

STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY & ECONOMIC DEVELOPMENT
DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING

REAL ESTATE COMMISSION
MEETING MINUTES

November 12, 2014

By authority of AS 08.01.070(2), and in compliance with the provisions of AS 44.62, Article 6, a scheduled meeting of the Real Estate Commission was held November 12, 2014, at the State of Alaska Atwood Building Conference Room 1270, 550 W. 7th Avenue, Anchorage, Alaska.

Wednesday, November 12, 2014

Agenda Item 1 - Call to Order

Chairperson Anita Bates called the meeting to order at 8:36 a.m. at which time a quorum was established.

Roll Call – 1(a)

Members present:

Anita Bates, Associate Broker, Broker at Large
Nancy Davis, Broker, 1st Judicial District
Marianne Burke, Public Member
Eric Bushnell, Associate Broker at Large
Cindy Cartledge, Public Member
Stacy Harvill, Associate Broker, 4th Judicial District
Brad Cole, Associate Broker, 3rd Judicial District

Staff Present:

Sharon Walsh, Executive Administrator
Nancy Harris, Project Assistant

Guests Present:

Shana Ackles, Broker, Keller Williams Alaska Group

Chairperson, Ms. Bates, thanked the Commission members for attending this meeting. She said she knows everybody has very busy schedules.

Ms. Bates said she went through all the public comments, and consolidated them. Commission member, Ms. Cartledge, also drafted some possible changes to the Consumer Pamphlet from the public comments.

Ms. Bates said she would like to go through each of the public comments that she consolidated and discuss them point by point and determine if they are valid to consider them for changes to the Consumer Pamphlet and Waiver form.

Commission members reviewed and discussed each of the public comments received for their consideration in updating the Consumer Pamphlet and Waiver Right to be Represented.

Commission members recessed for lunch at 11:45 a.m.

Commission members reconvened at 12:45 p.m.

The Commission members were given a copy of the Idaho Agency Disclosure form as an example of a more consumer friendly version. Commission members discussed and agreed that they would like to keep the specific wording that they worked on today for the Consumer Pamphlet/Disclosure but to have it formatted in a professional manner for a more consumer friendly version.

Commission members finished review and discussion of the last two public comments and begin to make changes to the Alaska Consumer Pamphlet, form number 08-4145.

See Alaska Consumer Pamphlet 08-4145 (Draft 03/2014) for changes.

The Commission recessed for at 2:27 p.m.
The Commission reconvened from break at 2:31 p.m.

Commission members made changes to the Waiver Right to be Represented.

See form 08-4212 (Rev 03/2014) for changes.

Ms. Walsh suggested to the Commission a consumer outreach, an information page, to explain what the consumer may expect regarding the Consumer Pamphlet and Waiver of Right to be Represented.

Mr. Cole said it makes sense for a state mandated form to have it presented to everyone by the same source. Commission members discussed how they may present the Consumer Pamphlet and Waiver of Right to be Represented to all licensees so that they can present the same information to the public.

Commission members agreed to have staff make changes to the forms and email those to all Commission members and to review the form at the December 3, 2014 meeting for further consideration and/or adoption.

The Commission members asked that staff send an email to each of the individuals that submitted a public comment to let them know that the Commission reviewed their public comment and took action on those comments that they thought appropriate and thank them for their comment.

Commission members thanked Ms. Bates and Ms. Cartledge for all their work on the comments and forms prior to the meeting.

On a motion duly made by Ms. Davis, seconded by Ms. Burke, it was

RESOLVED to adjourn the meeting.

All in favor; Motion passed.

Meeting adjourned at 3:15pm.

Prepared and submitted by:
Nancy Harris

Approved:

Anita Bates
Anita Bates, Chairperson
Alaska Real Estate Commission

Date: 10 Dec 2014