

ALASKA STATE BOARD OF REGISTRATION FOR ARCHITECTS, ENGINEERS, AND LAND SURVEYORS

TENTATIVE AGENDA

Meeting Date: May 8-9th, 2024

Meeting Time/ University of Alaska Anchorage **Location:** EIB Room 413 – 9am – 4:30pm

Zoom Link:

https://us02web.zoom.us/meeting/register/tZlsd-morzlvH9JjTHKQzUKDnF-uFvgnps14

Teleconference: 253-215-8782 **Meeting ID:** 861 0001 9556 **Passcode**: 802533



Jeffrey Garness

Engineer other than those listed (Chair)

Edward Leonetti

Landscape Architect (Vice Chair)

Sterling Strait

Civil Engineer (Secretary)

Paul Baril
Architect

John Barry Mining Engineer

Brent Cole

Public Member

Elizabeth Johnston

Electrical/Mechanical

Jake Maxwell

Land Surveyor

Colin Maynard

Civil Engineer

Brad Rinckey

Land Surveyor

Randall Rozier

Architect

Board Staff

Sara Neal

Executive Administrator

Kelly Johnson

Licensing Examiner

<u>Agenda</u>

- 1. 9:00 am Call to Order/Roll Call/Virtual Notice
- 2. 9:05 am Review/Amend/Approve Agenda
- 3. 9:10 am General Information
 - A. Mission Statement
 - B. Virtual Meeting Code of Conduct
 - C. National Organization Updates
 - 1. NCEES see updates on <u>www.ncees.org</u>
 - a. NCEES Foundation Statement
 - 2. NCARB see updates on www.ncarb.org
 - a. Region Summit Update See agenda item 4(C)(1)
 - 3. CLARB see updates on www.clarb.org
- 4. 9:15 am Approve February 8-9th, 2024, Meeting Minutes
- 5. 9:20 am Consent Agenda
 - A. Item 1: Outgoing Correspondence
 - 1. February 9, 2024 Travel Resolution
 - 2. February 28, 2024 Paul Davis
 - 3. March 22, 2024 SB 73 Senate Finance
 - 4. April 22, 2024 UA Graduate Letter



- B. Item 2: Outreach Reports
 - 1. February 28 March 1, 2024 NCARB Region Summit Report Fritz
 - 2. March 8, 2024 PE Registration & Public Service in Alaska Leman/Maynard
- 6. 9:25 am Ethics Reporting
- 7. 9:35 am New Board Member Welcome
- 8. 9:50 am Strategic Plan for 3/1/2024-2/28/2025
- 9. 10:30 am Break
- 10. 10:45 am Regulation Projects
 - A. Approved for Public Notice
 - 1. Responsible Charge
 - 2. 12AAC 36.185 Document Retention
 - 3. 12AAC 36.145 What defines an office
 - 4. 12AAC 36.530(b) CE Military Exemption
 - 5. 12AAC 36.170 Late Fees for Renewal
 - B. In Progress
 - 1. Architectural Engineering See agenda item 25(D) Johnston / Leonetti
 - 2. 12AAC 36.920 Bylaws See agenda item 24(C)(1) Guidance Manual Committee
 - 3. 12AAC 36.320 Professional Conduct See agenda item 24(E)(2) -Investigative Advisory Committee
- 11. 11:00 am Division Report
 - A. FY 2024 3rd Quarter Update (moved to 1:30pm)
 - B. Update on EA Salary
 - C. Update on ADEC
 - D. Update on Military & Spouse Special Licensure
- 12. 11:30 am Public Comment
- 13. 12:00 pm Outreach Event Alaska Municipality and Borough Design and Permitting
- 11. (Continued Division Report)
 - A. FY 2024 3rd Quarter Update
- 14. 1:30 pm Board discussion on Alaska Municipality and Borough Design and Permitting
- 15. 2:30 pm Old Business
 - A. Annual Report Leonetti
 - B. Sunset Audit Garness / Neal
 - C. AELS Website Strait / Staff

- D. Gather DEI Data from National Organizations Johnston / Leonetti
- 16. 3:00 pm Break
- 17. 3:15 pm New Business
 - A. Digital Signature implementation review
 - B. Find Sponsor for 2025 Sunset Bill
 - C. February 9, 2024 HB159 House Finance
- 18. 3:25 pm Licensing Examiner's Report Johnson
 - A. Update on staff approval process Neal
- 19. 3:40pm Application Review Questions
 - A. Zachary Bush
- 20. 4:30 pm Recess

Day 2

- 21. 9:00 am CE Audit Training
- 22. 9:30 am CE Reviews
- 23. 10:15 am Break
- 24. 10:30 am Committee Reports Continued
 - A. Legislative Liaison Committee Garness
 - 1. SB 73 / HB159 update Fritz
 - 2. EA Salary Issue
 - B. Outreach Committee Maxwell
 - 1. 3/1/2024 2/28/2025 Outreach Plan
 - 2. Wall Certificates
 - 3. August 2024 outreach event
 - C. Guidance Manual Committee Rozier
 - 1. Bylaws
 - 2. Digital signature Regulation effective 4/18/2024 Johnston
 - D. Education Committee
 - 1. On demand Cold Regions Design course core competencies
- 25. 11:15 pm Special Groups
 - A. Land Surveyor Subcommittee Maxwell, Rinckey
 - 1. Recorded Plat regulation change
 - B. ADEC Regulations Working Group Leman, Garness

- C. DOT Bridge / Structural Engineering Working Group Strait / Leman
- D. Architectural Engineering Leonetti
- 26. 12:00 pm Lunch
- 27. 1:00pm Executive Session Investigative Process for AELS
- 24. (continued from 10:30 am) Committee Reports
 - E. Investigative Advisory Committee Leonetti
 - 1. Investigative Report Kase
 - 2. Barrier crimes / Unprofessional Conduct
 - 3. Code of Ethics
- 28. 2:30pm Break
- 29. 2:45pm Assign Committees w/chairs Garness
 - A. Investigative Advisory Committee
 - B. Outreach Committee
 - C. Guidance Manual Committee
 - D. Legislative Liaison Committee
 - E. Education Committee
 - F. Emeritus Committee
 - G. Planning & Implementation Committee
- 30. 3:15 pm Set Committee Meeting Dates
- 31. 3:30 pm Review Action Item List Strait
- 32. 3:45 pm Read Applicants into the Record Strait
- 33. 4:00 pm Upcoming Calendar:
 - A. May 16-17th NCEES Zones, Bozeman, MT Johnson/Maxwell/Maynard
 - B. June 13-15th NCARB Annual Business Meeting, Chicago, IL Baril
 - C. August 14-17th NCEES Annual Business Meeting, Chicago, IL
 - D. August 22-23rd August Board meeting
 - E. September 2024 CLARB Annual Business Meeting, Buffalo, NY Leonetti
 - F. October 2024 NCARB Chair/MBE Summit
 - G. November 2024 Set board meeting dates
- 34. 4:15 pm Board Member Comments
- 35. 4:30 pm Adjourn