

DEPARTMENT OF COMMERCE, COMMUNITY, AND ECONOMIC DEVELOPMENT
 DIVISION OF CORPORATIONS, BUSINESS AND PROFESSIONAL LICENSING
ALASKA BOARD OF CERTIFIED REAL ESTATE APPRAISERS

CONDENSED MINUTES OF THE COMMITTEE MEETING HELD 4/25/2023

These draft minutes were prepared by the staff of the Division of Corporations, Business and Professional Licensing. They have not been reviewed or approved by the Board.

Date:	4/25/23
Time:	9:00 am the meeting was called to order
Location:	Zoom https://us02web.zoom.us/j/84279099787
Attending:	Board Members: Val Kudryn, Mae Hayes Staff: Sara Sather, Alison Osborne, Stefanie Davis Public Members: Scott DiBiasio, iPhone
Absent:	Leon McKean was excused from the committee meeting

1. Call to Order/Roll Call	
Brief Discussion:	The committee meeting was called to order at 9:00 am with Val Kudryn and Mae Hayes present.
	The agenda was approved as written.
Motion:	On a motion duly made by Mr. Kudryn, second by Ms. Hayes, it was RESOLVED to approve the meeting agenda for April 25, 2023 as written.
Recorded Votes:	Mae Hayes - Y
	Valery (Val) Kudryn - Y
	William (Leon) McKean -
Action Items:	Meeting to proceed as drafted in agenda.
2. Regulation Project(s) Discussion	

Brief Discussion:	The Board held an open discussion as they reviewed the ASC’s comments of their informal review of the proposed regulation edits drafted on 4/11/23 for consideration of PAREA and Practicum programs. The proposed drafted regulations were edited in consideration of the received suggestions. The Regulation Specialist, Ms. Osborne, will continue to draft appropriate wording and formatting as discussed during today’s meeting, to be presented for review at the next meeting.	
	Ms. Osborne spoke to the Board’s question of adopting a document such as the AQB Criteria by reference. She will be doing some further research into this to see what statutory authority allows for. Additionally, Ms. Osborne addressed the question brought up during the last Committee Meeting regarding delegating staff authority to approve education course applications meeting outlined criteria. This is another topic needing further research in statutory authority, which she will follow up on with the Board.	
	ASC Off Site Assessment suggested regulation edits were reviewed. Within 12 AAC 70.108 it was agreed to change continuously to cumulative, within 12 AAC 70.108 the suggested change from An to All will not be made, and the reference to probation exceeding the AMC rule will be followed up on by staff with ASC Policy Manager for further clarification.	
	The Board has requested to schedule an additional Committee Meeting for continued work time prior to the Board Meeting.	
Motion:	No motion necessary.	
Recorded Votes:	Mae Hayes -	
	Valery (Val) Kudryn -	
	William (Leon) McKean -	
Action Items:	The Regulation Specialist will continue to draft verbiage and format the proposed regulation edits as discussed during today’s meeting for review at the next meeting.	
	Staff will follow up with the ASC regarding items from the Off Site Assessment that are in question.	
	Staff will schedule the requested additional Committee Meeting.	
3. Adjourn		
Brief Discussion:	The Board agreed to adjourn the Committee Meeting at 11:13 am.	
Motion:	On a motion duly made by Ms. Hayes, seconded by Mr. Kudryn, it was RESOLVED to adjourn.	

Recorded Votes:	Mae Hayes - Y	
	Valery (Val) Kudryn - Y	
	William (Leon) McKean -	
Action Items:	Meeting minutes will be drafted and placed on the website. Meeting minutes will formally be reviewed for amendment or approved during the next Board Meeting.	

Next Committee Meeting:	5/17/23 at 10:00 am
Adjournment:	11:13 am

Mae Hayes, Chair

Date

DRAFT