

State of Alaska  
Department of Commerce, Community and Economic Development  
Division of Corporations, Business and Professional Licensing

Alaska State Board of Marital and Family Therapy  
February 8, 2021

By Authority of AS 08.01.070(2) and in compliance with the provisions of AS 44.62, a regularly scheduled meeting of the Alaska State Board of Marital and Family Therapy was held **February 8, 2021** via Zoom.

**February 8, 2021**

**Agenda item #1                      Call to order**

This meeting was called to order by Chairperson **Noah Shields** at **9:09AM**.

Board Members present, constituting a quorum:

Noah Shields, Licensed Marriage and Family Therapist, Board Chair  
Nicole Jenkins, Licensed Marriage and Family Therapist  
Kayla Green, Public Member

Division Staff present were:

Lacey Derr, Records & Licensing Supervisor  
Josh Hardy, Investigator  
Lyda Rees, Occupational Licensing Examiner

**Agenda Item #2                      Review Agenda**

*A motion duly made by Nicole Jenkins, seconded by Kayla Green, and approved by unanimous consent, was:*

*Resolved to approve the agenda as presented.*

**Agenda item #3                      Ethics Reporting**

The board had no ethics disclosures to report.

**Agenda item #4                      Investigative Report**

Investigator Josh Hardy provided the investigative report to the board. For the time period of September 4, 2020 through February 4, 2021 there are 3 open cases under review; no cases were closed for that time period.

**Agenda Item #5                      Emergency Courtesy License**

Records and Licensing Supervisor Lacey Derr presented the board with the final Emergency Courtesy License (ECL) regulations. There had been no public comment received and RLS Derr explained the ECL was a very useful tool to get licensees approved for services while applying for full licensure to serve Alaska long term. It also assisted in getting licensees moving forward when there were no notaries available for in person services. The agreement amongst the board was the regulations were serving their purpose and should become permanent.

*A motion duly made by Nicole Jenkins, seconded by Kayla Green, and approved by unanimous consent, was:*

*Resolved to adopt 12 AAC 19.117 – Emergency Courtesy License as presented and make permanent.*

*A motion duly made by Nicole Jenkins, seconded by Kayla Green, and approved by unanimous consent, was:*

*Resolved to adopt emergency amendments 12 AAC 19.110, 19.115, 19.200, 19.210 – notary requirements as presented and make permanent.*

**Agenda item #6** **New Business**

Records and Licensing Supervisor Derr informed the Board that due to a variety of factors there is currently a high vacancy rate among license examiners for the division. The division is taking the vacancy rate very seriously and looking for solutions. She provided a brief over-view of the random continuing education audit process as board members. The board set a tentative meeting date for audit reviews of March 29.

**Agenda Item #8** **Review/Approve Previous Meeting Minutes**

*A motion duly made by Nicole Jenkins, seconded by Kayla Green, and approved by unanimous consent, was:*

*Resolved to approve the April 16, 2020 meeting minutes as presented.*

Break – off record at 9:46 am  
Return – on record at 10:00am

**Agenda Item #7** **Public Comment**

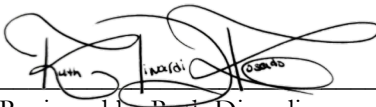
The Chair opened public comment, there was no one on the call to speak. He closed public comment.

*A motion duly made by Nicole Jenkins, seconded by Kayla Green, and approved by unanimous consent, was:*

*Resolved to adjourn the meeting at 10:10am.*

**Adjourned at 10:10 AM**

Respectfully Submitted By:

  
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Reviewed by Ruth Dinardi  
Licensing Examiner  
State of Alaska, CCED

1.25.2023  
Date

**DocuSigned by:**  
**Noah Shields**  
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Noah Shields  
Board Chairperson  
Alaska State Board of Marital and Family Therapy

1/26/2023  
Date