

1 STATE OF ALASKA
2 DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT
3 DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
4

5 BIG GAME COMMERCIAL SERVICES BOARD
6

7 MINUTES OF THE MEETING ON
8 December 4th & 5th 2017
9

10 Monday, December 4th, 2017
11

12 By the authority of AS 08.01.070(2) and AS 08.86.030, and in compliance with the provisions of AS 44.62,
13 Article 6, a scheduled meeting of the Big Game Commercial Services Board was held on December 4th
14 and December 5th 2017 at the Robert Atwood Building in Anchorage, Alaska.
15
16
17
18

19 **Board Members Present, Constituting a Quorum:**
20

21 Nicholas Jackson, Private Landholder
22 James (David) Jones, Transporter (GUIT1003)
23 Henry D. Tiffany IV, Master Guide (GUIM144)
24 Kelly Vrem, Master Guide (GUIM102)
25 Adam Trombley, Public Member
26 Larry Van Daele, Board of Game
27 Thomas Sullivan, Public Member (via teleconference)
28

29 **Staff Members Present:**
30

31 Dawn K Hannasch, Occupational Licensing Examiner
32 Sara Chambers, Deputy Division Director
33 Lee Strout, Investigator
34 Greg Francois, Chief Investigator
35 Chase Parkey, Records and Licensing Supervisor (via teleconference)
36 Shalome Cederberg, Office of the Governor
37 Harriot Milks, Board Council
38

39 **Public/Licensee's Present:**
40

41 Mark Richards, Registered Hunters Alaska
42 Thor Stacey, GUIR1194
43 Mark Enyeart, GUIR1335
44 Darwin Vander Esch
45 Andy Pevehouse
46 Loren Karro, GUIR941

47 Dan Moutgomer, GUIM93
48 Sam Ruhler, GUIM204
49 Waybe Kubat, GUIM
50 Lance Kronberger, GUIM
51 Tisha Valentine, DNR
52 Coke WallaceGUIM172

53
54

55 **AGENDA ITEM 2 ETHICS DISCLOSURE**

56

57 Board Chair Henry Tiffany disclosed an ethics violation that was brought to his attention. In March 2017,
58 at the Registered Guide Outfitter exam in Fairbanks, Alaska; a Board member and a licensee insisted
59 that staff allow an applicant to take the Registered Guide Outfitters exam and the Guide Management
60 Unit exams without a completed application and fees. Mr. Tiffany went on to express his displeasure
61 with this situation and that it would not be tolerated in the future. No one can take the exams unless
62 they have completed all necessary requirements in the correct time frame.

63

64 No other ethics were disclosed.

65

66 **AGENDA ITEM 3 APPROVAL OF MEETING MINUTES**

67

68 **In a motion duly made by Kelly Vrem and seconded by Adam Trombley, with unanimous consent, it
69 was resolved:**

70

to approve the meeting minutes from July 17th , 2017 as written.

71

72 **In a motion duly made by Kelly Vrem and seconded by Adam Trombley, with unanimous consent, it
73 was resolved:**

74

to approve the meeting minutes from November 16th 2017 as written

75

76

77 **AGENDA ITEM 4 ELECTION OF VICE CHAIR**

78

79 **In a motion duly made by Adam Trombley and seconded by Kelly Vrem, with a unanimous consent, it
80 was resolved:**

81

**to move the election of the Vice Chair to 2:15 pm and the discussion on the 2nd offense
82 positional statement language to 2:20 pm.**

83

84

85 **AGENDA ITEM 5 FULL BOARD INTERVIEW**

86

87 The Boards Attorney Harriot Milks joined the meeting via teleconference at 9:40 am.

88

89 **In accordance with the provisions of Alaska Statute 44.62.310(c), I, Adam Trombley move to go into
90 executive session for the purpose of discussing (2) subjects that tend to prejudice the reputation and
91 character of any person, provided that the person may request a public discussion. Seconded by Kelly
92 Vrem with unanimous consent. Board staff to remain in the room.**

93
94 The Board invited Mr. Darwin Vander Esch and his attorney, Adam Pevehouse to join the Board while in
95 executive session.

96
97 At 11:26 am the Board exited executive session. At which time the Board Chairmen, Henry Tiffany
98 explained to the public, that it's the Boards desire to enter into executive session as little as possible
99 during the face to face meetings. The Board understands that it is an inconvenience to the public.

100
101 **AGENDA ITEM 7** **BOARD APPOINTMENTS**

102
103 Moving on to the next agenda item, Chairman Tiffany invited Shalome Cederberg to speak to the Board
104 about the 2 vacancies on the Board. Ms. Cederberg explained to the Board that she does have an
105 interview next week with a candidate. Mr. Van Daele asked Ms. Cederberg to elaborate on the vetting
106 process. She explained that all applicants for the Board are thoroughly vetted and must meet the
107 requirements as laid out in Sec. 08.54.501(a).

108
109 Mr. Trombley indicated that he will accept a reappointment if offered.

110
111 **AGENDA ITEM 8** **INVESTIGATIVE REPORT**

112
113 Hearing nothing further, Mr. Tiffany moved the Board's attention to the hand out by Investigator Lee
114 Strout. Mr. Strout reported that the Division opened 47 files and closed 40. 41 matters remain open and
115 under active investigation. He also reported to the Board that all probationary licenses are in
116 compliance.

117
118 Moving on to the next matter before the Board, Mr. Strout presented the Board with case #2013-
119 0002382 & #2017-000366.

120
121 **In a motion duly made by Kelly Vrem and seconded by David Jones, with a roll call vote it was**
122 **resolved to:**

123 **Adopt the revocation order for Clifford F. Smith**

124
125 **Nicholas Jackson-Yea**

126 **David Jones-Yea**

127 **Adam Trombley-Yes**

128 **Kelly Vrem-Yea**

129 **Larry Van Daele-Yea**

130 **Henry Tiffany-Yea**

131
132 **In accordance with the provisions of Alaska Statute 44.62.310(c), I, Adam Trombley move to go into**
133 **executive session for the purpose of discussing (2) subjects that tend to prejudice the reputation and**
134 **character of any person, provided that the person may request a public discussion. Seconded by Kelly**
135 **Vrem with unanimous consent. Board staff to remain in the room.**

136 The Board entered into Executive Session at 11:45 am

137 The Board exited executive session at 12:50 pm.

138

139 **Lunch recess 12:50 – 1:08 pm**

140

141 **AGENDA ITEM 6 DIVISION UPDATE-FISCAL REPORT**

142

143 After a short recess for lunch, the Chair called the meeting to order at 1:08 pm, where Corporation,
144 Business and Professional Licensing Deputy Director, Sara Chambers joined the meeting. Ms. Chambers
145 presented the Board with the end of fiscal year 2017 reports. At the end of FY2017, the Board was in a
146 deficit of over half a million dollars; however, she encouraged the Board to look at the big picture. At the
147 end of fiscal year 2018 1st quarter, the deficit was already under \$500,000. With renewals and the fee
148 structure as is, the Division expects the deficit to be relieved by the end of FY2019. Ms. Chambers
149 explained the financial history for the Board for the benefit of the public.

150

151 The Big Game Commercial Services Board will begin the Sunset Audit process early next year. The Board
152 was given a 2 year extension by the Legislators at its last audit. Ms. Chambers expressed her belief on
153 behalf of the Division that the Board should be extended.

154

155 The Board expressed its displeasure with staff turnover. Ms. Chambers ensured the board that its new
156 staff member, Dawn Hannasch, volunteered to take this program and brings five plus years of
157 experience to the table. Ms. Hannasch has experience with many difficult and complex programs. The
158 Division is confident that Ms. Hannasch will bring continuity, consistency and accuracy to the BGCS
159 program.

160

161 Ms. Chambers went on to thank the Alaska Professional Hunters Association (APHA) for all of its help
162 over the years with promoting the industry. Thor Stacey has been an excellent partner with the BGCS
163 board. Ms. Chambers encouraged staff to contact the APHA for information and to provide information
164 for their members.

165

166 Henry Tiffany, the Chairmen of the BGCS Board expressed the Boards desire for an Executive
167 Administrator for the BGCS program. The Board would like to have input into who that person would be.
168 The hope is that over the next few years, as the Boards finances improve, this will be a goal that can be
169 accomplished between the Division and the board.

170

171 As exams will begin the next business day, Ms. Chambers went on to inform the Board that the proctor
172 contract has been updated. Proctors can receive a minimal fee for their time. They will also be signing
173 confidentiality contracts. She also notified the Board that Loren Karro has accepted the job as Exam
174 Superintendent. Ms. Karro will head the subcommittee that is working toward rewriting the exams. She
175 will also assist the Board with exam disputes. The Board thanked Ms. Karro for her diligent work on
176 exams and for her invaluable assistance to the Board on exam disputes. The Board stated on the record
177 that they will refer to Ms. Karro's expertise whenever there is an exam dispute.

178

179

180 **AGENDA ITEM 10 ORAL TESTIMONY**

181

182 Hearing no further comments or question from the Board, the Chair opened the meeting for oral public
183 testimony regarding 12 AAC 75.205, 12 AAC 75.210 & 12 AAC 75.400. Master Guide GUIM147 Wayne

184 Kubat made his statement in support before the Board regarding the new hunt record purposed.
185 Chairmen Tiffany, thanked Mr. Kubat for his time and comments.

186

187

188 **AGENDA 4** **ELECTION OF THE VICE CHAIR**

189

190 No other testimony was offered, so the Chair moved the Board's attention to the election of a new Vice
191 Chair. The Board discussed potential candidates for the position. A nomination was made for Adam
192 Trombley. Mr. Trombley accepted the nomination.

193

194 **In a motion duly made by Larry Van Daele and seconded by Nicholas Jackson, with a unanimous
195 consent it was resolved**

196 **to elect Adam Trombley as the Vice Chair**

197

198 **Break 2:16-2:28 pm**

199

200

201 **AGENDA ITEM 9** **2ND OFFENSE LANGUAGE**

202

203 Vice Chair, Adam Trombley was given the floor by Chairmen Tiffany to present the Board with the
204 drafted 2nd offense language that he and Mr. Vrem drafted.

205

206 *"It is the position of the Big Game Commercial Services Board that in cases where a person
207 licensed under this board is found to have committed a violation, when and where appropriate
208 and applicable, they will be sanctioned using the published Guideline and Precedence (G&P) as a
209 guideline for their sanction.*

210 *A violation shall be considered a second violation so long as the violation is within the same
211 category as the first violation. It is necessary for the second violation, or any following
212 thereafter, to be of the same nature as the first, or previous violations, for the second to be
213 considered a second violation. By extension, should this same licensee be found to have
214 committed a third, subsequent violation that is of the same nature as the first and second
215 violation then it will be considered a third violation and the appropriate third violation column
216 of the G&P can be used to administer a sanction"*

217 Mr. Tiffany believes that the guideline makes sense and are clear as written. Mr. Trombley will work
218 with the Boards Investigator, Lee Strout, to determine the categories that each offense will fall into, (i.e.
219 administrative, field violation, etc.)

220

221 **In a motion duly made by Kelly Vrem, and seconded by David Jones, with a roll call vote, it was
222 resolved to:**

223 **Adopt the Boards position statement for second offenses as written.**

224

225 **Nicholas Jackson-Yea**

226 **David Jones-Yea**

227 **Adam Trombley-Yes**
228 **Kelly Vrem-Yea**
229 **Larry Van Daele-Yea**
230 **Henry Tiffany-Yea**

231
232

233 Once the final draft is ready, OLE Dawn Hannasch will put the information onto the Boards website.

234
235

236 **AGENDA ITEM 11** **GENERAL PUBLIC COMMENTS**

237

238 The Chair, Mr. Henry Tiffany, invited the public to speak for three minutes each. They made the
239 following comments and suggestions:

240

241 Wayne Kubat:

242

243 Mr. Kubat started by saying that he was very disappointed that the Board had approved some
244 recommended regulations changes to go to the next step in the process last December and they are still
245 not completed. Mr. Vrem informed Mr. Kubat that after the recommendations from law came back, the
246 Board did not have as much time as they needed to discuss them at the March meeting. Mr. Kubat went
247 on to say that he is not in favor of a “merit point” system for proctors of the exams. Being a proctor
248 should be part of the culture, not done with a reward expected. Mr. Kubat commended OLE Dawn
249 Hannasch on a job well done.

250

251 Mark Richards:

252

253 Mr. Richards spoke out against the Boards support of the Guide Concession Program. Mr. Richards
254 provided the Board with a handout from Resident Hunters of Alaska (RHAK). The handout outlined
255 Alaska Resident Hunters financial impact on the industry.

256

257 Thor Stacey:

258

259 Mr. Stacey is a Registered Guide Outfitter, License #GUIR1194 and is the Lobbyist for the APHA (Alaska
260 Professional Hunters Association). Mr. Stacey thanked the Board for their diligent volunteer work and
261 spoke on the support that the Board has from the APHA. Mr. Stacey also spoke out in support of the
262 Guide Concession Program on behalf of the APHA and shared some history of past programs. Mr. Stacey
263 also addressed the Department of Natural Resources Land Use Lease and offered support from APHA on
264 the federal receipt authority budget amendment added by the legislature

265

266

267

268

269 Mark Enyeart:

270

271 Mr. Enyeart, Registered Guide outfitter GUIR1335, spoke to the Board about his proposed regulation
272 changes to 12 AAC 75.460 (B) (2). He believes that the Board should consider a “grandfathering in”

363 to determine how crucial a change is and if it is the best use of Board resources at this time. At this time
364 the Board decided to take no action on the proposed changes to 12 AAC 75.460 (B) (2).

365
366

367 Having completed the Boards work for the day, the Chair recessed the meeting at 5:15 pm, until 8:00 am
368 on Tuesday December 5th.

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370

371 **STATE OF ALASKA**
372 **DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT**
373 **DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING**

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BIG GAME COMMERCIAL SERVICES BOARD

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377

MINUTES OF THE MEETING ON
December 4th & 5th 2017

378
379

Tuesday, December 5th, 2017

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383
384

Board Members Present, Constituting a Quorum:

385
386

Nicholas Jackson, Private Landholder
387 James (David) Jones, Transporter (GUIT1003)
388 Henry D. Tiffany IV, Master Guide (GUIM144)
389 Kelly Vrem, Master Guide (GUIM102)
390 Adam Trombley, Public Member
391 Larry Van Daele, Board of Game

392
393

Staff Members Present:

394
395

Dawn K Hannasch, Occupational Licensing Examiner (Absent from the meeting 1:45-3:15)
396 Sara Chambers, Deputy Division Director
397 Lee Strout, Investigator
398 Chase Parkey, Records and Licensing Supervisor (via teleconference)
399 Harriot Milks, Board Council (via teleconference)

400
401

Public/Licensee's Present:

402
403

Mark Richards (Registered Hunters Alaska)
404 Thor Stacey, GUIR1194
405 Mark Enyeart, GUIR1335
406 Loren Karro, GUIR941
407 Dan Montgomery, GUIM93
408 Sam Ruhler, GUIM204

409 Waybe Kubat, GUIM147
410 Lance Kronberger, GUIM
411 Tisha Valentine, DNR
412 Coke Wallace, GUIM172
413 Doug Malone
414 Tom Bickauakas
415 Cabot Pitts
416 David Lazer, GUIM175
417 Bruce Dale
418 Joe Klutsch
419 James Smith
420 David Griffin, Trust Land Office
421 Nikki Potter, DNR
422
423

424 **AGENDA ITEM 10 & 12 BOARD DISCUSSION ON REGULATIONS (CONTINUED)**

425
426 The Board called the meeting to order at 8:10 am and brought the Boards conversation back to the
427 proposed regulation changes that they began to discuss at the close of yesterday's meeting. Harriot
428 Milks joined the meeting via telephone 9:41-9:50 am.
429

430 It was decided that 12 AAC 75.920 (b), 12 AAC 75.920 (c) and 12 AAC 75.750 would go to the
431 Subcommittees later this afternoon for discussion.
432

433 **In a motion duly made by Adam Trombley and seconded by Kelly Vrem with a roll call vote, it was
434 resolved to:**

435 **Send the following regulation change to the Division Regulations Specialist, Jun Maiquis, for
436 the next step in the regulations process. 12 AAC 75.260 (e) A contract may be amended at any time
437 before the conclusion of the hunt with the signature of the Contracting Guide and the Client**
438
439

440 **Nicholas Jackson-Yea**
441 **David Jones-Yea**
442 **Adam Trombley-Yes**
443 **Kelly Vrem-Yea**
444 **Larry Van Daele-Yea**
445 **Henry Tiffany-Yea**
446

447 **In a motion duly made by Adam Trombley and seconded by Kelly Vrem with a roll call vote, it was
448 resolved to:**

449 **Send the following regulation change to the Division Regulations Specialist, Jun Maiquis for
450 the next step in the regulations process. 12 AAC 75.920 (e) for the purposes of the requirements in AS
451 08.54.630 (d) (1), a person who is licensed as a registered guide-outfitter may be employed by another
452 registered guide-outfitter to provide the services of a Class A Assistant Guide, statewide.**
453

454 **Nicholas Jackson-Yea**

455 **David Jones-Yea**
456 **Adam Trombley-Yes**
457 **Kelly Vrem-Yea**
458 **Larry Van Daele-Yea**
459 **Henry Tiffany-Yea**

460

461 **AGENDA ITEM 16** **BOARD BUSINESS**

462

463 Occupational Licensing Examiner Dawn Hannasch thanked the Board for the opportunity to provide
464 them with an update.

465

- 466 • The Registered Guide and Master Guide application have been updated and posted:
 - 467 ✓ Format updated
 - 468 ✓ Contact info updated
 - 469 ✓ Change in processing for recommendations-applicant responsibility
 - 470 ✓ Updated/corrected wording

471

- 472 • March 2018 Meeting:

- 473 ✓ Please refer to the next page for information on cost savings.
474 Recommendation-move meeting to Anchorage

475

476 Mrs. Hannasch provided the Board with a snapshot of the cost of meeting in Anchorage vs Fairbanks.
477 The savings would be over \$6000. The Board opened the floor to public comment regarding this
478 subject. Thor Stacey stated that he believed this could potentially cause an issue with the license bases
479 of the interior communities. He encouraged the Board to communicate clearly the reasons for the
480 change in 2018 and to assure the public that this topic will be revisited for the March 2019 meeting. The
481 Board, working toward fiscal solvency, agreed that a change was necessary for the March 2018 meeting.

482

483 **In a motion duly made by Larry Van Daele and seconded by Adam Trombley, with unanimous consent,**
484 **it was resolved to**

485 **move the March 2018 Board meeting from Fairbanks to Anchorage and to change the**
486 **dates to march 20th and 21st 2018, with testing on the 21st and the 22nd 2018.**

487

- 488 • Staff communication
 - 489 ✓ Staff will email the Board regularly with important information
 - 490 ✓ Please feel free to call or email if you need something from staff or if you
 - 491 need information conveyed to the other Board members.

492

493 **Break 10:00-10:18 am**

494

495

496 **AGENDA ITEM 13** **SUBCOMMITTEE MEETINGS**

497

498 At 10:30 am the Board broke out into the following subcommittees, along with members of the public:

499

- 500 • Exam rewrite with Loren Karro

- 501 • Transporters with David Jones
- 502 • Assistant Guide Qualifications with Adam Trombley

503
504

505 **Lunch 11:33-1:00 pm**

506

507 The Board reconvened at 1:00 pm, and went back in to subcommittee discussion.

508

509 **AGENDA ITEM 5** **FULL BOARD INTERVIEW**

510

511 With subcommittee meetings wrapped up, the Board moved onto the review of a consent agreement.

512

513 **In a motion duly made by Adam Trombley and seconded by Larry Van Daele, with a roll call vote it**
514 **was resolved to**

515 **Adopt the consent agreement as written with Darwin Vander Esch, case #2017-0001223**

516

517 **Nicholas Jackson-Yea**

518 **David Jones-Yea**

519 **Adam Trombley-Yes**

520 **Kelly Vrem-Yea**

521 **Larry Van Daele-Yea**

522 **Henry Tiffany-Yea**

523

524 **AGENDA ITEM 14** **STATE AND FEDERAL AGENCY REPORTS**

525

526 With the completion of the vote for consent agreement, Board Chair Henry Tiffany invited the first of
527 five State and Federal agencies to speak to the Board.

528

529 Thomas Bickauskas representing the Bureau of Land Management addressed the Board first:

530

- 531 • At this time the Bureau is working on internal changes that they plan to have ready in 2019 for
532 public comments.
- 533 • The Central Yukon Management Plan draft should be completed in 2019 and available for public
534 comments. There will be 12 public meetings and all are welcome. There is a summary on the
535 website for more information.
- 536 • The back country conservation area will remain as is for now. The department would appreciate
537 meaningful input at the draft stage in 2019.
- 538 • Silver River (Unit 23) special action that will close parts of this unit to subsistence hunters. The
539 department will be having five public (sometime in the spring) meetings to help answer
540 questions and with conflict issues.
- 541 • President Trump is working on Executive Order 356 which is implementing more access and
542 hunting

543

544 Lieutenant Aaron Frenzel and Major Chastain addressed the Board next:

545

- 546
- Lieutenant Frenzel is the new Alaska Wildlife Trooper liaison. His mission and role is to enforce sport fishing and hunting laws.
- 547
- At this time there are 89 Alaska Wildlife Troopers, including only 50 in the field. It is the Departments goal to be proactive. The Department has closed posts and lost a few PCN's.
- 548
- Sub-legal moose and sheep are consistently problematic in the field.
- 549
- Board member Vrem encouraged public comments from Lt. Frenzel and his colleagues regarding the statutes and regulations of the Big Game Commercial Services Board. This will allow the Board to consider the opinion of other Departments in their adoption of Statutes and Regulations.
- 550
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556 Department of Fish and Game Director Bruce Dale informed the Board of the following:

- 557
- Division of Wildlife Conservation enforcement is the most powerful conservation tool. The resources for this important tool are very limited. The Department has the revenue but not the spending authority to add more personal, they will be addressing this during Legislative session in 2018.
- 558
- The Department will be adding 7 new PCN's, however they will primarily be to address wildlife disease threats and increase bear research, also to improve the departments IT.
- 559
- Hunting revenue in the lower 48 are down but holding steady here in Alaska.
- 560
- 561
- 562
- 563
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- 565

566 David Griffin, representing the Department of Natural Resources-Mental Health Trust reported:

- 567
- Mr. Griffin walked the Board through the handout that he provided. This information is also available on the DNR website.
- 568
- Mr. Griffin explained to the Board the issue that DNR is seeing with Big Game Hunters. For example, unauthorized guiding on Mental Health Trust land. This land is not public land, it is private land. They hear licensees say "I didn't know..." when a violation happens. This excuse does not work on multiple infractions.
- 569
- Adding the topic of the Mental Health Trust land to the written exam is a way that awareness can be raised with new licensees.
- 570
- The Board requested that any changes to guide use area, marking MHT land, come through the Board.
- 571
- 572
- 573
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- 578

579 The last to address the Board was Cliff Larsen, representing the Department of Natural Resources Southcentral Regional Land Office:

- 580
- Mr. Larsen notified the Board that there are vacancies in their department that persist.
- 581
- DNR requested that the Board keep them abreast of any improvements or changes to existing permissions.
- 582
- Alaska Mapper Systems is a robust, great tool to ensure Guides know where they are. There is training available on December 17th, 2017.
- 583
- The Mapper System is also a helpful tool for Mental Health Trust (MHT) to help prove ownership in cases of trespass.
- 584
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Break 3:35-3:55 pm

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AGENDA ITEM 11 **SUBCOMMITTEE REPORTS**

- Exam Re-write Committee-Loren Karro

After taking a break, the Chair brought the meeting back to order. Mr. Tiffany invited Loren Karro to address the Board regarding the exam re-write committee. The exam re-write committee is working to weed out any old and outdated information on the exams. They have also worked to update the oral questions for the practical portion of the exam. OLE Dawn Hannasch reminded the Board and Ms. Karro that the Board has planned to be working on exam re-writing at the March 2018 meeting. It is the Boards hope to have an updated, complete and accurate exam by the December 2018 exams.

- Transporter Committee-David Jones

This committee requested the following language “on or before 2/1/of each year a Transporter shall submit all transport reports completed during the last calendar year”. Mr. Jones also requested that 12 AAC 75.400 (a) be amended. Ms. Chambers was requested to speak, she gave a brief history that the form used to say that, but many Transporters stated that this did not work for them either. Settling on a specific time period seemed to be the best practice. She also stated that re-printing the forms will incur several thousand dollars. Mr. Jones confirmed with staff that there are only three boxes left. So before ordering more, they would like these changes to be put into place.

In a motion duly made by David Jones and seconded by Nicholas Jackson, with a roll call vote, it was resolved to

Update the Transporter Report as follows: strike the 60 day language and add on or before February 1 a transporter shall submit all required transport records completed during the last calendar year. It was also motioned to change 12 AAC 75.400 (a) to reflect the new date on the updated transport report.

- Nicholas Jackson-Yea**
- David Jones-Yea**
- Adam Trombley-No**
- Kelly Vrem-Yea**
- Larry Van Daele-Yea**
- Henry Tiffany-Yea**

- Assistant Guide Qualification Committee-Adam Trombley

This subcommittee worked on two drafted regulations, 12 AAC 75.920 (c) and 12 AAC 5.920 (b). The committee Chair, Adam Trombley, gave the Board a brief overview and then the Board decided to go ahead and act on the suggestions from the Subcommittee.

In a motion duly made by Adam Trombley and seconded by Kelly Vrem with a roll call vote, it was resolved to:

send the following regulation change to the Division Regulations Specialist, Jun Maiquis, for the next step in the regulations process. 12 AAC 75.920(c) (c) For purposes of satisfying the requirements in AS 08.54.630(a)(2), the applicant must document at least 60 days of big game hunting activity during 2 or more calendar years. A minimum of 30 days must be spent in a guide camp or

Alaska Big Game Commercial Services Board
December 4th & 5th 2017

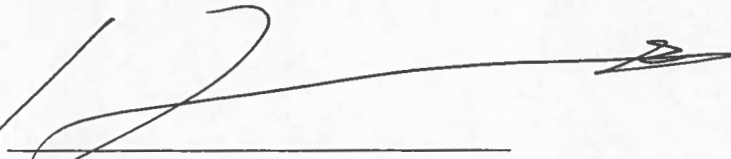
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Respectfully Submitted,

Dawn K Hannasch
Dawn K Hannasch
Occupational Licensing Examiner

March 21, 2018
December 11, 2017


Henry Tiffany
Alaska Big Game Commercial Services Board Chair

03/21/18
December 11, 2017