



License Renewal Prep

For Physicians, Osteopathic Physicians, Podiatrists, and Physician Assistants

To ease the renewal process, licensees are encouraged to REVIEW and CHECK prior to renewing. The renewal period for licenses regulated by the State Medical Board will open in mid-October 2022. Some recommendations may not apply to your license type.

REVIEW

- Login in to your **MY LICENSE** account: www.commerce.alaska.gov/MYLICENSE
 - Confirm **Relationships** and **Designations** are correct
 - New process for confirming **Active Collaborative Plans**. Instructions are available on the [ASMB Applications and Forms](#) page under the **Renewal** drop down.
 - **Need to Update?** Visit [ASMB Applications and Forms](#) page to **ADD/CHANGE**. To **REMOVE/END**, [email us](#).
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CHECK

- **CHECK** your PDMP account in [AWARxE](#) to ensure information is correct and up to date, including **DEA registration, contact information, delegates, employer information, and other licensing credentials**.
 - Visit [PDMP Instructions and Resources](#) for additional information or [email us](#).
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PDMP REGISTRATION

- Providers with a DEA registration number from any state or practice location are required to be registered with the PDMP within 30 days of receiving a license. The PDMP fee was reduced to \$0 which eliminated the need for a separate PDMP Registration number. PDMP registration status will now be indicated on the professional license certificate (if applicable). For more information, please visit pdmp.alaska.gov

REMINDER: All Alaska-licensed practitioners with a DEA registration must register with the Prescription Drug Monitoring Program (PDMP) and must use the PDMP to review a patient's prescription history each time before prescribing a federally scheduled II or III controlled substance. Reporting daily to the PDMP is also required for every practitioner dispensing beyond a 3-day supply and in practice settings not exempt under AS 17.30.200(t).
