

Alaska Board of Massage Therapists State Office Building 333 Willoughby Ave, Conference Rm. B Juneau, AK 99801

Conference Line Call In: 1-800-315-6338 Access Code: 14875

June 10-11, 2019 9:00 a.m.

Zoom Call In: 408-638-0968 or 646-876-9923 Access Code: **<u>Day 1</u>**: 472 395 133 / **<u>Day 2</u>**: 263 705 436

Meeting Agenda (Draft)

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Day 1 Time	Subject	Lead	
1. 9:00 a.m.	Call to Order/Roll Call	Chair	
2. 9:05 a.m.	Ethics Report	Chair	
3. 9:10 a.m.	Review/Approve Agenda	Chair	
4. 9:15 a.m.	Review/Approve Past Meeting Minutes • February 28- March 1, 2019 • April 9, 2019	Chair	
5. 9:20 a.m.	Old Business Task List from February 28-March 1, 2019- INV Tasks #5-7 Disciplinary Matrix Revision	Chair	
6. 10:00 a.m.	Division/Financial Update	TBD	
7. 10:20 a.m.	Investigative Case Review, Probation Reports, Memos & Consent Agreements (Executive Session, if needed) J.J. S.S. Y.Z. Role in Record Keeping	tigators Jacobs & Homestead Gilmour	
8. 10:40 a.m.	Old Business (continued) • Task List from February 28- March 1, 2019 (continued) a. Sponsor Contact Information for Continuing Education b. Letter of Intent from Alaska Career College c. Exempt Status from Alaska Commission of Post-Secondary Educad. Louisiana's Potential Applicant Criminal Pre-Review	Chair tion Gilmour	



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<u>Day 1 (continued)</u> <u>Time</u>	<u>Subject</u>	<u>Lead</u>		
9. 11:00 a.m.	Regulations (with Regulations Questionnaire, if needed) New Statutes & Regulations- May 2019 500 hours vs. 625 hours Criteria for Applicants Potential Regulations Projects a. Continuing Education- Ethics Requirement- 12 AAC 79.210 b. Amend SOP #4- Current License- 12 AAC 79.900 c. Amend Rejected Regulation Change- In-class, supervised- 12 AAC d. Review & Amend Renewal & Reinstatement Regulation-12 AAC 79. e. Medical/Military Service Exception for Continuing Education f. Amend Credentialing Entity- 12 AAC 79.110(2)(B)			
10. 12:00 p.m.	Lunch			
11. 1:15 p.m.	Public Comment	Chair		
12. 1:30 p.m.	Administrative Business Administrative Statistics Meeting Calendar a. Meeting Dates for 2020 FSMTB Annual Meeting and Board Delegates Document Signing Election of Vice- Chair Review/ Update "No Investigations Needed" List- November 2015	Chair		
13. 2:30 p.m.	Relationship with Law Enforcement/ Human Trafficking- FBI	TBD		
14. 3:15 p.m.	Administrative Business (continued) Review FY 2019 Annual Report FARB Member Board Invitation Correspondence 1. Betz 2. Brown	Chair		
15. 4:30 p.m.	Adjourn or Recess until 9:00 a.m. June 11, 2019	Chair		



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Meeting Agenda (Draft)			
Day 2- June 11, 2019 Time	Subject	<u>Lead</u>	
16. 9:00 a.m.	Call to Order/Roll Call	Chair	
17. 9:05 a.m.	Review Agenda	Chair	
18. 9:10 a.m.	 New Business Order of Remand for X.L. Rescind Denials H.K. C.S. Y.Y. Tabled Applications J.E. E.P. M.W. Board Approved Credentialing Agencies by State Board Approved School National Accreditation Agencies ACCSC Board Approved School Authorizing Entities by State Insurance Billing Statute 	Chair Motz	
19. 10:45 a.m.	Board Discussion on Application of Curriculum Breakdown	Chair	
20. 11:30 a.m.	Board Criteria in Evaluating and Approving Continuing Education • How to determine class merit? • Qualification of Instructor? • Amount of Experience on Subject? • Does Course relate to the Practice of Massage Therapy or Bodyw	Chair ork?	
21. 12:00 p.m.	Lunch		
22. 1:15 p.m. 23. 4:00 p.m.	Draft Massage Establishment Regulations Adjourn	Chair, Zinn, Chambers, Francois Chair	