

State of Alaska
Department of Commerce, Community and Economic Development
Division of Corporations, Business and Professional Licensing

Alaska State Board of Marital and Family Therapy
November 9, 2018

By Authority of AS 08.01.070(2) and in compliance with the provisions of AS 44.62, a regularly scheduled meeting of the Alaska State Board of Marital and Family Therapy was held **November 9, 2018 at 333 Willoughby Ave, 9th Floor, Juneau, Alaska via teleconference.**

November 9, 2018

Agenda item #1 Call to order

This meeting was called to order by Acting Chairperson **Karen Cunningham** at **9:02 a.m.**

Board Members present, constituting a quorum:

Dorothea Goddard-Aguero, Public Member, Chairperson
Karen Cunningham, Licensed Marriage and Family Therapist, Vice-Chair (Acting Chairperson)
Natalie Lewis, Public Member

Board Members absent:

Leon Webber, Licensed Marriage and Family Therapist
Nicole Jenkins, Licensed Marriage and Family Therapist

Division Staff present were:

Chelsea S Childress, Records and Licensing Supervisor
Lauren T Osborn, Occupational Licensing Examiner

Ms. Dorothea Goddard-Aguero explained that, even though she was attending the meeting, she does not wish to continue as chairperson. Ms. Dorothea Goddard-Aguero asked Ms. Cunningham to serve as Acting Chairperson during this meeting.

Agenda Item #2 Review Agenda

The board reviewed the meeting agenda. The board had no revisions or suggestions for the agenda presented.

A motion duly made by Ms. Dorothea Goddard-Aguero, seconded by Ms. Natalie Lewis, and approved by unanimous consent, was:

Resolved to approve the agenda as presented.

Agenda item #3 Ethics Report

Ms. Cunningham reported on contact received from Mercy Dennis in regard to the last board meeting and feeling unwelcomed when participating in public comment – like she was speaking to an empty void. Ms. Cunningham elected to submit a Report of Contact form.

47 The board discussed drafting a letter response to the individuals that provided public comment. Ms. Dorothea Goddard-
48 Aguero volunteered to begin drafting the letter.

49 **TASK – Ms. Dorothea Goddard-Aguero will email the drafted language to Ms. Chelsea Childress for it to be**
50 **distributed to the board and reviewed during the meeting.**

51 **Agenda Item #4** **Review Meeting Minutes**

52
53 The board reviewed the drafted minutes for the meeting held August 3, 2018. Ms. Cunningham noted the heading
54 reflected the Alaska Board of Social Work Examiners, not the Alaska Board of Marital and Family Therapy.

55
56 The board had no other revisions or suggestions to the drafted minutes.

57
58 *A motion duly made by Ms. Dorothea Goddard-Aguero, seconded by Ms. Natalie Lewis, and approved by*
59 *unanimous consent, was:*

60
61 *Resolved to approve the August 3, 2018 meeting minutes as amended.*

62
63 **Agenda item #5** **Application Review**

64 The board reviewed the pending application for Marital and Family Therapist license by examination, submitted by
65 David Banks.

66
67 *A motion duly made by Ms. Natalie Lewis, seconded by Ms. Dorothea Goddard-Aguero, and approved by*
68 *unanimous consent, was:*

69
70 *Resolved to approve the application for Marital and Family Therapist license by examination,*
71 *submitted by David Banks.*

72
73 The board reviewed the pending application for Marital and Family Therapist Board-Approved Supervisor,
74 submitted by Marty Garrigues.

75
76 Ms. Cunningham questioned the license number recorded on the application, and asked what “MFTM” stood for.
77 Ms. Childress informed Ms. Cunningham that was a license number issued in the old licensing database, prior to
78 July, 2015. Only numerical characters are included in license numbers generated in the current licensing database.

79
80 *A motion duly made by Ms. Dorothea Goddard-Aguero, seconded by Ms. Natalie Lewis, and approved by*
81 *unanimous consent, was:*

82 *Resolved to approve the application for board-approved supervisor, submitted by Marty Garrigues.*

83
84 The board reviewed the pending application for Continuing Education Provider Approval Application titled Child
85 Exploitation and Trafficking, course #16948

86
87 *A motion duly made by Ms. Dorothea Goddard-Aguero, seconded by Ms. Natalie Lewis, and approved by*
88 *unanimous consent, was:*

89 *Resolved to approve the application for Continuing Education Provider Approval Application titled*
90 *Child Exploitation and Trafficking, course #16948*

91
92 The board reviewed the pending application for Continuing Education Provider Approval Application titled 2018
93 Medication Assisted Treatment Conference, course #16945

95 *A motion duly made by Ms. Dorothea Goddard-Aguero, seconded by Ms. Natalie Lewis, and approved by*
96 *unanimous consent, was:*

97 *Resolved to approve the application for Continuing Education Provider Approval Application titled*
98 *2018 Medication Assisted Treatment Conference, course #16945*
99

100 The board reviewed the pending application for Continuing Education Provider Approval Application titled
101 Motivational Interviewing and SBIRT, course #16944
102

103 *A motion duly made by Ms. Dorothea Goddard-Aguero, seconded by Ms. Natalie Lewis, and approved by*
104 *unanimous consent, was:*

105 *Resolved to approve the application for Continuing Education Provider Approval Application titled*
106 *Motivational Interviewing and SBIRT, course #16944*
107

108 The board reviewed the pending application for Continuing Education Provider Approval Application titled EMDR
109 Working with Grief, course #16947
110

111 *A motion duly made by Ms. Natalie Lewis, seconded by Ms. Dorothea Goddard-Aguero, and approved by*
112 *unanimous consent, was:*

113 *Resolved to approve the application for Continuing Education Provider Approval Application titled*
114 *EMDR Working with Grief, course #16947*
115

116 Break at 9:32AM.

117 Return from break at 9:42AM.

118
119 Ms. Childress conducted a roll-call upon return to the meeting.
120

121 **Board Members present, constituting a quorum:**

122 Dorothea Goddard-Aguero, Public Member, Chairperson

123 Karen Cunningham, Licensed Marriage and Family Therapist, Vice-Chair (Acting Chairperson)

124 Natalie Lewis, Public Member
125

126 **Board Members absent:**

127 Leon Webber, Licensed Marriage and Family Therapist

128 Nicole Jenkins, Licensed Marriage and Family Therapist
129

130 **Division Staff present were:**

131 Chelsea S Childress, Records and Licensing Supervisor

132 Lauren T Osborn, Occupational Licensing Examiner
133
134

135 **Agenda item #6** **Division update**
136

137 Melissa Dumas joined the meeting at 9:42am

138 Charles Ward joined the meeting at 9:45am
139

140 Ms. Dumas reviewed the FY18 4th Qtr Report, and provided a detailed explanation of direct and indirect
141 expenditures for the board.
142

143 The board had no questions for Ms. Dumas or Mr. Ward.
144

145 Melissa Dumas exited the meeting at 9:55am

146 Charles Ward exited the meeting at 9:55am

147

148 With 45 minutes remaining until the investigative report, the board moved on to New Business.

149

150 Melissa Dumas presented the 4th quarter report for FY18. Ms. Cunningham asked how this report compared to last
151 quarters. No other questions were presented from the board. Ms. Dumas moved on to indirect expenditures. With
152 45 minutes remaining until the investigative report, the board moved on to New Business.

153

154 **Agenda item #8** **New Business**

155 **Board Responses to Public Comments 8/3/18**

156 Ms. Goddard-Aguero suggested reaching out to LPC board to combine boards.

157

158 Ms. Cunningham noted agreement with Ms. Aguero, adding that it would be a good idea to see if the LPC board
159 may be interested.

160

161 Ms. Goddard-Aguero understood that, historically speaking, the board had been opposed to joining a composite
162 board and thinks that it would be nice to have senior management staff present for the discussion.

163

164 **Chair and Vice Chair Assignments**

165 Ms. Goddard-Aguero was not aware that the chair was automatically defaulted to the legislative contact. Due to the
166 time requirements, and that it is often short notice when the chair is asked to be present for leg committees, Ms.
167 Goddard-Aguero noted she would not be interested in continuing as the chairperson for the board.

168

169 The board determined that Ms. Cunningham will serve as acting chairperson until discussion with the entire board
170 present can take place.

171

172 **Future Meetings (teleconference vs. in-person)**

173 Ms. Childress explained that during the teleconference board meeting held June 22, 2018 the board approved a
174 motion to have future meetings via teleconference. Ms. Goddard-Aguero had misunderstood and thought the next
175 meeting was in-person in order to meet newly appointed board member, Natalie Lewis.

176

177 Ms. Goddard-Aguero stated that despite of attempting to save on travel costs, it would be a good idea to hold at
178 least on in-person meeting per year. Ms. Cunningham agreed that the next board meeting should be held in person
179 in order to meet Natalie Lewis.

180

181 **Subcommittee Report**

182 Ms. Cunningham reported that the subcommittee report did not happen and asked if this can be completed over
183 the phone.

184

185 Ms. Goddard-Aguero move to have January 22nd, 2019 board meeting be held in-person, in Juneau, so that
186 subcommittee members can lobby with the legislature regarding the supervision issue

187

188 ***A motion duly made by Ms. Dorothea Goddard-Aguero, seconded by Ms. Natalie Lewis, and approved by***
189 ***unanimous consent, was:***

190 ***Resolved to approve holding the January 22nd, 2018 meeting in-person in Juneau for the purpose of***
191 ***lobbying with the legislature regarding the supervision issue.***

192

193 **AMFTRB Post Meeting Newsletter**

194 Ms. Cunningham noted the AMFTRB is seeking volunteers to help with the National Teletherapy Mobility. This
195 board tabled this discussion until the next board meeting, after the AMFTRB meeting minutes have posted.
196

197 Break at 10:55AM.

198 Return from break at 11:04AM.

199

200 **Agenda Item #7** **Investigative report**

201 Sonia Lipker and Erika Preiksas joined the meeting at 10:39am

202

203 Erika Preiksas reviewed the investigative report for the period of May 23, 2018 through October 30, 2017. The
204 Division opened one (1) matters and closed zero (0) matters. Three (3) matters remain ongoing and under active
205 investigation.

206

207 The board had no questions.

208

209 Sonia Lipker and Erika Preiksas exited the room at 10:42am

210

211 **Agenda item #9** **Lunch Break**

212 The board left for lunch at 11:51 AM

213 The board returned from lunch at 1:18 PM

214

215 **Agenda Item #10** **Public Comments**

216

217 Public comment period opened at 1:32 PM. –

218 No persons present for public comment.

219 Public comment period closed at 1:35 PM.

220

221 **Agenda Item #11** **Old Business**

222

223 **Statutes and Regulations Discussion:**

224

225 Jun Maiquis joined the meeting at 11:16am

226

227 The board reviewed the drafted language for the proposed regulations at the meeting held August 3rd, 2018.

228

229 *A motion duly made by Ms. Dorothea Goddard-Aguero, seconded by Ms. Natalie Lewis, and approved by*
230 *unanimous consent, was:*

231

232 *Resolved to adopt the proposed regulations as publically noticed for:*

233 *12 AAC 19.210 – Approved Supervisors*

234 *12 AAC 19.300 – License Renewal*

235 *12 AAC 19.350 – Application of providers for continuing education course approval*

236 *12 AAC 19.400 – Scope of teletherapy practice*

237 *12 AAC 19.405 – Eligibility to practice teletherapy*

238 *12 AAC 19.410 – Providing technology assisted distance professional services*

239 *12 AAC 19.415 – Safety and confidentiality of communications*

240 *12 AAC 19.420 – Informed consent*

241 *12 AAC 19.900 – Code of ethics*

242 *12 AAC 19.950 – Definitions*

243

Ms. Childress conducted roll-call to establish a majority vote.

Dorothea Goddard-Aguero, Public Member, Chairperson
Karen Cunningham, Licensed Marriage and Family Therapist, Vice-Chair (Acting Chairperson)
Natalie Lewis, Public Member

Motion unanimously passes.

Jun Maiquis exited the meeting at 11:34am

Agenda Item #12 **Administrative Business**

Correspondence:

The board reviewed a correspondence inquiry from Tami Ryan, in regards to earning CE Credit for MFT Webinars.

A motion duly made by Ms. Natalie Lewis, seconded by Ms. Dorothea Goddard-Aguero, and approved by unanimous consent, was:

Resolved to approve “live” continuing education courses obtained as “in-person” credit.

The board reviewed a correspondence inquiry from Alessandra Alsip, in regards to MFT Associate Supervision Accrual.

The board determined the distance supervision is acceptable with a board approved LMFT Supervisor, so long as the supervision occurs via video, skype or webinar.

A motion duly made by Ms. Natalie Lewis, seconded by Ms. Dorothea Goddard-Aguero, and approved by unanimous consent, was:

Resolved to approve distance supervision with a Board-Approved LMFT Supervisor, so long as the supervision occurs via video, skype or webinar to be considered “live” and “in-person.”

Task List:

Ms. Childress reviewed the list of tasks assigned throughout the meeting; the board confirmed the task list as accurate, and that no additional tasks are required.

Confirm Future Meeting Dates:

As previously determined, the next board meeting is scheduled for January 22, 2019. The board determined additional meeting dates for 2019 should be determined when the entire board is present.

With no further business to discuss, a motion was made to adjourn the meeting.

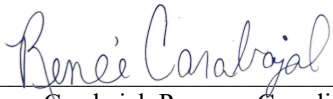
Upon a motion duly made by Ms. Dorothea Goddard-Aguero and seconded by Ms. Natalie Lewis, and approved by unanimous consent, it was:

RESOLVED to adjourn the Alaska State Board of Marital and Family Therapy meeting.

Adjourned at 2:06 PM

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Respectfully Submitted By:



Renee Carabajal, Program Coordinator 2 for –
Lauren Osborn
Occupational License Examiner
State of Alaska, DCCED, CBPL

04/28/2023

Date

Approved by Division per Board vote 04/27/2023 - No Standing Board members were active at this meeting.

Noah Shields, Board Chair for –
Dorothea Goddard-Aguero
Board Chairperson
Alaska State Board of Marital and Family Therapy

Date