

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
 DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
ALASKA BOARD OF CERTIFIED REAL ESTATE APPRAISERS

CONDENSED MINUTES OF THE MEETING HELD 6/7/22

Date:	June 7, 2022
Time:	10:05 am meeting started and on record
Location:	Atwood Building and Via Zoom
Attending:	Board Members: Ashlee Stetson, Val Kudryn, Leon McKean, Mae Hayes Staff: Sara Sather, Melissa Dumass, Anna Gabriel Public Members: Karen Oberman Board member TAF, Donna Vandervies Board member TAF, William Fall Board member TAF, Scot DiBiasio AI, David Wright, Amanda Wright
Absent:	n/a

1. June 7, 2022 Agenda	
Brief Discussion:	The June 7, 2022 agenda was reviewed and approved with no edits.
Motion:	On a motion made duly by Mr. Kudryn, seconded by Ms. Hayes, it was RESOLVED to approve the meeting agenda for June 7, 2022.
	The motion passed unanimously.
Recorded Votes:	Ashlee Stetson - Y
	Valery (Val) Kudryn - Y
	William (Leon) McKean - Y
	Mae Hayes - Y
Action Items:	Meeting continues as proposed in agenda.
2. April 12, 2022 Meeting Minutes	
Brief Discussion:	The April 12, 2022 Meeting Minutes were reviewed and approved with no edits.


	No points for discussion/concern from any Board members.	
Motion:	On a motion made duly by Mr. Kudryn, seconded by Ms. Hayes, it was RESOLVED to approve the meeting minutes for April 12, 2022.	
	The motion passed unanimously.	
Recorded Votes:	Ashlee Stetson - Y	
	Valery (Val) Kudryn - Y	
	William (Leon) McKean - Y	
	Mae Hayes - Y	
Action Items:	Meeting minutes will be signed by Board Chair and submitted to staff for publication	
	On state website.	
3. PAREA Presentation		
Brief Discussion:	Mr. Fall from the Appraisal Foundation provided a presentation to the Board regarding the	
	PAREA program.	
Motion:	No motion required for this agenda item.	
Recorded Votes:	Ashlee Stetson -	
	Valery (Val) Kudryn -	
	William (Leon) McKean -	
	Mae Hayes -	
Action Items:	The Board has requested that the next Board Meeting have time on the agenda to discuss	
	the PAREA program and if this is something Alaska plans to undertake a regulation project	
	for.	
4. AARO Conferences		

Brief Discussion:	While working on the FY22 Annual Report, in regards to out of state travel and budget,	
	the Board discussed the AARO Conference and the importance of training and networking.	
	The consideration of expenses and travel orders were taken into consideration. The Board agrees it is imperative to stay up to date with the latest information to best serve the public.	
Motion:	On a motion made duly by Mr. Kudryn, seconded by Mr. McKean, it was RESOLVED to allocate funds listed in the budget and approve sending 1 board member and 1 staff member to attend both AARO conferences, the first one being in October 14 – 17 and the second date still to be determined in spring 2023.	
	The motion passed unanimously.	
Recorded Votes:	Ashlee Stetson - Y	
	Valery (Val) Kudryn - Y	
	William (Leon) McKean - Y	
	Mae Hayes - Y	
Action Items:	The Board's intent will be documented within the Annual Report.	
	Travel requests will be initiated by staff for review.	
5. AARO Membership Fees		
Brief Discussion:	While working on the FY22 Annual Report, under additional fees, staff and the Board	
	discussed the AARO Membership fee and the importance of information and contacts	
	this provides. To best serve the public and keep up to date the Board agrees this is a	
	needed expense.	
Motion:	On a motion made duly by Mr. Kudryn, seconded by Mr. McKean, it was RESOLVED to approve the funding for the AARO membership of \$350 for the staff of real estate appraisers.	
	The motion passed unanimously.	
Recorded Votes:	Ashlee Stetson - Y	
	Valery (Val) Kudryn - Y	
	William (Leon) McKean - Y	
	Mae Hayes - Y	
Action Items:	The Board's intent will be documented with the Annual Report.	

5. Application Review	
Brief Discussion:	The Board has received an email of concern from a public member regarding the residential real estate appraiser application. The public member was also invited to speak during the public comment period. Based on heard comments, Board review of the application, and continued review of comments from the April Board meeting, the Board made a general motion for staff review of applications due to discrepancies identified by Mr. Burns, Mr. Wright, and Mr. Kudryn's review.
Motion:	On a motion made duly by Mr. Kudryn, seconded by Mr. McKean, it was RESOLVED to request that staff review the current application for the certification of general, residential, trainees and potentially supervisor to make sure they are in line with current regulations as there are some concerns with the current regulations noted on the application being in error. The motion passed unanimously.
Recorded Votes:	Ashlee Stetson - Y
	Valery (Val) Kudryn - Y
	William (Leon) McKean - Y
	Mae Hayes - Y
Action Items:	Staff will review Mr. Wright and Board Member notes, as well as conduct a comparison of application and regulation for discrepancies.
6. Regulation Project	
Brief Discussion:	Regulations 70.111 and 70.135 were readdressed to provide a sufficient and encompassing motion for both regulation amendments. These are regulations that were reviewed in detail during the April meeting. A second review of both regulations was conducted, no public comments were received during the public comment period, and the Board agreed to proceed with a motion to approve both regulations.
Motion:	After acknowledging no public comments received and considering the cost to private persons, on a motion made duly by Mr. Kudryn, and seconded by Mr. McKean, it was RESOLVED to adopt section 12 AAC 70.111(a)(1)(B) dealing with application for trainee appraiser to residential real estate appraiser certification as proposed and publicly noticed;

	and also move to adopt section 12 AAC 70.135 dealing with temporary military courtesy license as proposed and amended.	
	The motion passed unanimously.	
Recorded Votes:	Ashlee Stetson - Y	
	Valery (Val) Kudryn - Y	
	William (Leon) McKean - Y	
	Mae Hayes - A	
Action Items:	Motion will be shared with regulation specialist for processing the amendments.	
7. Adjourn		
Brief Discussion:	Motion to adjourn meeting.	
Motion:	On a motion duly made by Mr. Kudryn, seconded by Mr. McKean, it was RESOLVED to adjourn.	
	The motion passed unanimously.	
Recorded Votes:	Ashlee Stetson - Y	
	Valery (Val) Kudryn - Y	
	William (Leon) McKean - Y	
	Mae Hayes - Y	
Action Items:	Meeting adjourned and off record.	

Next Meeting:	August 9, 2022 10:00 am
Adjournment:	1:49 pm



Ashlee Stetson, Chair

8/9/22

Date