

1 State of Alaska
2 DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT DIVISION
3 OF CORPORATION, BUSINESS AND PROFESSIONAL LICENSING
4

5 ALASKA BOARD OF BARBERS AND HAIRDRESSERS
6 Minutes of the meeting on October 7th & 8th, 2019
7

8 By the authority of AS 08.01.070(2) and AS 08.86.030, and in compliance with the provisions of AS 44.62,
9 Article 6, a scheduled meeting of the Alaska Board of Barbers and Hairdressers was held October 7th &
10 8th, 2019 in Anchorage, Alaska Robert B. Atwood Bldg., Suite 1500.

11
12 The meeting of the Board of Barbers and Hairdressers was called to order by Jennifer Lombardo, Chair
13 at 9:14 a.m. Members present were:

14
15 **Board Members Present, constituting a Quorum:**

16
17 Jennifer Lombardo, Industry License, Tattooist, Chairperson
18 Willie Canady (Mae), Hairdresser/Esthetician
19 Michelle McMullin, Nail Technician @9:15am
20 Terriann Shell, Public Member
21 Kevin McKinley, Tattooist/Body Piercer/Permanent Cosmetic Colorist
22 Jessica Steele, Hairdresser
23 Vershawn Idom (Shawn), Barber @10:10am
24

25 **Staff Members present:**

26
27 Sara Chambers, CBPL Division Director
28 Amber Whaley, Senior Investigator
29 Dawn Bundick, Investigator
30 Dawn Hannasch, Records and Licensing Supervisor
31

32 **Review the Agenda:**

33
34 Board Chair, Jennifer Lombardo requested that the board review the approved agenda. With no
35 comments, the board moved forward.
36

37 **Ethics Disclosure:**

38
39 There were no ethics violations reported
40

41 **Review Meeting Minutes:**

42
43 The board reviewed the drafted meeting minutes from the August 20th, 2019 meeting. Board Chair,
44 Jennifer Lombardo provided some corrections to staff.
45

46 **In a motion duly made by Terriann Shell, seconded by Kevin McKinley, with unanimous**
47 **consent, it was resolved to approve the August 20th, 2019 meeting minutes as amended.**
48

49 **Division/Fiscal Update:**

50
51 Records and Licensing Supervisor, Dawn Hannasch provided the board with a quick update on renewals.
52 She stated that at the time fo this meeting, only about 4500 of the more than 6800 licensees had
53 renewed their professional license. She notified the board that staff has mailed out over 1200 reminder
54 letters to all licensees that have a valid address and had yet to renew.

55
56 Division Director, Sara Chambers joined the meeting via teleconference. Ms. Chambers explained to the
57 board that there are concerns coming from the Governor's office that "the board is not operating as
58 effectively and efficiently as they should be." For example, the regulations for non-chemical barbering
59 are too onerous and don't answer the concerns that were expressed by the public over the past year
60 and a half. The Governor's office is considering pursuing legislation that would dissolve the board and
61 reduce the requirements for barbers, non-chemical barbers, hairdressers, estheticians, and nail
62 technicians. Ms. Chambers also stated that it appears that the board has "missed opportunities" to
63 address these concerns. Board Chair, Jennifer Lombardo thanks Ms. Chambers for her time and her
64 candor.

65
66 Board member Mae Canady stated that the regulation projects have been confusing and that the board
67 will need to begin to think outside the box in the future. Ms. Chambers added that all boards and
68 programs are under scrutiny in this fashion. She reminded the board that they do not need permission
69 to do things differently. Statutes and Regulations should "concentrate more on public safety, not
70 creating barriers for licenses." Board member Kevin McKinley asked Ms. Chambers what the board
71 could use as an example going forward. Ms. Chambers stated that the discussion is still in the very early
72 stages. However, if the board is dissolved, all licensing authority would divert to the Division. There is a
73 movement in other states to practice right touch regulations. The division would look at removing some
74 styling requirements and enhancing the public safety and sanitation aspect of licensure.

75
76 Ms. Lombardo stated that the board was looking forward to working on their "Right Touch Regulations"
77 projects during day two of the meeting and that the board plans to spend the entire first day drafting
78 the regulations for inspections as were required in SB4. Ms. Chambers stated that she looks forward to
79 hearing about the proposed changes.

80
81 **Investigative Report:**

82
83 Investigator Dawn Bundick presented the board with her report. Ms. Bundick stated that between
84 August 1st and September 30th, 2019, she opened 31 cases, closed 36, and has 30 on-going matters. The
85 board thanked Ms. Bundick and reported no questions.

86
87 Sr. Investigator, Amber Whaley, provided the board with the quarterly probation report. At this time,
88 out of the fifteen licenses on probations, two are out of compliance; Loretta Overway & Jenna Maropis.

89
90 **In accordance with the provisions of Alaska Statute 44.62.310(c), I Michelle McMullin**
91 **move that the Alaska Board of Barbers and Hairdressers go into executive session for**
92 **the purpose of discussing (2) subjects that tend to prejudice the reputation and**
93 **character or any person, provided the person may request a public discussion. The**
94 **board gave unanimous consent.**

95 **The board entered into executive session at 10:07. The board exited executive session at 10:22**

96

97 **In a motion duly made by Kevin McKinley, seconded by Terriann Shell, with a roll call vote, it**
98 **was resolved to adopt the Imposition of a Civil Fine for case #2019-000239, Christy Zieler.**

99

100 **Michelle McMullin - Yes**
101 **Terriann Shell - Yes**
102 **Jessica Steele - Yes**
103 **Kevin McKinley - Yes**
104 **Vershawn Idom - Yes**
105 **Jennifer Lombardo - Yes**
106 **Willie Canady - Yes**

107

108 Investigator Bundick presented the board with a request from Christy Zieler. Ms. Zieler requested that
109 the board suspend the fine she has incurred for case #2019-000239. The board discussed the request at
110 length.

111

112 **In a motion duly made by Kevin McKinley, seconded by Terriann Shell, with a roll call vote, the**
113 **request from Christy Zieler, for a suspension of the civil fine was denied.**

114

115 **Michelle McMullin - No**
116 **Terriann Shell - No**
117 **Jessica Steele - No**
118 **Kevin McKinley - No**
119 **Vershawn Idom - No**
120 **Jennifer Lombardo - No**
121 **Willie Canady – No**

122

123 **In a motion duly made by Kevin McKinley, seconded by Terriann Shell, with a roll call vote, it**
124 **was resolved to adopt the consent agreement for case #2019-000487, The Hole Look.**

125

126 **Michelle McMullin - Yes**
127 **Terriann Shell - Yes**
128 **Jessica Steele - Yes**
129 **Kevin McKinley - Yes**
130 **Vershawn Idom - Yes**
131 **Jennifer Lombardo - Yes**
132 **Willie Canady - Yes**

133

134 **Break 10:30 – 10:35**

135

136 **Old Business:**

137

138 **• Inspection Regulations**

139 Hearing nothing further regarding investigative issues, Board Chair Lombardo drew the board's
140 attention to the drafted inspection regulations. Ms. Lombardo read an email from Regulation Specialist,

141 Sher Zinn to board member Kevin McKinley in June 2019. The information in the email explained the
142 steps that the board might want to take to accomplish the regulations project for shop inspections.
143 Investigator Dawn Bundick worked with each board member to review the safety and sanitation
144 requirements for each license type. Ms. Bundick provided the board with a draft inspection form. The
145 board completed the regulations questionnaire, provided recommendations to Ms. Bundick, and
146 drafted the regulations. Ms. Lombardo stated that she would provide the draft to Records and Licensing
147 Supervisor Dawn Hannasch, who will then disseminate the information to the regulations specialist for
148 drafting.

149

150 **Lunch 11:58 – 1:04**

151

152 **Board Members Present, constituting a Quorum:**

153

154 Michelle McMullin

155 Terriann Shell

156 Jessica Steele

157 Kevin McKinley

158 Vershawn Idom (Shawn) @1:08

159 Jennifer Lombardo-Chair

160 Willie Canady (Mae)

161

162 **Staff Members present:**

163

164 Dawn Hannasch- Records and Licensing Supervisor

165

166 **Old Business (continued):**

167

168 • Support Animals in Shops

169 At its August 2019 meeting, the board requested staff send the Department of Law (DOL) a request for
170 clarification regarding support animals in shops. The information would be beneficial as the board works
171 on the inspection regulations. As of this meeting, the request has not been answered by DOL. Board
172 members Terriann Shell & Kevin Mckinley each provided research and have been asked to work
173 together to provide a combined report for the next board meeting.

174

175 • Statute Projects

176 The board addressed the mistakes, and missing requirements from the last statute changes regarding
177 micro-needling, micro-blading, and barbers with hair braiding. The board decided to pursue a sponsor to
178 support these and other changes in legislation.

179

180 **In a motion duly made by Kevin McKinley, seconded by Shawn Idom with unanimous
181 consent, it was resolved that board member Mae Canady be the Legislative liaison for
182 the 2020 legislative session.**

183

184 The following is a draft of the statute and regulations written by the board. The boards intent is to assist
185 the industry by giving licensees the ability to practice their craft while adhering to the safety and
186 sanitation requirements that protect the public:

187 **Sec. 08.13.080. Qualifications of applicants.**

188 (g) An applicant for a license to practice hair braiding shall

189 (1) apply in writing on a form prescribed by the board;

190 (2) complete, to the satisfaction of the board, 35 hours of instruction in hair braiding,
191 health, safety, and sanitation

192 (A) at an accredited school of hairdressing **barbering, and non-chemical barber**
193 **license;**

194 (B) at a professional association of hairdressing, **barbering, non-chemical**
195 **barbering** or hair braiding; or

196 (C) from an individual or school licensed under this chapter and approved by the
197 board; and

198 (3) pay the appropriate fee.

199 **Sec. 08.13.160. Application of license requirements.**

200 (f) A person licensed under this chapter to practice hairdressing is considered to be licensed to
201 practice manicuring, hair braiding, and limited esthetics under the same license.

202 **(g) A person licensed under this chapter to practice barbering or non-chemical barbering is**
203 **considered to be licensed to practice hair braiding under the same license**

204 **2. Removing microneedling from the definition of tattooing in response to legal advice dated May**
205 **13th, 2019**

206 **Sec. 08.13.220. Definitions.** In this chapter,

207 (16) "tattooing" means the process by which the skin is marked or colored to form indelible marks,
208 figures, or decorative designs for nonmedical purposes by inserting or ingraining an indelible pigment
209 into or onto the skin, microblading[, MICRONEEDLING.]

210
211 **12 AAC 09.096. HAIR BRAIDING LICENSE REQUIREMENTS.** An applicant for a hair
212 braiding license shall apply on a form provided by the department. The application must include

213 (1) payment of the fees established in 12 AAC 02.140;

214 (2) verification of completed training required under 12 AAC 09.164 by submitting either

215 (A) documentation of 35 hours of training received from

216 (i) a licensed school in this state; or

217 (ii) a licensed hairdresser, instructor of hairdressing, **licensed barber,**

218 **licensed non-chemical barber, instructor or barbering,** or hair braider

219 in this state that meets the requirements of 12 AAC 09.186; or

220 (B) verification of licensure from another state with equivalent requirements in
221 which the applicant is licensed as a hair braider; the verification must include
222 hours of training the applicant completed.

223 **12 AAC 09.186. TRAINEES IN HAIR BRAIDING.** (a) A currently licensed hairdresser,
224 instructor in hairdressing, **barber, non-chemical barber, instructor in barbering,** or hair
225 braider in a shop that is licensed by the board under 12 AAC 09.110 may provide instruction in
226 hair braiding in accordance with 12 AAC 09.164.

227 (b) The trainer under (a) of this section must have held a license in this state for at least one
228 year before the training begins.

229 **2. Removing microneedling from the definition of tattooing in response to legal advice dated May**
230 **13th, 2019**

231 None

232 **3. Modify Sec. 08.13.082 to regulate curriculum hourly requirements**

233 This regulation project is complex, and a special meeting has been scheduled to discuss the reform of
234 these regulations in response to the proposed statute change.

235
236 **Break 2:46 – 3:00**

237
238 **Old Business (continued):**

239
240 • Crazy Hair/Face Painting Position Statement
241 The board discussed the ability of individuals to do “crazy hair” styles and face painting without a license
242 at special events, such as fairs, carnivals, and the like. It was decided that the board doesn’t believe
243 these activities warrant a professional license and would, therefore, take no action against those
244 practicing these services. A position statement will be drafted by Terriann Shell per the board's request.

245
246 **In a motion duly made by Kevin McKinley, seconded by Michelle McMullin, with unanimous**
247 **consent, it was resolved that Terriann Shell will draft a position statement reflecting the**
248 **above statement.**

249
250 **Public Comments:**

251
252 There were no members of the public present to offer public comments either in person or via the
253 telephone

254
255 **The Board recessed at 4:45**

256
257 The meeting of the Board of Barbers and Hairdressers was called to order by Jennifer Lombardo, Chair
258 at 9:04 a.m. Members present were:

259 **Board Members Present, constituting a Quorum:**

260
261 Jennifer Lombardo, Industry License, Tattooist, Chairperson
262 Willie Canady (Mae), Hairdresser/Esthetician
263 Michelle McMullin, Nail Technician @9:15am
264 Terriann Shell, Public Member
265 Kevin McKinley, Tattooist/Body Piercer/Permanent Cosmetic Colorist
266 Jessica Steele, Hairdresser @ 9:07am
267 Vershawn Idom (Shawn), Barber @9:20am

268

269 **Staff Members present:**

270

271 Amber Whaley, Senior Investigator
272 Dawn Bundick, Investigator
273 Dawn Hannasch, Records and Licensing Supervisor

274

275 **Review the Agenda:**

276

277 Board Chair, Jennifer Lombardo requested that the board review the approved agenda. With no
278 comments, the board moved forward.

279

280 **Old Business (continued):**

281

282 • Temporary Shops & Convention Clarification

283 The board reviewed and discussed current statute Sec 08.13.120 and regulations 12 AAC 09.112
284 concerning courtesy licenses and temporary shop owners licenses. Specifically, for the body art industry
285 As the statute and regulations are written, they contradict one another. After an extensive conversation
286 regarding the benefit for commerce that these types of events can bring to Alaska, the board decided to
287 update the regulations to include all license types and to bring the statute and regulation into line with
288 one another. Thus allowing commerce to commence in Alaska with fewer barriers.

289

290 The board will draft new regulations that will include all beauty and body art industries, allow one
291 temporary shop owner's license for each event, which will include the Department of Environmental
292 Conservation (DEC) inspections as applicable and cover all artists, who also must have a current
293 courtesy license. Chair Lombardo mentioned including the phrase "an event where commerce is taking
294 place," into the statute and removing the requirement for each practitioner to hold their own
295 temporary shop license. The board agreed that this requirement is onerous and unrealistic as each
296 temporary shop license application must accompany a DEC inspection. This would mean that the DEC
297 would not be able to inspect each individual booth until the day before the event. They are thus
298 preventing people from working in Alaska.

299

300 The board drafted the following statute and regulations and will seek a sponsor for this and other
301 statute projects for the upcoming legislative season. The board directed staff to forward the drafted
302 language onto Director Sara Chambers and Regulations Specialist Sher Zinn for review.

303

304 **Sec. 08.13.120. Shop license.** (a) The board shall adopt regulations for the licensing of shops. The
305 regulations must require that a shop for tattooing, permanent cosmetic coloring, or body piercing be
306 inspected and certified by the Department of Environmental Conservation as being in compliance with
307 the regulations adopted under AS 44.46.020 before a shop license may be issued under this subsection.

308 [A SHOP OWNER SHALL BE LICENSED TO OPERATE A SHOP WITHOUT EXAMINATION, BUT, UNLESS]
309 **Unless** the shop owner is a practitioner, the shop owner may not conduct business without employing a
310 manager who is a practitioner. This subsection does not apply to a shop for the practice of barbering,
311 hairdressing, hair braiding, or esthetics located in a community having a population of less than 1,000
312 people that is not within 25 miles of a community of more than 1,000 people.

313 (b) The regulations adopted under (a) of this section must include provisions under which the
314 board may issue a temporary shop license to a person who has a license or temporary permit under this
315 chapter to practice **hairdressing, hair braiding, barbering, non-chemical barbering, esthetics,**
316 **manicuring,** tattooing, permanent cosmetic coloring, or body piercing. The temporary shop license
317 authorized under this subsection may only be issued to **a practitioner to hold a convention, workshop,**
318 **demonstration, or special event, which may include other practitioners and is defined in regulation 12**
319 **AAC 09.112.** [COVER A SITE WHERE THE PRACTITIONER INTENDS TO HOLD A WORKSHOP OR TO
320 DEMONSTRATE TECHNIQUES AS PART OF A CONVENTION OR OTHER SPECIAL EVENT, AS DEFINED BY
321 THE BOARD, THAT INCLUDES OTHER PRACTITIONERS OF TATTOOING, PERMANENT COSMETIC
322 COLORING, OR BODY PIERCING. EACH PRACTITIONER OF TATTOOING, PERMANENT COSMETIC
323 COLORING, OR BODY PIERCING WHO HOLDS A WORKSHOP OR DEMONSTRATES TECHNIQUES AT A
324 CONVENTION OR SPECIAL EVENT SHALL HAVE A SEPARATE TEMPORARY SHOP LICENSE AND A LICENSE
325 OR TEMPORARY PERMIT UNDER THIS CHAPTER TO PRACTICE TATTOOING, PERMANENT COSMETIC
326 COLORING, OR BODY PIERCING.] The board shall issue a temporary shop license upon receipt of an
327 application from a practitioner demonstrating compliance with the regulations adopted under this
328 section and payment of the appropriate fee; however, the temporary shop license may be summarily
329 revoked, without refunding of the fee, if **for hairdressing, hair braiding, barbering, non-chemical**
330 **barbering, esthetics, or manicuring,** the **Department of Commerce Community and Economic**
331 **Development or for tattooing, permanent cosmetic coloring, or body piercing, the** Department of
332 Environmental Conservation determines that the cleanliness or sanitation conditions at the site covered
333 by the temporary license pose a clear and immediate danger to the public health or safety. A licensee
334 may appeal a summary revocation under this subsection to the superior court.

335
336 **12 AAC 09.112. TEMPORARY SHOP LICENSE.** (a) The board will issue a temporary shop license to a
337 person who

338 (1) holds a current license or temporary permit in this state to practice **hairdressing,**
339 **hair braiding, barbering, non-chemical barbering, esthetics, manicuring,** body piercing,
340 tattooing, or permanent cosmetic coloring;

341 (2) intends to hold a convention, special event, workshop or [TO DEMONSTRATE
342 TECHNIQUES AS PART OF A CONVENTION OR OTHER SPECIAL EVENT] demonstration
343 that includes other practitioners of hairdressing, hair braiding, barbering, non-chemical
344 barbering, esthetics, manicuring, body piercing, tattooing, or permanent cosmetic
345 coloring; and
346 (3) meets the requirements of this section.

347 (b) An applicant for a temporary shop license under this section shall submit

348 (1) a completed application on a form provided by the department; a completed
349 application must identify the convention or other special events, its location, and the
350 dates for which the temporary shop license is being requested;

351 (2) for tattooing, permanent cosmetic coloring, or body piercing, an affidavit verifying
352 that the applicant has applied for a Department of Environmental Conservation
353 certificate of sanitary standards issued under 18 AAC 23.310 and for hairdressing, hair
354 braiding, barbering, non-chemical barbering, esthetics, manicuring, a self certification
355 form issued by the Division of Commerce Community and Economic development; and

356 (3) the temporary shop license fee established under 12 AAC 02.140.

357 (c) An application for a temporary shop license must be received in the department's Juneau
358 office at least 30 days before the convention or other special event is scheduled to begin.

359 (d) A temporary shop license is valid only for the dates and locations of the convention or other
360 special event described in the application, and for the practitioner to whom it was issued.

361 (e) A temporary shop license must be posted in a conspicuous location on site at the convention
362 or other special events.

363 [(F) IN THIS SECTION AND AS 08.12.120(b), "CONVENTION OR OTHER SPECIAL EVENT" MEANS A
364 CONVENTION, INDUSTRY TRADE SHOW, OR SIMILAR EVENT THAT INCLUDES PRACTITIONERS OF
365 BODY PIERCING, TATTOOING, PERMANENT COSMETIC COLORING AND AT WHICH THE LICENSE
366 APPLICANT INTENDS TO DEMONSTRATE TO THE OTHER PRACTITIONERS PRODUCTS OR
367 TECHNIQUES RELATED TO BODY PIERCING, TATTOOING, OR PERMANENT COSMETIC COLORING]

368 **Break 10:09 – 10:22**

369

370 • Apprenticeship Hours/Definitions Added To Regulations

371 Hearing nothing further, Chair Lombardo moved the board's attention onto the next agenda item. Chair
372 Lombardo explained that the board would like to move the apprenticeship hour requirements from
373 statutes by adding the same language as in Sec 08.13.082 (d):

374

375 "The number of hours of training required to qualify an applicant for a license to practice
376 tattooing, permanent cosmetic coloring, or body piercing shall be set by the board in
377 regulations."

378 After much discussion, the board concluded that this change would benefit the industry by allowing the
379 board to update the hour requirements as they move toward accomplishing the Governor’s directive of
380 getting Alaskans to work.

381

382 **3. Modify Sec. 08.13.082 to regulate curriculum hourly requirements**

383 **Sec. 08.13.082. Apprenticeship.** (a) The period of apprenticeship required to qualify an applicant for a
384 license to practice barbering [IS 2,000 HOURS] **shall be set by the board in regulation.** The
385 apprenticeship must be served in a shop approved by the board. The apprenticeship may not be
386 completed in less than 12 months from the date of its commencement and must be completed in not
387 more than two years from the date of its commencement. The board may set by regulation a period of
388 apprenticeship [OF LESS THAN 2,000 HOURS] for an applicant for a license to practice non-chemical
389 barbering, **which will be less than an apprenticeship to practice barbering.** The board may not require
390 an applicant for a license to practice non-chemical barbering under AS 08.13.100(f) to perform
391 apprenticeship hours or practical operations relating to chemical processes, including permanent
392 waving, bleaching, coloring, or chemical straightening.

393 (b) The period of apprenticeship required to qualify an applicant for a license to practice
394 hairdressing [IS 2,000 HOURS] **shall be set by the board in regulation.** The apprenticeship must be
395 served in a shop approved by the board. The apprenticeship may not be completed in less than [ONE
396 YEAR] **12 months** from the date of its commencement and must be completed in not more than two
397 years from the date of its commencement.

398 (c) The period of apprenticeship required to qualify an applicant for a license to practice
399 esthetics [IS 350 HOURS] **shall be set by the board in regulation.** The apprenticeship must be served in a
400 shop approved by the board. The apprenticeship may not be completed in less than six months from the
401 date of its commencement and must be completed in not more than one year from the date of its
402 commencement.

403 (d) The number of hours of training required to qualify an applicant for a license to practice
404 tattooing, permanent cosmetic coloring, or body piercing shall be set by the board in regulations. The
405 trainee must be at least 18 years of age when the training commences. The training required under this
406 subsection

407 (1) may only be received

408 (A) in a licensed shop in this state under a person who has a practitioner's
409 license under this chapter in the field in which the trainee seeks training; or

410 (B) outside the state from a person approved by the board at a site approved by
411 the board;

412 (2) must include at least 12 hours of training in safety, sanitation, sterilization, aseptic,
413 and other practices necessary to prevent transmission of diseases and infection;

414 (3) shall be completed in not more than 12 months from the date of its commencement;
415 and

416 (4) shall be documented by certification from the trainer that the training was
417 successfully completed by the trainee.

418 (e) *[Repealed, Sec. 12 ch 12 SLA 2017.]*

419 • **Disciplinary Matrix Review**

420 To better assist the board's investigator and reviewing board members, and for consistency sake, the
421 board reviewed the current Disciplinary Sanctions/ Fine Schedule that was adopted on October 6th,
422 2014. The following changes were drafted by the board. The staff has been directed to send the
423 purposed changes to Chief Investigator Francoise and to the Department of Law for their input.
424

425 Concerning 08.13.070(3), 08.13.070(4), 08.13.070(5), and 08.13.070(6), the board is purposing that the
426 time frame is changed from less than 90 days or 90 days over, to first offense and second offense. The
427 only other change is to remove the title of the "employee" and add "practitioner" and "apprentice" to
428 the tile of a licensee.

429
430 Due to time constraints, agenda item titled "Esthetics Curriculum Discussion" will be tabled until the
431 February 2020 meeting.
432

433 **Lunch Recess 12:01 – 1:02**

434
435 **Board Members Present, constituting a Quorum:**

436
437 Jennifer Lombardo, Industry License, Tattooist, Chairperson
438 Willie Canady (Mae), Hairdresser/Esthetician
439 Michelle McMullin, Nail Technician
440 Terriann Shell, Public Member
441 Kevin McKinley, Tattooist/Body Piercer/Permanent Cosmetic Colorist
442 Jessica Steele, Hairdresser
443 Vershawn Idom (Shawn), Barber
444

445 **Staff Members present:**

446
447 Dawn Hannasch, Records and Licensing Supervisor
448

449 **Right Touch Regulations Review/Workbook:**

450
451 Board Chair, Jennifer Lombardo encouraged the board to really think outside the box while reviewing
452 statutes and regulations. She had staff provide multiple blank copies of the right touch regulations
453 worksheets to each board member to use while reviewing the statutes and regulations. She stated that
454 using the right touch regulations workbook is a perfect way to address all of the "rules" that are
455 preventing qualified individuals from getting to work.
456

457 **Break 2:15 – 2:30**

458 Per Chair Lombardo’s instruction, the board read through the first five pages of their statutes, prior to
459 this meeting. They are looking for items that can be updated to benefit the industry, all while protecting
460 the public. The item that stood out to the board was the exam requirements in Sec. 08.13.080
461 Qualification of applicants. Upon deeper inspection, the board came to the understanding that they are
462 not required to provide practical examinations to applicants, and the written exams need only be
463 regarding safety and sanitation. Testing candidates on their competency of styling is not a requirement
464 in statutes. The board spoke on different ideas to reducing the examination requirements, from
465 requiring schools and apprenticeship programs to provide the written jurisprudence exam or even
466 allowing an open book exam to be provided once an application is completed.

467
468 After reading through the statutes out loud, the board decided that their top priority at the November
469 video conference will be to discuss the option for updating the examination process and further
470 preparing the drafted statutes and regulations so they can move efficiently through the process. Chair
471 Lombardo also instructed staff to add “right touch regulation” review to each agenda and provide three
472 hours for the board to continue to review and update statutes and regulations.

473

474 **Break 3:50 – 4:00**

475

476 **Public Comments:**

477

478 There were no members of the public present to offer public comments either in person or via the
479 telephone

480

481 **Application Review:**

482

483 Board Chair Jennifer Lombardo brought the board's attention to its responsibilities as written in
484 statutes. She specifically quoted Sec. 08.13.030(b)(1); “(b)The board shall (1) examine applications and
485 approve the issuance of licenses and permits to practice.” Chair Lombardo reminded the board that
486 applicants wait on the board's actions to get working in some situations. It's the board's responsibility to
487 respond within ten business days once they have been notified by staff that there are applications
488 waiting in the secure portal. Records and Licensing Supervisor explained to the board that out of the 12
489 applications placed in the secure portal this calendar year, the board completed the voting process only
490 a third of the time. The rest had to be reposted for the board to review.

491

492 Staff presented the board with six applications for their review. The board reviewed each file and
493 provided the following decisions:

494

495 **In a motion duly made by Kevin McKinley, seconded by Terriann Shell, with a roll call**
496 **vote, it was resolved to deny the application file for Brenda Finley, based on Sec**
497 **08.13.82(b) “The period of apprenticeship required to qualify an applicant for a license**
498 **to practice hairdressing is 2,000 hours. The apprenticeship must be served in a shop**
499 **approved by the board. The apprenticeship may not be completed in less than one year**
500 **from the date of its commencement and must be completed in not more than two years**
501 **from the date of its commencement.” Ms. Finley’s apprenticeship documentation states**
502 **that the program was only three days but meets the two thousand hours. The denial**
503 **was also based on 12 AAC 09.167 Body Piercing Training Requirements. Ms. Finley’s**
504 **training documents did not reflect the required hours.**

505 Michelle McMullin - Yes
506 Terriann Shell - Yes
507 Jessica Steele - Yes
508 Kevin McKinley - Yes
509 Vershawn Idom (Shawn) - Yes
510 Jennifer Lombardo-Chair - Yes
511 Willie Canady (Mae) – Yes

512
513 In a motion duly made by Kevin McKinley, seconded by Terriann Shell, with a roll call vote, it
514 was resolved to approve the School Owners License for Carpe Diem, DBA Beyond the Mirror
515 Salon.

516
517 Michelle McMullin - Yes
518 Terriann Shell - Yes
519 Jessica Steele - Yes
520 Kevin McKinley - Yes
521 Vershawn Idom - Yes
522 Jennifer Lombardo - Yes
523 Willie Canady (Mae) – Yes

524
525 The board tabled two applications until the requested information has been received and provided to
526 the board. The last two applications will be placed in the secure online portal for board consideration
527 due to the time constraints on the day.

528
529 **Administrative Business:**

530
531 • Correspondence
532 There was no correspondence for the board to review.

533
534 The board decided to plan its meetings for 2020. Because of the statute projects the board is hopeful of
535 obtaining a sponsor for, the board will be requesting a travel waiver form Boards and Commissions, per
536 the instruction in the February 14th, 2019 memo from the Governor, since the board believes that being
537 in Juneau in February 2020 is essential to the work they are doing. Staff will submit the travel request
538 and justification to the Division upon her return to the office in Juneau.

539
540 The board has planned to meet on the following dates:

541
542 November 20, 2019: Via videoconference
543 February 11 & 12, 2020: In Juneau, Alaska
544 May 11 & 12, 2020: Via videoconference
545 October 5 & 6, 2019: In Anchorage, Alaska

546
547 The board went on to discuss ideas for disseminating the current situation and plans of the future with
548 its licensees. Staff suggested an email that goes out to all licensees that have opted-in for email
549 communication. The board agreed that this would be a good idea and have requested that staff draft
550 the email and send it onto the board for review.

