Call to Order

STATE OF ALASKA DEPARTMENT OF COMMERCE, COMMUNITY & ECONOMIC DEVELOPMENT DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING *Tentative Meeting Agenda*

Board of Real Estate Appraisers

November 7, 2023

Zoom Meeting Registration Link: https://us02web.zoom.us/meeting/register/tZcld-uuqzkoGtyLWkhlqc-qW58vhLyBTv2N

1.	10:00	Call to Order/Roll Call -Review/Approve Agenda -Ethics Report -Continuing Education Statement	Chair Hayes
2.	10:15	Public Comment	
3.	10:30	Division Update -Q4	Ms. Dumas
4.	10:45	Investigations -Investigative Report	Ms. Gabriel
5.	11:00	Executive Administrator Discussion	Ms. Saviers
6.		Statute Project(s) -Update from Ms. Hayes	Chair Hayes
7.		Regulation Project(s) -Update from Regulation Project Committee meetings regarding consideration of AQB verbiage, PAREA, Practicums and the ASC Off Site Assessment -Review draft of proposed regulation edits	Chair Hayes
8.	12:30	Lunch	
9.	1:00	Continued Board Discussion(s) -Work Product Checklist	Chair Hayes
10.		New Business -Staff Question Regarding AMC National Registry Requirements -Staff Question Regarding Degree Review Program	Ms. Sather
11.		Pending Board Ballots	Chair Hayes
12.		Board Business -Update on CE Audits -Summary from AARO Conference	Chair Hayes

Adjourn

Ethics Report

CONFIDENTIAL

ETHICS SUPERVISOR DETERMINATION FORM

(Board or Commission Member)

Board or Commission:

Member Disclosing Potential Ethics Violation:

I have determined that the situation described on the attached ethics disclosure form

does or would violate AS 39.52.110 - .190. Identify applicable statute below.

does not or would not violate AS 39.52.110 - .190.

Signature of Designated Ethics Supervisor (Chair)

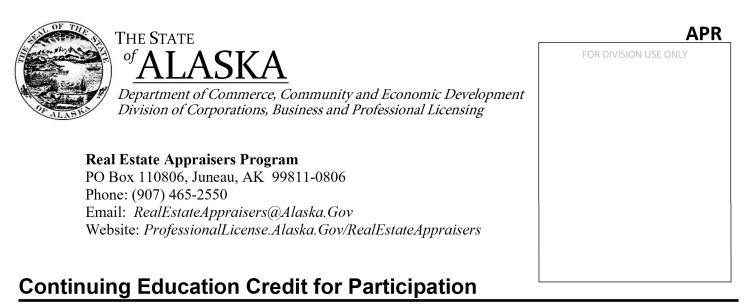
Printed Name of Designated Ethics Supervisor

Date:

COMMENTS (Please attach a separate sheet for additional space):

Note: Disclosure Form must be attached. Under AS 39.52.220, if the chair or a majority of the board or commission, not including the disclosing member, determines that a violation of AS 39.52.110-39.52.190 will exist if the member participates, the member shall refrain from voting, deliberating, or participating in the matter. A member will not be liable under the Ethics Act for action in accordance with such a determination so long as the member has fully disclosed all facts reasonably necessary to the determination and the attorney general has not advised the member, chair, or board or commission that the action is a violation. Forward disclosures with determinations to the State Ethics Attorney as part of your quarterly report. Quarterly reports are submitted to Litigation Assistant, Opinions, Appeals & Ethics, Department of Law, 1031 W. 4th Avenue, Suite 200, Anchorage, AK 99501.

Continuing Education Statement



This form certifies attendance at a meeting of the Alaska Board of Certified Real Estate Appraisers for continuing education credit. 12 AAC 70.210(g)(1-5)

Full Legal Name:	First	Middle	Last
Alaska Certification #:			

Board Meeting Date:	mm/dd/yyyy	In Person	Teleconference
Attendance Hours:		Hours Claimed: (7 Hours Max)	

I certify the information reported above is true and correct and that I maintained attendance for the duration of the hours claimed.

Signature:		Date:	mm/dd/yyyy
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BELOW IS FOR DEPARMENTENTAL AND BOARD USE ONLY

Verified Hours of Attendance (From Board Meeting Minutes)					
Via Electronic or Mail Ballot: <i>OR</i>	🗌 Approv	ed	Denied		
Via in Person Board Meeting:	Approv	ed	Denied		
Board Member Signature:				Date:	mm/dd/yyyy
If denied, reason for denial:					

Public Comment

Division Update

Investigations



Department of Commerce, Community, and Economic Development

DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

> 550 West Seventh Avenue, Suite 1500 Anchorage, AK 99501-3567 Main: 907.269.8160 Fax: 907.269.8156

MEMORANDUM

DATE:	October 24, 2023
TO:	Board of Certified Real Estate Appraisers
THRU:	Erika Prieksat, Chief Investigator $\mathcal{B} \not \!\!\!\!/$
FROM:	Anna Gabriel, Investigator
RE:	Investigative Report for the November 07, 2023 Meeting

The following information was compiled as an investigative report to the Board for the period of August 10, 2023 thru October 24, 2023; this report includes cases, complaints, and intake matters handled since the last report.

Matters opened by the Paralegals in Anchorage and Juneau, regarding continuing education audits and license action resulting from those matters are covered in this report.

<u>OPEN - 6</u> <u>Case Number</u>	Violation Type		<u>Case Status</u>	<u>Status Date</u>
REAL ESTATE APPRAI	SER			
2021-000853	Violation of licensing regula	ation	Complaint	10/14/2021
2021-001048	Violation of licensing regula	ation	Complaint	11/22/2021
2023-000414	Violation of licensing regula	ation	Complaint	05/18/2023
2023-000726	Violation of licensing regula	ation	Complaint	07/12/2023
2023-000889	Violation of licensing regula	ation	Complaint	09/24/2023
REAL ESTATE BROKE	R			
2023-000905	Violation of licensing regulation		Complaint	08/21/2023
Classed 2				
<u>Closed - 2</u> <u>Case #</u>	Violation Type	<u>Case Status</u>	<u>Closed</u>	<u>Closure</u>

REAL ESTATE APPRAISER

2023-000792	Violation of licensing regulation	Closed-Intake	09/11/2023	Incomplete Complaint
2023-000443	Violation of licensing regulation	Closed-Complaint	10/20/2023	No Action - No Violation

END OF REPORT

Executive Administrator Discussion

Statute Project(s) -Update from Ms. Hayes Regulation Project(s)

-Update from Regulation Project Committee meetings regarding consideration of AQB verbiage, PAREA, and Practicums Continued Board Discussion(s)

-Work Product Checklist

New Business

-Staff Question Regarding AMC National Registry Requirements -Staff Question Regarding Degree Review Program Pending Board Ballots

Board Business

-Update on CE Audits -Summary from AARO Conference