

1 STATE OF ALASKA
2 DEPARTMENT OF COMMERCE, COMMUNITY, & ECONOMIC DEVELOPMENT
3 DIVISION OF CORPORATIONS, BUSINESS, & PROFESSIONAL LICENSING

4 BOARD OF CERTIFIED REAL ESTATE APPRAISERS

5
6 MINUTES OF THE BOARD MEETINGS

7 Wednesday, March 24th, 2021

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9 By the authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a
10 scheduled meeting of the Board of Certified Real Estate Appraisers was held via videoconference on
11 Wednesday, March 24, 2021.

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14 Agenda Item #1 Call to Order/Roll Call

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16 The meeting was called to order at 10:05a.m. by Ashlee Stetson.

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18 Those present, constituting a quorum of the Board:

19 Ashlee Stetson, Chair

20 Mae Hayes

21 Val Kudryn

22
23 Division Staff present in the meeting:

24
25 Joe Bonnell, Records and Licensing Supervisor

26 Christianne Carrillo, Licensing Examiner

27 Autumn Miller, Investigator

28 Melissa Dumas, Admin Operations Manager

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30 Agenda Item #2 Review/Approve Agenda

- 31
32 • Ms. Stetson asked the board to review the agenda.

33
34 **On a motion made by Ms. Mae Hayes, seconded by Mr. Val Kudryn, and passed**
35 **unanimously, it was RESOLVED to APPROVE the agenda as written.**

Board Member	Approve	Deny	Refrain
Mae Hayes	X		
Val Kudryn	X		
Ashlee Stetson	X		

37 **Ethics Report:**

- 38
39 • There were none.

40
41 **Continuing Education Statement**

- 42
43 • The Chair explained that their program allows licensees who attend board meetings and
44 asked if there was anyone on the line to receive their credits.
45 • There were no one from the public present.
46 • Board members may receive CE Credits. Mae Hayes and Val Kudryn both will receive
47 CE Credits for attending the Board Meeting.

48
49 **Agenda Item #2 Introduce New Board Member/Staff**

- 50
51 • Ashlee Stetson, Mae Hayes and Val Kudryn, introduced themselves as board members.
52 • Joe Bonnell, and Christianne Carrillo introduced themselves as State of Alaska staff.

53
54 **Agenda Item #3 Review / Approve Meeting Minutes**

- 55
56 • There were no changes.

57
58 **On a motion made by Mae Case, seconded by Renee Piszczek, and passed unanimously, it**
59 **was RESOLVED to approve October 27, 2020 Board Meeting Minutes as written.**

60

Board Member	Approve	Deny	Refrain
Mae Hayes	X		
Val Kudryn	X		
Ashlee Stetson	X		

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62 **Agenda Item #4 Public Comment**

- 63
64 • There was no public comment.

65
66 *Autumn Miller entered the teleconference at 10:24am.*

67 **Agenda Item #5 Investigative Report**

- 68
69 • Ms. Autumn Miller presented that five cases were open and eight cases were closed for
70 the investigative report from October 22, 2020 through March 10, 2021.

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Autumn Miller left the teleconference at 10:28am.

Melissa Dumas entered the teleconference at 10:29am.

Agenda Item #6 **Division Update**

- Ms. Dumas presented the FY21 board report to the Board.
- The Board’s total revenue was \$30,520.00.
- Ms. Dumas clarified some questions that new board members had.

Melissa Dumas entered the teleconference at 10:44am.

Agenda Item #7 **Statute Regulation Update**

- Joe Bonnell shared an attachment about open meetings during legislative session.
- Mr. Joe Bonnell presented regulation project for Ms. Sher Zinn.
- It has gone through law and the Lt. Governor’s office and has been signed. The effective date is April 8, 2021 and a late April estimation for the statute to be changed online.
- Most of the changes by law were mostly language. The largest change was about “substantive cause” since it is not in Alaska statute.

Agenda Item #8 **Lunch**

- The Board decided to skip lunch.

Agenda Item #9 **Staff Report**

Grant Availability from ASC:

- Mr. Bonnell shared with the board that there is a grant from ASC that was awarded to the state.
- The grant money can be used for software that would tie programs together.

Valuation and Fairness Act of 2021:

- Mr. Bonnell reported that there is a bill being worked on to make an effort to ensure there is racial equality.

109 **AMC Program Update:**

- 110
- Joe Bonnell presented a progress report for AMC.
 - Mr. Bonnell listed common areas where AMCs are missing information and mentioned it is the biggest delay in processing application.
 - The Board was advised to narrow the requirements as contained in 12 AAC 02.370(b)(4) as a future regulation project.
 - Mr. Bonnell showed the board there it was used in the AMC applications used by the State of Alaska.
 - The Chair shared that the word “employee” in the statute is something she feels should be changed and cleaned up.
- 119

120 **2021 License Renewals:**

- 121
- Mr. Bonnell guided the Board on the renewal process.
 - There was mention of a drop in the number renewals from other programs.
- 123

124 *The Board took a break.*

125

126 *Off record at 11:47am.*

127 *On record at 11:56am.*

128

129 **Agenda Item #10 Board Business**

130

131 **Approve Pending Applications:**

- 132
- There were none.
- 133

134 **Continuing Education, Synchronous:**

- 135
- The Board decided to split up the CE to be voted on by 5 and to be assigned to the board members by the OLE.
- 136

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138 **2021 Annual Report:**

- 139
- Chairwoman Ms. Stetson tasked herself to perform the annual report.
- 140

141 **Schedule Next Meeting:**

- 142
- The next board meeting was scheduled for June 9th, 2021.

143 **Agenda Item #11 Adjourn**

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145 **On a motion made by Val Kudryn, seconded by Mae Hayes, and passed unanimously, it**
146 **was RESOLVED to APPROVE the agenda as written.**

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Board Member	Approve	Deny	Refrain
Mae Hayes	X		
Val Kudryn	X		
Ashlee Stetson	X		

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151 *Off Record: 12:47pm.*

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157 Respectfully Submitted,

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161 FOR Joseph Bonnell, Licensing Supervisor

6/14/2021

Date

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Ashlee Stetson
 2021.06.14
 10:09:49 -08'00'

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6/9/2021 

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Ashlee Stetson, Chair

Date