leonetti, Rozier, Strait, Wallis No: Bell, Fritz, Maxwell
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22. Read Applicants into the Record

Motion: Staff Approval Applicants	In a motion made by Ed Leonetti, seconded by Jake Maxwell, and approved unanimously, it was <i>RESOLVED to APPROVE the following list of applicants for registration by comity that were reviewed by staff with board concurrence since the last board meeting.</i>
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License #	First Name	Last Name	Type of License	Decision
207620	Brian	Lindsey	Electrical	Approved - Sept
214800	David	Bell	Mechanical	Approved - Sept
215396	Bogue	Ebbrecht	Architect	Approved - Oct

215216	Craig	Jacobs	Architect	Approved - Oct
215897	Kimberly	Pavlik	Architect	Approved - Oct
213924	Michael	Pederslie	Civil	Approved - Oct
214083	Trevor	Self	Civil	Approved - Oct
213672	Alina	Novikova	Electrical	Approved - Oct
214632	Alexander	Hoeft	Fire Protection	Approved - Oct

Motion: Staff Conditional Approval Applicants	In a motion made by Ed Leonetti, seconded by Jake Maxwell, and approved unanimously, it was <i>RESOLVED to CONDITIONALLY APPROVE the following list of applicants for registration by comity that were reviewed by staff with board concurrence since the last board meeting.</i>
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License #	First Name	Last Name	Type of License	Decision
214137	Michael	Goslinga	Architect	Conditional - Sept
214607	Lindley	Givler	Civil	Conditional - Sept
215580	Derrick	Wessel	Civil	Conditional - Oct
215611	Chaim	Bernstein	Electrical	Conditional - Oct
214550	Joel	Mortenson	Electrical	Conditional - Oct
212612	Anthony	Wade	Landscape Architect	Conditional - Oct

Motion: Approved Applicants	In a motion made by Ed Leonetti, seconded by Jake Maxwell, and approved unanimously, it was <i>RESOLVED to approve the following list of applicants for registration by comity with the stipulation that the information in the applicants' files will take precedence over the information in the minutes.</i>
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License #	First Name	Last Name	Type of License	November Decision
215228	Anthony	Radesky	Chemical	Approved
215226	Scott	Garrison	Civil	Approved
215613	Paul	Gearhart	Civil	Approved
215248	Jeremy	Payne	Civil	Approved
213624	Zachary	Rogers	Civil	Approved
215961	Anna	Vesper	Civil	Approved
215691	Yi	Zhang	Civil	Approved
213622	Daniel	Lassalle	Electrical	Approved
212944	Matthew	Madsen	Electrical	Approved
212135	David	Edward	Environmental	Approved
215269	Ida	Ottesen	Landscape Architect	Approved
215716	Craig	Goldstein	Mechanical	Approved
215209	Christopher	Siok	Mechanical	Approved
214535	Richard	Boelter	Structural	Approved
216243	Nathaniel	Levine	Structural	Approved
215775	Brian	Sayre	Structural	Approved
214413	Andrew	Wahr	Structural	Approved

Motion: Conditionally Approved Applicants	In a motion made by Ed Leonetti, seconded by Jake Maxwell, and approved unanimously, it was <i>RESOLVED to conditionally approve the following list of applicants for registration by comity with the stipulation that the information in the applicants' files will take precedence over the information in the minutes.</i>
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License #	First Name	Last Name	Type of License	November Decision
120409	Chad	Burgess	Architect	Conditional

216289	David	Hansen	Architect	Conditional
215345	Diane	Heaney-Mead	Architect	Conditional
215767	Michele	Martinez	Architect	Conditional
216115	Nathan	Adamczak	Civil	Conditional
215390	Heni	Barnes	Civil	Conditional
216281	Dustin	Campbell-Hutchinson	Civil	Conditional
216283	Nathan	Goering	Civil	Conditional
216227	McKenzie	Lallish	Civil	Conditional
216120	Shannon	LeMay	Civil	Conditional
115728	Kirsten	Loaiza	Civil	Conditional
208516	Justin	Lobdell	Civil	Conditional
216139	Laura	Manzer	Civil	Conditional
215222	Timothy	Spry	Civil	Conditional
216273	BrookeLynn	Vizzerra	Civil	Conditional
216329	John	Bell	Electrical	Conditional
213373	Blaze	Brooks	Electrical	Conditional
215205	Kamran	Kemani	Electrical	Conditional
214603	Brita	Mjos	Environmental	Conditional
192253	Colton	Jessup	Land Surveyor	Conditional
215827	Tyler	Lindquist	Land Surveyor	Conditional
135887	Leah	Buron	Landscape Architect	Conditional
216136	Nicholas	Beeker	Mechanical	Conditional
208815	Elliott	Larsen	Mechanical	Conditional
128889	Dennis	Long	Mechanical	Conditional
120547	Matthew	McGuire	Mechanical	Conditional
117086	Stephen	Ringle	Mechanical	Conditional
214349	Benjamin	Ziegman	Mining	Conditional
213453	Wade	Boman	Petroleum	Conditional

23. Upcoming Board Meetings

- A. Set committee meeting dates
 Outreach Committee – Nov 29 – 12-1pm
 Land Surveyor Subcommittee – Dec 6 – 12-1pm
 Education Committee – Dec 12 – 12-1pm
 Investigations Committee – January 18 -12-1pm
- B. February 8-9th, 2024 – Juneau is the requested location
- C. NCARB Regional Summit - February 29-March 2, 2024 – Savannah, GA – Catherine Fritz
- D. NCEES Zones – May16-17th – Bozeman, MT – Jake Maxwell, Sterling Strait, and Jeff Garness

Board Member Delegates for National Conferences	NCARB Regional Conference: Catherine Fritz and Randall Rozier NCEES Zones – Jake Maxwell, Sterling Strait, Jeff Garness / Alternate: Kelly Johnson
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- E. NCEES Annual Business Meeting – August 14-17th, 2024 – Chicago, IL
- F. Set date for the April 2024 AKLS – Set for April 19th, 2024
- G. Set date for May 2024 Board meeting – Set for May 8-9th; 2024
- H. NCARB Annual Business Meeting – June 2024 – Chicago, IL

I. CLARB Annual Business Meeting – September 2024 – Buffalo NY

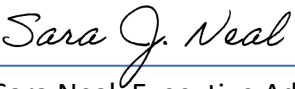
24. Board Member Comments – Board members expressed appreciation for each other’s hard work and for staff’s support. Johnston would like to have more time for open discussion which a full two-day meet would allow for. Bell thinks the board has the obligation for the health, safety, and welfare of with public with regards to land surveying with the local government and would like to approach the commissioner to discuss the matter. Rozier echoed Bell’s comments and also expressed the need to keep addressing the EA salary. Fritz encouraged the board to take action with outreach to address the issues with the local government within the next Annual Report.

25. Adjourn


Next Meeting:	February 8-9 th , 2024
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Adjournment:	
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Respectfully submitted:



Sara Neal, Executive Administrator

Approved:


Catherine Fritz, Architect, Chair
Alaska Board of Registration for Architects,
Engineers, and Land Surveyors

Date: February 8, 2024
